

CITY OF RIVERSIDE COUNCIL MEETING AGENDA  
RIVERSIDE COUNCIL CHAMBERS  
60 N GREENE ST

Monday, August 5, 2024 @ 6:00 PM

The meeting will be recorded and can be viewed live by visiting the city website at [www.riversideiowa.gov](http://www.riversideiowa.gov)

**NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the city. Every item on the agenda is an item of discussion and action if needed.**

1. Call meeting to order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
  - a. Minutes
  - b. Expenditures
5. **Public forum: 3 minutes per person. See guidelines for public comments at the Clerk's table.**
6. Public Hearing – Sale of 40 W 1<sup>st</sup> St **pg. 6**
  - a. Consider resolution to sell 40 W 1<sup>st</sup> St (2024-57)**pg. 7**
7. English River Watershed **pg. 8**
8. City Engineer's Report (Axiom Consultants)**pg.10**
  - a. Boat Ramp
    - i. Consider resolution to approve Change Order #3 to Hall Park Boat Ramp **pg.11**
    - ii. Consider resolution to approve final acceptance of Hall Park Boat Ramp **pg.14**
    - iii. Consider resolution to approve Pay Request #3 to Bowker Pinnacle for Hall Park Boat Ramp **pg.16**
  - b. Hall Park Master Plan
  - c. Cherry Lane Extension
9. City Administrator's Report
  - a. Consider resolution to approve an easement agreement with Interstate Power and Light (Alliant)**pg. 19**
  - b. 3<sup>rd</sup> Street
  - c. SCADA Systems Integrator Report
  - d. Truck Replacement
    - i. Consider resolution to approve purchase of a truck, plow, and dump box **pg. 25**
  - e. FY25 Goals **pg.27**
  - f. City Clerk Hiring Packet
10. Closing Comments
11. Motion to Adjourn

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10. Closing Comments

11. Motion to Adjourn

RIVERSIDE CITY COUNCIL MEETING: Tuesday, July 16<sup>th</sup>, 2024

The Riverside City Council meeting started at 6:00 PM in the Riverside City Council Chambers. Mayor Pro Tem Tom Sexton called the meeting to order, with Ryan Rogerson, Lois Schneider, Tom Sexton, Kevin Kiene, and Kevin Mills present. Mayor Schneider and Admin Smith were absent.

Motion made by Schneider, second by Rogerson to approve agenda. Passed 5-0.

Motion made by Schneider, second by Kiene to approve consent agenda of minutes and expenditures, excluding Hach Co. and Watershed invoices for clarification, and June Fire Dept update. Passed 5-0.

Mike Meinders addressed City Council on 3<sup>rd</sup> street issues. Travis Riggan, RACC president reported on TrekFest 39.

Shawn Powel, Southeast Iowa Insurance, explained insurance audit.

Justin Bishop, OPN Architects, discussed the new Community Center project.

Branden Havens, PeopleService, Inc. presented June water and wastewater reports.

Schneider moved, second by Rogerson, to pass Resolution 2024-56, setting date of August 5<sup>th</sup> for the Public Hearing to sell property at 40 W 1<sup>st</sup> Street to David and Lisa Brown at Riverside Council Meeting, which begins at 6:00 PM. Passed 5-0.

No action was taken on the SCADA systems report, and truck replacement.

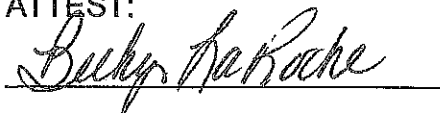
FY25 goals and June financials were presented.

Sexton moved, second by Mills to adjourn at 7:27 PM Passed 5-0.

Full content of city council meetings can be viewed on the city website [www.riversideiowa.gov](http://www.riversideiowa.gov).

Council Meeting – Monday, August 5<sup>th</sup>, 2024 at 6:00 PM

ATTEST:



Becky LaRoche, City Clerk



Tom Sexton, Mayor Pro Tem

EXPENDITURES AUGUST 5, 2024					
COUNCIL MEETING	BILLS				
1	ACCESS COPIER	LEASE	001-5-650-6496	\$ 422.04	
2	AIRGAS	FD-OXYGEN	002-5-150-6375	\$ 380.91	
3	ALLIANT ENERGY	PARKS	001-5-430-6371	\$ 673.64	
4	ALLIANT ENERGY	SEWER	610-5-815-6371	\$ 819.40	
5	ALLIANT ENERGY	CITY HALL	001-5-650-6371	\$ 506.67	
6	ALLIANT ENERGY	STREET LIGHTS	001-5-230-6371	\$ 1,412.25	
7	ALLIANT ENERGY	FIRE STATION	002-5-150-6330	\$ 873.60	
8	ALLIANT ENERGY	WATER	600-5-810-6371	\$ 83.49	\$ 4,369.05
9	ALTORFER	LS #4	610-5-815-6330	\$ 637.00	
10	ALTORFER	LS#5	610-5-815-6330	\$ 758.00	
11	ALTORFER	WWTP	610-5-815-6330	\$ 1,019.00	
12	ALTORFER	LS#2	610-5-815-6330	\$ 625.00	
13	ALTORFER	LS#1	610-5-815-6330	\$ 758.00	
14	ALTORFER	WATER PLANT	600-5-810-6330	\$ 1,012.00	
15	ALTORFER	LS#3	610-5-815-6330	\$ 648.00	
16	ALTORFER	FD	002-5-150-6312	\$ 660.00	\$ 6,117.00
17	AXIOM	COMM CENTER	302-5-750-6786	\$ 5,900.00	
18	AXIOM	H PARK MASTER PLAN	301-5-750-6744	\$ 2,437.50	
19	AXIOM	CHERRY LN EXTENTION	301-5-750-6773	\$ 5,000.00	
20	AXIOM	ENGINEER	001-5-650-6407	\$ 2,497.50	
21	AXIOM	KIRK RAMP	301-5-750-6794	\$ 581.25	
22	AXIOM	BOAT RAMP	301-5-750-6799	\$ 845.00	
23	AXIOM	ADA PLAN	301-5-750-6747	\$ 3,481.25	\$ 20,742.50
24	BECKY LaROCHE	CELL STIPEND	001-5-650-6373	\$ 50.00	
25	BRYAN LENZ	CELL STIPEND	001-5-430-6373	\$ 50.00	
26	COLE SMITH	CELL STIPEND	001-5-650-6373	\$ 50.00	
27	BOYSE DOZING	WELL LEAK	600-5-810-6374	\$ 1,260.00	
28	3E ELECTRIC	PARK CELL EYES	001-5-430-6325	\$ 148.28	
29	DOUG MICHEL ELECTRIC	VBALL LIGHT	001-5-430-6325	\$ 910.00	
30	DRAKE UNIVERSITY	ADMIN CLASSES	001-5-650-6300	\$ 2,212.00	
31	FELD FIRE	FIRE PRO 300	002-5-150-6356	\$ 3,107.00	
32	HYDROTEX	SHOP HYPLEX#2	001-5-210-6372	\$ 227.18	
33	IOWA 1 CALL	LOCATES	WATER/SEWER	\$ 18.00	
34	IOWA PAPER	PARKS-TY BAGS	001-5-430-6325	\$ 95.84	
35	IOWA PAPER	CH-TOWELS	001-5-650-6506	\$ 57.38	\$ 153.22
36	IPI	NO PKG SIGNS	110-5-210-6415	\$ 384.12	
37	JCR	LAWN BAGS	001-5-950-6372	\$ 155.00	
38	KUM&GO	FD-FUEL	002-5-150-6350	\$ 52.28	
39	LINO WATER	MAINT/CALIBRATE CLORINE	600-5-810-6374	\$ 1,384.00	
40	LOGAN MICHEL	CELL STIPEND	001-5-210-6373	\$ 50.00	
41	LYNCH DALLAS P.C.	LEGAL	001-5-640-6411	\$ 1,237.50	
42	MARTIN GARDNER	DT GRANT	145-5-650-6435	\$ 11,847.14	
43	MID AMERICAN ENERGY	SHOP	001-5-210-6371	\$ 12.21	
44	MID AMERICAN ENERGY	RVFD	002-5-150-6330	\$ 17.47	
45	MID AMERICAN ENERGY	C HALL	001-5-650-6371	\$ 12.21	\$ 41.89
46	NEUMILLER ELECTRIC	LS LIGHT POLE	610-5-815-6374	\$ 6,500.00	
47	PEOPLE SERVICES	SERVICE	600-5-810-6500	\$ 13,140.50	
48	PEOPLE SERVICES	SREVICE	610-5-815-6500	\$ 13,140.50	\$ 26,281.00
49	RHINO	REPLACE 63 MEMBRANES	610-5-810-6374	\$ 1,800.00	
50	SHARON TELEPHONE	CITY HALL	001-5-650-6373	\$ 168.78	
51	SHARON TELEPHONE	FIRE STATION	002-5-150-6332	\$ 203.78	
52	SHARON TELEPHONE	SHOP	001-5-210-6373	\$ 40.83	
53	SHARON TELEPHONE	WWTP	610-5-815-6373	\$ 40.83	
54	SHARON TELEPHONE	WTP	600-5-810-6373	\$ 40.83	\$ 495.05
55	SUMMIT FIRE	WTP BACKFLOW CHECK	600-5-810-6374	\$ 380.00	
56	SUMMIT FIRE	WWTP BACKFLOW CHECK	610-5-815-6374	\$ 380.00	\$ 760.00
57	THE NEWS	PUBLICATIONS	001-5-650-6402	\$ 380.61	

58	VEENSTRA & KIMM	WWTP- UV CONSULT	610-5-815-6374	\$ 935.00	
59	VEENSTRA & KIMM	SCADA UPDRADE CONSULT	600-5-810-6374	\$ 1,784.00	\$ 2,719.00
60	<b>TOTAL BILLS*****</b>			<b>\$ 94,304.77</b>	
61					
62	DELTA DENTAL	BILLING-AUG	001-5-430-6150	\$ 198.54	
63	WELLMARK	BC/BS - AUG	001-5-620-6150	\$ 2,063.41	
64	US CELLULAR	FD	002-5-150-6332	\$ 72.45	
65	VERIZON	GATEWAYS	600-5-810-6373	\$ 63.54	
66	LINCOLN NAT'L LIFE	JULY INSURANCE	001-5-620-6150	\$ 309.56	
67	*****		<b>TOTAL PAID BILLS</b>		<b>\$ 2,707.50</b>
68	*****		<b>TOTAL EXPENDITURES</b>	<b>\$ 97,012.27</b>	
69					
70	<b>EXPENDITURES by FUND</b>				
71	GENERAL FUND		\$ 11,369.92		
72	FIRE DEPARTMENT		\$ 5,295.04		
73	ROAD USE FUND		\$ 384.12		
74	CASINO FUND		\$ 11,847.14		
75	CAPITAL PROJECTS		\$ 18,245.00		
76	WATER FUND		\$ 20,001.82		
77	SEWER FUND		\$ 27,161.73		
78	STORM WATER		\$ -		
79	<b>TOTAL EXPENDITURES</b>		<b>\$ 94,304.77</b>		

NOTICE OF PUBLIC HEARING  
FOR THE CITY COUNCIL  
OF THE CITY OF RIVERSIDE, IOWA

The City Council of the City of Riverside, Iowa will hold a public hearing for the purpose of selling property located at 40 W 1<sup>st</sup> Street, to Davis and Lisa Brown in the amount of \$4,000.00. The Public Hearing will be held during the City Council meeting on Monday, August 5<sup>th</sup>, 2024 which begins at 6:00 p.m., at City of Riverside City Hall.

All interested persons are invited to attend the public hearing and to offer comments, orally or in writing, in support of or in opposition of the sale. Written comments may be submitted to the Riverside City Clerk, P.O. Box 188, Riverside, IA 52327-0188, in advance of the public hearing. Any questions regarding the sale of property may also be directed to City Hall.

This notice is published at the direction of the City Council for the City of Riverside, Iowa.

Becky LaRoche

City Clerk

*E Mailed NEWS  
7-17-24  
@ 3:35 pm  
BL*

RESOLUTION #2024-XX

RESOLUTION TO SELL 40 W 1<sup>ST</sup> STREET TO  
DAVID AND LISA BROWN

WHEREAS, the City of Riverside, Iowa, held a public hearing on the Sale of 40 W 1<sup>st</sup> Street to David and Lisa Brown on August 5, 2024, in the City Council Chambers located at the Riverside City Hall, 60 North Greene Street, Riverside, Iowa.

THEREFORE, BE IT RESOLVED, The City of Riverside City Council, hereby approves the sale of 40 W 1<sup>st</sup> Street to David and Lisa Brown in the amount of \$4,000.

IT WAS MOVED BY Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Sexton, McGuire, Schneider, Kiene, Mills

Ayes:

Nays:

Abstain/Absent:

PASSED AND APPROVED by the City Council of Riverside, Iowa and approved this 5th day of August, 2024.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest : \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk





# ENGLISH RIVER WATERSHED

511 C. Ave. • P.O. Box 1213 • Kalona, IA 52247-1214 • Ph: 319.656.2310

City of Riverside  
60 Greene Street  
Riverside, Iowa 52327

Riverside City Council,

I am writing to express my sincere gratitude on behalf of the English River Watershed for your consideration of the \$7,500 funding request for the English River Watershed. Your support will have a significant impact on our efforts to improve water quality and flood mitigation efforts within the English River Watershed.

The funds will be instrumental in several key areas:

1. **Voluntary Water Quality Testing:** These resources will enable us to conduct regular and thorough voluntary water quality tests, ensuring we can monitor and address any environmental concerns promptly.
2. **Grant Writing:** As new funding opportunities arise, these funds will allow us to apply for additional resources to further our mission and enhance watershed-based projects.
3. **Community Assistance with Iowa DNR Two-Dimensional Base Level Engineering:** We will provide guidance and support to our community in utilizing this advanced tool, empowering them to make informed decisions about floodplain management and other critical issues.
4. **Flood Modeling Assistance:** We will also offer flood modeling assistance with our partners to communities as requested, helping them to understand and mitigate flood risks effectively.
5. **Part-Time Staffing:** The funding will assist in hiring part-time staff as needed, ensuring that we have the necessary human resources to effectively manage and execute our programs.

Additionally, we are actively working on securing State grant funding to update the English River Resiliency and Improvement Plan. With the completion of the Iowa Watershed Approach project and implementation of 358 water quality and flood mitigation projects with 43 landowners on projects in the upper English River Watershed now is the time to evaluate those efforts and their impact. This plan will help us to continuously improve and adapt our strategies and floodplain modeling efforts for a better English River Watershed.

Thank you once again for your thoughtful consideration and support. We look forward to the opportunity to collaborate with you in making a lasting difference in our watershed.

Sincerely,

Ryan Schlabaugh

Chair – English River Watershed



# ENGLISH RIVER WATERSHED

511 C Ave. • P.O. Box 1213 • Kalona, IA 52247-1214 • Ph: 319.656.2310

<b>ENGLISH RIVER WATERSHED</b>	<b>INVOICE</b>
<b>PAYMENT TO:</b> ENGLISH RIVER WATERSHED 511 C AVENUE   PO BOX 1213 KALONA, IOWA 52247 rschlabaugh@cityofkalona.org	<b>INVOICE # 24'/25'</b> <b>DATE 7/8/2024</b>
<b>TO:</b> CITY OF RIVERSIDE 60 GREENE STREET RIVERSIDE, IOWA 52327	<b>FOR ERW Budgeted Commitment</b>
<i>81-5-520-6425</i>	

Description	Amount
ENGLISH RIVER WATERSHED – 2024/2025 BUDGETED FISCAL COMMITMENT	\$ 7,500
<b>Total</b>	<b>\$ 7,500</b>

Make all checks payable to **ENGLISH RIVER WATERSHED**

THANK YOU FOR YOUR COMMITMENT TO THE ENGLISH RIVER WATERSHED



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## ENGINEER'S REPORT

**PROJECT:** City of Riverside  
**DATE:** July 30, 2024  
**TO:** City Council  
**TOPIC:** Project Updates

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### Boat Ramp

- Final punchlist items have been completed.
- Additional Class E revetment has been installed per City Council request and per Change Order #3.
- Axiom inspected additional placement of rock and directed contractor to come back and spread rock within gaps and push down rock lower where adjacent to boat ramp pavement.
- Contractor modified rock as requested.
- Pay App #3 has been submitted, reviewed and approved by Axiom.
- Letter of acceptance to close out project attached for review and approval.

### Hall Park Master Plan

- Revisions have been made to DRAFT master plan based on previous discussion City Council and staff.
- Attached is revised and current master plan for City Council review and comments.

### Cherry Lane

- Axiom met with Cole and Superintendent Ken Crawford to discuss further the project and coordination with the school district as it relates to traffic flow, parking, etc.
- Axiom received direction to proceed with design of the new street on a straight east-west alignment and with no purchase of Bower property.
- The school district has approved the location of Cherry Lane and Axiom is working with both parties on transfer of land for future street and right-of-way.
- School district would like to revise their parking lot configuration so that one-way in from the south via Kleopfer Street and one-way out to the west via Schnoebelen Street.
- New preliminary layout attached for reference.

RESOLUTION #2024-XX

RESOLUTION APPROVING CHANGE ORDER #3  
TO BOWKER PINNACLE MECHANICAL  
FOR HALL PARK BOAT RAMP PROJECT

Whereas, the City of Riverside City at the recommendation of the City Engineering Firm, Axiom Consultants, Brian Boelk, and it is the opinion of the City Engineering Firm that the City Council accept this change order for Bowker Pinnacle Mechanical for additional Class E revetment along both sides of the boat ramp in Hall Park.

Therefore, be it resolved the City of Riverside City Council does hereby accept the Change Order #3 in the amount of \$12,477.00

It was moved by Councilperson \_\_\_\_\_ seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absents:

PASSED AND APPROVED by City Council of Riverside, Iowa, on this 5th day of August, 2024.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date \_\_\_\_\_

Becky LaRoche, City Clerk

**CHANGE ORDER**

Change Order No. 3

<b>Date of Issuance:</b> July 29, 2024	<b>Effective Date:</b> June 18, 2024
<b>Owner:</b> City of Riverside Iowa	<b>Owner's Contract No.:</b>
<b>Contractor:</b> Bowker Pinnacle Mechanical	<b>Contractor's Project No.:</b>
<b>Engineer:</b> Axiom Consultants	<b>Engineer's Project No.:</b> 23-0149
<b>Project:</b> Hall Park Boat Ramp Phase I	<b>Contract Date:</b> February 06, 2024

The Contract is modified as follows upon execution of this Change Order:

**Description:** Add Class E revetment along both sides of the boat ramp.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: <b>Verbal value</b> <u>\$ 137,500.20</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase of this Change Order: <b>Verbal value</b> <u>\$ 12,477.00</u>	Adjustments of This Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: <b>Verbal value</b> <u>\$ 149,977.20</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

<b>RECOMMENDED:</b>	<b>ACCEPTED:</b>	<b>ACCEPTED:</b>
By: <u><i>Bump Sell</i></u>	By: _____	By: _____
Engineer	Owner	Contractor
Title: Principal/Owner	Title: _____	Title: _____
Date: July 29, 2024	Date: _____	Date: _____

RIVERSIDE CITY COUNCIL MEETING: Monday, June 17<sup>th</sup>, 2024

The Riverside City Council meeting started at 6:00 PM in the Riverside City Council Chambers. Mayor Allen Schneider called the meeting to order, with Ryan Rogerson, Lois Schneider, Tom Sexton, Kevin Kiene, and Kevin Mills present.

Motion made by Kiene, second by Sexton to approve agenda. Passed 5-0.

Motion made by Rogerson, second by Schneider to approve consent agenda of minutes and expenditures, alcohol permits for Kum & Go and Copper Creek Ridge, and Building Inspector's. Passed 5-0.

Julie Shebek, representing Riverside Pickle Ball, thanked the Council for the painted courts and requested more courts with the future Hall Park designs.

Lieutenant Chad Ellis with Washington County Sheriff Department reviewed May calls.

Fire Chief Chad Smothers presented May Fire Dept. update and FY24 Volunteer stipends.

Sexton moved, second by Kiene to open Public Hearing on the FY24 Budget Amendment at 6:31 PM Passed 5-0. There were no oral or written comments. Kiene moved, second by Sexton to close Public Hearing at 6:32 PM Passed 5-0.

Rogerson moved, seconded by Schneider, to pass Resolution 2024-50, Adopting Budget Amendments for Fiscal year ending June 30, 2024. Passed 5-0.

Jed Wolf, PeopleService, Inc. presented May water and wastewater reports.

Brian Boelk, Axiom Consultants, discussed Hall Park Boat Ramp, Cherry Lane Street Project, Hall Park Master Plan, Captain Kirk ADA Ramp, Community Center, and Water Plant Project.

Schneider moved, second by Kiene, to proceed with additional class B rock along east and west side of boat ramp not to exceed \$15,600. Passed 4-1, Rogerson opposed.

Schneider moved, second by Rogerson, to pass Resolution 2024-51, approving pay request #2 to All American Concrete, Inc. for work done through June 11<sup>th</sup> on the City Hall ADA ramp project in the amount of \$5,747.50. Passed 4-1, Sexton opposed.

Rogerson moved, second by Kiene, to pass Resolution 2024-52, approving final acceptance from Bowker Mechanical for the Water Treatment Plant Renovation Project. Passed 5-0.

Rogerson moved, second by Schneider, to pass Resolution 2024-53, approving final pay request #8 from Bowker Mechanical for the Water Treatment Plant Renovation Project in the amount of \$27,500.00 Passed 5-0.

Administrator Smith reported on insurance coverage and May finances.

Rogerson moved, second by Schneider, to pass Resolution 2024-54, approving FY25 insurance coverage from Southeast Iowa Insurance in the amount of \$103,917.00 Passed 5-0.

RESOLUTION #2024-xx

RESOLUTION APPROVING FINAL ACCEPTANCE FROM  
BOWKER PINNACLE MECAHICAL CONTRACTORS LLC FOR THE  
HALL PARK BOAT RAMP PROJECT

Whereas, the City of Riverside City at the recommendation of the City Engineering Firm, Axiom Consultants, Bryan Boelk, and it is the opinion of the City Engineering Firm that the City Council hereby accepts the final improvements from Bowker Mechanical for the Hall Park Boat Ramp Project.

Therefore, be it resolved the City of Riverside City Council does hereby approve this request for "Final Acceptance" to Bowker Mechanical for the Hall Park Boat Ramp Project.

Moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absents:

PASSED AND APPROVED by City Council of Riverside, Iowa, on this 5th day of August, 2024.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk



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## ENGINEER'S REPORT

**PROJECT:** Hall Park Boat Ramp Phase I  
**DATE:** July 29, 2024  
**TO:** City Council  
**TOPIC:** Project Closeout and Acceptance

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Please consider this a recommendation from Axiom Consultant to close out the Hall Park Boat Ramp Phase I project and approve the public improvements as constructed under the contract with Bowker Pinnacle Mechanical.

All change orders have been executed and punchlist items have been completed. All final requests for payments from Bowker have been received and retainage suggested to be released. All warranties will be in place with Bowker Pinnacle Mechanical and Axiom will coordinate with the City to set a calendar reminder for a warranty walk-through at the appropriate time per the contract.

Please see below a summary of the financials as it relates to the project, and note that all costs associated with the overruns were due to additional work beyond the contract documents as requested by City Council.

Original Contract Amount = \$133,080.20  
Final Contract Amount = \$149,977.20  
Difference = +\$16,897.00 (12.69%)

A Final Pay Application (#3) has been submitted and recommended for approval by Axiom. In addition, a Resolution drafted for approval by City Council to officially close out the project.

We thank you for your cooperation, patience, and coordination throughout this project. We hope the City Council, City staff, residents, and visitors find these improvements to be a benefit to the community.



RESOLUTION #2024-XX

RESOLUTION APPROVING PAY REQUEST #3 TO BOWKER  
MECHANICAL CONTRACTORS LLC FOR THE  
HALL PARK BOAT RAMP PROJECT

Whereas, the City of Riverside City at the recommendation of the City Engineering Firm, Axiom Consultants, Brian Boelk and it is the opinion of the City Engineering Firm that the City Council accept this pay final request #3 in the amount of \$19,352.01 for payment of this project.

Therefore, be it resolved the City of Riverside City Council does hereby accept the Pay Request #3 for work done on the Hall Park Boat Ramp Project through 7/26/24.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absents:

PASSED AND APPROVED by City Council of Riverside, Iowa, on this 5<sup>th</sup> day of August 2024.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date \_\_\_\_\_

Becky LaRoche, City Clerk

**CONTRACTOR PAY REQUEST**

<b>Project:</b> 23-0149.1	Completed	\$ 149,977.20	Contract Amt	\$ 149,977.20
Hall Park Boat Ramp Phase I	Previous Pmt	\$ 137,500.20		
<b>Contractor:</b> Bowker Mechanical Contractors, LLC	Total Est	\$ 12,477.00	% Completed	100.00%
	Retain	\$ 0.00		
<b>Pay Request No.</b> 3	<b>NET PAYMENT</b>	\$ 19,352.01	<b>Paid to Date</b>	\$ 130,625.19
<b>Date:</b> 7/26/2024				

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	UNIT PRICE	TOTAL ITEM VALUE	QUANTITY COMPLETE	COMPLETED VALUE
1	CLEARING & GRUBING	LS	1	\$ 10,900.00	\$ 10,900.00	1	\$ 10,900.00
2	TOPSOIL - STRIP, STOCKPILE & RESPREAD	CY	400	\$ 5.00	\$ 2,000.00	400	\$ 2,000.00
3	EARTHWORK	CY	1550	\$ 5.75	\$ 8,912.50	1550	\$ 8,912.50
4	STROM SEWER, 36" PVC	LF	68	\$ 94.70	\$ 6,439.60	68	\$ 6,439.60
5	STROM MANHOLE, SW-401 - 7" DIA.	EA	2	\$ 7,500.00	\$ 15,000.00	2	\$ 15,000.00
6	STORM STRUCTURES, 36" FES	EA	1	\$ 4,430.00	\$ 4,430.00	1	\$ 4,430.00
7	RIP RAP, CLASS B	TON	684	\$ 60.00	\$ 41,040.00	684	\$ 41,040.00
8	MODIFIED SUBBASE	TON	325	\$ 26.30	\$ 8,547.50	325	\$ 8,547.50
9	MACADAM SUBBASE, 18"	TON	683	\$ 28.20	\$ 19,260.60	683	\$ 19,260.60
10	SIGNAGE	LS	1	\$ 2,450.00	\$ 2,450.00	1	\$ 2,450.00
11	TRAFFIC CONTROL	LS	1	\$ 3,100.00	\$ 3,100.00	1	\$ 3,100.00
12	EROSION CONTROL MEASURES	LS	1	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00
13	SEEDING & MULCH - PERMANENT - TYPE 1	AC	0.5	\$ 6,000.00	\$ 3,000.00	0.5	\$ 3,000.00
14	MOBILIZATION	LS	1	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00
CO-1	CLEARING & GRUBBING OF TREES IN WASHINGTON COUNTY ROW OF BOAT RAMP AREA	LS	1	\$ 2,800.00	\$ 2,800.00	1	\$ 2,800.00
CO-2	SEEDING & MULCHING	AC	0.27	\$ 6,000.00	\$ 1,620.00	0.27	\$ 1,620.00
CO-3	EXTRA CLASS E RIP-RAP ALONG BOAT RAMP	TM	1	\$ 12,477.00	\$ 12,477.00	1	\$ 12,477.00
							\$ -
					\$ 149,977.20		\$ 149,977.20

Original Contract Amount: \$133,080.20  
 Change Order No. 1 Amount: \$2,800.00  
 Change Order No. 2 Amount: \$1,620.00  
 Change Order No. 3 Amount: \$12,477.00  
 Final Contract Amount: \$149,977.20



Account 301 5-750-6799

Fiscal Year 2023-2024 Current

Account Name HALL PARK BOAT RAMP

General Balance Budget Budget Adjustments History Detail

No Filter Selections Made

Filter

Drag a column header here to group by that column.

Date	Tran	Reference	Description	Amount	Vendor	Invoice
07/02/2024	A26360	CHK: 009167	AXIOM CONSULTANTS LLC.	1,265.00	1030	6079
05/21/2024	A26172	CHK: 009044	AXIOM CONSULTANTS LLC.	1,090.00	1030	5973
05/07/2024	A26134	CHK: 009011	AXIOM CONSULTANTS LLC.	3,470.00	1030	5863
04/30/2024	A26165	CHK: 009036	BOWKER MECHANICAL CONTRACT...	43,091.65	1106	PAY 2 BOAT
04/02/2024	A26028	CHK: 008945	AXIOM CONSULTANTS LLC.	5,160.00	1030	5771
04/02/2024	A26041	CHK: 008958	MOSER GRINDING, LLC	4,000.00	1122	41
04/02/2024	A26050	CHK: 008962	RES 2024-24 PAY #1	87,533.50	1106	PAY1 HPBR
03/05/2024	A25941	CHK: 008891	AXIOM CONSULTANTS LLC.	800.00	1030	5688
02/06/2024	A25850	CHK: 008801	AXIOM CONSULTANTS LLC.	7,500.00	1030	5635
01/03/2024	A25756	CHK: 008740	AXIOM CONSULTANTS LLC.	2,950.00	1030	5562

10 records 156,860.19

Edit This Record

Clear

0.00  
 87,533.50  
 43,091.65  
 0.00  
 87,533.50  
 43,091.65  
 130,625.15

130,625.15  
 130,625.15  
 43,091.65

*Total*  
*AP*

130,625.15  
 130,625.15  
 43,091.65

RESOLUTION #2024-XX

RESOLUTION APPROVING AN EASEMENT AGREEMENT BETWEEN  
THE CITY OF RIVERSIDE AND INTERSTATE POWER AND LIGHT  
COMPANY

WHEREAS, the City of Riverside City Council and Interstate Power and Light Company has reviewed the attached easement documentation for a perpetual buried cable easement for the sum of \$1.00,

WHEREAS, the location of easement is 60 N Greene Street, Riverside, Washington County, Iowa

THEREFORE, be it resolved the City of Riverside City Council does hereby approve the easement agreement on City owned parcel number 04-182-37-023.

MOVED BY Council person \_\_\_\_\_, seconded by Council person \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absents:

Passed and Approved by the City Council of Riverside, Iowa and approved this 5<sup>th</sup> day of August, 2024.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_

Date: \_\_\_\_\_

Becky LaRoche, City Clerk

ProSource Technologies, LLC  
225 2nd St SE, Suite 210  
Cedar Rapids, IA 52401  
Phone 319-289-0601

July 22, 2024

The City of Riverside, Iowa  
PO Box 188  
Riverside, Iowa 52327

**RE: Riverside 4160kV Conversion project for easement on N Greene St. Street/Parcel ID 0418237023**

To Whom it May Concern:

ProSource Technologies, LLC has been hired by Interstate Power and Light Company (Alliant Energy) to work with property owners in obtaining a new utility power easement.

Interstate Power and Light (Alliant Energy) is upgrading their electrical system in your area. Replacing overhead lines, transformers, switches, upgrading to an underground system are some of the items that could change along your property. This means that in some cases we need to acquire new easements because of the transition of an overhead electrical supply system to an underground electrical supply system. Please note part of the power system will remain overhead, yet many areas will be converted to underground systems.

I have enclosed a copy of the utility power easement that we are requesting from your property. If you do not have any questions, you can sign and have the document notarized and return it in the SASE provided. The second copy of the easement is for your records. This utility easement is regarding the following property – PID 0418237023, N Greene Street, Riverside, Iowa 52327.

If you have questions or comments feel free to call me at 319-289-0789 (office), 319-640-7534 (Cell) or email at [rspellerberg@prosourcetech.com](mailto:rspellerberg@prosourcetech.com). I would be more than happy to come out to your property and explain in person the details of this project and how it will affect your property. In addition, I am an Iowa Notary and can provide that service to you at no cost at your residence. If you have further questions call 1-800-ALLIANT (1-800-255-4268) and ask for Rick Kullander or the Real Estate department.

Sincerely,  
ProSource Technologies, LLC



Rachel Spellerberg  
Acquisition Project Manager

Minneapolis, MN  
Cedar Rapids, IA  
Thief River Falls, MN  
Duluth, MN  
Cape Coral, FL

Enclosure

Right of Way • Environmental • Disaster & Emergency Management Services  
888-422-4449  
[www.prosourcetech.com](http://www.prosourcetech.com)

## ELECTRIC EQUIPMENT EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, The City of Riverside, Iowa, an Iowa municipality ("Grantor(s)"), ADDRESS: PO Box 188, Riverside, Iowa 52327 do(es) hereby warrant and convey unto Interstate Power and Light Company, an Iowa corporation, its successor and assigns, ("Grantee") a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, associated surface mounted equipment, and construction (collectively, the "*Facilities*") for transmitting electricity, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of Washington, and the State of Iowa:

See Attached Exhibit A,

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, plants, or other obstructions on the property described above.

Grantor(s) also conveys the right and privilege to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Facilities.

Grantee, its contractor or agent, may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Facilities, under lands now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Facilities.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**GRANTOR(S):**

By: \_\_\_\_\_  
Print Name:  
Title:

By: \_\_\_\_\_  
Print Name:  
Title:

**ALL PURPOSE ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ ) ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, AD. 20\_\_\_\_\_, before me,  
the undersigned, a Notary Public in and for said State, personally  
appeared

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ to me personally known

or \_\_\_\_\_ provided to me on the basis of satisfactory  
evidence

to be the persons(s) whose name(s) is/are subscribed to the w/thin  
instrument and acknowledged to me that he/she/they executed the  
same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the entity  
upon behalf of which the person(s) acted, executed the instrument.

NOTARY SEAL \_\_\_\_\_  
(Sign in Ink)

\_\_\_\_\_  
(Print/type name)

Notary Public in and for the State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**CAPACITY CLAIMED BY SIGNER**

\_\_\_\_\_ INDIVIDUAL  
\_\_\_\_\_ CORPORATE  
Title(s) of Corporate Officers(s):  
\_\_\_\_\_

\_\_\_\_\_ N/A  
\_\_\_\_\_ Corporate Seal is affixed  
\_\_\_\_\_ No Corporate Seal procured

\_\_\_\_\_ PARTNER(s)  
\_\_\_\_\_ Limited Partnership  
\_\_\_\_\_ General Partnership

\_\_\_\_\_ ATTORNEY-IN-FACT  
\_\_\_\_\_ EXECUTOR(s),  
\_\_\_\_\_ ADMINISTRATOR(s),  
\_\_\_\_\_ or TRUSTEE(s):  
\_\_\_\_\_ GUARDIAN(s)  
\_\_\_\_\_ or CONSERVATOR(s)  
\_\_\_\_\_ OTHER

**SIGNER IS REPRESENTING:**  
List name(s) of persons(s) or entity(ies):

\_\_\_\_\_  
\_\_\_\_\_

Exhibit A

Parent Parcel:

A part of the Northeast Quarter (NE1/4) of the Northeast Quarter (NE1/4) of Section Eighteen (18), Township Seventy-seven (77) North, Range Six (6) West of the 5<sup>th</sup> P.M.; and a part of the Northwest Quarter (NW1/4) of the Northwest Quarter (NW1/4) of Section Seventeen (17), Township Seventy-seven (77) North, Range Six (6) West of the 5<sup>th</sup> P.M. more particularly described as: The East Half (E1/2) of Lot Number Thirteen (13), in Block Number Nineteen (19), in the Original Plat of the Town of Riverside, in Washington County, Iowa.

As conveyed by Warranty Deed, recorded November 7, 2000, in Book 380, Page 96, in Washington County, Iowa.

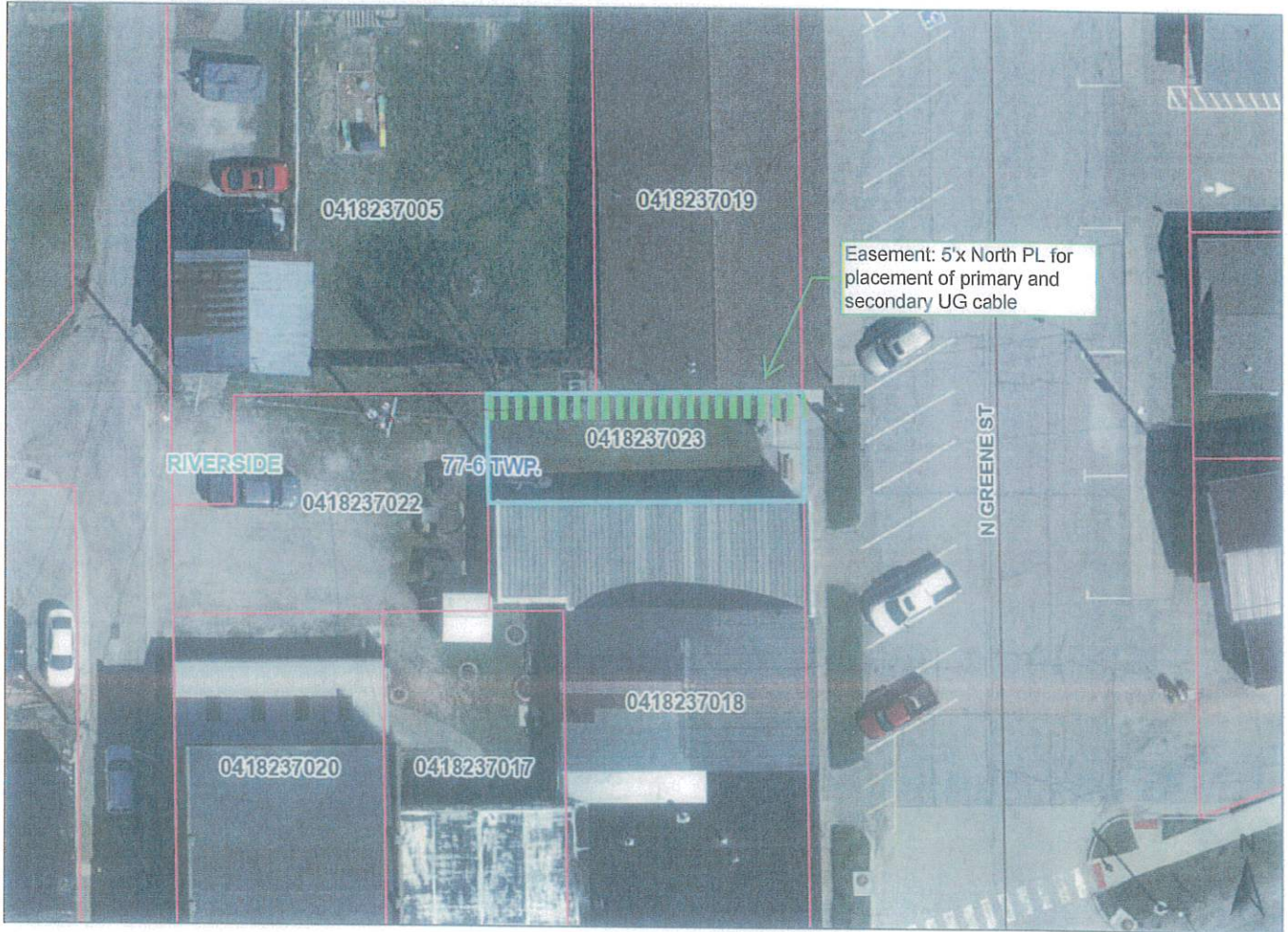
Easement:

*Commencing in the Northeast (NE) corner (Point of Beginning); thence West approximately Sixty-five (65') feet adjacent to the North property line; thence South adjacent to the West property line Five (5') feet; thence East approximately Sixty-five (65') feet parallel to the North property line; thence North Five (5') feet adjacent to the East property line to the Point of Beginning.*



WO 1004237 - 25 kV Riverside Conversion

City of Riverside, Easement Map



Parcel ID	0418237023	Class	C	Owner Address	RIVERSIDE, CITY OF
Sec/Twp/Rng	n/a	Acreage	n/a		PO BOX 188
Property Address	N GREENE ST RIVERSIDE				RIVERSIDE, IA 52327
District	RICHG				
Brief Tax Description	13 19 OPE1/2				
	(Note: Not to be used on legal documents)				

Date created: 6/17/2024

Last Data Uploaded: 6/17/2024 2:31:33 AM

Developed by  Schneider  
GEOSPATIAL

RESOLUTION #2024-XX

RESOLUTION TO APPROVE THE PURCHASE OF A NEW CITY TRUCK

WHEREAS, the City of Riverside City Council finds the need to replace a city owned vehicle. The City will purchase a new 2024 \_\_\_\_\_ Pickup with an stainless steel dump box and a blade for snow removal in the amount of \$ \_\_\_\_\_ from \_\_\_\_\_.

THEREFORE, BE IT RESOLVED, the City of Riverside City Council, hereby approves the purchase of the new truck in the amount of \$ \_\_\_\_\_.

Moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absents:

PASSED AND APPROVED by the City Council of Riverside, Iowa and approved this 5<sup>th</sup> day of August, 2024.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Becky LaRoche, City Clerk

**2024 Truck Bid Comparison  
City of Riverside**

	<b>Recommendation</b>				
	Wiele	Capper	Capper	Deery	Deery
<b>Year</b>	2024	2024	2024	2024	2024
<b>Make</b>	Chevy	Ford	Chevy	Ram	Ford
<b>Model</b>	Silverado 3500 HD	F350	Silverado 3500 HD	3500	F350
<b>Price</b>	\$ 57,994.20	\$ 58,198.40	\$ 54,258.00	\$ 61,965.00	\$ 66,765.00
<b>Engine Size</b>	6.6 L	6.7 L	6.6 L	6.7 L	6.7 L
<b>Fuel</b>	Diesel	Diesel	Diesel	Diesel	Diesel
<b>Color</b>	White	White	White	White	White
<b>Cab Size</b>	Regular	Regular	Regular	Regular	Regular
<b>Wheels</b>	Dual Rear	Dual Rear	Dual Rear	Dual Rear	Dual Rear
<b>Chasis Cab</b>	Yes	Yes	Yes	Yes	Yes
<b>4X4</b>	Yes	Yes	Yes	Yes	Yes
<b>Waranty Basic</b>	3yr / 36,000 miles	3yr / 36,000 miles	3yr / 36,000 miles		3yr / 36,000 miles
<b>Waranty Powertrain</b>	5yr / 60,000 miles	5yr / 60,000 miles	5yr / 60,000 miles		5yr / 60,000 miles
<b>Waranty Engine</b>	5yr / 100k miles	5yr / 100k miles	5yr / 100k miles		5yr / 100k miles
<b>With Dumpbox, Accessories, and Plow</b>	\$ 94,668.43	\$ 94,872.63	\$ 90,932.23	\$ 98,639.23	\$ 103,439.23

FY25 Budget for Truck \$ 100,000.00 from Road Use  
Sale of 2008 Chevy ?

	<b>Recommendation</b>
<b>Features</b>	<b>Big Iron</b>
SS Dumpbox	\$ 25,721.00
Double Acting Hoist	
Aluminum Toolbox - 36"	
Amber Light for Top	
2" Rear Hitch	
Rubber for Side Top	

	<b>Recommendation</b>	
<b>Features</b>	<b>Midwest Frame &amp; Axel</b>	<b>Future Line</b>
Western 9.5' MVP Plus 3 V-Plow	\$ 11,227.00	\$ 10,953.23
LED Lights		
Snow Deflector		



## FY25 Goals

### All Full Time Employees

1. Complete 2 relevant, supervisor-approved, trainings or professional development opportunities by June 30, 2025.
2. Meet one-on-one with your supervisor each month to discuss goals, performance, needs, opportunities, and other relevant topics.

### Streets & Parks-

1. Logan- Obtain a Class B CDL by December 15, 2024.
2. Bryan- Identify locations for trees to be planted, trees that need to be removed/replaced, and maintenance procedures for trees in public areas. Work with City Administrator to identify grant opportunities to help fund plantings.

### City Clerk-

1. Identify job responsibilities for after cutting back hours.
2. Assist in the training of the new hired City Clerk.

### City Administrator-

1. Improve communication with the community by posting all agendas, minutes, and newsletters on Facebook in FY25.
2. Ensure the Riverside Community Center Project is ready for a bond vote in November 2025 by working with the planning team and conducting work sessions with City Council.
3. Create a Master Plan for City Operations that includes all contracts, capital projects, a budget overview, funding options, policy updates, equipment, and employees.