

CITY OF RIVERSIDE COUNCIL MEETING AGENDA
RIVERSIDE COUNCIL CHAMBERS
60 N GREENE ST

Tuesday, February 20, 2024 6:00 PM

The meeting will be recorded and can be viewed live by visiting the city website at www.riversideiowa.gov

NOTICE TO THE PUBLIC: This is a meeting of the City Council to conduct the regular business of the city. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Roll Call
3. Approval of Agenda
4. Consent agenda
 - a. Minutes
 - b. Expenditures
 - c. Building Inspector's Report
 - d. Fire Department Report
5. **Public forum: 3 minutes per person. See guidelines for public comments at the Clerk's table.**
6. Elite Casino Resorts - Winning Hands Donations p12
7. Sheriff's Department Call Report, Lieutenant Chad Ellis p 15
8. RACC Report, Travis Riggan p 25
9. Voyage Home - Riverside Museum Report, Mike Meinders p 35
10. CIT Sewer, Shane Patterson p 47
11. People Service Report p 52
 - a. Water Leak Update
 - b. Consider resolution(2024-11) to approve replacement of the WWTP UV System p 60
 - c. Consider resolution to approve electrical work on Well 7 & 8 p 67
12. City Engineer's Report (Axiom) p 70
 - a. Water Treatment Plant p 72
 - b. Boat Ramp p 73
 - c. Northern Heights Phase 2 p 73
 - d. Capital Improvements Plan

CITY OF RIVERSIDE COUNCIL MEETING AGENDA
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60 N GREENE ST

- e. Consider resolution to approve Professional Services Agreement with Axiom Consultants for the Hall Park Master Plan p 75
- f. Consider resolution to approve Professional Services Agreement with Axiom Consultants for the Cherry Lane Extension p 86

13. City Administrator's Report

- a. Downtown Historic District Assessment RFP p 105
- b. Consider resolution to waive the right to review the plat of survey for Eric Yoder p 109
- c. Consider resolution to transfer funds to Capital Projects p 115
- d. Debbins Building Purchase Agreement p 116
- e. Gehman Property Tax Abatement – 71 W 1st St p 121
- f. WCRF Municipal Grant Application p 126
- g. January Financials p 141

14. Closing Comments

15. Motion to Adjourn

RIVERSIDE CITY COUNCIL MEETING: Monday, February 5th, 2024

Riverside City Council regular meeting opened at 6:00 pm at City Hall with Mayor Allen Schneider requesting roll call. Council members present: Tom Sexton, Lois Schneider, Kevin Mills, Kevin Kiene, and Ryan Rogerson.

Motion by Sexton, second by Kiene to approve agenda. Passed 5-0.

Motion made by Kiene, second by Mills to approve consent agenda including minutes and expenditures. Passed 5-0.

Damon John, Riverside Casino, updated City Council on current attendance, hotel room refresh project, and upcoming concerts that have been booked for this year.

Trevor Shering and Olivia Kahler of Kalona Public Library presented the 2023 Annual Report. Kiene asked about having a Riverside resident on the Library Board.

Amber Talbot of Washington Paws & More reported that groundbreaking for the new building is scheduled for Spring 2025. Talbot provided information on the control of feral cats.

Jodi and Rodney Gehman requested property tax abatement for 71 E 1st Street.

Admin Smith reported on water leak and process for repairs.

Rogerson moved, second by Schneider to pass Resolution #2024-07, approving treating and televising Well #7 from Northway Well & Pump Co. of Marion, Iowa in the amount of \$41,950.00. Passed 5-0.

Sexton moved, second by Rogerson to pass Resolution #2024-08, approving purchase of water samplers for both wells from Hach in the amount of \$12,527.15. Passed 5-0. PeopleService, Inc. staff will install samplers.

Council discussed options for an additional cleaning of underside of the water tower. Admin will research options for the next meeting.

Brian Boelk, Axiom Consultants, reported on Water and Wastewater projects, Hall Park boat ramp, Northern Heights Phase 2, and Capital Improvement Plan.

Schneider moved, second by Rogerson to pass Resolution #2024-09, approving pay request #5 to Bowker Mechanical Contractors LLC in the amount of \$43,795.00 for work completed through 1-31-24 on the Water Treatment Plant project. Passed 5-0.

Kiene moved, second by Sexton to pass Resolution #2024-10, awarding the Hall Park Boat Ramp project to Bowker Pinnacle Mechanical of Cedar Rapids in the amount of \$133,080.20. Passed 5-0.

Council discussed additional education, Master of Public Administration, for City Administrator. Cole Smith will present a formal request for the next meeting.

Admin Smith presented issues with snow removal on the trail. More information will need to be gathered for a future meeting.

Council reviewed Attorney opinion of City Purchasing Policy. Schneider moved, second by Mills, to have Lynch Dallas prepare a draft policy for Council review. Passed 5-0.

Real Estate Purchase Agreement was discussed for the City owned building at 40 W 1st Street.

Motion by Sexton, second by Kiene to adjourn at 8:00 pm. Passed 5-0.

Full content of Council Meetings can be viewed on the City website; riversideiowa.gov

Budget Work Session – Monday, February 12th, 2024, at 6:00 pm in City Hall.

President’s Day – Monday, February 19th – City Hall Closed.

City Council Meeting – Tuesday, February 20th, 2024, at 6:00 pm in City Hall.

ATTEST:



Becky LaRoche; City Clerk



Allen Schneider; Mayor

City of Riverside Council Work Session - MONDAY, February 12th, 2024

Attendance:

Council Persons: Tom Sexton, Lois Schneider, Kevin Kiene, Kevin Mills, and Ryan Rogerson

City Admin Cole Smith

Clerk Becky LaRoche

Minutes:

City of Riverside City Council held a work session on Monday, February 12th

5:30 pm – WTP walk through with Axiom, Veenstra & Kimm, and water staff.

6:04 pm – Council Chambers

Council discussed FY25 Budget Updates

- a. Revenues
- b. Expenses
- c. Capital Improvement Projects

Sexton asked about increasing streetlights throughout the City.

Work Session closed at 7:10 pm



Becky LaRoche, City Clerk

	EXPENDITURES 2-20-2024	UNPAID BILLS:			
1	AERO RENTAL	LIFT - XMAS LIGHTS	001-5-510-6320	\$	559.00
2	AIRGAS	EMS OXYGEN	002-5-150-6375	\$	390.71
3	ALTORFER	GENERATOR-LS#2	610-5-815-6330	\$	1,209.00
4	ALTORFER	GENERATOR-WTP	600-5-810-6330	\$	2,455.00
5	BIG IRON WELDING	SHOP-IRON	110-5-210-6331	\$	9.50
6	CASEY'S	FUEL-SNOW	110-5-210-6331	\$	121.32
7	CITY OF KALONA	JAN BUILD. INSPECT	001-5-170-6499	\$	1,738.30
9	ESO	FD-DATA SYSTEM	002-5-150-6356	\$	5,641.06
10	FERGUSON	METERS	600-5-810-6374	\$	2,117.30
11	GRONWOLD,BELL, KYHNN	FY 23 AUDIT	001-5-650-6498	\$	1,410.91
12	HARN	WTP-CHEMICALS	600-5-810-6374	\$	4,480.15
13	HARRY'S	OFFICE	001-5-650-6506	\$	9.80
14	HEINMAN FIRE	FD-SUPPLIES	001-5-520-6356	\$	1,204.45
15	IOWA SOLUTIONS	COMPUTER- MONTLY CK	001-5-650-6497	\$	730.50
16	IOWA SOLUTIONS	JAN LABOR	001-5-650-6497	\$	702.00
17	IOWA SOLUTIONS	NEW SERVER	001-5-650-6497	\$	15,409.77
18	KALONA AUTO	SNOW	110-5-210-6335	\$	45.98
19	KALONA AUTO	FD	002-5-150-6352	\$	22.16
20	KALONA AUTO	MOWERS	001-5-430-6504	\$	88.48
21	KCII	PUBLIC SAFTEY	001-5-520-6510	\$	106.08
22	MEARDON, SUPPLE	LEGAL	001-5-640-6411	\$	38.00
23	MIDWEST FRAME	SNOW PLOW	110-5-210-6335	\$	331.46
24	OFICE EXPRESS	SUPPLY	001-5-650-6506	\$	438.76
25	REC	SIGN	001-5-520-6510	\$	83.83
26	REC	LIFT STATION	610-5-815-6371	\$	142.90
27	REC	W/W PLANT	610-5-815-6371	\$	5,802.20
28	REC	SHOP	001-5-210-6371	\$	45.98
29	REC	WATER PLANT	600-5-810-6371	\$	5,170.70
30	REC	TRAFIC LIGHT	001-5-230-6371	\$	160.12
31	REC	CASINO L/S	610-5-815-6371	\$	206.90
32	RIVERSIDE GRAIN	SNOW MELT	110-5-210-6335	\$	43.80
33	RIVERSIDE HISTRY CENTER	GRANT BALANCE	145-5-650-6413	\$	11,000.00
34	SCHNOEBELEN INC	UPS	600-5-810-6374	\$	134.24
35	SCHNOEBELEN INC	SKID LOADER	110-5-210-6335	\$	666.09
36	SEICCA	MEMBERSHIP 2024	001-5-650-6210	\$	20.00
37	SHARON TELEPHONE CO	CITY HALL	001-5-650-6373	\$	168.84
38	SHARON TELEPHONE CO	FIRE DEPT	002-5-150-6332	\$	82.89
39	SHARON TELEPHONE CO	SHOP	001-5-210-6373	\$	40.83
40	SHARON TELEPHONE CO	WWTP	610-5-815-6373	\$	40.83
41	SHARON TELEPHONE CO	WTP	600-5-810-6373	\$	40.83
42	STEVEN'S EROSION	3RD STREET DIRT	301-5-750-6796	\$	400.00
43	THE NEWS	PUBLICATIONS	001-5-650-6402	\$	180.88
44	TYLER TECH	NEW SERVER MIGRATION	001-5-650-6497	\$	1,250.00
45	VISA	OFFICE- M SOFT	001-5-650-6506	\$	30.00
46	VISA	OFFICE SUPPLY	001-5-650-6506	\$	135.79
47	VISA	FD-MO. TRAINING	002-5-150-6354	\$	1,530.00
48	WASH CO AUDITOR	40 W 1ST ST	001-5-640-6411	\$	137.00
49	WONDER WOMAN	ABD REFUND	001-4-950-4100	\$	89.38
50		TOTAL BILLS		\$	66,863.72
51					
52	PAID BILLS:				
53	IPERS	CONTRIBUTIONS - 2024 JAN	\$	4,742.08	
54	1ST NAT'L BANK	HEALTH SAVINGS	\$	1,125.00	
55	IOWA DEPT OF REVENUE	IOWA W/HOLD - 2024 JAN	\$	1,077.00	
56	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2024 JAN	\$	4,742.08	
57	IOWA DEPT OF REVENUE	IOWA WET TAX - 2024 JAN	\$	1,373.42	
58	IRS	941 TAX DEPOSIT - 2024 JAN	\$	7,458.62	
59	PAYROLL	PAYROLL - 2024 JAN	\$	24,333.88	
60	MILLER CONCRETE	TRAIL- POST/WIRE	\$	510.00	
61	*****	TOTAL PAID BILLS		\$	45,362.08
62					
63	*****	TOTAL EXPENDITURES		\$	112,225.80
64					
65					

66					
67	EXPENDITURES by FUND	2/20/2024			
68	GENERAL FUND		\$	23,574.25	
69	FIRE DEPARTMENT		\$	8,871.27	
70	ROAD USE FUND		\$	1,218.15	
71	CASINO FUND		\$	11,000.00	
72	CAPITAL PROJECTS		\$	400.00	
73	WATER FUND		\$	14,331.10	
74	SEWER FUND		\$	7,468.95	
75	STORM SEWER		\$	-	
76	TOTAL EXPENDITURES		\$	66,863.72	
77					
78					
79	MTD TREASURERS REPORT	1/31/2024	REVENUES	EXPENSES	BALANCE
80	GENERAL FUND		\$	20,379.97	\$ 137,304.47
81	FIRE DEPT FUND		\$	8,041.38	\$ 6,353.49
82	ROAD USE TAX FUND		\$	12,408.99	\$ -
83	LOCAL OPTION SALES TAX		\$	28,059.08	\$ -
84	CASINO REVENUE RUND		\$	93,790.56	\$ -
85	CAPITAL PROJECTS FUND		\$	-	\$ 66,353.98
86	COMMUNITY CENTER FUNDS		\$	5,748.07	\$ -
87	WATER FUND		\$	26,036.31	\$ 78,106.05
88	SEWER FUND		\$	24,708.08	\$ 78,593.20
89	STORM WATER FUND		\$	1,640.80	\$ -
90	TOTAL		\$	220,813.24	\$ 366,711.19
					\$ 4,004,667.50

Monthly Inspections

Date: 1/15/2024 - 2/12/2024



Trek "Where the Best Begins"

17 total

2023-11 21 W 1st Street

Commercial - Remodel Commercial
Update Apartment and Commercial Area

1/30/2024

Office

Schedule

2023-26 424 Galileo Drive

Single Family - New Dwelling

40' x 41' Dwelling with 2 Stall Garage and Deck 12' x 12'

1/24/2024

Full Rough

Incomplete

1/24/2024

Gas Pressure Test

Passed

1/26/2024

Full Rough

Passed

2023-47 317 Galileo Drive

Single Family - New Dwelling

39.5' x 41' 2 Story with 2 Stall Garage and Decks 12'x12' & 9'x5'

1/30/2024

Foundation Walls

Passed

2024-02 210 N Washburn Street

Service - Electrical

Replace Main Breaker and Disconnect

1/15/2024

Review

Passed

1/23/2024

Electrical Service

Passed

1/24/2024

Final Electrical

Passed

1/24/2024

Solar photovoltaic (PV)

Passed

2024-03 1092 Walnut Avenue, Unit # 318

Alteration - Remodel Dwelling

(2) Bathroom Remodel

1/29/2024

Review

Passed

2/7/2024

Rough Building

Passed

2/7/2024

Rough Electrical

Passed

2/7/2024

Rough Plumbing

Passed

2024-AA 3184 Highway 22

Remodel/Alteration - Other

Adding Office Desk

1/26/2024

Office

Passed

1/26/2024

Office

Passed

1/26/2024

Review

Passed

1/26/2024

Review

Passed

Monthly Report of New Permits

Date: 1/15/2024 - 2/12/2024



Trek
"Where the ~~Best~~ Begins"

2024-03 1092 Walnut Avenue, Unit # 318

Alteration - Remodel Dwelling

(2) Bathroom Remodel

1/29/2024

Review

Passed

Total New Permits: 1



Trek
"Where the ~~Best~~ Begins"

Start Date: 1/24/2024...Sidewalk Snow Completed-1/25/2024 .. 115 Cherry Lane, Contacted By: Door Knocker

Start Date: 1/24/2024...Sidewalk Snow Completed-1/26/2024 .. 380 E Hickory Street, Contacted By: Door Knocker

Start Date: 1/25/2024...Sidewalk Snow Completed-1/26/2024 .. 521 Galileo Drive, Contacted By: Door Knocker

Start Date: 1/25/2024...Sidewalk Snow Completed-1/29/2024 .. 104 Cherry Lane, Contacted By: Email

Start Date: 1/25/2024...Sidewalk Snow Completed-1/29/2024 .. 181 E 4th Street, Contacted By: Door Knocker

**RIVERSIDE FIRE
DEPARTMENT**

FIRE / RESCUE / EMS / HAZMAT



January 2024 Update

Calls for Service:

- Medicals – 15
- Building Fire Response – 1
- Motor Vehicle Accident - 3
- Total calls – 19 calls in January

Training:

The training for January covered fire ground operations of first arriving companies. This included fire attack, search, ladders, forcible entry, and pumping. This training evolution was conducted at the RFD training facility.

RESA: The annual meeting with the RESA board members was held on January 11th. The board approved the financial report and funded new projects including updates to training facility, rescue struts and fitness equipment.

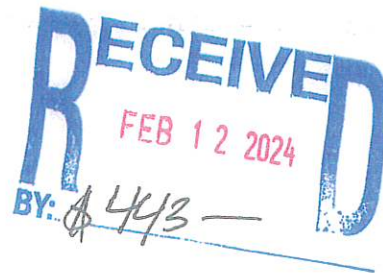
Other News

The ladder truck has passed the annual UL ladder test, the aerial ladder, and all RFD ground ladders were tested and inspected to NFPA standards. All ladders passed with no issues. The command staff attended the Washington county mutual aid meeting in Ainsworth. The meeting discussed county fire school, the blizzard response, and issues during the storm. The radio tower that was taken out in Wellman during the tornado last year has still not been replaced. There seems to be a hold-up between the City of Wellman and the County on getting this done. This tower needs to be replaced soon as there has been a lack of radio coverage in that area and if damage occurred to another tower this would greatly impact radio communications for RFD.

Proudly Serving
Chief Smothers



February 6, 2024



Riverside Community Building Fund
60 Green St PO Box 188
Riverside, IA 52327

To whom this may concern,

Riverside Casino & Golf Resort is pleased to present this check to your organization on behalf of our employee Kelli Schneider. As part of our company-sponsored Winning Hands employee volunteer program, Kelli volunteered their services to our community in 2023 and was rewarded with a check to a non-profit organization of their choice.

We hope this check helps your organization with its objectives and wish you much success during the 2024 year.

Sincerely,

Mary Whittaker

Winning Hands Committee

Riverside Casino & Golf Resort

319-648-1234 ext. 1107

mary.whittaker@riversidecasinoandresort.com



February 6, 2024

City of Riverside
Pickleball Court
60 Greene St
Riverside, IA 52327



To whom this may concern,

Riverside Casino & Golf Resort is pleased to present this check to your organization on behalf of our employee Richard Ford. As part of our company-sponsored Winning Hands employee volunteer program, Richard volunteered their services to our community in 2023 and was rewarded with a check to a non-profit organization of their choice.

We hope this check helps your organization with its objectives and wish you much success during the 2024 year.

Sincerely,

Mary Whittaker
Winning Hands Committee
Riverside Casino & Golf Resort
319-648-1234 ext. 1107
mary.whittaker@riversidecasinoandresort.com



February 6, 2024

City of Riverside
Pickleball Court
60 Greene St
Riverside, IA 52327

RECEIVED
FEB 12 2024
BY: 2,525.00

To whom this may concern,

Riverside Casino & Golf Resort is pleased to present this check to your organization on behalf of our employee Kari Ford. As part of our company-sponsored Winning Hands employee volunteer program, Kari volunteered their services to our community in 2023 and was rewarded with a check to a non-profit organization of their choice.

We hope this check helps your organization with its objectives and wish you much success during the 2024 year.

Sincerely,

Mary Whittaker

Winning Hands Committee

Riverside Casino & Golf Resort

319-648-1234 ext. 1107

mary.whittaker@riversidecasinoandresort.com

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter: datestart-20240101:dateend-20240131:Zone-CRIV

<u>DateTime</u>	<u>CFS</u>	<u>Call Type</u>	<u>Zone</u>
01/01/2024 16:32:58	2400025	ANIMAL-INJURED	CRIV
Agency: Washington County Sheriff's Office			
Address: 110 S PIONEER ST			
CityStateZip: RIVERSIDE, IA 52327			
details:			
[01/01/2024 16:38:24] REPORTS A DEAD DEER IN THE BASEBALL FIELD EAST OF THE DOG PARK. 92-7 RESPONDED AND MOVED THE DEER TO THE TIMBER.			
01/02/2024 23:42:43	2400084	TRAFFIC-DISABLED VEHICLES	CRIV
Agency: Washington County Sheriff's Office			
Address: E 1ST ST&E HICKORY ST			
CityStateZip: RIVERSIDE, IA 52327			
details:			
[01/02/2024 23:51:23] CALLER REPORTED A DISABLED VEHICLE LIC/LYFBOAT / DID NOT REQUEST ANY ASSITANCE AT THIS TIME // 92-16 ADVISED FOR DOCUMENTATION PURPOSES			
01/03/2024 00:17:21	2400085	ALARM	CRIV
Agency: Washington County Sheriff's Office			
Address: 3056 RIVER CROSSING CT			
CityStateZip: RIVERSIDE, IA 52327			
details:			
[01/03/2024 00:20:29] CALLER REPORTED AN ALARM / NO ONE SHOULD BE THERE BUT THEY CAN^T SEE ANYTHING ON THE CAMERA // 92-15 AND 92-16 RESPONDED // 92-16 ADVSIED BUILDING SECURE NO ISSUES.			
01/04/2024 19:36:26	2400186	SEX OFFENDER-CHECK	CRIV
Agency: Washington County Sheriff's Office			
Address: 36 N WASHBURN ST			
CityStateZip: RIVERSIDE, IA 52327			

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter: datestart-20240101:dateend-20240131:Zone-CRIV

details:

[01/04/2024 19:37:01]
SEX OFFENDER CHECK. LOCATED.
01/04/2024 21:12:01 2400191 TRAFFIC CRIV
STOP-INTOXICATED
DRIVER

Agency: Washington County Sheriff's Office

Address: HIGHWAY 218&RAMP

CityStateZip: RIVERSIDE, IA 52327

details:

[01/06/2024 21:12:38]
DEPUTY REPORTS BEING OUT ON A VEHICLE STOP. 92-9 RESPONDED TO ASSIST. 92-14 ARRESTED/ESCARCEGA, URIEL (26) OF 1603
HEMINGWAY LN IOWA CITY OFFENSE/OPERATING WHILE INTOXICATED 1ST OFFENSE. 92-14 TRANSPORTED THE SUBJECT TO THE
WASHINGTON COUNTY JAIL. SUBJECT WAS ALSO GIVEN A WARNING FOR NO TURN SIGNAL. VEHICLE ADDED TO MACH.
01/06/2024 02:09:03 2400261 WELFARE CHECK CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/06/2024 02:19:09]
DISPATCH RECEIVED AN OPEN LINE 911 WITH NO RESPONSE // DISPATCH ATTEMPTED CALL BACK AND REACHED A SUBJECT -
DEPUTIES WERE DISPATCHED FOR WELFARE CHECK // 92-20 RESPONDED SUBJECT WAS FINE.
01/06/2024 06:14:16 2400266 DRUG/NARCOTICS CRIV
VIOLATION

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/06/2024 06:16:12]
REPORTS FINDING A COAT ON THE GAMING FLOOR THAT HAS CONTRABAND IN IT. REQUEST A DEPUTY. // 92-8 RESPONDED,
CHARGES PENDING DCI LAB RESULTS. REPORT TO BE FILED.
01/06/2024 23:00:19 2400312 TRAFFIC CRIV
STOP-INTOXICATED
DRIVER

Agency: Washington County Sheriff's Office

Address: HIGHWAY 22&UNDERWOOD AVE

Date Printed: 2/5/2024 9:54 AM

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20240101:dateend-20240131:Zone-CRIV

CityStateZip: RIVERSIDE, IA 52327

details:

[01/06/2024 23:02:20]
CALLER REPORTS CAR IN THE DITCH, LIGHTS ARE ON, NORTH DITCH, JUST APPEARS STUCK // 92-16 & 92-15 RESPONDED AND UPON FURTHER INVESTIGATION 92-16 ARRESTED NAM/SKOGLUND, SUSAN JANELLE (76) ADR/1500 12TH AVE CORALVILLE OFF/ OPERATING WHILE INTOXICATED 2ND OFFENSE AND FAILURE TO MAINTAIN CONTROL. FEMALE WAS TRANSPORTED TO THE WASHINGTON COUNTY JAIL AND VEHICLE WAS REMOVED BY BULLTOWN WITH OWNERS CONSENT

01/07/2024 09:57:27 2400325 VANDALISM-CRIMINA CRIV
L MISCHIEF

Agency: Washington County Sheriff's Office

Address: 3030 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/07/2024 09:58:35]
REPORTS THAT SOMEONE TORE UP THE DITCH ON THE WEST SIDE OF THE VET CLINIC. REQUEST A DEPUTY. // 92-7 RESPONDED. DOCUMENTATION.

01/07/2024 22:38:27 2400355 TRAFFIC-PARKING CRIV
COMPLAINT

Agency: Washington County Sheriff's Office

Address: 1092 WALNUT AVE

CityStateZip: RIVERSIDE, IA 52327

details:

[01/07/2024 22:40:13]
CALLER REPORTS 3 VEHICLES PARKED IN HANDICAP SPOTS THAT DO NOT HAVE PLACARDS OR PLATES MARKED AS SUCH, CALLER GAVE ALL 3 LICENSE PLATE NUMBERS AND DESCRIPTIONS OF THE VEHICLES. 92-16 RESPONDED AND LOCATED THE VEHICLES AND ALL 3 HAVE HANDICAP PLACARDS ON THE DASH BOARDS, NO CITATIONS ISSUED, UNFOUNDED.

01/09/2024 02:10:55 2400394 TRAFFIC-ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: HIGHWAY 218&RAMP

CityStateZip: RIVERSIDE, IA 52327

details:

[01/09/2024 02:13:33]
THIRD PARTY CALLER REPORTS A POSSIBLE TWO VEHICLE ACCIDENT. 92-17 RESPONDED AND CHECKED THE AREA. UNABLE TO LOCATE ANY VEHICLES OR SIGNS OF OF AN ACCIDENT.

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter: datestart-20240101:dateend-20240131:Zone-CRIV

01/09/2024 13:53:27 2400428 TRAFFIC-DRIVING CRIV
COMPLAINT

Agency: Washington County Sheriff's Office

Address: 110 S PIONEER ST

CityStateZip: RIVERSIDE, IA 52327

details:

[01/09/2024 13:56:21]

CALLER RECEIVED A REPORT OF A VEHICLE DRIVING ERRATICALLY IN CIRCLES IN THE PARK. DEPUTIES WERE BUSY ON OTHER
CALLS AND TOO FAR AWAY. ROADS WERE HAZARD WITH TRAVEL.

01/10/2024 15:53:55 2400505 SEX CRIV
OFFENDER-CHECK

Agency: Washington County Sheriff's Office

Address: 111 E 4TH ST

CityStateZip: RIVERSIDE, IA

details:

[01/10/2024 15:55:01]

DEPUTY REPORTS CONDUCTING SOR CHECK // SUBJECT PRESENT

01/10/2024 16:40:05 2400508 TRAFFIC-DRIVING CRIV
COMPLAINT

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/10/2024 16:40:28]

CALLER REPORTS SUBJECT LEAVING THE PROPERTY IS POSSIBLY A INTOXICATED DRIVER // 92-7 WAS UNABLE TO LOCATE

01/10/2024 19:48:41 2400520 SEX CRIV
OFFENDER-CHECK

Agency: Washington County Sheriff's Office

Address: 111 E 4TH ST

CityStateZip: RIVERSIDE, IA

details:

[01/10/2024 19:49:12]

DEPUTY ADVISED CONDUCTION A SOR CHECK // 92-7 ADVISED SUBJECT IS PRESENT NO CHANGES.

01/10/2024 21:34:22 2400525 HANG UP 911 CALLS CRIV

Date Printed: 2/5/2024 9:54 AM

Page: 4 of 10

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20240101:dateend-20240131:Zone-CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/10/2024 21:39:27]

DISPATCH RECEIVED AN OPEN LINE 911 WITH NO RESPONSE FROM THE CALLER / DISPATCH ATTEMPTED CALLBACK WITH NO ANSWER LEFT A MESSAGE / DISPATCH CONTACTED THE CASINO AND THEY ADVISED THEY WERE UNAWARE OF ANY EMERGENCIES // 92-15 WAS ADVISED FOR DOCUMENTATION

01/12/2024 13:39:54 2400622 TRAFFIC-ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: E HICKORY ST&E 3RD ST

CityStateZip: RIVERSIDE, IA 52327

details:

[01/12/2024 13:41:14]

CALLER REPORTS A CAR VERSE TOW TRUCK ACCIDENT WITH POSSIBLE INJURY TO CAR DRIVER. OPS 7 WASHINGTON COUNTY AMBULANCE, RIVERSIDE FIRE, RIVERSIDE QRS, RIVERSIDE RESCUE, 92-11, 92-11, STATE PATROL ALL RESPONDED.

AD55 DISREGARDED RIVERSIDE FIRE, RESCUE AND QRS. AD55 NO TRANSPORT. LIC/LOM518 OPR/MILLER,KENNETH OF KALONA VS LIC/JRE465 OPR/BJORK,CHRISTOPHER OF RIVERSIDE. NO CITATIONS. STATE ACCIDENT REPORT TO BE FILED.

01/12/2024 14:20:14 2400624 PUBLIC SERVICE/CONTACTS CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/12/2024 14:24:17]

DEPUTY ADVISES PROVIDING TRAFFIC CONTROL WHILE A VEHICLE IS REMOVED FROM A DITCH.

01/13/2024 18:34:05 2400701 TRAFFIC-DISABLED VEHICLES CRIV

Agency: Washington County Sheriff's Office

Address: HIGHWAY 22&ENTERPRISE DR

CityStateZip: RIVERSIDE, IA 52327

details:

[01/13/2024 18:34:31]

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter: datestart-20240101:dateend-20240131:Zone-CRIV

92-14 REPORTS A SEMI ALONG THE ROADWAY ON HWY 22. OPERATOR IS FIXING THE FUEL FILTER AND WILL GET IT MOVED OFF THE ROADWAY.

01/13/2024 23:50:32 2400715 TRAFFIC-ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/13/2024 23:53:40]
CALLER REPORTS A HIT AND RUN ACCIDENT INVOLVING HIS VEHICLE AT THE RIVERSIDE CASINO LIC/LJA134. 92-14 RESPONDED, DOCUMENTATION, CASINO SECURITY WILL CHECK THEIR CAMERAS.

01/17/24 CASINO REPORTED IDENTIFYING A SUSPECT.

01/14/2024 11:03:44 2400741 INTIMIDATION/HARASSMENT CRIV

Agency: Washington County Sheriff's Office

Address: 200 E 1ST ST

CityStateZip: RIVERSIDE, IA 52327

details:

[01/14/2024 11:07:10]
REPORTS HE WAS THREATENED BY A SUBJECT AT CASEYS IN RIVERSIDE. // 92-22 SPOKE WITH THE CALLER WHO WAS ADVISED TO LEAVE OTHERS ALONE.

01/14/2024 18:52:17 2400761 TRAFFIC-ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: ENTERPRISE DR&HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/14/2024 18:52:54]
DEPUTY REPORTS WITNESSING SINGLE VEHICLE ACCIDENT // UPON FURTHER INVESTIGATION 92-11 ARRESTED NAME: HOWARD, TIMOTHY SCOTT (36) ADR/1015 E 2ND ST WASHINGTON OFF/OPERATING WHILE INTOXICATED 1ST OFFENSE AND FAILURE TO MAINTAIN CONTROL

VEHICLE WAS REMOVED BY BULLTOWN PER OWNERS CONSENT AND CAN BE RELEASED UPON TOW & STORAGE BILL PAID

01/15/2024 01:16:29 2400769 THEFT-OTHER CRIV

Agency: Washington County Sheriff's Office

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20240101:dateend-20240131:Zone-CRIV

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/15/2024 01:21:00]

CALLER REPORTED HIS NINTENDO SWITCH WAS STOLEN BY A FRIEND // 92-17 RESPONDED REPORT TO BE FILED

01/16/2024 09:10:28 2400832 TRAFFIC-PARKING CRIV
COMPLAINT

Agency: Washington County Sheriff's Office

Address: 71 E 1ST ST

CityStateZip: RIVERSIDE, IA 52327

details:

[01/16/2024 09:14:49]

REPORTS A VEHICLE ON 1ST ST HASNT MOVED SINCE THE SNOW. LIC/LIF440. // 92-8 RESPONDED. 24 HR TOW TAG PLACED ON THE
VEHICLE.

92-19 CHECKED ON VEHICLE AND BULLTOWN RESPONDED AND TOWED VEHICLE SIN/3391572

01/17/2024 15:14:35 2400888 TRAFFIC-PARKING CRIV
COMPLAINT

Agency: Washington County Sheriff's Office

Address: 191 N WASHBURN ST

CityStateZip: RIVERSIDE, IA 52327

details:

[01/17/2024 15:16:25]

CITY REQUEST VEHICLE BE REMOVED FROM STREET DUE TO NOT MOVING ALL WEEK // 92-19 SPOKE WITH OWNERS AND VEHICLE
WAS MOVED

01/17/2024 16:38:09 2400890 TRESPASS CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/17/2024 16:40:01]

REPORTS AN EMPLOYEE WHO WAS JUST TERMINATED IS REFUSING TO LEAVE THE BUSINESS.REQUESTING A DEPUTY.

92-14 WAS DISREGARDED BEFORE ARRIVAL. SUBJECT LEFT WILLINGLY AND THEY DID NOT NEED ASSISTANCE.

Date Printed: 2/5/2024 9:54 AM

Page: 7 of 10

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter: datestart-20240101:dateend-20240131:Zone-CRIV

01/18/2024 15:26:27 2400928 TRAFFIC-ACCIDENT CRIV

Agency: Washington County Sheriff's Office

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/18/2024 15:30:32]

CALLER REPORTS TWO VEHICLE ACCIDENT, NO INJURY, VEHICLES BLOCKING ROADWAY // ISP RESPONDED AND HANDLED THIS INCIDENT

01/18/2024 16:00:21 2400933 TRAFFIC-ACCIDENT CRIV

Agency: EMS

Address: 3070 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/18/2024 15:30:32]

CALLER REPORTS TWO VEHICLE ACCIDENT, NO INJURY, VEHICLES BLOCKING ROADWAY // ISP RESPONDED AND HANDLED THIS INCIDENT, SUBJECT ON SCENE COMPLAINING OF HEAD PAIN AND ISP REQUESTED WCAS RESPOND TO CHECK ON PATIENT // AD56 & RIVERSIDE QRS RESPONDED // NO TRANSPORT

01/20/2024 18:36:50 2401024 PUBLIC CRIV

INTOXICATION

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/20/2024 18:38:56]

CALLER REQUESTS ASSISTANCE WITH AN INTOXICATED FEMALE. 92-16 RESPONDED. ISSUE WAS RESOLVED PRIOR TO DEPUTY ARRIVAL. FEMALE GOT A HOTEL ROOM FOR THE NIGHT.

01/24/2024 07:50:31 2401175 SUSPICIOUS CRIV

ACTIVITY

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/24/2024 07:53:22]

CALLER REPORTS A SUSPICIOUS SITUATION AT THE CASINO. 92-6 & 92-8 CHECKED THE AREA AND WAS UNABLE TO LOCATE THE

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter:datestart-20240101:dateend-20240131:Zone-CRIV

01/24/2024 15:54:18 2401192 BURGLARY-BUSINES CRIV
S

Agency: Washington County Sheriff's Office

Address: 3078 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/24/2024 15:55:34]
CALLER REPORTS AN ATTEMPTED BREAK IN.

01/25/2024 02:36:32 2401212 ALARM CRIV
92-7 RESPONDED. ENTRY WAS NOT GAINED.

Agency: Washington County Sheriff's Office

Address: 3021 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/25/2024 02:38:29]
CALLER REPORTS COMMERCIAL BURGLARY ALARM // 92-20 & 92-16 RESPONDED AND CHECKED THE BUILDING WITH A KEYHOLDER.
NO ISSUES

01/25/2024 23:04:14 2401251 TRAFFIC CRIV
STOP-SERIOUS

Agency: Washington County Sheriff's Office

Address: HIGHWAY 22&ENTERPRISE DR

CityStateZip: RIVERSIDE, IA 52327

details:

[01/25/2024 23:04:46]
DEPUTY REPORTS A VEHICLE STOP WITH LIC/MXV120. NAM/BRYAN,CALLIE ARMSTRONG (33) OF RIVERSIDE CITED INTO COURT FOR
THE OFFENSES OF DRIVING UNDER SUSPENSION, NO INSURANCE AND EXPIRED REGISTRATION.

01/27/2024 17:20:02 2401344 MISSING PERSON CRIV

Agency: Washington County Sheriff's Office

Address: 3184 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

WASHINGTON COUNTY SHERIFF'S OFFICE
Town Report

Filter: datestart-20240101:dateend-20240131:Zone-CRIV

[01/27/2024 17:23:05]

CALLER REQUESTS A CHECK OF THE RIVERSIDE CASINO FOR MISSING ADULT. FAMILY WAS AT THE CASINO AND WAS SEARCHING THE AREA.

01/29/2024 07:05:10 2401404 TRAFFIC-PARKING CRIV
COMPLAINT

Agency: Washington County Sheriff's Office

Address: 3021 HIGHWAY 22

CityStateZip: RIVERSIDE, IA 52327

details:

[01/29/2024 07:06:22]

REPORT OF A VEHICLE IN PARKING LOT THAT HAS NOT MOVED IN A COUPLE DAYS. 92-19 ATTEMPTED TO CONTACT REGISTERED OWNER, NO ANSWER AND VOICEMAIL UNAVAILABLE.

Feb 20th



Trek "Where the Best Begins"



Application for Funding FY 2024/2025

Please attach additional sheets as required

Fiscal Year 2024-2025 Hotel-Motel Tax

Tax Fund Grant Program

- About the program

The Hotel-Motel tax grant application provides non-profit organizations a mechanism to be considered for funding allocations derived from hotel/motel tax grant revenues. The funds are gross receipt revenues from the renting of all rooms where accommodations are furnished to transient guests for rent. State Code governs the use of revenues derived from the tax. All entities, excepting governmental entities, must be non-profit as recognized by the Internal Revenue Code of the United States to be eligible for the consideration of the allocation of these funds. All recommendations on allocations shall be subject to City Council approval.

INCOMPLETE APPLICATIONS WILL BE DISQUALIFIED FROM CONSIDERATION

General Information

Contact Person: Travis Riggan Title: RACC President
Trekfest Chairman

Email: Riverside trekfest@gmail.com

Organization Name: Riverside Area Community Club Tax ID/Federal ID # 42-1465749

Organization Street Address: P.O. Box 55

City: Riverside State: IA Zip Code: 52327
Telephone: 319-541-6394 Fax: —
E-mail: Riverside trekfest@gmail.com

Applications are due no later than February 10, 2024, to the following address:

City of Riverside City Hall
60 N. Greene Street
PO Box 188
Riverside, Iowa 52327

History and Uses

The citizenry of the City of Riverside approved the implementation of the Hotel-Motel Tax in November of 2006 with the tax to become effective January 1, 2007. The percentage approved was seven percent and is imposed upon the gross receipts from the renting of any and all rooms, apartments, or sleeping quarters in any hotel, motel, inn, public lodging house, rooming house, tourist court, or in any place where sleeping accommodations are furnished to transient guests for rent. The intended use of the tax was to promote community development and tourism in Riverside.

State Code 423A.7 (4) (a) governs the use of revenue derived from the tax and provides that:

- 1) At least fifty percent of the revenues derived there from for the acquisition of sites for, or constructing, improving, enlarging, equipping, repairing, operating, or maintaining of recreation, convention, cultural, or entertainment facilities including but not limited to memorial buildings, halls, and monuments, civic center convention buildings, auditoriums, coliseums, and parking areas or facilities located at those recreation, convention, cultural, or entertainment facilities or the payment of principal and interest, when due, on bonds or other evidence of indebtedness issued by the County or City for those recreation, convention, cultural, or entertainment facilities, or for the promotion and encouragement of tourist and convention business in the City or County and surrounding areas.
- 2) The remaining revenues may be spent by the City or County, which levies the tax for any city or county operations authorized by law as a proper purpose for the expenditure within statutory limitations of City or County revenues derived from ad valorem taxes.

Eligibility and Allocation Procedures

All entities, excepting government entities, must be non-profit as recognized by the Internal Revenue Code of the United States to be eligible for the consideration of the allocation of these funds.

All recommendations on allocations shall be subject to City Council approval.

- 1) **Resolution:** Allows council members to allocate funding to requesting organizations through a resolution. Prior to allocating funding, organizations must provide written justifications for the funding requested. Justification would include how the funds will be spent, benefits provided to the City through funding their request, and the positive effect their organization will have on the community if the

funding is granted. Eligible applicants would be defined as those organizations that qualify for one of the approved hotel-motel categories. Potential applicants for this funding would have a direct or clearly stated indirect potential impact on the future visitor or cultural enhancements. In addition, organizations submitting applications must provide compelling evidence as to why their particular "special project" should be funded.

Type of Grant (choice from category 1-4 below) (2)
Requested Amount: \$ 25,000

Category 1: Community Culture and Education. Applicants are educational, cultural, and entertainment-oriented entities that are mission-driven and improve the overall quality of life in Riverside. Organizations must have 501 non-profit status under the Internal Revenue Code. Applicants must have regular hours they are open to the public or a regular series of events open to the public.

Category 2: Community Recreation and Events. Applicants are community recreational and event-oriented entities particularly for recreation activities, annual events or limited time events which illustrate a positive impact on the quality of life. Organizations must have 501 non-profit status under the Internal Revenue Code.

Category 3: New and Emerging Organizations and Events. Applicants are limited to a total of three successive annual applications for a new or emerging organization or event. The program or event shall show uniqueness, fulfill an unmet need, or program, and have a positive impact on the quality of life. Organizations must have 501 non-profit status under the Internal Revenue Code.

Category 4: Service-Related Organizations. Applicants could apply on an annual basis. Organizations will need to describe the service they provide and the need in the city of Riverside.

Eligibility and Allocation Procedures

Required to be submitted with application:

- Mission Statement (optional)
- Current Board Member List
- Verify 501 non-profit status
- Annual financial statement

Part 1: Quantitative Section:

Provide basic quantitative data that is appropriate to your mission. Include the following: number of days open to public, performances, attendees, clients, demographic figures showing where the people who use your services or programs live, local economic impact, etc.

Part 2: Qualitative Section:

1. Describe cultural educational, recreational, or tourism value your hotel-motel funding request will provide in meeting your organization's mission statement and/or current strategic plan.
2. Identify special and/or unique opportunities your organization's hotel-motel funding request provides residents and tourists in such areas as leisure opportunities, educational opportunities, programs that promote diversity and cultural awareness, special programs, or collections, etc.

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

- *This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Riverside.*
- *Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Riverside.*
- *Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Riverside.*

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable.

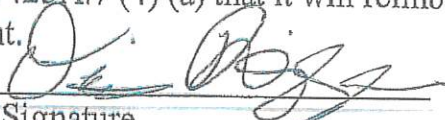
The facts, figures and information contained in this application including all attachments, are true and correct.

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant.

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request.

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made.

All grants acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Riverside as contemplated by Iowa Code Chapter 423A.7(4)(a). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Riverside that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 423A.7(4)(a). The grantee additionally and specifically acknowledges and assures the City of Riverside that it will not use the grant for any purpose which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by the Iowa Code Section 423A.7 (4) (a) that it will reimburse, in full, the City of Riverside the entire amount of the grant.



Officer Signature

2/5/2024

Date

Officer Signature

Date

Part 1 Qualitative Section

Trekfest is the annual celebration of Riverside's most famous fictional celebrity, Captain James T. Kirk. There are events for trekkies and citizens alike. The entertainment is mainly free and is geared toward family-friendly events.

1. General attendance last year. Estimated around 4,000 on Thursday-Saturday
2. Paid Visitor attendance the previous year. There is no cost to attend the events listed in the budget.
3. Attendance by school-aged children last year. Approx. 1,000
4. Number of full-time staff. Zero
5. Number of Volunteers. 30 (I would love more)
6. Number of Volunteer hours for last year. Approx 2,000
7. Regular Meetings/Agenda concerning your use of the grant funds. One general meeting at least per month. And two to four project meetings per month.
8. Days open to the public. Three (June 27th-29th)
9. Number of out-of-town visitors. (100miles) Approx. 750
10. What is the number of out-of-town visitors tracked? Registration for our free events or when signing into our museum. Another way we document this is when talking with people reaching out via social media.
11. Local economic impact. Visitors and residents attending Trekfest helped fund numerous Riverside area organizations through fundraisers during our event. The RACC club spends approximately half of its Trekfest earnings on capital improvements in the community.
12. How does your organization work? RACC is a group dedicated to improving the Riverside area through community service, event management, community fundraising, and social and educational advancement.

Part 2: Qualitative Section

1) Describe the cultural education, recreational, or tourism value your hotel-motel funding request will provide in meeting your organization's mission statement and/or current strategic plan.

Trekfest is the annual celebration of our most famous fictional future citizen, Captain James T. Kirk, and hosts many events that attract people from all ages and walks of life. There are also plenty of community events. Almost all events are free of charge and family-friendly. There are volleyball and youth baseball games, a parade, inflatables/water slides, bands, bingo, trivia, and a scale model show, just to name a few.

2) Identify special and/or unique opportunities your organization's hotel-motel funding request provides residents and tourists in leisure opportunities, educational opportunities, programs that promote diversity and cultural awareness, special programs or collections, etc.

Trekfest is a unique opportunity that puts Riverside at the center of the area for one weekend of the year. Papers from Washington, Cedar Rapids, Iowa City, and Kalona featured the event and the town. The Cedar Rapids Gazette picked Trekfest as one of the three best bets for entertainment on a heavily competitive weekend. Iowa News Now and Iowa Public TV also put together five-minute segments regarding last year's event and how it came about. This year, Iowa News Now has reached out about wanting to be a part of this year's event, as well as several regional radio stations.

Additional RACC projects that benefited the community:

The Birth Place of Captain James T. Kirk-Riverside is one of a select few towns worldwide to boast, brag, and be proud to be called the future birthplace of a fictional character widely known and recognized by fans and non-fans alike. The area has a monument stone marking the spot of this future historic event. The USS Riverside - This ship that marks the Voyage Home Museum has been in numerous parades and has been requested at many Star Trek events that help promote Riverside. Many people come from all over the country just to see it, get their picture taken, and visit our town.

3) Identify ways your organization collaborates with other organizations to bring visitors to Riverside. Address any partnerships, collaborations, joint marketing, etc., during the previous year.

In the past year, RACC has partnered with the Riverside Baseball Clubs, Highland Clubs, the Scouts, the Robotics Club, St Mary's Preservation Fund, Iowa Friends of Companion Animals, and the Riverside Community Fire Department. These partnerships allowed Trekfest 38 to be one of the most successful in recent years. RACC has committed to continuing these relationships and growing additional relationships to help with community events in the future. By committing to these partnerships, RACC can focus on growing and expanding the scope and number of events, adding additional events, making currently scheduled events better, bringing more people to the community, and creating a buzz about the City of Riverside. Showing that a small town like Riverside can have "big town" events will help the city market the new housing development to people anxious about moving to a smaller community.

4) Detail what your organization has done in the past year to reduce your organization's need for hotel motel funding. Include sponsorship of events, promotions, fundraising, cost-sharing programs, etc.

A comprehensive marketing plan was developed and committed to for Trekfest 39. The Trekfest board was able to grow sponsorship. We expect around \$5,000 to \$8,000 in sponsorships this year to help cover additional events.

2024 Expected Budget of Free Events and Entertainment

Budget 2024				
Marketing			Free Events and Activities	
Print	\$750		Pet Show	\$100
Digital / Social Media	\$800		Scale Model Show	\$200
Radio	\$1,200		Face Painting	\$125
Signage	\$300		Costume Contest	\$300
TOTAL	\$3,050		Caricature Artist	\$600
Main Stage Entertainment			Kids Tractor Pull	\$250
Matthew Kane	\$1,100		Bingo	\$200
Blake Jack + 35 South	\$2,000		Parade	\$300
Tyler Richton & HBB	\$3,000		TOTAL	\$2,075
Bonnie Gordon	\$200			
Nothings Real	\$500		GRAND TOTAL	\$28,040
Allsabeth Von Presley	\$2,400			
BTDT (Been There Done That)	\$1,000			
Steve Cook Sound & Lights	\$6,000			
TOTAL	\$16,200			
Aero Rental				
Inflatable Jump House	\$275			
Inflatable Jump House	\$275			
Inflatable Tri-Game	\$225			
Inflatable Twin Water Slide	\$360			
Inflatable Twin Slip in Slide	\$320			
Inflatable Mini Jump House	\$130			
20x40 Tent	\$700			
20x30 Tent (2)	\$1,100			
20x20 Frame Tent (3)	\$1,300			
Weighted Blocks (for tent)	\$600			
8ft Tables	\$600			
Chairs	\$330			
Truck Rental (Delivery Fee)	\$500			
TOTAL	\$11,715			

Trek Fest 139

June 27-29, 2024

Thurs. June 27th	Event	Location
5:30 PM	Shipyards Beer Tent Opens	Hall Park
5:30 PM	Kids Zone Opens (Hop on In)	Hall Park
6:00 PM	(LIVE MUSIC) Matthew Kane & The Band GREENBRIER with Miranda Peyton	Main Stage Hall Park
7:00 PM	Kalona Brewery Beer Tasting (Tickets Required)	R Shipyards Beer Tent
Fri. June 28th	Event	Location
10:00 AM	John Paladin Fan Makeup	Voyage Home History Center
11:00 AM	Trekfest Photo Scavenger Hunt	Riverside, Iowa
2:00 PM	Lolita Fatjo Writers Workshop & Q&A	Riverside Fire Station
4:30 PM	Shipyards Beer Tent Opens	Hall Park
4:30 PM	Kids Zone Opens (Hop on In)	Hall Park
5:00 PM	Tee Ball Tournament	Baseball Fields
5:00 PM	Food Vendors Open	Hall Park
5:00 PM	Shopping Trek Area Opens	Hall Park
5:00 PM	Stars Autograph Session/Photo Op TERRY FARRELL (7:30PM)	Voyage Home History Center
5:00 PM	(LIVE MUSIC) Blake Jack + 35 South (8PM)	Main Stage Hall Park
5:30 PM	Intergalactic Pet Show (Sponsored By Fek'Ihr Family)	Butler Park (Dog Park)
6:00 PM	Highland Finger Tightens Robotics Demonstration	Tennis Court
6:00 PM	Bags Tournament	R Hall Park Tennis Court
7:00 PM	Star Trek Trivia Contest	Railroad Park Pavilion
9:00 PM	(LIVE MUSIC) Tyler Richton & The High Bank Boys	Main Stage Hall Park
9:30 PM	Stargazing	Highland Elementary School
Sat. June 29th	Event	Location
TBD...	John Paladin Fan Makeup	Voyage Home History Center
7:00 AM	Holy Family Parish Breakfast Fundraiser	Riverside VFW Post 6414
8:00 AM	9U Baseball Tournament	Baseball Fields
8:00 AM	Zumba/Fitness Activity	Tennis Court
9:00 AM	Sand Volleyball Tournament	R Hall Park Volleyball Court
9:00 AM	Shopping Trek Area Opens	R River St / North Hall Park
9:00 AM	Parade Registration / Lineup	R Peoples Trust and Savings Bank
9:00 AM	Bloody Mary Bar (Call Ahead to Reserve Patio Seating)	R La Chiva Loca
10:00 AM	Scale Model Show Begins (Registration begins at 7:30am)	R Riverside VFW Post 6414
10:00 AM	Parade	HWY 22 / Mainstreet
11:00 AM	Kids Zone Opens (Hop on In)	Hall Park
11:00 AM	Shipyards Beer Tent Opens	Hall Park
11:00 AM	Highland Wrestling Club Lunch Fundraiser	Hall Park
11:00 AM	Face Painting	North End of Hall Park
11:30 AM	Sci-Fi Costume Contest (Registration begins at 11:00am)	R Main Stage Hall Park
12:00 PM	Party Caricature - Till 4:00 PM	Shipyards Beer Tent
12:30 PM	Food Vendors Open	Hall Park
1:00 PM	(LIVE MUSIC) Bonnie Gordon of Star Trek Prodigy (2:00PM)	Main Stage Hall Park
1:00 PM	Horseshoe Tournament (Registration begins at 12:00pm)	R Riverside VFW Post 6414
1:00 PM	Kids Pedal Tractor Pull (Registration at 12:30pm)	R Hall Park on Ella ST
1:00 PM	Bingo	North Pavilion Hall Park
2:00 PM	Model Show Awards	Riverside VFW Post 6414
2:30 PM	(LIVE MUSIC) Nothings Real (4:30PM)	Main Stage Hall Park
3:00 PM	Q & A Session & Autographs After	Riverside Fire Station
5:30 PM	(LIVE MUSIC) Alisabeth Von Presley	Main Stage Hall Park
8:45 PM	(LIVE MUSIC) BTDT "Been There Done That" (11:45PM)	Main Stage Hall Park
Dusk	Fireworks	Hall Park
9:30 PM	(LIVE MUSIC) BTDT "Been There Done That" (11:45PM)	Main Stage Hall Park

Parking is Available on River St around Railroad Park, Through the South Entrance to Hall Park, or behind People's Trust and Savings Bank. No outside food or beverages are permitted within the park during Trekfest.

Riverside Area Community Club

Profit and Loss Comparison

January - December 2023

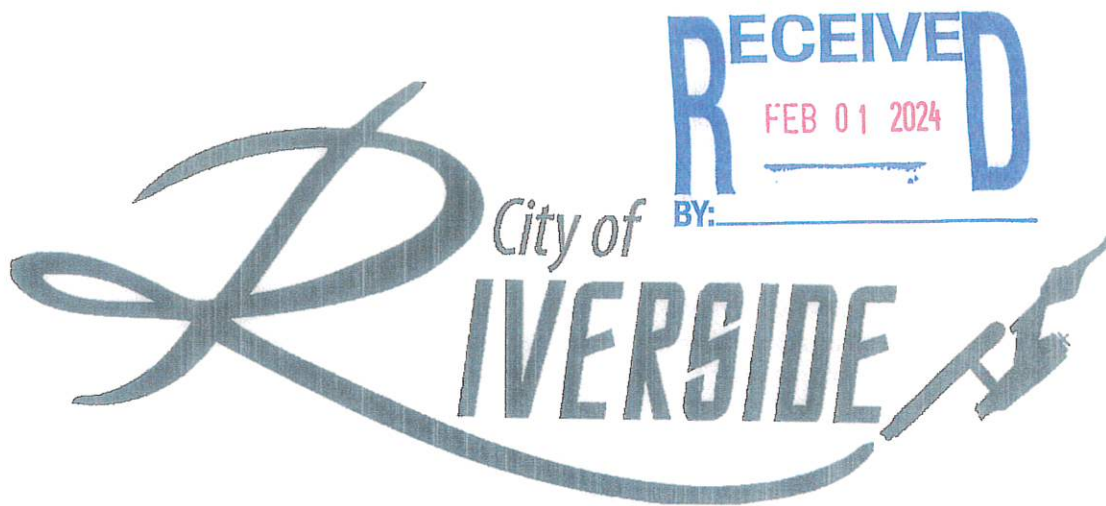
	TOTAL
Income	
Direct Public Support	
Individ, Business Contributions	100.00
Total Direct Public Support	100.00
FALL DEMO DERBY	-1,664.17
Investments	
Interest-Savings, Short-term CD	25.23
Total Investments	25.23
Merchandise Sales	2,555.80
Program Income	
Membership Dues	130.00
Total Program Income	130.00
SPACESHIP DONATION BOX	454.50
TrekFest	
Beverage Sales	8,805.45
BINGO	318.25
MEET & GREET	-2,232.95
RACC TF MERCHANDISE	4,776.98
Raffle Sales	283.00
Sponsor Letters	30,000.00
Sponsors	2,250.00
Swap Tables	155.00
TF SCALE MODEL SHOW	160.00
TF VENDERS	200.00
Total TrekFest	44,715.73
Total Income	\$46,317.09
Cost of Goods Sold	
Merchandise	3,970.30
Total Cost of Goods Sold	\$3,970.30
GROSS PROFIT	\$42,346.79
Expenses	
Advertising	892.14
Misc. Promotions	4,075.00
SHUTTLE CRAFT	21.00
USS RIVERSIDE	21.00
WEB FEES	458.84
Total Advertising	5,467.98
Bank charges	30.70
Contract Services	
Accounting Fees	360.00
Total Contract Services	360.00
Donations	100.00
Blood Drive	173.29

Riverside Area Community Club

Profit and Loss Comparison

January - December 2023

	TOTAL
Easter Hunt	286.86
Highland Scholarship	1,000.00
MISC. DONATIONS	339.91
Santa Claus	-435.41
SHOP THE PARK	-184.04
Total Donations	1,280.61
Facilities and Equipment	
Rent, Parking, Utilities	1,645.00
Total Facilities and Equipment	1,645.00
Operations	
Books, Subscriptions, Reference	5.00
Postage, Mailing Service	58.00
Total Operations	63.00
Other Types of Expenses	
Insurance - Liability, D and O	2,839.00
Total Other Types of Expenses	2,839.00
Travel and Meetings	
Conference, Convention, Meeting	334.47
Total Travel and Meetings	334.47
TrekFest Expense	
Advertising TF	2,122.98
Entertainment - Misc. TF	3,367.36
Expense - Misc. TF	650.00
Rental Expense	1,555.13
STAR TREK CELEBRITY	7,788.36
TF BANDS	1,836.98
TrekFest Beverage Expense	8,665.00
TrekFest Start up cash	6,733.62
Total TrekFest Expense	1,465.00
Total Expenses	34,184.43
NET OPERATING INCOME	\$46,205.19
Other Expenses	
Reconciliation Discrepancies-1	\$ -3,858.40
Total Other Expenses	0.00
NET OTHER INCOME	\$0.00
NET INCOME	\$0.00
	\$ -3,858.40



Trek
"Where the Best Begins"

Application for Funding FY 2024/2025

Please attach additional sheets as required

Fiscal Year 2024-2025 Hotel-Motel Tax

Tax Fund Grant Program

- About the program

The Hotel-Motel tax grant application provides non-profit organizations a mechanism to be considered for funding allocations derived from hotel/motel tax grant revenues. The funds are gross receipt revenues from the renting of all rooms where accommodations are furnished to transient guests for rent. State Code governs the use of revenues derived from the tax. All entities, excepting governmental entities, must be non-profit as recognized by the Internal Revenue Code of the United States to be eligible for the consideration of the allocation of these funds. All recommendations on allocations shall be subject to City Council approval.

INCOMPLETE APPLICATIONS WILL BE DISQUALIFIED FROM CONSIDERATION

General Information

Contact Person: Phil Richman & Mike Meinders Title: Pres. & Tres
Email: voyagehomemuseum@mediacombb.net & prichman1961@yahoo.com

Organization Name: Riverside History Ctr-Voyage Home Museum Tax ID/Federal ID # 26-2338019

Organization Street Address: 361 1st Street Ste 3

City: Riverside State: Iowa Zip Code: 52327

Telephone: 319-648-2226 Fax: _____

E-mail: voyagehomemuseum@mediacombb.net & prichman1961@yahoo.com

Applications are due no later than February 10, 2024, to the following address:

City of Riverside City Hall
60 N. Greene Street
PO Box 188
Riverside, Iowa 52327

History and Uses

The citizenry of the City of Riverside approved the implementation of the Hotel-Motel Tax in November of 2006 with the tax to become effective January 1, 2007. The percentage approved was seven percent and is imposed upon the gross receipts from the renting of any and all rooms, apartments, or sleeping quarters in any hotel, motel, inn, public lodging house, rooming house, tourist court, or in any place where sleeping accommodations are furnished to transient guests for rent. The intended use of the tax was to promote community development and tourism in Riverside.

State Code 423A.7 (4) (a) governs the use of revenue derived from the tax and provides that:

- 1) At least fifty percent of the revenues derived there from for the acquisition of sites for, or constructing, improving, enlarging, equipping, repairing, operating, or maintaining of recreation, convention, cultural, or entertainment facilities including but not limited to memorial buildings, halls, and monuments, civic center convention buildings, auditoriums, coliseums, and parking areas or facilities located at those recreation, convention, cultural, or entertainment facilities or the payment of principal and interest, when due, on bonds or other evidence of indebtedness issued by the County or City for those recreation, convention, cultural, or entertainment facilities, or for the promotion and encouragement of tourist and convention business in the City or County and surrounding areas.
- 2) The remaining revenues may be spent by the City or County, which levies the tax for any city or county operations authorized by law as a proper purpose for the expenditure within statutory limitations of City or County revenues derived from ad valorem taxes.

Eligibility and Allocation Procedures

All entities, excepting government entities, must be non-profit as recognized by the Internal Revenue Code of the United States to be eligible for the consideration of the allocation of these funds.

All recommendations on allocations shall be subject to City Council approval.

- 1) **Resolution:** Allows council members to allocate funding to requesting organizations through a resolution. Prior to allocating funding, organizations must provide written justifications for the funding requested. Justification would include how the funds will be spent, benefits provided to the City through funding their request, and the positive effect their organization will have on the community if the

funding is granted. Eligible applicants would be defined as those organizations that qualify for one of the approved hotel-motel categories. Potential applicants for this funding would have a direct or clearly stated indirect potential impact on the future visitor or cultural enhancements. In addition, organizations submitting applications must provide compelling evidence as to why their particular "special project" should be funded.

Type of Grant (choice from category 1-4 below) 1
Requested Amount: \$22,000.00

Category 1: Community Culture and Education. Applicants are educational, cultural, and entertainment-oriented entities that are mission-driven and improve the overall quality of life in Riverside. Organizations must have 501 non-profit status under the Internal Revenue Code. Applicants must have regular hours they are open to the public or a regular series of events open to the public.

Category 2: Community Recreation and Events. Applicants are community recreational and event-oriented entities particularly for recreation activities, annual events or limited time events which illustrate a positive impact on the quality of life. Organizations must have 501 non-profit status under the Internal Revenue Code.

Category 3: New and Emerging Organizations and Events. Applicants are limited to a total of three successive annual applications for a new or emerging organization or event. The program or event shall show uniqueness, fulfill an unmet need, or program, and have a positive impact on the quality of life. Organizations must have 501 non-profit status under the Internal Revenue Code.

Category 4: Service-Related Organizations. Applicants could apply on an annual basis. Organizations will need to describe the service they provide and the need in the city of Riverside.

Eligibility and Allocation Procedures

Required to be submitted with application:

- Mission Statement (optional)
- Current Board Member List
- Verify 501 non-profit status
- Annual financial statement

Part 1: Quantitative Section:

Provide basic quantitative data that is appropriate to your mission. Include the following: number of days open to public, performances, attendees, clients, demographic figures showing where the people who use your services or programs live, local economic impact, etc.

Part 2: Qualitative Section:

1. Describe cultural educational, recreational, or tourism value your hotel-motel funding request will provide in meeting your organization's mission statement and/or current strategic plan.
2. Identify special and/or unique opportunities your organization's hotel-motel funding request provides residents and tourists in such areas as leisure opportunities, educational opportunities, programs that promote diversity and cultural awareness, special programs, or collections, etc.

3. Identify ways in which your organization works with other organizations to bring visitors to Riverside. Address any of the following that occurred during the previous year: partnerships, collaborations, joint marketing, etc.
4. Detail what your organization has done in the past year to reduce your organization's need for hotel-motel funding. Include sponsorship of events, promotions, fund raising, cost sharing programs, etc.

Part 3: Fiscal Accountability:

Operating and/or capital requests will require the current year budget detail breakdown, in addition a balance sheet showing most recent year-end assets, liabilities, and equity.

Quantitative Section

Briefly describe project (350 words or less)

City Responsibilities

The City, upon receipt from the State of Iowa, will promptly remit payments to grantees receiving funds starting with the first payment in September of each fiscal year.

Disbursements of capital grants will be made by the City upon presentation by the grantee of paid invoices or other documents in an acceptable form and content as prescribed by the City.

All disbursements of funds shall be subject to the City receiving collected funds from the State of Iowa Department of Revenue.

The City, as part of the annual budget process, will provide an opportunity to receive public input on the allocation of these funds.

The City shall not under any circumstances be obligated financially under this grant application program except to disburse those funds according to the budgeted allocations.

Assurances

Applicants hereby agree and acknowledge that:

They will expend funds received because of this application, solely on the described project and programs included within the grant application documents within the fiscal year from which the grant is disbursed.

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

- *This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Riverside.*
- *Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Riverside.*
- *Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Riverside.*

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable.

The facts, figures and information contained in this application including all attachments, are true and correct.

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant.

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request.

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made.

All grants acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Riverside as contemplated by Iowa Code Chapter 423A.7(4)(a). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Riverside that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 423A.7(4)(a). The grantee additionally and specifically acknowledges and assures the City of Riverside that it will not use the grant for any purpose which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by the Iowa Code Section 423A.7 (4) (a) that it will reimburse, in full, the City of Riverside the entire amount of the grant.

Matt A. Mendel * Res.

Officer Signature

1 - 31 - 2024
Date

* *[Signature]* Pres.

Officer Signature

1 - 31 - 2024.
Date

Final Reporting

Organizations that received hotel-motel funding for fiscal year 2023/2024 will be required to submit a report by February 10, 2024, outlining how hotel-motel funding was used. This report should show how hotel-motel funding met the quantitative, qualitative, and fiscal accountability your organization provided in the hotel-motel application. This word document should be a maximum of 250 words. *Failure to file a report by February 01, 2024, with the City of Riverside may result in your organization being disqualified from requesting hotel-motel funding in the next fiscal year. Reports should be mailed to Riverside City Hall, P.O. Box 188, Riverside, Iowa 52327.*

The following items shall be included in the final report, if applicable:

1. General attendance last year 4528
2. Paid visitor attendance last year 0
3. Attendance by school children last year 50+ 200-300 that did not sign in.
4. Number of full-time staff 0
5. Number of volunteers last year: 9
6. Number of volunteer hours last year: 9340.50
7. Regular Meetings/Agendas concerning your use of grant funds Monthly
8. Days open to the public 6 days a week Closed Sundays & All Holidays
9. Number of out-of-town visitors 75 to 85%
(More than 100 mi.):
10. How are number of out-of-town visitors tracked: Signing our Captains Log as well as pins on our US and World Map
11. Local economic impact: Main Tourism Attraction in Riverside Iowa. See Attachment
12. How your organization works: By Volunteers - see attachment

13. Other information- provide information you believe the Council should know:

If you receive a grant in this cycle, be prepared to provide this information in your final report.

Yes we will continue to provide the city with required information. This grant will help meet our rent obligation as we have expanded our square footage to the east by 5 new rooms. New Military display, BSA display, 1900s Kitchen display, Church's display, R&R Display, and Riverside History display.

Revised 4-4-2022

TO: City of Riverside, Iowa

From: Riverside History Center – Voyage Home museum

RE: Grant Application Request Hotel-Motel Tax 2023-2024

Our Mission:

The Riverside History Center – Voyage Home Museum (RHC-VHM) primary function is to operate a public museum.

Our core focus is to provide historical information on Riverside Iowa and the Future Birthplace of Capt. James T. Kirk.

Our exhibits are designed to showcase the value, principles, culture and heritage of the greater Riverside community (both city and rural) and promote the general advancement thereof. It is our expressed purpose to serve as an educational resource and recreation destination for our area residents and visitors of all ages from all over the world. To provide service our community is the reason for being and thus all decisions we make and actions we take, shall be henceforth executed in this conscientious and humble regard.

Because of our declarations of the “Future Birthplace of Captain James T. Kirk” (Approved by the Riverside City Counsel) and the connection to the Global STAR TREK franchise we attract visitors from all over the World. We provide a place for them to visit and be informed of other attractions in our town. We serve as a Tourist Information Site and maintain a rack for tourism brochures for Riverside and Washington County as well as surrounding area Iowa tourism sites. We direct visitors to areas of local interest, landmarks, and local businesses.

We also provide support to other community non-profit organizations by selling their merchandise, and provide support and coordination with TREK FEST.

CURRENT BOARD MEMBERS

Phil Richman-Pres., Jenny Duling-Vice Pres., Mike Meinders-Tres., Alex Ward-Sec., Christine Kirkwood-PR.,

Board of Directors and Volunteers:

Carolyn Hudson, Phil Richman, Mary Jane Stumpf, Alex Ward, Chirstine Kirkwood, Bruce Duling, Jenny Duling, Dewayne Audiss, Ron Warren, Sherrie Ingles, Jeanne Smith, Carole Meinders, Mike Meinders

Honorary Board Members:

Jan Musser, Katie Simon and Ron Warren

Some updates and changes this past year 2023:

We were busy with the new expansion and setting up the new displays for the areas. We received many new donations last year, some Star Trek and some Riverside history and Veterans.

5 additional rooms featuring railroad, military veterans, boy scout/girl scout, church, 1900's kitchen, and Riverside historical displays. They resulted in the museum needing to purchase new displays cases.

The history section of the museum is in constant update as citizens from our area donate history to be put on display.

The Star Trek section of the museum is also receiving generous donations from people who have collected over the years.

We again hosted 200-300 4th grade students and led them on a tour of the museum. This was the 2nd year and is planned to be continued over the coming years.

Plans for 2024:

With the new lease and 1050 square foot addition we are continually designing and setting up new displays and rotating old displays for new ones. We are going to be supporting the refit of the USS RIVERSIDE in hopes it will be able to be a beacon for tourist to come see.

With the spot light on Riverside from the Video from Iowa Public Broadcast of Iowa Live we expect a larger number of visitors to Riverside this year so we are gearing up for it by refreshing our displays.

Signage on 218 continues to be a headache DOT is uncooperative.

Quantitative & Qualitative Sections:

We are open general 6 days a week from Noon to 4:00 PM (CLOSED Sundays and All Holidays), this may vary depending on weather or when our volunteers are ill or on vacation. We do try to fill in for each other when possible. As our maps show we have visitors from all over the world.

The RHC-VHM is the main tourism attraction in Riverside and many tourist visit several of our "STAR TREK" attractions throughout Riverside as well as visiting our churches and local businesses.

We received wonderful feedback from the students and teachers from Riverside Elementary School at their annual visit/fieldtrip.

Our various collections and displays cover a variety of educational, historical, Star Trek treasures which provide interest to our visitors, both locally and worldwide.

Our group constantly researches ideas or merchandise that we can sell to our visitors which help us financially. We design and produce items for sale which are only found at our museum.

We collectively work with RACC for Riverside's annual celebration "TREK FEST". We collaborate with RACC, Boy Scouts, and Churches for sales opportunities thru our organization.

VHM payment 2023

Month	VHM-RHC	RACC	KBS	BSA	St Mary's	Totals	Less 10% RACC&KBS	Date PD RACC	RACC \$	Date PD KBS	KBS \$	PD BSA & StMary
1st Qtr												
Jan-March	529.00	297.50	311.00	0.00	0.00	1137.50						
Apr	2512.50	317.00	212.00	0.00	0.00	3041.50						
May	3939.00	322.00	342.00	178.00	0.00	4781.00						
Jun	13018.75	4540.00	978.00	75.00	0.00	18611.75						
July	6171.00	1205.00	750.00	105.00	0.00	8231.00						
Aug	5034.25	846.50	580.00	239.00	20.00	6719.75						
Sept	3126.00	368.00	314.00	15.00	0.00	3823.00						
Oct	2387.75	464.50	290.00	5.00	0.00	3147.25						
Nov												
Dec												

See below Note

FROM RHC- VOYAGE HOME MUSEUM to RACC

Note:

Ran thru our POS	RACC 2022-2023		
	Quitar sale was:	\$1,775.00	
	4th Qtr sales 2022	677.24	
	1st Qtr sales 2023	297.50	
	April Sales 2023	317.00	
	May Sales 2023	322.00	
	June Sales 2023	<u>4540.00</u>	
Total Sales		\$6,153.74	
			\$6,153.74
			\$1,775.00
			<u>\$615.37</u>
			\$3,763.37

NOTE:

	RACC payment 4 months from RHC-VHM		MDSE SALES
	Less 10%		
JULY	1205.00		
AUG	846.50		
SEPT	368.00		
OCT	<u>464.50</u>		
4 month Total Sales:	2884.00		
		288.40	

Total Paid \$2,555.80

FROM RHC- VOYAGE HOME MUSEUM to RACC

Paid \$2555.80 on Nov 28, 2023

2023 Quarter Sales						
	VHM-RHC	RACC	KBS	BSA	St Mary's	
1st	2957.75	297.50	311.00	8.00	0.00	3574.25
2nd	19470.25	5179.00	1532.00	258.00	0.00	26439.25
3rd	14338.25	2412.50	1644.00	359.00	20.00	18773.75
4th	4628.25	758.50	664.00	70.00	0.00	6120.75
YR TOTALS	41394.50	8647.50	4151.00	695.00	20.00	54908.00
PAID						

2023 Quarter Sales

	VHM-RHC	RACC	KBS	BSA	St Mary's	
1st	2957.75	297.50	311.00	8.00	0.00	3574.25
2nd	19470.25	5179.00	1532.00	258.00	0.00	26439.25
3rd	14338.25	2412.50	1644.00	359.00	20.00	18773.75
4th	4628.25	758.50	664.00	70.00	0.00	6120.75
YR TOTALS	41394.50	8647.50	4151.00	695.00	20.00	54908.00

RACC

Nov & Dec	294.00
less 10%	<u>29.40</u>
Bal Due	264.60

PAID RACC

8/5/2024	3763.37
11/28/2024	2555.80
Bal Due	264.00

paid 2-8-2024

Note: Less 10% pertains to RACC & KBS



Central Iowa Televising LLC Phone +1 515-291-9310
 530 Dubois Avenue Email coltin@citsewer.com
 McCallsburg, IA 50154 Web citsewer.com

Estimate
 #EST 1262

CIT Sewer Solutions

Service Address

City of Riverside
 60 Greene St
 Riverside, IA 52327
 Phone: 319-648-3501

Summary Riverside FY2024 Rehab Proposal

Item	Description	Price	Qty	Amount
Mobilization	Mobilization	\$6,480.00	1.00	\$6,480.00
Robotic Cutting - Hourly	Hourly Robotic Cutting - Estimated Time	\$500.00	38.00	\$19,000.00
CIPP Point Repair	8" x 4' CIPP Point Repair	\$3,000.00	22.00	\$66,000.00
CIPP Point Repair	12" x 4' CIPP Point Repair	\$3,250.00	1.00	\$3,250.00
LCR - Lateral Connection Repair	8" Tyger Wye	\$3,250.00	49.00	\$159,250.00
LCR - Lateral Connection Repair	10" Tyger Wye	\$3,500.00	5.00	\$17,500.00
LCR - Lateral Connection Repair	12" Tyger Wye	\$3,500.00	1.00	\$3,500.00
Lateral Launch	Lateral Launch - Per Lateral	\$300.00	4.00	\$1,200.00
CCTV / FT	CCTV Inspection - Estimated Footage	\$1.10	331.00	\$364.10
Subtotal				\$276,544.10
Tax				\$0.00
Total				\$276,544.10

Notes:

Time and footage is estimated and will be invoiced accordingly.

I agree to pay the cost of services as specified above.

Customer Signature

Date

1/23/2024

Address	Length	Depth	Width	Material	Notes	Recommendation
Gallileo Dr	85.4	1000	1001	8		
Gallileo Dr	229	1001	1002	8	Good Condition	
Gallileo Dr	245.6	1002	1003	8	Good Condition	Check In 5 years
Gallileo Dr	122	1003	1004	8	Good Condition	Check In 5 years
Kleopfer Ave	126.6	1004	1005	8	Good Condition	Check In 5 years
Kleopfer Ave	43.8	1005	54-8A	8	Good Condition	Check In 5 years
Boise St	289.6	11	10	8	Mainline Is CIPP - Tap @ 57' with 20% root blockage 4' from main - Tap @ 178' with 50% debris blockage	Check In 5 years
W First St	356.7	12	11	8		ID ownership, notify homeowners
Knisel St	163.4	12-1,	12-1A	8	Mainline Is CIPP - Tap @ 271' with cast scale, separation and possible void	Install Tyger Wye to seal gap and cover cast
Knisel St	367.4	12-1A	12	8	Good Condition	Check In 5 years
W First St	142.4	13	11	8	Mainline Is CIPP - Taps @ 31' & 112' with roots near main connection	Cut roots & Install 2 Tygers Wyes to eliminate future root blockage in tap & mainline
Boise St	200.2	14	11	8	Good Condition	Check In 5 years
Boise St	294.4	15	14	8	Mainline Is CIPP - Tap @ 77' with 50% debris blockage - Tap @ 136' with fine roots 4' from main	
Boise St	139.8	16	15	8	Mainline Is CIPP - Fine roots in connections @ 234' & 253'	ID ownership, notify homeowners
Oak St	138	17	16	8	Mainline Is CIPP - Good Condition	Cut roots & Install 2 Tygers Wyes to eliminate future root blockage in tap & mainline
Oak St	47.6	18	17	8	Scale buildup and evidence of infiltration from capped tap @ 35'	Check In 5 years
Oak St	181.7	18	17	8	Multiple fractures near DSMH - 2 Intruding taps - broken pipe @ 97' - fractures @ 168'	Install CIPP point repair to disconnect tap
Boise St	233.7	19	16	8	Mainline Is CIPP - fine roots in connections @ 13' & 185'	Install 3 CIPP point repairs & cut to intruding taps
Boise St	228.4	20	19	8	Mainline Is CIPP - Taps @ 47' & 107' with roots near main connection	Cut roots & Install 2 Tygers Wyes to eliminate future root blockage in tap & mainline
Boise Ct	198.5	21	20	8	Mainline Is CIPP - Tap @ 5' with roots near main connection - Tap @ 94' with evidence of infiltration, appears to be abandoned	Cut roots & Install 2 Tygers Wyes to eliminate future root blockage in tap & mainline
S Washington St	256.6	22	7	12	Mainline Is CIPP - Undercut tap @ 15' - Tap with roots near main connection @ 53' - Tap @ 74' & 122' appear to be orangeburg	Cut roots & Install Tyger Wye @ 5' - ID status of lateral @ 94' - Install CIPP Point Repair to disconnect if inactive
S Washington St	277.5	23	22	8	Mainline Is CIPP - Offset connection with soil visible @ 162' from DSMH	Reinstate tap @ 15' - Cut roots and install Tyger wye @ 53' - ID ownership and notify homeowner of potential future problems with Orangeburg pipe
W First St	370.4	24	23	8	Mainline Is CIPP - possible soil visible around tap @ 208'	Angle is too sharp for tyger wye - Dig and replace
Washburn St	228.5	25-1	25	8	Good Condition	Angle is too sharp for tyger wye - Dig and replace
W First St	369.1	25	24	8	Mainline Is CIPP - clear water running from tap @ 119'	Check In 5 years
W First St	95.9	25A	25B	8	Good Condition	Lateral launch to ID source of clear water
W First St	32	25B	25C	8	Good Condition	Check In 5 years
Railroad St	201.2	25C	39	8	Mainline Is CIPP - Broken connection void visible @ 58'	Dig and replace
Washington St	177.3	27-1	27	8	Mainline Is CIPP - Broken connection void visible and undercut @ 127'	fully reinstate connection - Install Tyger Wye
Washington St	369.7	27	23	8	Mainline Is CIPP - Minor issues	Check In 5 years
W 2nd St	299	28	27	8	Mainline Is CIPP - Taps @ 58', 149' & 233' with roots near main connection	Cut roots & install 3 Tygers Wyes to eliminate future root blockage in tap & mainline
Washington St	180.7	29	27-1	8	Mainline Is CIPP - Good Condition	Check In 5 years
W 3rd St	303.7	30	29	8	Good Condition	Check In 5 years
Washington St	359.1	31	29	8	Mainline Is CIPP - Tap @ 277' with infiltration at connection	Install Tyger Wye to stop further infiltration
Easement - West of Ella St	378.8	3-1	3	8	Offset joint @ 370'	Taper offset joint with robotic cutter and install CIPP point repair
Ella St	8.8	3-1A	3-2	6		Cut wrinkle with robotic cutter and install CIPP point repair - finish inspection
Ella St	3.1	3-1A	3-2	8		Check In 5 years
W 4th St	397.9	32-1	32	8	Mainline Is CIPP - Wrinkle @ 8', reversal needed - Unable to get camera in mainline @ DSMH	Check In 5 years
Easement - West of Ella St	122.1	3-2	3-1	8	Good Condition	Taper offset joint with robotic cutter and install CIPP point repair - Cut sharp edges with robotic cutter and install CIPP point repair
W 4th St	240.1	32	31	8	Offset joint @ 17' - Broken pipe with soil visible @ 71'	Check In 5 years
W 4th St	114.3	33	32-1	8	Good Condition	Check In 5 years
Easement - East of Pioneer St	187.3	3	3A	12	Good Condition	Check In 5 years
Washburn St	174.2	34	33	8	Good Condition	Check In 5 years
Elm St	507	35-1	35	8	Good Condition	Check In 5 years
St Mary's St	423.3	35	34	8	Mainline Is CIPP - Tap @ 81' with broken connection and roots - Offset connection with soil visible @ 406'	Install Tyger Wye to eliminate future root blockage in tap and mainline - Angle is too sharp for Tyger Wye, dig and replace
Easement - South of River St	301.3	3-6	3-7	8	Mainline Is CIPP - Evidence of leaking connection @ 114' - Undercut connection and what appears to be an orangeburg service @ 178' - Taps @ 283' & 374' with roots near connection	Cut roots with robotic cutter and install 3 Tyger Wye's to stop infiltration and future blockage in taps and mainline
Easement - South of River St	27.6	3-6A	3-6	8	Mainline Is CIPP - Taps @ 178' & 222' with roots near connection	Cut roots and install 2 Tyger Wyes to prevent future root blockage in tap & mainline
Easement - East of Ella St	156.7	3-7	3-7A	8	Good Condition	Check In 5 years
					Tap @ 63' with 100% root blockage	Cut roots and install Tyger Wye to prevent future blockage in tap and mainline if active - if inactive, install CIPP point repair to disconnect service

Address	331.7	3-7A	3-8	8	Notes	Notes
Easement - East of Ella St					Mainline is CIPP - Tap @ 83' with 100% root blockage protruding into mainline	Cut roots and install Tyger Wye to prevent future blockage in tap and mainline if active - if inactive, install CIPP point repair to disconnect service
Railroad St	377.6	38	22	10		Install Tyger Wye
Easement - East of Ella St	36.5	3-8	3-2	8	Mainline is CIPP - Offset connection with possible soil visible @ 149'	Check in 5 years
ROW - River St	302.8	3-9	3-6A	8	Good Condition	Check in 5 years
Railroad St	394.3	39	38	10	Mainline is CIPP - Broken defective tap @ 67' - Taps @ 83' & 167' with roots at connection - Offset connection @ 345' - Undercut service @ 364'	Dig and replace - Cut roots and install 2 Tyger Wye's to prevent future root blockage in taps and mainline - Angle is too sharp for Tyger Wye, dig and replace - Reinstall tap @ 364'
W First St	82.6	40	25C	10	Mainline is CIPP - Large offset connection @ 2'	Dig and replace defective tap
W First St	515.9	41	40	8	Mainline is CIPP - Tap @ 338' with roots at connection and infiltration weeping	Cut roots and install Tyger Wye to prevent future blockage in tap and mainline and further infiltration
W First St	514.9	42	41	8	Minor grease throughout	Check in 5 years
Pioneer St	423.2	4	3	12	Scale buildup and evidence of infiltration at joints @ 5', 208', 315', & 336' - Large fracture @ 261'	Install CIPP point repair over fracture
E 2nd St	484.8	43	42	8	Mainline is CIPP - Collapsed tap @ 83', appears to be Orangeburg - Offset connection @ 66' with debris in service - Tap saddle @ 289' silt - Overcut service @ 424'	ID ownership, notify homeowners - Remove debris and install Tyger Wye - install Tyger Wye to prevent MI issues due to over cut
E 2nd St	377.6	44	43	8	Mainline is CIPP - Offset connection @ 122' - Overcut service @ 315' with soil visible	install Tyger Wye @ 315'
E 2nd St	115.8	45	44	8	Mainline is CIPP - Intruding tap @ 115' from USMH - Fractured poor connection @ 53' from DSMH - Tap @ 56' from DSMH with roots near connection	Dig and replace defective tap - Cut roots and install Tyger Wye
E 2nd St	263	45	44	8	Good Condition	Check in 5 years
W 2nd St	115.5	46-1	45	8	Broken connection @ 4' with soil visible and roots - Tap @ 29' with roots near connection - Multiple fractures @ 38', 41', 43', 143', & 159' - Orangeburg tap @ 59' near collapse - Tap @ 64' with void - Broken pipe @ 81' & 94' - Offset joint @ 178'	Cut roots with robotic cutter and 2 Tyger Wye's - ID ownership of Orangeburg later and notify homeowner of issue - CIPP MH to MH
W 2nd St	192.9	46	46-1	8	Good Condition	Check in 5 years
W First St	143	47	42	10	Good Condition	Check in 5 years
S Hickory St	212.2	49-1	79	12	Good Condition	Check in 5 years
Easement - South of E 3rd St	350.9	50	49	10	Mainline is CIPP - Taps @ 179' & 287' with roots near connection	Cut roots and install 2 Tyger Wyes to prevent future root blockage in tap & mainline
3rd St	357.8	51	50	8	Good Condition	Check in 5 years
3rd St	431	52	51	8	Scale buildup and evidence of infiltration at joints @ 18', 34', 266', 344', 360', 381', & 401' - Taps @ 101' & 128' with scale buildup, Tap @ 128' appears to be capped	CIPP MH to MH in future - Verify later is inactive and install CIPP point repair over capped tap to disconnect
Sycamore St	251.3	53-1	53	8	Taps @ 71' & 151' 60% full of scale buildup - Joint @ 168' with infiltration - Broken pipe from tap break-in @ 195'	ID ownership and notify homeowners - Install CIPP point repair to stop further infiltration - Install CIPP point repair and restate tap
E Hickory St	416.2	53	52	8	Mainline is CIPP - Tap @ 233' with roots and broken @ 2nd joint	Dig and replace
Easement - South of Hickory St	294.3	53	84	12	Good Condition	Check in 5 years
River St	318.8	5	4	12	Good Condition	Check in 5 years
Buckeye Ln	305.6	54-10	54-7	8	Good Condition	Check in 5 years
Buckeye Ln	161.7	54-11	54-10	8	Good Condition	Check in 5 years
Buckeye Ln	397.5	54-12	54-11	8	Good Condition	Check in 5 years
Sycamore St	137.7	54-1	54	8	Good Condition	Check in 5 years
Blackberry Ave	299.7	54-2	54-1	8	Good Condition	Check in 5 years
Blackberry Ave	400.4	54-3	54-2	8	Good Condition	Check in 5 years
Blackberry Ave	289.6	54-4	54-3	8	Good Condition	Check in 5 years
Sycamore St	57.1	54	3-1	8	Good Condition	Check in 5 years
Kleopfer Ave	196.2	54-6	53-1	8	Good Condition	Check in 5 years
Kleopfer Ave	215.9	54-7	54-7A	8	Good Condition	Check in 5 years
Kleopfer Ave	296.2	54-7A	54-6	8	Good Condition	Check in 5 years
Kleopfer Ave	239.2	54-7A	54-7	8	Good Condition	Check in 5 years
Kleopfer Ave	177	54-8A	54-7A	8	Tap @ 40' 25% full of debris - Mainline @ 182' 10% deformed	ID ownership and notify homeowner
Easement - East of Kleopfer Ave	233.1	54-9	54-8A	8	Good Condition	Check in 5 years
W 3rd St	208.5	55-1	68	8	Good Condition	Check in 5 years
Sycamore St	165.7	55	54-1	8	Offset joint @ 3' - Broken pipe @ 116' with soil visible	Check in 5 years
W 3rd St	99.3	55	55-1	8	Roots and root balls @ 10 joints	Taper joint with robotic cutter and install CIPP point repair - install CIPP point repair
Sycamore St	279.3	56	55	8	Good Condition	CIPP MH to MH in near future
Sycamore St	400	57	56	8	Overcut services @ 180' & 228'	Check in 5 years
Sycamore St	173	58	57	8	Tap @ 164' with roots near connection	Check in 5 years
Ash St	190.4	58A	58	8	Fractures @ 1' & 3' - Tap @ 1' with scale buildup - Separated joint @ 45'	Cut roots with robotic cutter and install Tyger Wye
Ash St	307.4	59	58	8	Tap @ 5' with roots near connection	Install CIPP point repair to cover both fractures - install CIPP point repair over separated joint
E Hickory St	193.7	60	53	8	Multiple fractures @ 149' with evidence of infiltration	Cut roots and install Tyger Wye to prevent future blockage in tap and mainline
E Hickory St	191.7	61	60	8	Offset joint @ 178'	Install CIPP point repair
Schnoebelen St	252	62-1	62-1A	8	Good Condition	Taper joint with robotic cutter and install CIPP point repair
					Broken pipe @ 249' - Large offset joint @ 245'	Check in 5 years
						Install CIPP point repair - Taper offset joint with robotic cutter and install CIPP point repair

Schnoebelen St	72.6	62-1A	62	8			
Schnoebelen St	248.1	62-2	62-1	8	Large fracture @ 68'		Install CIPP point repair
Schnoebelen St	350.9	62	61	8	Overcut service @ 4' with soil visible and roots at connection - Tap @ 147' with 100% full of roots		Install Tyger Wye - Cut roots and install Tyger Wye to prevent future blockage in tap and mainline
E Hickory St	220.2	63	61	8	Tap @ 254' with fine roots near connection - Tap @ 272' with roots near connection		Cut roots and install 2 Tyger Wyes to prevent future root blockage in tap & mainline
E Hickory St	181.3	64	49	10	Defective separated tap @ 122'		Dig and replace
River St	372.6	6	5	12	Good Condition		Check in 5 years
E 3rd St	230.4	65	64	8	Mainline is CIPP - Undercut tap @ 228'		Reinstall tap @ 228' to prevent blockage
E 3rd St	147	65	64	8	Intruding tap @ 146' from DSMH		Check in 5 years
E 3rd St	336.9	66	65	8	Mainline is CIPP - Tap @ 89' with roots near connection - Tap @ 236' infiltration running at connection - Tap @ 273' with debris and soil visible		Install 3 Tygers Wye's
E 3rd St	416.4	67	66	8	Mainline is CIPP - Tap @ 98' with roots near connection - Broken pipe soil visible due to cross-bore @ 416' - Tap @ 96' from DSMH with fine roots near connection - Tap @ 187' from DSMH with roots near connection -		Cut roots from taps @ 98' from DSMH, 96' & 187' from DSMH and install 3 Tyger Wye's - ID cross-bore owner, abandon service, cut and remove and install CIPP point repair
E 3rd St	235.4	67	66	8	Good Condition		Check in 5 years
E 3rd St	143.6	68	67	8	Mainline is CIPP - Hole with void around tap @ 131' - Intruding tap @ 163' - Tap @ 65' from DSMH with roots near connection		Install Tyger Wye - Cut roots and install Tyger Wye to prevent future blockage in tap and mainline
E Hickory St	164.5	70	64	8	Intruding tap @ 462' - Tap @ 146' from DSMH with infiltration gushing around connection and fine roots - Tap @ 146' from DSMH with roots near connection		Cut roots from taps @ 146' & 148' from DSMH and install 2 Tyger Wye's to stop infiltration and future root blockage in taps and mainline
E Hickory St	193.3	70	64	8	Tap @ 222' with roots near connection		Cut roots and install Tyger Wye to prevent future root blockage in tap and mainline
E 4th St	463.7	71	70	8	Tap @ 209' with leaking connection - Tap @ 214' with roots near connection - Tap @ 253' with leaking connection - Tap @ 256' with scale buildup and leaking connection		Cut roots and scale from taps - install 4 Tyger Wye's to prevent further infiltration and
E 4th St	226.6	71	70	8	Tap @ 72' with roots near connection		Cut roots and install Tyger Wye to prevent future root blockage in tap and mainline
E 4th St	331.2	72	71	8	Good Condition		Check in 5 years
E 4th St	420	73	72	8	Good Condition		Check in 5 years
E Hickory St	179.2	74	70	8	Taps @ 142' & 242' with clear water running - Tap @ 285' appears to be orangeburg		Launch laterals to verify source of clear water running - ID ownership and notify homeowners of potential future problems with orangeburg pipe
St Mary's St	377	75	74	8	Good Condition		Check in 5 years
River St	348.6	7	6	12	Significant surface spalling @ 255' in iron pipe		Monitor pipe for progressing deterioration
St Mary's St	372.5	76	75	8	Good Condition		Check in 5 years
Ella St	436.6	77	76	8	Good Condition		Check in 5 years
River St E	378	78	79	12	Good Condition		Check in 5 years
River St E	328.6	79	80	15	Good Condition		Check in 5 years
River St E	328.2	80	81	15	Good Condition		Check in 5 years
River St	392.7	81	82	15	Good Condition		Check in 5 years
River St	393.1	82	85	15	Good Condition		Check in 5 years
Easement - South of E Hickory St	374.9	83	82	12	Fractures from 28'-50', 134'-151', & 156'-163' - Significant grease from 186'-386'		CIPP MH to MH in future
Easement - North of River St	271	84	83	12	Good Condition		Check in 5 years
Galileo Dr	275.4	900	901	8	Good Condition		Check in 5 years
Galileo Dr	366.2	901	902	8	Good Condition		Check in 5 years
Galileo Dr	143	902	1000	8	Good Condition		Check in 5 years
Galileo Dr	139	903	901	8	Good Condition		Check in 5 years
Galileo Dr	168.8	904	903	8	Good Condition		Check in 5 years
Cherry Ln	105.1	C1	54-7A	8	Good Condition		Check in 5 years
Cherry Ln	399.5	C2	C1	8	Good Condition		Check in 5 years
Cherry Ln	278.3	C3	C2	8	Good Condition		Check in 5 years
River St	3	Unknown	3-6	6	Good Condition		Check in 5 years
					Unable to fit camera in line		Push cam line if short distance

Date: February 14, 2024

To: Riverside Council

From: Steve Robinette, Branden Havens, Jed Wolf - Operators

O & M Report: January 2024

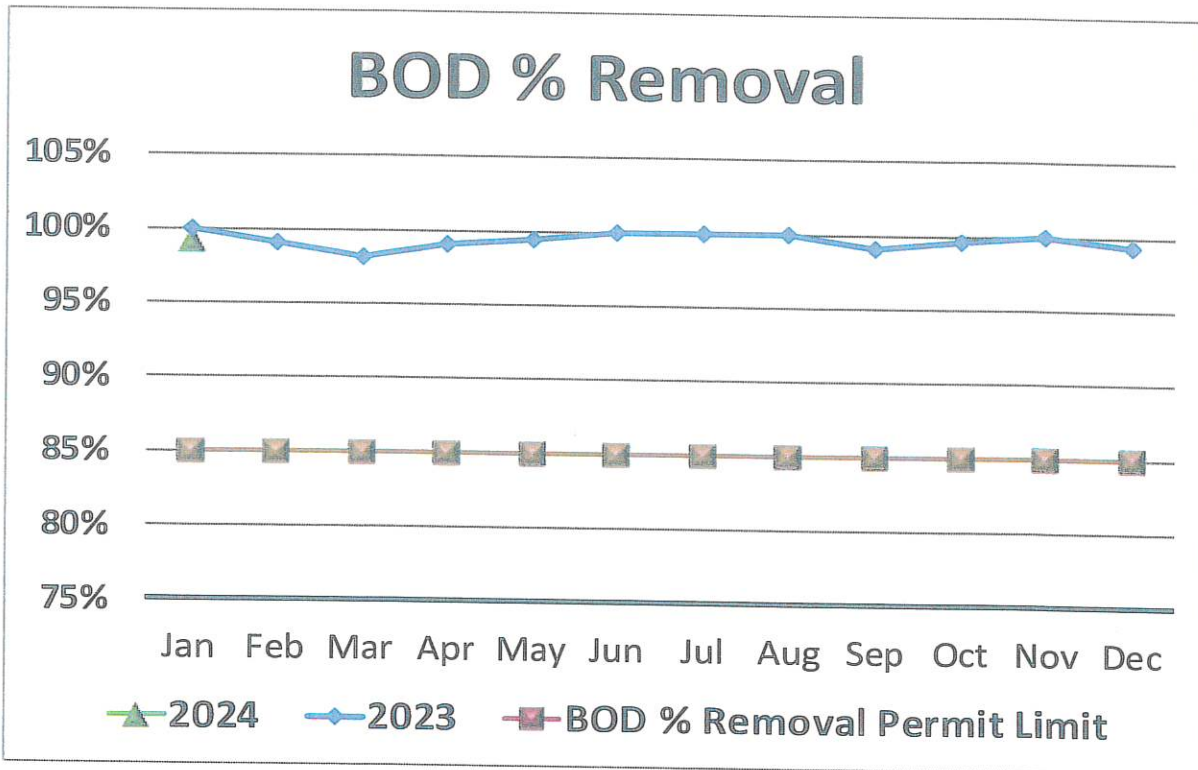
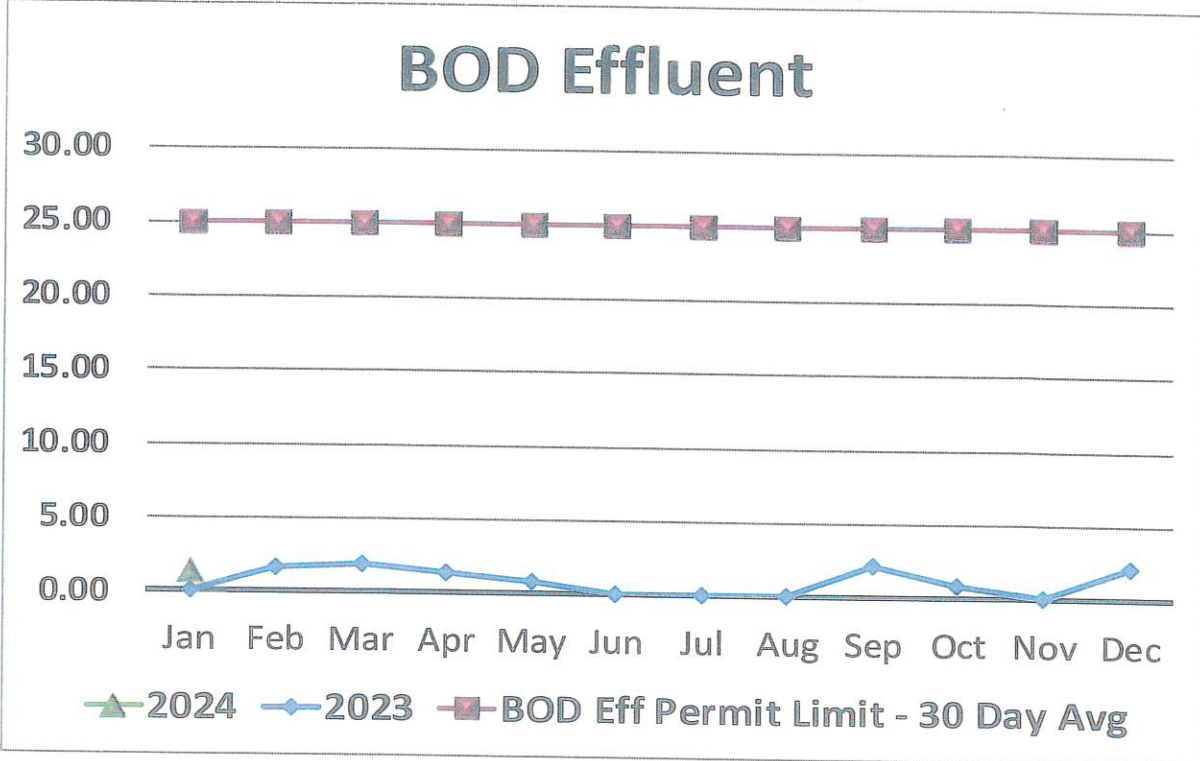
DEADLINE FOR YOU TO COMPLETE THE LEAD SERVICE LINE (LSL) INVENTORY IS OCTOBER 16, 2024

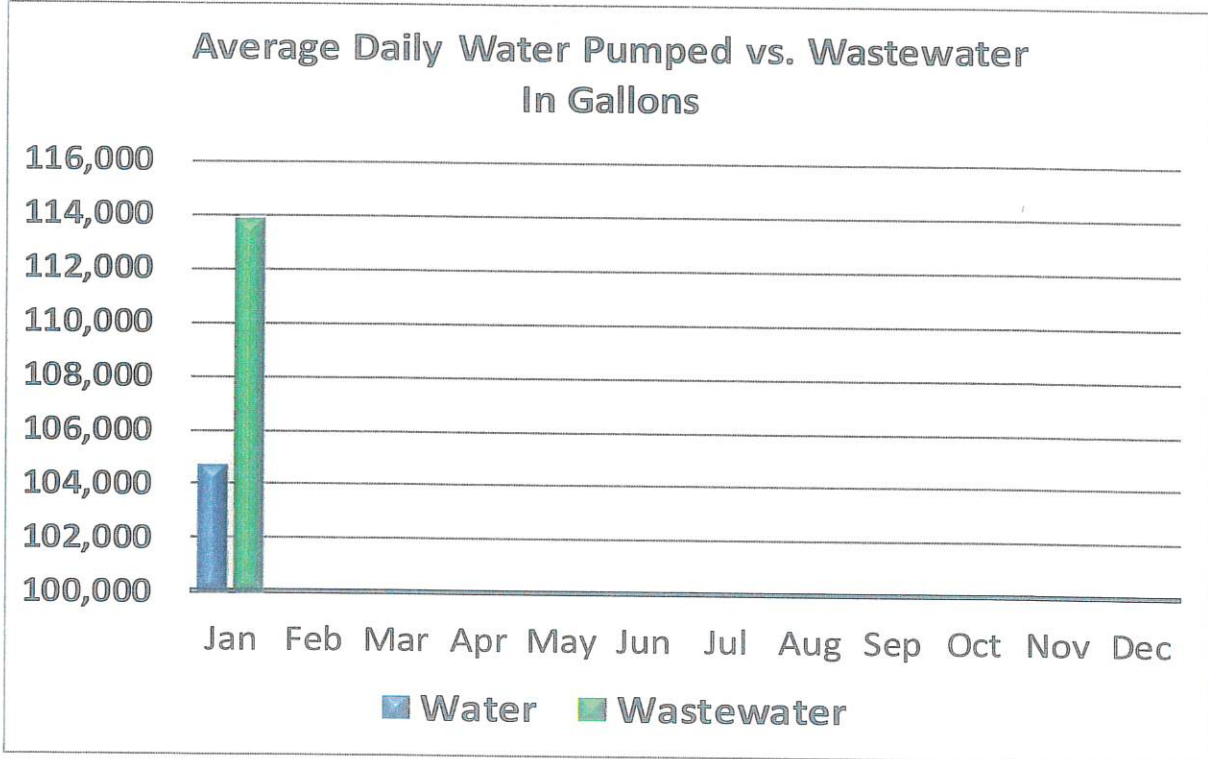
Water Operation & Maintenance

- We've made a lot of progress on cleaning the RO's. Contributing factors include a new low pH product, sorting through the suggestions from manufacturers and operators to see what works for us and what doesn't and delivering the highest quality source water we can through the plant as best we can. We have been running RO #1 nearly full-time for a month without any significant fouling which is a good sign we can stretch out run times between cleanings.
- We've asked the new RO membrane vendor to hold off on installation as long as they are able to in order to give us time to get Well #7 cleaned and they are working with us in this regard.
- Gingerich was on-site and abandoned Well #6. Once we get the paperwork for that we will pass it on to the IDNR.
- Quotes have been procured to run new conduit to the Well valves (4ea) and Raw bypass valve.
- Bowker has completed all of the replacement piping at the WTP and finishing off miscellaneous pieces of the project (gauges, reinstallation of heater, misc. piping).
- Maxwell will be in to find and repair the leak in the field along the highway, repair a broken storm main at the grain elevator and verify sufficient water pressure to the curb stop at 191 W. 1st Street.
- We struggled with chlorine residuals early in the month due to RO operation and chemical feed pump priming issues that have since been resolved..

Wastewater Operation & Maintenance

- Electric Pump was in town to look at Pump 3 @ Lift Station #3. They discovered some loose wiring behind the overtemp/overload indicator which was causing the pump to trip out. They tightened the connections throughout the panel and fixed the issue. While in town I had them provide a quote for a new Clean-In-Place pump for the RO cleaning system and inspect the spare pumps we had on hand (4 total) because I did not know their condition. The pumps checked out fine and ready to be put in service when the time comes.
- We discovered Lift Station #2 wasn't accumulating hours as it should be and discovered the controls for the transducer operation inoperable after doing some troubleshooting and changing out a fuse. The float system didn't appear to be working as it should either, so we spent about 4-5 days going out to the station and pumping it down in hand. When EP was on-site to drop off the spare pumps, we had them take a look at the station and had to change out 2 floats and get back to us on a quote for a new control system for the transducer. In the meantime, the station is operating on the floats, its back-up system, and we are keeping a closer eye on it.
- Plant flows increased significantly with the rain and snow melt. The plant was able to handle the increased flows, but we could see the effect on our effluent numbers.





Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$28,895.00	\$30,738.16	106%	58%
Maintenance Budget	\$24,079.00	\$6,090.44	25%	58%
Total	\$52,974.00	\$36,828.60	70%	58%

Water	Units	November-23	October-23	November-22
Total Monthly Pumped	gallons	3,293,000	5,175,000	5,293,000
Average Daily Pumped	gallons	109,770	166,940	176,430
Maximum Daily Pumped	gallons	121,000	330,000	373,000
Minimum Daily Pumped	gallons	74,000	88,000	0
Chlorine				
Chlorine - Total Avg Residual Plant	mg/L	2.14	1.90	1.05
Chlorine - Total Avg Residual System	mg/L	1.58	1.17	0.86
Chlorine - Recommended Residual System	mg/L	0.30	0.30	0.30
Chlorine used	lbs	180.00	226.00	140.00
Iron				
Iron - Avg Raw	mg/L	2.42	2.31	1.05
Polyphosphate				
Polyphosphate - Avg Residual	mg/L	2.50	2.51	2.27
Polyphosphate - Recommended Residual	mg/L	0.5 - 2.0	0.5 - 2.0	0.5 - 2.0
Polyphosphate used	lbs	41.00	59.00	35.00
Water Loss				
Water Billed	gallons	3,345,753	3,033,952	2,934,086
Water used in main breaks/hydrant flushing etc...	gallons	0	1,100,000	1,250,000
Water used at city buildings	gallons	109,758	86,564	21,022
Loss	gallons	12%	18%	21%
Wastewater				
BOD				
BOD Influent Avg	mg/L	238	253	209
BOD Effluent Avg	mg/L	0	0.9	2
BOD Eff Permit Limit - 30 Day Avg	mg/L	25	25	25
BOD % Removal	%	100.00%	99.60%	99.00%
BOD % Removal Permit Limit	%	85%	85%	85%
TSS				
TSS Influent Avg	mg/L	120	136	153
TSS Effluent Avg	mg/L	7	11	11
TSS Effluent Permit Limit - 30 Day Avg	mg/L	30	30	30
TSS % Removal	%	93.85%	92.13%	93.00%
TSS % Removal Permit Limit	%	85%	85%	85%
Nitrogen Ammonia				
NA Effluent Avg	mg/L	0	0	0
NA Effluent Permit Limit - 30 Day Avg	mg/L	8	10	8
Influent Flow				
Total Monthly	gallons	3,982,300	4,185,900	4,067,900
Average Daily	gallons	132,743	135,029	135,596
Maximum Daily	gallons	322,900	344,100	404,900
Minimum Daily	gallons	60,600	62,900	50,500
Permit Limit - 30 Day Avg	gallons	444,000	444,000	444,000
Permit Limit - Daily Maximum	gallons	1,425,000	1,425,000	1,425,000

RIVERSIDE - JANUARY 2024

Water Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
1/22/24	First National Bank, VISA	Water Plant Parts, Taps	\$236.72
		Total	\$236.72

Water System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
1/22/24	First National Bank, VISA	Water Parts	\$224.40
		Total	\$224.40

Wastewater Plant Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
1/9/24	USA bluebook	Reagent for CL17	\$314.58
		Total	\$314.58

Wastewater System Maintenance

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
1/9/24	Microbac labs	Environmental Fee	\$52.50
1/22/24	First National Bank, VISA	Supplies	\$26.69
		Total	\$79.19

Water Plant Maintenance	\$236.72
Water System Maintenance	\$224.40
W/W Plant Maintenance	\$314.58
W/W System Maintenance	\$79.19
Month Total	\$854.89

Annual Maintenance Budget **\$24,079.00**

Total Maintenance Dollars Spent Year to Date **\$6,090.44**

Percent Maintenance Budget Spent Year to Date **25%**

RIVERSIDE - JANUARY 2024

Water System Chemicals

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
1/9/24	Hawkins	Sodium Hypochlorite	\$391.64
1/9/24	Hawkins	Caustic/Sodium Hydroxide	\$147.25
		Total	\$538.89

Wastewater System Chemicals

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		Total	\$0.00

Water System Chemicals	\$538.89
W/W System Chemicals	\$0.00
Month Total	\$538.89

Annual Chemical Budget **\$28,895.00**

Total Chemical Dollars Spent Year to Date **\$30,738.16**

Percent Chemical Budget Spent Year to Date **106%**

Maintenance Month Total	\$854.89
Chemical Month Total	\$538.89
Month Total	\$1,393.78

Annual Budget **\$52,974.00**

Total Spent Year to Date **\$36,828.60**

Percent Budget Spent Year to Date **70%**

Work Orders Completed

Date completed	Equipment	Task
1/29/2024	BLOWERS	Monthly PM
1/10/2024	WWTP GENERATOR	Monthly PM
1/31/2024	LIFT STATION #1	LS Monthly PM
1/31/2024	LIFT STATION #2	LS Monthly PM
1/31/2024	LIFT STATION #3	LS Monthly PM
1/11/2024	LIFT STATION #4	LS Monthly PM
1/30/2024	LIFT STATION #5	LS Monthly PM
1/29/2024	EQ BASIN STATION	LS Monthly PM
1/5/2024	EFFLUENT SAMPLER	Monthly PM
1/2/2024	INFLUENT SAMPLER	Monthly PM
1/29/2024	SCREEN UNIT	Monthly PM
1/5/2024	UV SYSTEM	Monthly PM
1/4/2024	FIRE EXTINGUISHERS	Inspection
1/5/2024	Lift Station Generator #1	Generator Monthly
1/5/2024	Lift Station Generator #2	Generator Monthly
1/5/2024	Lift Station Generator #4	Generator Monthly
1/5/2024	Lift Station Generator #5	Generator Monthly
1/5/2024	Lift Station Generator #3	Generator Monthly
1/29/2024	FILTER	Monthly PM
1/29/2024	CARTRIDGE FILTERS	Monthly PM
1/4/2024	DEHUMIDIFIERS	Monthly PM
1/8/2024	WATER PLANT GENERATOR	Monthly PM
1/11/2024	HIGH SERVICE PUMPS	Monthly PM
1/16/2024	RO FEED PUMP #1	Annual PM
1/16/2024	RO FEED PUMP #2	Annual PM
1/16/2024	RO FEED PUMP #3	Annual PM
1/4/2024	FIRE EXTINGUISHERS	Inspection

RESOLUTION #2024-XX

RESOLUTION APPROVING UPGRADE TO WASTEWATER PLANT
UV SYSTEM

Whereas, the City of Riverside City Council at the recommendation of PeopleService, Inc, to approve upgrades to the UV system at the Wastewater Treatment Plant,

Whereas, the City has received three estimates of replacement and installation costs,

Therefore, be it resolved the City of Riverside City Council does hereby accept the upgrade proposal from _____ of _____ in the amount

\$ _____

It was moved by Councilperson _____, seconded by Councilperson _____ to adopt the foregoing resolution.

Roll Call Vote: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absents:

Passed and approved by the City Council of Riverside, Iowa and approved this 20th day of February, 2024.

Signed: _____ Date: _____

Allen Schneider, Mayor

Attest: _____ Date: _____

Becky LaRoche, City Clerk

WWTP UV System Replacement Cost Comparison

Vendor	Equipment	Freight	Installation	Total	Delivery
Haynes	\$ 173,000.00	Included	\$ 89,700.00	\$ 262,700.00	18 Weeks
American UV	\$ 250,000.00	\$ 8,000.00	Included	\$ 258,000.00	18 Weeks
Engineered Equipment	\$ 169,500.00	\$ 3,500.00	Included	\$ 173,000.00	14-16 Weeks



From: Shawna Sorenson
 Sent: Friday, September 22, 2023 2:22 PM
 To: Steve Robinette <SRobinette@peopleservice.com>
 Cc: Heath Draeger <HDraeger@peopleservice.com>; Steven Kramer <skramer@peopleservice.com>; Luis Ramirez <lramirez@peopleservice.com>
 Subject: RE: Riverside, IA - Glasco UV - Quote for New System

Hi Steve,

Please see our proposal for the new advanced 800 watt amalgam lamp vertical system. Uses ¼ of the lamps that the current system does.

Price: \$173,000

Includes freight, startup and training but does not include installation

Let's hope the Hawkeyes can keep it close and maybe even pull off the upset tomorrow in Happy Valley!

Shawna Sorenson | Technical Sales

Mobile: 913.481.7358 | Office: 913.782.4962 | E-mail: ssorenson@haynesequip.com
 Haynes Equipment Company, Inc. | 15725 Pflumm Rd. Olathe, KS 66062 | www.haynesequip.com



From: Steve Robinette <SRobinette@peopleservice.com>
 Sent: Friday, September 1, 2023 11:21 AM
 To: Shawna Sorenson <ssorenson@haynesequip.com>
 Cc: Heath Draeger <HDraeger@peopleservice.com>; Steven Kramer <skramer@peopleservice.com>; Luis Ramirez <lramirez@peopleservice.com>
 Subject: Re: Riverside, IA - Glasco UV Parts Quote

Hi Shawna,

Hope all is well. I was curious if you have numbers for a new, complete, unit or expected life span of existing units? I may have missed it if you sent already.

Anyway, have a great holiday weekend and GO HAWKS!



Service you can depend on.

Steve Robinette
 Region Manager

O 877-774-4311 x 7009
 C 515-202-9028

Cole Smith

From: Steven Kramer <skramer@peopleservice.com>
Sent: Saturday, October 14, 2023 10:20 AM
To: Cole Smith
Subject: FW: Riverside, IA - Glasco UV - Quote for New System plus Installation
Attachments: Glasco (Haynes) Proposal to Riverside - New UV.pdf

Here is what I received from Shawna

From: Shawna Sorenson <ssorenson@haynesequip.com>
Sent: Friday, October 13, 2023 2:32 PM
To: Steven Kramer <skramer@peopleservice.com>
Subject: FW: Riverside, IA - Glasco UV - Quote for New System plus Installation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Steve,

It was nice talking with you the other day. The lead time for this equipment is on page 3 of the proposal:

SUBMITTAL: 4 to 6 weeks after release of order
DELIVERY: 18 weeks after receipt of approved submittals

The price for Glasco installation would be \$89,700.

- 1) We would remove the existing system it would be up to the plant to dispose of it
- 2) Install module cradles into the concrete
- 3) Install modules
- 4) Install new low level water sensor
- 5) Install eye shields
- 6) Install junction boxes
- 7) Wire from the bcc to the junction boxes
- 8) Run airlines for our wiping system

The plant would have to have a licensed electrician run power to our new panel, and connect any communications cables that are needed to integrate with the plant.

We estimate the entire install to take 8-10 days and at least two trips to complete.

Also, we have a delay on the parts order because Glasco was sent the wrong parts by their vendor. Looks like it will be another 4 weeks.

Let me know if you have any more questions and thank you for the opportunity!

Shawna Sorenson | Technical Sales

Mobile: 913.481.7358 | Office: 913.782.4962 | E-mail: ssorenson@haynesequip.com
Haynes Equipment Company, Inc. | 15725 Pflumm Rd. Olathe, KS 66062 | www.haynesequip.com



American Ultraviolet
Since 1900. It's of us do.

UV DISINFECTION - RIVERSIDE, IA

Date	February 8, 2024
Quote#	020824-40VX4

Salesman	Sam Guzman
Email	sguzman@auvco.com
Phone	908-305-1970

System Properties

Application	Wastewater
Peak flow	8 MGD
Average flow	N/A
Redundancy	50%
Location	Indoors/Outdoors

Water Properties

UV transmission %	65 %
Influent counts	200,000 fc/100 ml
Water temperature	33-90° F
TSS	<30 mg/l
BOD	<30 mg/l
Dosage	30 mJ/cm ²
Discharge permit	<126,100 ml ecoli

System Dimensions

Channel length	See drawing
Channel width	24"
Channel height	See drawing
Water level	59"
Level control	Fixed Weir
Ballast Control Center	Freestanding NEMA 4X Stainless Steel
Headloss Across UV	11"

Model Name

System type	AUV-40-VX4
Configuration	Vertical
Lamp type	Open Channel
Channels	Low pressure - 155 watts
Modules	1
Lamps per module	4
Lamps per channel	40
UV monitoring	160
Auto quartz cleaning	0-100% - 4-20 ma
Lamp status	Pneumatic
Remote control	Green LEDs
Voltage	H/O/A
	480V 3 phz

kW/hr 6.2 kW per module
 Weight each 400 lbs

Integration
 UV output 4-20 mA from UV
 Flow signal 4-20 mA to UV
 PLC Allen Bradley
 Remote control H/O/A

QUANTITY	DESCRIPTION
1	Concrete channels by others
4	AUV-40-VX4 Modules - a vertical module with automatic cleaning and low-pressure high intensity lamps. Each module will have 40 lamps organized in 5 rows of 8 lamps.
1	System Control Center (SCC) Allen Bradley PLC with color touch screen HMI, with bank pacing and dimming. Lamp status and alarms displayed. Ethernet in/out
1	Ballast Control Center (BCC) 304 SS air conditioned, modified Nema 4X
1	Low water level sensor
1	Automatic quartz sleeve cleaning system center
- 1	Set of eye shields
1	Set of spares including: 1 – Ballast 2 – Lamps 2 – Quartz Sleeves 8 – Wiper rings 2 – Operator’s kits with face shield 3 Operation Manuals

Payment Terms	Net 30 days - 10% upon approved drawings 80% upon equipment delivery (or upon notification of ready and holding) 10% upon start-up or within six (6) months from delivery, whichever first.
Shipping	\$8,000.00
Submittal	4-6 Weeks
Delivery	18 Weeks after receipt of approved submittal
Start-Up	Included
Training	Included
Price	\$ 250,000

14-16 weeks



Engineered Equipment Solutions
 203 East Main St.
 State Center, IA 50247
 accounting@e-equipmentsolutions.com
 https://e-equipmentsolutions.com

QUOTATION

TO: Riverside, IA WWTP	DATE: 12-14-2023
	QUOTE #: 114665
	DESC:
	JOB: Riverside, IA UV Replacement
ATTN: Cole	LOCATION:
	PHONE:
	EMAIL: cityadmin@riversideia.com
WE ARE PLEASED TO QUOTE ON THE FOLLOWING EQUIPMENT SUBJECT TO CONDITIONS PRINTED ON LAST PAGE HEREOF, THESE CONDITIONS MAY BE CHANGED ONLY BY A WRITTEN STATEMENT SIGNED BY AN OFFICER OF ENGINEERED EQUIPMENT SOLUTIONS.	
	<input type="checkbox"/> F.O.B. FACTORY <input type="checkbox"/> F.F.A. TO FIRST DESTINATION

Line #	Qty	Item	Price
01	1	WMV-40-AM320-3 SOW	\$168,000.00
02	1	Start-up and Operator Training (1-day)	\$1,500.00
Total for Above Equipment:			\$169,500.00
Notes and Clarifications:			

Grand Total:	\$169,500.00
Notes:	
Please see the separate scope of supply.	
All start-up and aftermarket services performed by local representative (EES)	
Freight to be added	

ENGINEERED EQUIPMENT SOLUTIONS
 Tysen Streeter - tysen@e-equipmentsolutions.com

QUOTATION DOES NOT INCLUDE ANY SALES OR USE TAX PAYABLE UNDER ANY STATE OR FEDERAL STATURE. THIS QUOTATION PRICE IS FOR MATERIAL LISTED ABOVE. ANY ADDITIONS OR MODIFICATIONS THAT BECOME NECESSARY FOR APPROVED SUBMITTALS, UPON AWARDDING OF THIS CONTRACT, MAY RESULT IN NECESSARY PRICE CHANGES.

NOTE: ITEMS NOT SPECIFIED ON THIS QUOTATION ARE NOT INCLUDED IN OUR PRICE AND ARE TO BE SUPPLIED BY OTHERS. PRICES ARE FOR IMMEDIATE ACCEPTANCE AND SUBJECT TO CHANGE WITHOUT NOTICE. SALE SUBJECT TO MANUFACTURERS STANDARD TERMS AND CONDITIONS. 30% RE-STOCKING FEE.

RESOLUTION #2024-XX

RESOLUTION APPROVING ELECTRICAL SERVICE TO THE VALVE ACTUATORS AT THE WATER TREATMENT PLANT

Whereas, the City of Riverside City Council at the recommendation of PeopleService, Inc, to approve the installation of new conduits and wiring to four valve actuators at the NE corner of the Water Treatment Plant,

Whereas, PeopleService Inc. obtained two quotes for electrical work,

Therefore, be it resolved the City of Riverside City Council does hereby accept the repair estimate from _____ of _____ in the amount of \$ _____.

It was moved by Councilperson _____, seconded by Councilperson _____ to adopt the foregoing resolution.

Roll Call Vote: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absents:

Passed and approved by the City Council of Riverside, Iowa and approved this 20th day of February, 2024.

Signed: _____ Date: _____

Allen Schneider, Mayor

Attest: _____ Date: _____

Becky LaRoche, City Clerk



AN ESCO GROUP COMPANY

Marion, Iowa 52302
3450 3rd St. P.O. Box 708
Office:(319)377-6655
Direct:(319)739-2302
Cell:(319)533-3857
Fax:(319)377-3815

Proposal Submitted to: People Service, Attn: Steve Robinette	1/17/2024
	Quote/Project Number: PS2024-1
	Project Name: Riverside WTP Valve Actuators

ESCO JOB NUMBER _____ We hereby submit estimates for:

Installation of new conduits and wiring to 4 valve actuators at the NE corner of the plant.

- 1 new power conduit from the Lighting Panel to the existing junction box with 2 new circuits to be shared between the 4 valves, 2 on each circuit.
- 1 new control conduit from the control panel to the existing junction box by the valves with 32 #14awg wires, 8 per valve.
- Conduits will penetrate through the wall of the electrical room into the process room. A new conduit pathway with conduit supports will be established on the precast ceiling between the 1st and 2nd set of lights from the control room. This pathway is needed to connect to the existing conduit pathway running along the south wall of the process area. The strut supports used for this pathway will allow enough room for future conduits.
- Provide electrical connections to the existing valves and label all wiring at both ends. Make electrical terminations for wiring at the control panel.
- Provide demolition of the existing valve wiring, cut back the existing underground conduits from the enclosure and provide hole seals at the bottom of the existing enclosure.

Blend Valve

- Remove existing wiring from the blend valve and replace with new wiring.
- Provide electrical connections to the blend valve and label all wiring at both ends. Make electrical terminations for wiring at the control panel.

Provide electrical support to confirm proper valve operation after each valve connection is re-established.

All work to be done during regular 1st shift hours

Lump Sum	TOTAL AMOUNT: \$10,640.00
----------	----------------------------------

Amount shown above includes applicable sales tax on material but any applicable sales tax on labor will be added at the time of invoice. If you are a tax exempt entity or this is a tax exempt project provide ESCO with a tax exemption certificate to avoid tax charges.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimates. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Unless otherwise specified above, payment is due 30 days after invoiced.

Authorized Signature: _____ **Galen Lantermans** _____
 Note: This proposal may be withdrawn by us if not accepted within 15 days

ACCEPTANCE:
 The above prices, specifications and conditions are satisfactory and are hereby accepted.
 You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted: _____ Signature: _____
 Date: _____ Purchase Order No. (if required) _____

PRICE

ELECTRIC

PROPOSAL

Quote Nbr. PQ231076
 Order Date 2/12/2024
 Valid Until
 Sales Person CLARK WOOD
 Payment Terms Net 30 Days

ISSUED TO

People Service INC
 Steve Robinette
 3336 Kimball Ave
 Suite 153
 Waterloo, IA, 50702

Riverside water 3126 Hwy 22 Riverside Iowa

This estimate includes material and labor to complete the following installation at the listed address. Installation will be done in a workmanship like manner and will comply with all applicable building and electric codes.

LINE 1

Valve wiring

- Labor and materials to run power and controls to 4- valve actuators in NE corner of building.
- 120 volt circuit for each valve labeled and left with tails at pump end in junction box and in control room lighting panel.
- 8- 14 control wires for each actuator. Wire labeled on each end. Tailed in junction box and control panel in MCC.
- Piping run in 1" rigid along strut racking.
- Core drill and fill concrete block wall to enter electrical room.
- Wire terminated at both ends by others.

LINE 2

Blend valve

- Blend valve wire and pipe replacement
- Labor and materials to run power and controls to blend valve.
- 120 volt circuit labeled with tails in the control room lighting panel.
- 8- 14 thhn control wires. Labeled at each end. Tailed in control panel in MCC.
- 2- 3/4 rigid pipe runs on ceiling from panel room to pump location.
- Mount 2 boxes and tail at valve.
- Core drill and fill concrete block wall to enter electrical room.
- Wire termination at each end by others.

PRICING IS VALID FOR 15 DAYS.

PRICING IS SUBJECT TO CHANGE AND DOES NOT REFLECT UNEXPECTED MARKET FLUCTUATIONS OR PRODUCT AVAILABILITIES.

Any work outside of this scope to be change ordered and no work to be performed without written approval.

NO.	PROJECT TASK	ITEM	COST CODE	QTY.	UOM	PRICE	AMOUNT
1	01: Construction	PK-MISC: 4- valve pipe and wire	01-002: ESTIMATED/FIXED COST	1.00	LS	0.000000	11,932.47
2	01: Construction	PK-MISC: blend valve pipe and wire	01-002: ESTIMATED/FIXED COST	1.00	LS	0.000000	4,405.93

Signature:

Date:

Quote Total (USD) 16,338.40
 Tax Total (USD) 0.00
 Total 16,338.40

Please fax signed acceptance to (319) 393-6294.

Becky LaRoche

From: Brian Boelk <bboelk@axiom-con.com>
Sent: Thursday, February 15, 2024 9:32 AM
To: Cole Smith; Becky LaRoche
Cc: Danielle Cavanary; Nick Bettis
Subject: City Council Agenda Items - Axiom
Attachments: 1091 - A.11 PROJECT LIMITS.pdf; 1091 Cost Opinion - Phase II Option 3.pdf; 240021 - Opinion of Costs with Plan - 02.13.2024.pdf; 240021 - PSA - Cherry Street-School Parking Improvements.pdf; 240023 -PSA - Hall Park Master Planning.pdf; 210049 - Engineer's Report - 02.13.2024.pdf

See attached the following information related to next week's City Council meeting on 2/20/24.

- Engineer's Report
- Cherry Street Extension
 - Axiom's proposal/contract for design and construction admin/inspection
 - Opinion of Costs and Concept Plan
- Hall Park Master Plan – Axiom's proposal/contract

I'm still working on the Proposal/Contract for the PROWAG ADA Transition Plan as I'm working to make this as affordable and efficient for the City as possible, while yet meeting the requirements and regulations defined.

Regarding Cherry Street, there is an overhead power pole (Alliant) in conflict with the proposed road alignment in which we are currently working to coordinate with Alliant. Have had some discussions with them yesterday and this morning, and will continue to do so and get you an update soon.

Thanks,



BRIAN BOELK PE, CPESC, CPMSM
Owner - Principal - Civil Services Manager

AXIOMCONSULTANTS

CBJ Best of the Corridor 2019-2023
w: axiom-con.com c: 319-400-1056



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ENGINEER'S REPORT

PROJECT: City of Riverside
DATE: February 15, 2024
TO: City Council
TOPIC: Project Updates

Water Treatment Plant

- Council Work Session held February 12, 2024, with walk-through of project.
- Axiom performed inspection of structural support system February 12, 2024, and provided report to contractor regarding items needing to be completed or remedied.

Boat Ramp

- Contracts completed.
- Preconstruction meeting scheduled for February 15, 2024.
- Equipment being mobilized to site.
- Contractor plans to start work Monday, February 19th.

Northern Heights Part 2

- Cost estimate and revised phased layout plan received from Developer's engineer and included in packet information.
- Development process moving forward to be discussed with P&Z and BOA on February 27, 2024.

Capital Improvements Plan (CIP)

- Proposals/contracts provided for review and approval:
 - Cherry Street/School Parking Improvements – Survey and Design
 - Hall Park – Master Plan
- Proposal/contract for PROWAG – ADA Transition Plan to follow.
- Feasibility (due diligence) related to Ella/Ash/Blackberry intersection improvements and Trail Connectivity in progress.

BOAT RAMP PHASE 1

ANTICIPATED START DATE FEB 19TH

CITY OF RIVER SIDE

W1

W2

W3

W4

W5

W6

W7

W8

W9

W10

MOBILIZATION

Mobization/ Plan review / Set up Traffic Control

CLEARING, GRUBBING & EXCAVATION

Clearing and Grubbing/

Rough Grading/ Establish Erosion Control

STORM PIPING

Set Manholes and Run Storm Piping

STOCKPILE AND PLACE STONE

Stockpile Then Place Erosion Stone

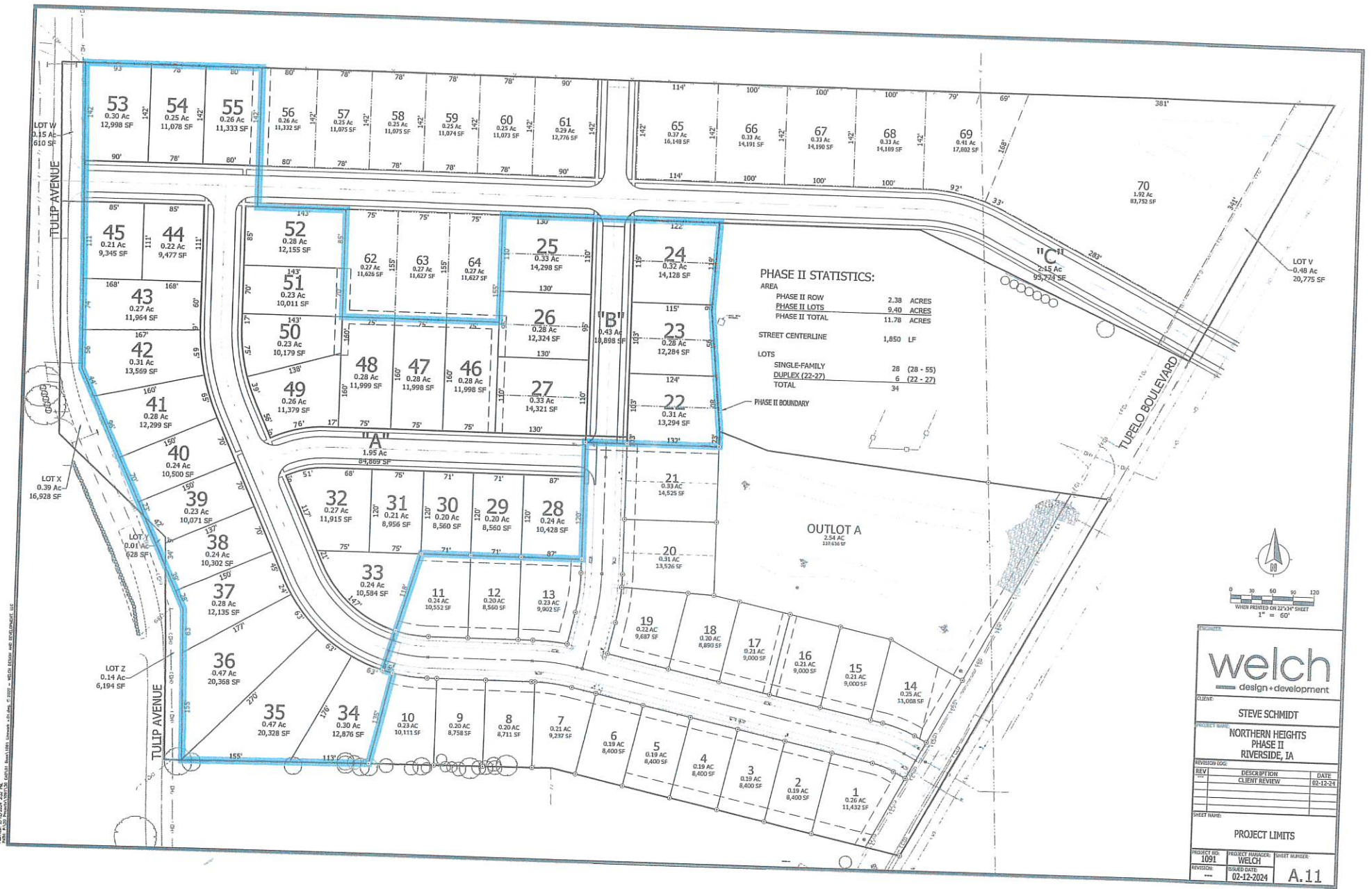
Stockpile and Place Road Stone

SEEDING MISC

Seeding, Sinage & Misc Clean Up

Final Inspections

Final



welch
design + development

CLIENT: STEVE SCHMIDT

PROJECT: NORTHERN HEIGHTS PHASE II RIVERSIDE, JA

REV	DESCRIPTION	DATE
1	CLIENT REVIEW	02-12-24

PROJECT LIMITS

PROJECT ID: 1091	PROJECT MANAGER: WELCH	SHEET NUMBER: A.11
REVISION: ---	DATE: 02-12-2024	

COST OPINION
NORTHERN HEIGHTS
PHASE II - Option 3
RIVERSIDE, IOWA
February 2, 2024

Item No.	Description	Qty	Units	Unit Cost	Extension
Site Preparation, Grading, Erosion Control, and Seeding					
001	Clearing & Grubbing (Includes individual trees marked on plans)	11.0	Acre	\$ 2,500	\$ 27,500
101	Topsoil - Strip, Stockpile, and Respread (8" assumed)	12,800	CY	\$ 5.00	\$ 64,000
102	Earthwork - Class 10 Excavation (18" avg. across site assumed)	28,700	CY	\$ 3.50	\$ 100,450
103	Earthwork - Export (stockpile on north lots in next phase)	9,600	CY	\$ 4.50	\$ 43,200
104	Subgrade Prep - Streets (37' width)	7,600	SY	\$ 1.75	\$ 13,300
105	Finish Grading (right-of-way & utility easement, incl. backfilling curbs)	6,000	SY	\$ 2.00	\$ 12,000
106	Revetment Stone, Class E - Storm Sewer Outlets	100	TON	\$ 70.00	\$ 7,000
107	Erosion Stone	150	TON	\$ 65.00	\$ 9,750
108	Slope Stabilization, (RECP), assume 10% of development area	5,700	SY	\$ 1.50	\$ 8,550
109	Seed, fertilize, and mulch - Lot areas	8.0	Acre	\$ 1,100	\$ 8,800
110	Seed, fertilize, and mulch - Right-of-way & utility easement	2.5	Acre	\$ 1,400	\$ 3,500
111	Inlet Protection	14	EA	\$ 225	\$ 3,150
112	Compost Filter Sock, 8-inch (back of curb)	3,700	LF	\$ 2.25	\$ 8,325
113	Silt Fence	4,000	LF	\$ 1.90	\$ 7,600
					\$ 317,125
Utilities - Sanitary Sewer					
201	Sanitary Sewer, PVC SDR26, 8-inch	1,641	LF	\$ 58.00	\$ 95,178
202	Sanitary Sewer, Service, 4-inch	38	EA	\$ 3,100	\$ 117,800
203	Sanitary Sewer, Manhole, SW-301, 48-inch	7	EA	\$ 6,750	\$ 47,250
204	Connect to Existing Structure	2	EA	\$ 2,500	\$ 5,000
205	Sanitary Sewer, Trench Backfill - Granular	4,100	TON	\$ 28.00	\$ 114,800
					\$ 380,028
Utilities - Storm Sewer					
301	Storm Sewer, 15-Inch, RCP	1,500	LF	\$ 62.00	\$ 93,000
302	Storm Sewer, 18-Inch, RCP	50	LF	\$ 70.00	\$ 3,500
303	Storm Sewer, 24-Inch, RCP	500	LF	\$ 85.00	\$ 42,500
304	Storm Sewer, 30-Inch, RCP	400	LF	\$ 125.00	\$ 50,000
305	Storm Manhole, SW-401, 48-inch	4	EA	\$ 7,500	\$ 30,000
306	Storm Manhole, SW-401, 60-Inch	2	EA	\$ 10,500	\$ 21,000
307	Storm Inlet, SW-510	12	EA	\$ 9,300	\$ 111,600
308	Area Intake, SW-513	2	EA	\$ 5,500	\$ 11,000
309	Subdrain, 6-Inch	3,700	LF	\$ 16.00	\$ 59,200
310	Storm Sewer, Trench Backfill - Granular	1,700	TON	\$ 28.00	\$ 47,600
					\$ 469,400
Utilities - Water Main					
401	Water Main, PVC C-900, 8-inch	1,900	LF	\$ 45.00	\$ 85,500
402	Gate Valve, 8-inch	14	EA	\$ 3,200	\$ 44,800
403	Fire Hydrant Assembly, 5.5 Bury Depth	6	EA	\$ 8,000	\$ 48,000
404	Water Main, Trench Backfill - Granular	1,200	TON	\$ 28.00	\$ 33,600
					\$ 211,900
Paving & other work					
501	Modified Subbase, 6-inch	2,400	TON	\$ 22.00	\$ 52,800
502	Paving, Public Street - 7" PCC	6,300	SY	\$ 58.00	\$ 365,400
503	Sidewalk, Public - 4" PCC	160	SY	\$ 65.00	\$ 10,400
504	Detectable Warning Panels	14	EA	\$ 250.00	\$ 3,500
505	Traffic Control	1	LS	\$ 2,500	\$ 2,500
					\$ 434,600
				<i>Subtotal</i>	\$ 1,813,053
Misc.					
601	Mobilization	5	% of	\$ 1,813,053	\$ 90,700
602	Contingency	10	% of	\$ 1,813,053	\$ 190,400
				TOTAL	\$ 2,094,153

RESOLUTION #2024-xx

RESOLUTION TO APPROVE PROFESSIONAL SERVICES
AGREEMENT WITH AXIOM CONSULTANTS FOR
HALL PARK MASTER PLAN

Whereas, the City of Riverside City Council agrees to enter into a Professional Service Agreement with Axiom Consultants for engineering services for the Hall Park Master Plan

Therefore, be it resolved the City of Riverside City Council does hereby approve to enter into this attached agreement for this project in the amount of \$11,750.00

It was moved by Councilperson _____ seconded by Councilperson _____, to approve the foregoing resolution.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absents:

Passed and Approved by the City Council of Riverside, Iowa and approved this 20th day of February, 2024

Signed: _____ Date: _____

Allen Schneider, Mayor

Attest: _____ Date: _____

Becky LaRoche, City Clerk

PROFESSIONAL SERVICES AGREEMENT (PSA)

This **PROFESSIONAL SERVICES AGREEMENT** (hereinafter referred to as "**Agreement**" or "**PSA**") sets forth the terms and conditions between:

CLIENT NAME City of Riverside, Iowa (hereinafter referred to as "**RIV, Owner, Client**")
 located at 60 Greene St, Riverside, IA 52327
 and Axiom Consultants, LLC (hereinafter referred to as "**AXC or Engineer**")
 located at 300 South Clinton Street #200, Iowa City, IA 52240
 the effective date of this agreement shall be 01/23/2024 (hereinafter referred to as "**effective date.**")

Engineer and Client may be referred to in this agreement individually as "**Party**" and collectively as "**Parties.**"

WHEREAS, Engineer is an Iowa Limited Liability Company (LLC) with its principal place of business as listed above and Client seeks to procure certain professional services from Engineer from time to time; and Engineer possesses the requisite skills and experience to provide such services, all upon the terms and conditions set forth in this Agreement;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Engineer and Client agree as follows:

1. DEFINITIONS AND RESPONSIBILITIES

- 1.1. "**Addenda**" written or graphic instruments issued prior to the opening of bids which clarify, correct, or change the bidding requirements or the proposed Issued for Construction documents.
- 1.2. "**Agreement**" this written contract for professional services between Client and Engineer, including all exhibits and any duly executed amendments.
- 1.3. "**Application for Payment**" Engineer's standard invoicing form; otherwise a form acceptable to Engineer which is to be submitted to Client during the course of the Work in requesting progress or final payments.
- 1.4. "**As-Builts**" drawings depicting the completed Project, or a specific portion of the completed Project, prepared by Engineer as an Additional Service (unless otherwise noted) and based on Contractor's record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, and written interpretations and clarifications, as delivered to Engineer and annotated by Contractor to show changes made during construction.
- 1.5. "**Authority Having Jurisdiction (AHJ)**" any party(s) having control over a project (or any portion of a project) being approved per their regulations. These include but are not limited to county, city, and municipal boards, councils, or other governing bodies. May also include private boards or stakeholder, franchise utilities, federal regulators or permitting bodies, or other involved parties.
- 1.6. "**Constructor**" any person or entity (not including Engineer, its employees, agents, representatives, and Consultants), performing or supporting construction activities relating to the Project, including but not limited to Contractors, Subcontractors, Suppliers, Client's work forces, utility companies, other contractors, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- 1.7. "**Consultants**" individuals or entities having a contract with Engineer to furnish services with respect to this Project as Engineer's independent professional associates and consultants; subconsultants; or vendors.
- 1.8. "**Documents**" means any and all data, reports, drawings, specifications, record drawings, building information models, civil integrated models, and any other deliverables, whether in printed or electronic or other format, provided or furnished by Engineer to Client pursuant to this Agreement.
- 1.9. "**Issued for Construction Documents (IFC)**" plans and specifications issued by Engineer after all reviews and approvals by the AHJ have been completed and after all bidding and addenda processes. These documents will be sealed by Engineer with signatures on all applicable title blocks and will be annotated as

"Issued for Construction." This set should be the official set utilized by the Contractor in undertaking the Construction of the Project.

- 1.10. **"Professional Services Agreement Amendment (PSAA)"** a document provided as a revision to this Agreement, detailing additional services requested by Engineer and approved by Client. These documents will update and addend the overall scope and fee for all applicable services.
- 1.11. **"Reimbursable Expenses"** the expenses incurred directly by Engineer in connection with the performing or furnishing of Basic Services and Additional Services for the Project. These expenses generally include but are not limited to advertising/publishing costs, permitting fees, franchise utility fees, and other similar costs of executing the overall project on behalf of Client. AXC will do its best to identify these costs for Client during the course of design.
- 1.12. **"Shop Drawings"** all drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Construction Contract Documents.
- 1.13. **"Site"** lands or areas to be indicated in the IFCs as being furnished by Client upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Client which are designated for the use of Contractor.
- 1.14. **"Specifications"** the part of the IFCs that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.
- 1.15. **"Subconsultant"** an individual or entity having a direct contract with Engineer for the performance of a part of the Work.
- 1.16. **"Subcontractor"** an individual or entity having a direct contract with Client or Owner for the performance of a part of the work.
- 1.17. **"Supplier"** a manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.

2. SERVICES OF ENGINEER

- 2.1 **Scope.** Engineer shall provide, or cause to be provided, the services set forth herein and in *Exhibit A*.
- 2.2 **Guarantee of Approval.** Engineer does not imply, guarantee, or warrant approval of any stage of the project in regards to processes involving political or opinion-based AHJ procedures. Items involving, but not limited to: approvals by boards, councils, commissions, and other similar entities shall not be the responsibility of Axiom or any of its Subcontractors.
- 2.3 **Guarantee of Financial Viability or Success.** Engineer does not imply, guarantee, or warrant the financial viability of a project by the Owner, or any of its Associates or Subcontractors, at any stage of the project, unless Exhibit A includes Scope which specifically defines designing to a set budgetary constraint. Budgetary and final pricing requirements of the Owner are the responsibility of the Owner, it's Contractor(s), and any of its Subcontractors. Additional contractual information on this item is included in paragraph 6.3

3. CLIENT'S RESPONSIBILITIES

- 3.1 **General.** Client shall have the following responsibilities at a minimum:
 - 3.2.1. Client shall pay Engineer as set forth in Exhibit A and per the Terms of Section 5 below.
 - 3.2.2. Client shall be responsible for all requirements and instructions that it furnishes to Engineer pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other

information furnished by Client to Engineer pursuant to this Agreement. Engineer may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items.

- 3.2.3. Client shall give prompt written notice to Engineer whenever Client observes or otherwise becomes aware of:
- 3.2.3.1. Any development that affects the scope or time of performance of Engineer's services;
 - 3.2.3.2. The presence at the Site of any Constituent of Concern; or
 - 3.2.3.3. Any relevant, material defect, or nonconformance in: (a) Engineer's services, (b) the Work, (c) the performance of any Constructor, or (d) Client's performance of its responsibilities under this Agreement.

4. SCHEDULE FOR RENDERING SERVICES

- 4.1 **Timeframe.** Engineer shall complete its obligations within a reasonable time. When applicable and/or when known at the issuance of this Agreement, specific periods of time for rendering services, or specific dates by which services are to be completed, will be indicated in Exhibit A. These dates shall hereby be agreed upon as reasonable. If not defined at the time of execution of this contract, AXC and Client shall agree upon a reasonable schedule and put that schedule into writing.
- 4.2 **Materials Required.** If specific materials are required for the timely and scheduled execution of Engineer's services – these materials will be supplied by Client or Client's subconsultants. These materials may include but are not limited to: property information, legal information, geotechnical reports, pre-engineered building reaction information, CAD or BIM models, lighting design requirements, fixture selection, specialty equipment information and schedules, and other required items. Engineer will make every effort to notify Client of these delays and will continue to do so until these materials are received. Delay in the receipt of the required materials will be subject to the terms below.
- 4.3 **Changes in Timing.** If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's services is impaired, or Engineer's services are delayed or suspended, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be appropriately adjusted.
- 4.4 **Right to Additional Compensation.** If Client authorizes or requests changes in the scope, extent, or character of the Project or Engineer's services, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.
- 4.5 **Cause for Delay.** Client shall make decisions and carry out its other responsibilities in a timely manner so as not to delay Engineer's performance of its services.

5. INVOICING and PAYMENT

- 5.1 **Payment Terms.** Unless otherwise set forth in Exhibit A, Engineer will invoice Client on a monthly basis for services actually rendered. Engineer will make best effort to comply with all reasonable invoicing procedures requested by Client. All Engineer's invoices shall be paid by Client within thirty (30) days of the invoice date.
- 5.2 **Non-Payment.** In the event that Engineer is not paid within thirty (30) days of Client's receipt of an invoice, in addition to all legal and equitable remedies available, Engineer may charge interest on such unpaid amounts at a rate of one and one-half percent (1.5% per month), which is 18% per annum, or the maximum amount of interest then-allowed by Iowa law, whichever is larger, from the date such payment was due until the date paid; and/or suspend the performance of all services hereunder without liability or breach until all delinquent amounts have been paid in full.
- 5.3 **Disputed Invoices.** If Client disputes an invoice, either as to amount or entitlement, then Client shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and

said disputed portion shall be resolved with Axiom Consultants within thirty (30) days. If the invoicing dispute is not resolved within this timeframe then the invoice shall become due per the terms of this agreement.

- 5.4 **Taxes.** Engineer is solely responsible for payment of income, social security, and/or other employment taxes due and owing to proper taxing authorities, and Client agrees no deduction of any taxes will be taken from any payments made to Engineer.
- 5.5 **Retainage.** In no circumstance shall Engineer's invoicing be subject to retainage withholding of any sort unless agreed to in Exhibit A.
- 5.6 **Out of Scope.** Fees for services not within the scope of this Agreement shall be completed at Engineer's standard hourly rates.
- 5.7 **Withholding of Deliverables.** At any time during the project, with or without notice, the Engineer may withhold deliverables to Client that are detailed and contracted in Exhibit A if those deliverables were created via work that is subject to non-payment per paragraph 5.2 above. Client will be required to make payment, and Engineer receive payment, prior to the transfer of said deliverables.

6. OPINIONS OF COST

- 6.1 **Typical.** Unless otherwise stated in Exhibit A, the following terms shall apply to all construction costs related to the design scope of any Agreement.
- 6.2 **Opinions of Probable Cost.** Engineer's opinions (if any) of probable Construction Cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. Because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, nor over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. Opinions of probable cost are provided only as a courtesy and general guide to Client if requested. If a formal Opinion of Cost is needed, Client shall seek the services of an independent Cost Opinion Consultant.
- 6.3 **Designing to Construction Cost Limit.** If a Construction Cost limit is established between Client and Engineer, such Construction Cost limit and a statement of Engineer's rights and responsibilities with respect thereto will be specifically set forth in Exhibit A. Engineer does not design to cost limits unless expressly contracted to do so.
- 6.4 **Opinions of Total Project Costs.** The services, if any, of Engineer with respect to Total Project Costs shall be limited to assisting Client in tabulating the various categories that comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

7. GENERAL CONDITIONS

- 7.1 **Standard of Care.** The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession(s) practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer.
- 7.2 **Technical Accuracy.** Client shall not be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Client-furnished or Subcontractor-furnished information.
- 7.3 **Subconsultants.** Engineer may retain such Subconsultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Client.
- 7.4 **Reliance on Others.** Engineer and its Subconsultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

- 7.5 **Compliance with Laws and Regulations.** Engineer shall comply with all applicable Laws and Regulations related to the Project. Engineer shall comply with any and all policies, procedures, and instructions of the Owner that the Owner includes in Exhibit A of this Agreement and which are applicable to Engineer's performance of services. These will be subject to the Standard of Care listed in 7.1 of this Agreement, and followed to the extent that compliance is not inconsistent with professional practice requirements. The effective Laws and Regulations shall be those which are in place as of the effective date of the Agreement.
- 7.6 **Signing and Certifying.** Engineer shall not be required to sign any document, no matter by whom requested, that would result in Engineer having to certify, guarantee, or warrant the existence of conditions whose existence Engineer cannot ascertain. Client agrees not to make resolution of any dispute with Engineer or payment of any amount due to Engineer in any way contingent upon Engineer signing any such document.
- 7.7 **Supervision of Constructor(s.)** Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Constructor to comply with Laws and Regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- 7.8 **Guarantee of Constructor Performance.** Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work in accordance with the Construction Contract Documents.
- 7.9 **Construction Contract.** Engineer shall not be responsible for any decision made regarding the Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer or its Consultants.
- 7.10 **Bonding.** Engineer is not required to provide and does not have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements.
- 7.11 **Legal.** Engineer's services do not include providing legal advice or representation.
- 7.12 **Site Safety.** While at the Site, Engineer, its Subconsultants, and their employees and representatives shall comply with the applicable requirements of Contractor's and Client's safety programs of which Engineer has been informed in writing.
- 7.13 **Design Without Construction Phase Services.** Engineer shall be responsible only for those Construction Phase services expressly defined in Exhibit A. With the exception of such expressly required services, Engineer shall have no design, Shop Drawing review, or other obligations during construction, and Client assumes all responsibility for the application and interpretation of the Construction Contract Documents, review and response to Contractor claims, Construction Contract administration, processing of Change Orders and submittals, revisions to the Construction Contract Documents during construction, construction observation and review, review of Contractor's payment applications, and all other necessary Construction Phase administrative, engineering, and professional services. Client waives all claims against Engineer that may be connected in any way to Construction Phase administrative, engineering, or professional services except for those services that are expressly required of Engineer in Exhibit A.

8. USE AND OWNERSHIP OF DOCUMENTS

- 8.1 **Ownership and Property.** All Documents are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of Engineer) whether or not the project is completed.
- 8.2 **Drawings and Specifications.** If Engineer is required to prepare or furnish Drawings or Specifications under this Agreement, Engineer shall deliver to Client at least one original printed record version of such Drawings and Specifications, signed and sealed according to applicable Laws and Regulations.
- 8.3 **Limited License to Use Documents.** Client may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Project. Engineer grants Client a limited license

to use the Documents on the Project, extensions of the Project, and for related uses of Client, subject to receipt by Engineer of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations:

- 8.3.1 Client acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Client or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaption by Engineer;
- 8.3.2 Any such use or reuse, or any modification of the Documents, without written verification, completion, or adaption by Engineer, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Engineer or to its Officers, directors, members, partners, agents, employees and Consultants;
- 8.3.3 Client shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from all claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting from any use, reuse or modification of the Documents without written verification, completion or adaption by Engineer; and
- 8.3.4 Such limited license to Client shall not create any rights in third parties.
- 8.3.5 If Engineer at Client's request verifies the suitability of the Documents, completes them, or adapts them for extensions of the Project or for any other purpose, then Client shall compensate Engineer at rates or in an amount to be agreed upon by Client and Engineer.

9. CONFIDENTIALITY

- 9.1 **Engineer Agreement.** Engineer agrees to keep confidential and not to disclose to third parties any information provided by Client, or learned by Engineer during the course of this agreement unless Engineer has received the prior written consent of Client to make such disclosure. This obligation of confidentiality does not extend to any information that:
 - 9.1.1 Was in the possession of Engineer at the time of disclosure by Client, directly or indirectly.
 - 9.1.2 Is or shall become, through no fault of Engineer, available to the general public.
 - 9.1.3 Is independently developed and hereafter supplied to Engineer by a third party without restriction or disclosure.
 - 9.1.4 This provision shall survive expiration and termination of this Agreement.

10. INSURANCE

- 10.1 **Engineer Insurance.** Engineer warrants that it carries the following types of insurance with the following minimum amounts of coverage:
 - 10.1.1. General Liability - \$5,000,000
 - 10.1.2. Professional Liability - \$2,000,000
 - 10.1.3. Workers Compensation – per State of Iowa law

11. LIMITATION OF LIABILITY

- 11.1 **Limitation of Liability.** To the fullest extent permitted by Laws and Regulations, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of Engineer and Engineer's officers, directors, members, partners, agents, employees, and Consultants, to Client and anyone claiming by, through, or under Client for any and all claims, losses, costs, or damages whatsoever arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity obligations, or warranty express or

implied of Engineer or Engineer's officers, directors, members, partners, agents, employees, or Consultants shall not exceed the total compensation received by Engineer under this Agreement.

- 11.2 **Fee Shifting.** In the event Engineer is forced to engage legal counsel to enforce this Agreement or any provision thereof, Client shall reimburse and indemnify Engineer for the actual costs incurred by Engineer in said enforcement, including but not limited to, attorney's fees at the actual hourly rate customarily charged by Engineer's counsel for the time reasonably spent in enforcement activity. In addition, if Engineer institutes any proceeding to enforce this Agreement or any provision thereof, Engineer shall be entitled to recover all court costs, including but not limited to reasonable attorney's fees, regardless of whether such action is prosecuted to final judgment.

12. INDEMNIFICATION

- 12.1 **Indemnification by Both Parties.** Each party agrees to indemnify, and hold the other Party, its parent, affiliates, subsidiaries, assigns, and each of its and their directors, officers, partners, employees and agents (collectively the "indemnified parties") harmless from and against any and all suits, claims, proceedings, damages, costs, losses and expenses, including court costs and reasonable attorneys' fees (collectively "losses"), which arise out of the performance or non-performance by the other Party, without limitation to Losses arising from and/or relating to (i) personal injury, or loss or damage to property resulting from an act, omission, or negligence of each Party; (ii) a breach by either Party of this Agreement; (iii) any claim, action or proceeding commenced against any of the indemnified parties alleging that personnel are employees of indemnified parties; (iv) each Party's conduct, actions, or inactions while on or in an indemnified parties' or a third party's premises and (v) taxes, penalties, interest and/or fines assessed by any governmental unit against any of the indemnified parties.
- 12.2 **Environmental Indemnification.** To the fullest extent permitted by Laws and Regulations, Client shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Subconsultants from all claims, costs, losses, damages, actions, and judgments (including reasonable consultants' and attorneys fees and expenses) caused by, arising out of, relating to, or resulting from a Constituent of Concern at, on, or under the Site, provided that (1) any such claim, cost, loss, damages, action, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, and (2) nothing in this paragraph shall obligate Client to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct.
- 12.3 **No Defense Obligation.** The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.
- 12.4 **Percentage Share of Negligence.** To the fullest extent permitted by Laws and Regulations, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, shall not exceed the percentage share that the party's negligence bears to the total negligence of Client, Engineer, and all other negligent entities and individuals.
- 12.5 **Mutual Waiver.** To the fullest extent permitted by Laws and Regulations, Client and Engineer waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes.

13. CONCLUDING PROVISIONS

- 13.1 **Term and Termination.** This Agreement can be terminated at any time by either Party on fourteen (14) days advance written notice. In the event of non-payment by Client, Engineer may terminate the Agreement immediately per the terms of Article 5 of this Agreement.
- 13.2 **Notice.** All notices or other communications hereunder shall be required in writing and shall be given by personal delivery or by one-day overnight delivery UPS, FedEx, DHL addressed as set forth below:

- 13.2.1 Axiom Consultants, LLC
300 South Clinton Street #200, Iowa City, IA 52240

- 13.3 **Return of Materials.** Upon expiration or cancellation of this Agreement by either Party for any reason, both Parties will relinquish to each other all software, programs, and files, documents, books, manuals, lists records, publications, or other writings or data that came into the possession of said Party in connection with this agreement.
- 13.4 **Non-Disparagement.** The Parties agree that each will refrain from disparaging or casting negative aspersion on the other, including its officers, directors, employees, agents or members.
- 13.5 **Dissolution.** In the event of dissolution of Client, Client shall still be liable to Engineer for, and shall pay Engineer, a lump sum payment prior to such dissolution, the full monetary amount or equivalent of all compensation that would be due to Engineer. In the event of any merger, consolidation, or reorganization involving either Party, this Agreement shall become an obligation of any legal successors or successor.
- 13.6 **Severability Clause.** If any provision of this Agreement is invalid, that provision shall be disregarded, and the remainder of this Agreement shall be construed as if the invalid provision had not been included.
- 13.7 **Entire Agreement.** The Agreement contains the entire Agreement between the Parties. It may not be changed orally but only in writing signed by both parties.
- 13.8 **No Assignment.** Each Party shall not subcontract, assign, or delegate any of its rights, responsibilities, or duties under this Agreement without the express prior written consent of the other party.
- 13.9 **No Waiver.** No waiver by either Party shall be held to be a waiver of any other or subsequent breach.
- 13.10 **Successors and Assigns.** All rights conferred by this Agreement, shall be binding upon, insure to the benefit of, and be enforceable by or against the respective successors and permitted assigns of parties hereto.
- 13.11 **Governing Law and Venue.** This Agreement shall be construed and enforced according to the laws of the State of Iowa and any dispute under this Agreement must be brought in Johnson County, Iowa. The Parties hereby consent to personal jurisdiction in such courts, and irrevocably waive any right to challenge venue and/or jurisdiction therein, and further waive any argument arising from the doctrine of forum non conveniens.
- 13.12 **Alternative Dispute Resolution.** Any dispute, controversy or claim, arising out of or relating to this Agreement, or a breach thereof, shall be settled by single-arbitrator arbitration at the election of either party in accordance with the rules of the American Arbitration Association and judgment upon such award rendered by the arbitrator may be entered in any court having competent jurisdiction thereof. Prior to invoking the arbitration provision hereof, the parties shall negotiate any such dispute, controversy or claim in good faith for a reasonable period of time, and shall, upon the request of either party, submit such dispute, controversy or claim to nonbinding mediation.
- 13.13 **Counterparts.** Facsimile copies or other electronically transmitted copies hereof shall be deemed to be originals and if any signature is delivered by facsimile transmission or in a ".pdf" format data file (or a similar electronic/digital format), such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such signature page were an original.

In WITNESS WHEREOF, the parties hereto have executed this agreement, the effective date of which is indicated on Page 1.

CLIENT

Printed Name: _____

Signature: _____

Job Title: _____

Date: _____

ENGINEER

Printed Name: _____

Signature: _____

Job Title: _____

Date: _____

EXHIBIT A

Scope and Fee Attachment

**This exhibit must be attached to a Professional Services Agreement (PSA) to form a complete contract. Per the terms of the contract, this exhibit sets the terms of the scope of work, and payment therefore, under the contract.*

PART 1 – BASIC SERVICES

1. DUE DILIGENCE PHASE TOTAL FEE: \$3,000.00

- A. Engineer's due diligence services to be completed prior to the start of design or subsequent to the start of design include:
 - 1. **PROJECT REQUIREMENTS.** Consult with Owner to define and clarify Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations.
 - 2. **SITE WALKDOWN/VISIT.** Visit the Site, or potential Project sites, to review existing conditions and facilities, unless such visits are not necessary or applicable to meeting the objectives of the Study and Report Phase.
 - 3. **INFORMATION GATHERING.** Advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer additional Project-related data and information, for Engineer's use in the study and evaluation of potential solution(s) to Owner's Project requirements, and preparation of a related report.
 - 4. **INFORMATION EVALUATION.** Develop a comprehensive inventory of Hall Parks' existing facilities and amenities, acreages (sizes), assessment of physical conditions and functionality, available programs and events, existing maps and drawings, and evaluation of pedestrian connectivity.
 - 5. **AHJ CONSULTING and RESEARCH.** Review of plans and documents relevant to Hall Park, Identify and review existing public and private utilities available to park, and Analyze available land adjacent to or within Hall Park for future growth of park limits.
 - 6. **MEETING ASSUMPTIONS.**
 - a. Public Informational Meeting
 - b. City of Riverside – Planning & Zoning
 - c. City of Riverside – City Council

2. DRAFT MASTER PLAN DEVELOPMENT PHASE TOTAL FEE: \$5,000.00

- A. The Draft Master Plan Design Phase will include the following: Existing conditions and demolition elements based on GIS (LIDAR), Building outline(s) placed on site, Future expansion indications (if applicable), Site entry points defined showing proposed entry reconfigurations, ADA Analysis, Driveway basic layouts, Parking location and dimensions, Public transit considerations (if applicable), Waste/Recycling locations developed, Walkway and trail connection schematic layouts created, Stairway locations indicated with general geometric layout, Utility requirements developed (both public and private), Schematic layouts of site utilities, Preliminary grading plan, Preliminary site lighting plan (corroborated with Electrical), Evaluate existing conditions, Layout site, protecting sensitive areas and assessing any permitting needs.
- B. The Draft Master Plan shall be considered in progress and be used for the Public Informational Meeting, serving as an incomplete drawing and work in progress for the purpose of feedback by City Council, City staff, and the general public.

3. FINAL MASTER PLAN PHASE TOTAL FEE: \$3,750.00

- A. The Final Master Plan Phase will include the following: Development of final engineered plan with proposed facilities and maintenance, Development of phased plan for the next 3-5 years as it relates to park

Cherry Street Extension

ENGINEER:

AXIOM CONSULTANTS, INC.
300 S Clinton St. Unit 200
Iowa City, IA 52240
Project No.: 23-0114

Tuesday, February 13, 2024

Opinion of Costs

CONCEPT PLAN					
NO.	ITEM	UNIT	QUANTITY	UNIT COST	ENGINEER'S ESTIMATE
1	CLEARING AND GRUBBING	LS	1.0	\$7,500.00	\$7,500
2	TOPSOIL, ON-SITE	CY	643.0	\$20.00	\$12,860
3	EXCAVATION, CLASS 10	CY	5,700.0	\$15.00	\$85,500
4	SUBGRADE PREPARATION	SY	1,826.0	\$2.50	\$4,565
5	COMPACTION TESTING	LS	1.0	\$5,000.00	\$5,000
6	STORM SEWER, TRENCHED, RCP, 15 IN.	LF	70.0	\$85.00	\$5,950
7	CURB GRATE INTAKE	EACH	2.0	\$5,500.00	\$11,000
8	STORM SEWER, FLARED END SECTION	EACH	1.0	\$3,500.00	\$3,500
9	REVETMENT STONE, CLASS E	TON	25.0	\$65.00	\$1,625
10	SUBDRAIN, 6"	LF	640.0	\$20.00	\$12,800
11	PAVEMENT REMOVALS	SY	560.0	\$15.00	\$8,400
12	PUBLIC PAVEMENT, PCC, 7 IN.	SY	1,340.0	\$65.00	\$87,100
13	PUBLIC PAVEMENT, MODIFIED SUBBASE, 6 IN.	TON	612.7	\$25.00	\$15,318
14	PCC PAVEMENT SAMPLES AND TESTING	LS	1.0	\$7,500.00	\$7,500
15	SIDEWALK, PCC, 4 IN	SY	486.0	\$75.00	\$36,450
16	SIDEWALK, MODIFIED SUBBASE, 4 IN.	TON	109.4	\$20.00	\$2,187
17	DETECTABLE WARNING PANELS	EACH	10.0	\$250.00	\$2,500
18	EROSION CONTROL	LS	1.0	\$10,000.00	\$10,000
19	LANDSCAPING/SEEDING	LS	1.0	\$7,500.00	\$7,500
20	TRAFFIC CONTROL	LS	1.0	\$5,000.00	\$5,000
21	PAVEMENT MARKINGS & SIGNAGE	LS	1.0	\$7,500.00	\$7,500
22	MOBILIZATION	LS	1.0	\$25,580.40	\$25,580

Subtotal	\$365,335.37
10% Contingency	\$36,533.54
Design & CA Fee	\$37,750.00
Construction Inspection	\$10,000.00
Total	\$449,618.90

NOTE:

- Does not take into consideration any other improvements to Riverside Elementary School site beyond the minimal connection of Schnoebelen Stret along the south side of the school.
- Property acquisition costs are anticipated but not included in Opinion of Costs.
- Relocation of existing overhead utility pole is expected and will be coordinated. No associated costs are anticipated at this time.
- Construction Inspection to be based on hourly rates; however, an estimate has been included for budgeting purposes.

RESOLUTION #2024-xx

RESOLUTION TO APPROVE PROFESSIONAL SERVICES
AGREEMENT WITH AXIOM CONSULTANTS FOR
CHERRY LANE EXTENTION

Whereas, the City of Riverside City Council agrees to enter into a Professional Services Agreement with Axiom Consultants for engineering services for the Cherry Lane Extension Street Project

Therefore, be it resolved the City of Riverside City Council does hereby approve to enter into this attached agreement for this project in the amount of \$37,750.00

It was moved by Councilperson _____ seconded by Councilperson _____, to approve the foregoing resolution.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absents:

Passed and Approved by the City Council of Riverside, Iowa and approved this 20th day of February, 2024

Signed: _____ Date: _____

Allen Schneider, Mayor

Attest: _____ Date: _____

Becky LaRoche, City Clerk

PROFESSIONAL SERVICES AGREEMENT (PSA)

This **PROFESSIONAL SERVICES AGREEMENT** (hereinafter referred to as "**Agreement**" or "**PSA**") sets forth the terms and conditions between:

CLIENT NAME City of Riverside, Iowa (hereinafter referred to as "**RIV, Owner, Client**")
 located at 60 Greene St, Riverside, IA 52327
 and Axiom Consultants, LLC (hereinafter referred to as "**AXC or Engineer**")
 located at 300 South Clinton Street #200, Iowa City, IA 52240
 the effective date of this agreement shall be 01/23/2024 (hereinafter referred to as "**effective date.**")

Engineer and Client may be referred to in this agreement individually as "**Party**" and collectively as "**Parties.**"

WHEREAS, Engineer is an Iowa Limited Liability Company (LLC) with its principal place of business as listed above and Client seeks to procure certain professional services from Engineer from time to time; and Engineer possesses the requisite skills and experience to provide such services, all upon the terms and conditions set forth in this Agreement;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Engineer and Client agree as follows:

1. DEFINITIONS AND RESPONSIBILITIES

- 1.1. "**Addenda**" written or graphic instruments issued prior to the opening of bids which clarify, correct, or change the bidding requirements or the proposed Issued for Construction documents.
- 1.2. "**Agreement**" this written contract for professional services between Client and Engineer, including all exhibits and any duly executed amendments.
- 1.3. "**Application for Payment**" Engineer's standard invoicing form; otherwise a form acceptable to Engineer which is to be submitted to Client during the course of the Work in requesting progress or final payments.
- 1.4. "**As-Builts**" drawings depicting the completed Project, or a specific portion of the completed Project, prepared by Engineer as an Additional Service (unless otherwise noted) and based on Contractor's record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, and written interpretations and clarifications, as delivered to Engineer and annotated by Contractor to show changes made during construction.
- 1.5. "**Authority Having Jurisdiction (AHJ)**" any party(s) having control over a project (or any portion of a project) being approved per their regulations. These include but are not limited to county, city, and municipal boards, councils, or other governing bodies. May also include private boards or stakeholder, franchise utilities, federal regulators or permitting bodies, or other involved parties.
- 1.6. "**Constructor**" any person or entity (not including Engineer, its employees, agents, representatives, and Consultants), performing or supporting construction activities relating to the Project, including but not limited to Contractors, Subcontractors, Suppliers, Client's work forces, utility companies, other contractors, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- 1.7. "**Consultants**" individuals or entities having a contract with Engineer to furnish services with respect to this Project as Engineer's independent professional associates and consultants; subconsultants; or vendors.
- 1.8. "**Documents**" means any and all data, reports, drawings, specifications, record drawings, building information models, civil integrated models, and any other deliverables, whether in printed or electronic or other format, provided or furnished by Engineer to Client pursuant to this Agreement.
- 1.9. "**Issued for Construction Documents (IFC)**" plans and specifications issued by Engineer after all reviews and approvals by the AHJ have been completed and after all bidding and addenda processes. These documents will be sealed by Engineer with signatures on all applicable title blocks and will be annotated as

"Issued for Construction." This set should be the official set utilized by the Contractor in undertaking the Construction of the Project.

- 1.10. **"Professional Services Agreement Amendment (PSAA)"** a document provided as a revision to this Agreement, detailing additional services requested by Engineer and approved by Client. These documents will update and addend the overall scope and fee for all applicable services.
- 1.11. **"Reimbursable Expenses"** the expenses incurred directly by Engineer in connection with the performing or furnishing of Basic Services and Additional Services for the Project. These expenses generally include but are not limited to advertising/publishing costs, permitting fees, franchise utility fees, and other similar costs of executing the overall project on behalf of Client. AXC will do its best to identify these costs for Client during the course of design.
- 1.12. **"Shop Drawings"** all drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Construction Contract Documents.
- 1.13. **"Site"** lands or areas to be indicated in the IFCs as being furnished by Client upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Client which are designated for the use of Contractor.
- 1.14. **"Specifications"** the part of the IFCs that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.
- 1.15. **"Subconsultant"** an individual or entity having a direct contract with Engineer for the performance of a part of the Work.
- 1.16. **"Subcontractor"** an individual or entity having a direct contract with Client or Owner for the performance of a part of the work.
- 1.17. **"Supplier"** a manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.

2. SERVICES OF ENGINEER

- 2.1 **Scope.** Engineer shall provide, or cause to be provided, the services set forth herein and in *Exhibit A*.
- 2.2 **Guarantee of Approval.** Engineer does not imply, guarantee, or warrant approval of any stage of the project in regards to processes involving political or opinion-based AHJ procedures. Items involving, but not limited to: approvals by boards, councils, commissions, and other similar entities shall not be the responsibility of Axiom or any of its Subcontractors.
- 2.3 **Guarantee of Financial Viability or Success.** Engineer does not imply, guarantee, or warrant the financial viability of a project by the Owner, or any of its Associates or Subcontractors, at any stage of the project, unless Exhibit A includes Scope which specifically defines designing to a set budgetary constraint. Budgetary and final pricing requirements of the Owner are the responsibility of the Owner, it's Contractor(s), and any of its Subcontractors. Additional contractual information on this item is included in paragraph 6.3

3. CLIENT'S RESPONSIBILITIES

- 3.1 **General.** Client shall have the following responsibilities at a minimum:
 - 3.2.1. Client shall pay Engineer as set forth in Exhibit A and per the Terms of Section 5 below.
 - 3.2.2. Client shall be responsible for all requirements and instructions that it furnishes to Engineer pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other

information furnished by Client to Engineer pursuant to this Agreement. Engineer may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items.

- 3.2.3. Client shall give prompt written notice to Engineer whenever Client observes or otherwise becomes aware of:
- 3.2.3.1. Any development that affects the scope or time of performance of Engineer's services;
 - 3.2.3.2. The presence at the Site of any Constituent of Concern; or
 - 3.2.3.3. Any relevant, material defect, or nonconformance in: (a) Engineer's services, (b) the Work, (c) the performance of any Constructor, or (d) Client's performance of its responsibilities under this Agreement.

4. SCHEDULE FOR RENDERING SERVICES

- 4.1 **Timeframe.** Engineer shall complete its obligations within a reasonable time. When applicable and/or when known at the issuance of this Agreement, specific periods of time for rendering services, or specific dates by which services are to be completed, will be indicated in Exhibit A. These dates shall hereby be agreed upon as reasonable. If not defined at the time of execution of this contract, AXC and Client shall agree upon a reasonable schedule and put that schedule into writing.
- 4.2 **Materials Required.** If specific materials are required for the timely and scheduled execution of Engineer's services – these materials will be supplied by Client or Client's subconsultants. These materials may include but are not limited to: property information, legal information, geotechnical reports, pre-engineered building reaction information, CAD or BIM models, lighting design requirements, fixture selection, specialty equipment information and schedules, and other required items. Engineer will make every effort to notify Client of these delays and will continue to do so until these materials are received. Delay in the receipt of the required materials will be subject to the terms below.
- 4.3 **Changes in Timing.** If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's services is impaired, or Engineer's services are delayed or suspended, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be appropriately adjusted.
- 4.4 **Right to Additional Compensation.** If Client authorizes or requests changes in the scope, extent, or character of the Project or Engineer's services, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.
- 4.5 **Cause for Delay.** Client shall make decisions and carry out its other responsibilities in a timely manner so as not to delay Engineer's performance of its services.

5. INVOICING and PAYMENT

- 5.1 **Payment Terms.** Unless otherwise set forth in Exhibit A, Engineer will invoice Client on a monthly basis for services actually rendered. Engineer will make best effort to comply with all reasonable invoicing procedures requested by Client. All Engineer's invoices shall be paid by Client within thirty (30) days of the invoice date.
- 5.2 **Non-Payment.** In the event that Engineer is not paid within thirty (30) days of Client's receipt of an invoice, in addition to all legal and equitable remedies available, Engineer may charge interest on such unpaid amounts at a rate of one and one-half percent (1.5% per month), which is 18% per annum, or the maximum amount of interest then-allowed by Iowa law, whichever is larger, from the date such payment was due until the date paid; and/or suspend the performance of all services hereunder without liability or breach until all delinquent amounts have been paid in full.
- 5.3 **Disputed Invoices.** If Client disputes an invoice, either as to amount or entitlement, then Client shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and

said disputed portion shall be resolved with Axiom Consultants within thirty (30) days. If the invoicing dispute is not resolved within this timeframe then the invoice shall become due per the terms of this agreement.

- 5.4 **Taxes.** Engineer is solely responsible for payment of income, social security, and/or other employment taxes due and owing to proper taxing authorities, and Client agrees no deduction of any taxes will be taken from any payments made to Engineer.
- 5.5 **Retainage.** In no circumstance shall Engineer's invoicing be subject to retainage withholding of any sort unless agreed to in Exhibit A.
- 5.6 **Out of Scope.** Fees for services not within the scope of this Agreement shall be completed at Engineer's standard hourly rates.
- 5.7 **Withholding of Deliverables.** At any time during the project, with or without notice, the Engineer may withhold deliverables to Client that are detailed and contracted in Exhibit A if those deliverables were created via work that is subject to non-payment per paragraph 5.2 above. Client will be required to make payment, and Engineer receive payment, prior to the transfer of said deliverables.

6. OPINIONS OF COST

- 6.1 **Typical.** Unless otherwise stated in Exhibit A, the following terms shall apply to all construction costs related to the design scope of any Agreement.
- 6.2 **Opinions of Probable Cost.** Engineer's opinions (if any) of probable Construction Cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. Because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, nor over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. Opinions of probable cost are provided only as a courtesy and general guide to Client if requested. If a formal Opinion of Cost is needed, Client shall seek the services of an independent Cost Opinion Consultant.
- 6.3 **Designing to Construction Cost Limit.** If a Construction Cost limit is established between Client and Engineer, such Construction Cost limit and a statement of Engineer's rights and responsibilities with respect thereto will be specifically set forth in Exhibit A. Engineer does not design to cost limits unless expressly contracted to do so.
- 6.4 **Opinions of Total Project Costs.** The services, if any, of Engineer with respect to Total Project Costs shall be limited to assisting Client in tabulating the various categories that comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

7. GENERAL CONDITIONS

- 7.1 **Standard of Care.** The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession(s) practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer.
- 7.2 **Technical Accuracy.** Client shall not be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Client-furnished or Subcontractor-furnished information.
- 7.3 **Subconsultants.** Engineer may retain such Subconsultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Client.
- 7.4 **Reliance on Others.** Engineer and its Subconsultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

- 7.5 **Compliance with Laws and Regulations.** Engineer shall comply with all applicable Laws and Regulations related to the Project. Engineer shall comply with any and all policies, procedures, and instructions of the Owner that the Owner includes in Exhibit A of this Agreement and which are applicable to Engineer's performance of services. These will be subject to the Standard of Care listed in 7.1 of this Agreement, and followed to the extent that compliance is not inconsistent with professional practice requirements. The effective Laws and Regulations shall be those which are in place as of the effective date of the Agreement.
- 7.6 **Signing and Certifying.** Engineer shall not be required to sign any document, no matter by whom requested, that would result in Engineer having to certify, guarantee, or warrant the existence of conditions whose existence Engineer cannot ascertain. Client agrees not to make resolution of any dispute with Engineer or payment of any amount due to Engineer in any way contingent upon Engineer signing any such document.
- 7.7 **Supervision of Constructor(s.)** Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Constructor to comply with Laws and Regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- 7.8 **Guarantee of Constructor Performance.** Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work in accordance with the Construction Contract Documents.
- 7.9 **Construction Contract.** Engineer shall not be responsible for any decision made regarding the Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer or its Consultants.
- 7.10 **Bonding.** Engineer is not required to provide and does not have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements.
- 7.11 **Legal.** Engineer's services do not include providing legal advice or representation.
- 7.12 **Site Safety.** While at the Site, Engineer, its Subconsultants, and their employees and representatives shall comply with the applicable requirements of Contractor's and Client's safety programs of which Engineer has been informed in writing.
- 7.13 **Design Without Construction Phase Services.** Engineer shall be responsible only for those Construction Phase services expressly defined in Exhibit A. With the exception of such expressly required services, Engineer shall have no design, Shop Drawing review, or other obligations during construction, and Client assumes all responsibility for the application and interpretation of the Construction Contract Documents, review and response to Contractor claims, Construction Contract administration, processing of Change Orders and submittals, revisions to the Construction Contract Documents during construction, construction observation and review, review of Contractor's payment applications, and all other necessary Construction Phase administrative, engineering, and professional services. Client waives all claims against Engineer that may be connected in any way to Construction Phase administrative, engineering, or professional services except for those services that are expressly required of Engineer in Exhibit A.

8. USE AND OWNERSHIP OF DOCUMENTS

- 8.1 **Ownership and Property.** All Documents are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of Engineer) whether or not the project is completed.
- 8.2 **Drawings and Specifications.** If Engineer is required to prepare or furnish Drawings or Specifications under this Agreement, Engineer shall deliver to Client at least one original printed record version of such Drawings and Specifications, signed and sealed according to applicable Laws and Regulations.
- 8.3 **Limited License to Use Documents.** Client may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Project. Engineer grants Client a limited license

to use the Documents on the Project, extensions of the Project, and for related uses of Client, subject to receipt by Engineer of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations:

- 8.3.1 Client acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Client or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaption by Engineer;
- 8.3.2 Any such use or reuse, or any modification of the Documents, without written verification, completion, or adaption by Engineer, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Engineer or to its Officers, directors, members, partners, agents, employees and Consultants;
- 8.3.3 Client shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from all claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting from any use, reuse or modification of the Documents without written verification, completion or adaption by Engineer; and
- 8.3.4 Such limited license to Client shall not create any rights in third parties.
- 8.3.5 If Engineer at Client's request verifies the suitability of the Documents, completes them, or adapts them for extensions of the Project or for any other purpose, then Client shall compensate Engineer at rates or in an amount to be agreed upon by Client and Engineer.

9. CONFIDENTIALITY

- 9.1 **Engineer Agreement.** Engineer agrees to keep confidential and not to disclose to third parties any information provided by Client, or learned by Engineer during the course of this agreement unless Engineer has received the prior written consent of Client to make such disclosure. This obligation of confidentiality does not extend to any information that:
 - 9.1.1 Was in the possession of Engineer at the time of disclosure by Client, directly or indirectly.
 - 9.1.2 Is or shall become, through no fault of Engineer, available to the general public.
 - 9.1.3 Is independently developed and hereafter supplied to Engineer by a third party without restriction or disclosure.
 - 9.1.4 This provision shall survive expiration and termination of this Agreement.

10. INSURANCE

- 10.1 **Engineer Insurance.** Engineer warrants that it carries the following types of insurance with the following minimum amounts of coverage:
 - 10.1.1. General Liability - \$5,000,000
 - 10.1.2. Professional Liability - \$2,000,000
 - 10.1.3. Workers Compensation – per State of Iowa law

11. LIMITATION OF LIABILITY

- 11.1 **Limitation of Liability.** To the fullest extent permitted by Laws and Regulations, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of Engineer and Engineer's officers, directors, members, partners, agents, employees, and Consultants, to Client and anyone claiming by, through, or under Client for any and all claims, losses, costs, or damages whatsoever arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity obligations, or warranty express or

implied of Engineer or Engineer's officers, directors, members, partners, agents, employees, or Consultants shall not exceed the total compensation received by Engineer under this Agreement.

- 11.2 **Fee Shifting.** In the event Engineer is forced to engage legal counsel to enforce this Agreement or any provision thereof, Client shall reimburse and indemnify Engineer for the actual costs incurred by Engineer in said enforcement, including but not limited to, attorney's fees at the actual hourly rate customarily charged by Engineer's counsel for the time reasonably spent in enforcement activity. In addition, if Engineer institutes any proceeding to enforce this Agreement or any provision thereof, Engineer shall be entitled to recover all court costs, including but not limited to reasonable attorney's fees, regardless of whether such action is prosecuted to final judgment.

12. INDEMNIFICATION

- 12.1 **Indemnification by Both Parties.** Each party agrees to indemnify, and hold the other Party, its parent, affiliates, subsidiaries, assigns, and each of its and their directors, officers, partners, employees and agents (collectively the "indemnified parties") harmless from and against any and all suits, claims, proceedings, damages, costs, losses and expenses, including court costs and reasonable attorneys' fees (collectively "losses"), which arise out of the performance or non-performance by the other Party, without limitation to Losses arising from and/or relating to (i) personal injury, or loss or damage to property resulting from an act, omission, or negligence of each Party; (ii) a breach by either Party of this Agreement; (iii) any claim, action or proceeding commenced against any of the indemnified parties alleging that personnel are employees of indemnified parties; (iv) each Party's conduct, actions, or inactions while on or in an indemnified parties' or a third party's premises and (v) taxes, penalties, interest and/or fines assessed by any governmental unit against any of the indemnified parties.
- 12.2 **Environmental Indemnification.** To the fullest extent permitted by Laws and Regulations, Client shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Subconsultants from all claims, costs, losses, damages, actions, and judgments (including reasonable consultants' and attorneys fees and expenses) caused by, arising out of, relating to, or resulting from a Constituent of Concern at, on, or under the Site, provided that (1) any such claim, cost, loss, damages, action, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, and (2) nothing in this paragraph shall obligate Client to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct.
- 12.3 **No Defense Obligation.** The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.
- 12.4 **Percentage Share of Negligence.** To the fullest extent permitted by Laws and Regulations, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, shall not exceed the percentage share that the party's negligence bears to the total negligence of Client, Engineer, and all other negligent entities and individuals.
- 12.5 **Mutual Waiver.** To the fullest extent permitted by Laws and Regulations, Client and Engineer waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes.

13. CONCLUDING PROVISIONS

- 13.1 **Term and Termination.** This Agreement can be terminated at any time by either Party on fourteen (14) days advance written notice. In the event of non-payment by Client, Engineer may terminate the Agreement immediately per the terms of Article 5 of this Agreement.
- 13.2 **Notice.** All notices or other communications hereunder shall be required in writing and shall be given by personal delivery or by one-day overnight delivery UPS, FedEx, DHL addressed as set forth below:

- 13.2.1 Axiom Consultants, LLC
300 South Clinton Street #200, Iowa City, IA 52240

- 13.3 **Return of Materials.** Upon expiration or cancellation of this Agreement by either Party for any reason, both Parties will relinquish to each other all software, programs, and files, documents, books, manuals, lists records, publications, or other writings or data that came into the possession of said Party in connection with this agreement.
- 13.4 **Non-Disparagement.** The Parties agree that each will refrain from disparaging or casting negative aspersion on the other, including its officers, directors, employees, agents or members.
- 13.5 **Dissolution.** In the event of dissolution of Client, Client shall still be liable to Engineer for, and shall pay Engineer, a lump sum payment prior to such dissolution, the full monetary amount or equivalent of all compensation that would be due to Engineer. In the event of any merger, consolidation, or reorganization involving either Party, this Agreement shall become an obligation of any legal successors or successor.
- 13.6 **Severability Clause.** If any provision of this Agreement is invalid, that provision shall be disregarded, and the remainder of this Agreement shall be construed as if the invalid provision had not been included.
- 13.7 **Entire Agreement.** The Agreement contains the entire Agreement between the Parties. It may not be changed orally but only in writing signed by both parties.
- 13.8 **No Assignment.** Each Party shall not subcontract, assign, or delegate any of its rights, responsibilities, or duties under this Agreement without the express prior written consent of the other party.
- 13.9 **No Waiver.** No waiver by either Party shall be held to be a waiver of any other or subsequent breach.
- 13.10 **Successors and Assigns.** All rights conferred by this Agreement, shall be binding upon, insure to the benefit of, and be enforceable by or against the respective successors and permitted assigns of parties hereto.
- 13.11 **Governing Law and Venue.** This Agreement shall be construed and enforced according to the laws of the State of Iowa and any dispute under this Agreement must be brought in Johnson County, Iowa. The Parties hereby consent to personal jurisdiction in such courts, and irrevocably waive any right to challenge venue and/or jurisdiction therein, and further waive any argument arising from the doctrine of forum non conveniens.
- 13.12 **Alternative Dispute Resolution.** Any dispute, controversy or claim, arising out of or relating to this Agreement, or a breach thereof, shall be settled by single-arbitrator arbitration at the election of either party in accordance with the rules of the American Arbitration Association and judgment upon such award rendered by the arbitrator may be entered in any court having competent jurisdiction thereof. Prior to invoking the arbitration provision hereof, the parties shall negotiate any such dispute, controversy or claim in good faith for a reasonable period of time, and shall, upon the request of either party, submit such dispute, controversy or claim to nonbinding mediation.
- 13.13 **Counterparts.** Facsimile copies or other electronically transmitted copies hereof shall be deemed to be originals and if any signature is delivered by facsimile transmission or in a ".pdf" format data file (or a similar electronic/digital format), such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such signature page were an original.

In WITNESS WHEREOF, the parties hereto have executed this agreement, the effective date of which is indicated on Page 1.

CLIENT

Printed Name: _____

Signature: _____

Job Title: _____

Date: _____

ENGINEER

Printed Name: _____

Signature: _____

Job Title: _____

Date: _____

EXHIBIT A

Scope and Fee Attachment

**This exhibit must be attached to a Professional Services Agreement (PSA) to form a complete contract. Per the terms of the contract, this exhibit sets the terms of the scope of work, and payment therefore, under the contract.*

PART 1 – BASIC SERVICES

1. DUE DILIGENCE PHASE TOTAL FEE: \$5,700.00

- A. Engineer's due diligence services to be completed prior to the start of design or subsequent to the start of design include:
 - 1. **PROJECT REQUIREMENTS.** Consult with Owner to define and clarify Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations.
 - 2. **SITE WALKDOWN/VISIT.** Visit the Site, or potential Project sites, to review existing conditions and facilities, unless such visits are not necessary or applicable to meeting the objectives of the Study and Report Phase.
 - 3. **TOPOGRAPHIC SURVEY/UTILITY/BOUNDARY SURVEY.** Iowa One-Call Design Locate and coordination with utilities. Topographic survey of site and 50' extents beyond – including utilities. Right-of-way and easement research and determination. Utility investigation on site: condition, material, and exploratory work. Determine property corners, lines, and setbacks. Establish control and benchmarks for future use. ALTA Survey can be provided for an additional fee.
 - 4. **INFORMATION GATHERING.** Advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer additional Project-related data and information, for Engineer's use in the study and evaluation of potential solution(s) to Owner's Project requirements, and preparation of a related report. Includes coordination with Highland Community School District, Alliant Energy, and City of Riverside as it relates to property acquisition.
 - 5. **AHJ CONSULTING and RESEARCH.** Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project to be designed or specified by Engineer, including but not limited to mitigating measures identified in an environmental assessment for the Project.
 - 6. **MEETING ASSUMPTIONS.**
 - a. City of Riverside - City Council
 - b. City of Riverside – Public Informational Meeting (Open House)
 - c. Highland Community School District – Board and/or Staff

2. SCHEMATIC DESIGN PHASE TOTAL FEE: \$10,000.00

- A. The Schematic Design Phase will include the following: Existing conditions and demolition elements, Building outline(s) placed on site, Future expansion indications (if applicable), Site entry points defined showing proposed entry reconfigurations, ADA Analysis, Driveway basic layouts, Parking location and dimensions, Public transit considerations (if applicable), Waste/Recycling locations developed, Walkway and trail connection schematic layouts created, Stairway locations indicated with general geometric layout, Utility requirements developed (both public and private), Schematic layouts of site utilities, Preliminary grading plan, Preliminary site lighting plan (corroborated with Electrical), Stormwater pre and post construction calculations for AHJ submittal, Evaluate existing conditions (soils, flow paths, pre-development flow rates), Layout site, and blending with existing site.

3. DESIGN DEVELOPMENT PHASE TOTAL FEE: \$12,750.00

- A. The Design Development Phase will include the following: General dimensions and elevations, Permanent exterior signage developed, Parking and roadway plans and elevations, Pedestrian pathway plans (sidewalks and trails),

Vehicle and pedestrian traffic controls, Grading plan, Site lighting plan coordination (with Electrical), Concept details of site fixtures and equipment, Utility plans with elevations and details, Modeling and calculations for final stormwater design (quality and quantities, as applicable), Initial utility coordination with AHJ, Utility calculations as required, and Soil erosion and sedimentation control plan for construction and post construction.

4. PERMIT AND CONSTRUCTION DOCUMENTS PHASE TOTAL FEE: \$7,000.00

A. The Permit and Construction Documents Phase will include the following: Extent of construction area delineated and indicated, Final traffic control plan, Construction site access and staging area determination, Underground utility profiles, Final verification of sizing, Finalization of pavement design, Pavement markings and wayfinding, Final SWPPP, Finalization of project manual and specifications, and all applicable details and notes finalized.

5. BIDDING AND CONTRACT PHASE TOTAL FEE: \$2,300.00

- A. After acceptance by Owner of the final Drawings and Specifications, other Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and the most recent opinion of probable Construction Cost as determined in the Final Design Phase, and upon written authorization by Owner to proceed, Engineer shall:
1. Assist Owner in advertising for and obtaining bids or proposals for the Work, assist Owner in issuing assembled design, contract, and bidding-related documents (or requests for proposals or other construction procurement documents) to prospective contractors, and, where applicable, maintain a record of prospective contractors to which documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the issued documents.
 2. Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents.
 3. Provide information or assistance needed by Owner in the course of any review of proposals or negotiations with prospective contractors.
 4. Consult with Owner as to the qualifications of prospective contractors.
 5. Consult with Owner as to the qualifications of sub-contractors, suppliers, and other individuals and entities proposed by prospective contractors, for those portions of the Work as to which review of qualifications is required by the issued documents.
 6. If the issued documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors, provided that such proposals are allowed by the bidding-related documents (or requests for proposals or other construction procurement documents) prior to award of contracts for the Work.
 7. Attend the bid opening, prepare bid tabulation sheets to meet Owner's schedule, and assist Owner in evaluating bids or proposals, assembling final contracts for the Work for execution by Owner and Contractor, and in issuing notices of award of such contracts.
 8. If Owner engages in negotiations with bidders or proposers, assist Owner with respect to technical and engineering issues that arise during the negotiations.
- B. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors.

6. CONSTRUCTION PHASE TOTAL FEE: HOURLY

A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:

1. *General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer shall be as assigned in EJCDC® C-700, Standard General Conditions of the Construction Contract (2013 Edition), prepared by the Engineers Joint Contract Documents Committee, or other construction general conditions specified in this Agreement. If Owner, or Owner and Contractor, modify the duties, responsibilities, and authority of Engineer in the Construction Contract, or modify other terms of the Construction Contract having a direct bearing on Engineer, then Owner shall compensate Engineer for any related increases in the cost to provide Construction Phase services. Engineer shall not be required to furnish or perform services contrary to Engineer's responsibilities as a licensed professional. All of Owner's instructions to Contractor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.
2. *Resident Project Representative (RPR):* Provide the services of an RPR at the Site to assist the Engineer and to provide more extensive observation of Contractor's work.
3. *Selection of Independent Testing Laboratory:* Assist Owner in the selection of an independent testing laboratory to perform the services identified in Exhibit B, Paragraph B2.01.
4. *Pre-Construction Conference:* Participate in a pre-construction conference prior to commencement of Work at the Site.
5. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
6. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed.
7. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:
 - a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Construction Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.
 - b. The purpose of Engineer's visits to the Site, and representation by the Resident Project Representative, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Construction Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Construction Contract Documents. Engineer shall not, during such visits or as a result of such observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to any Constructor's work in progress, for the coordination of the Constructors' work or schedules, nor for any failure of any Constructor to comply with Laws and Regulations applicable to furnishing and performing of its work. Accordingly, Engineer neither guarantees the performance of any Constructor

nor assumes responsibility for any Constructor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.

8. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide recommendations to Owner regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents.
9. *Compatibility with Design Concept:* If Engineer has express knowledge that a specific part of the Work that is not defective under the terms and standards set forth in the Construction Contract Documents is nonetheless not compatible with the design concept of the completed Project as a functioning whole, then inform Owner of such incompatibility, and provide recommendations for addressing such Work.
10. *Clarifications and Interpretations:* Accept from Contractor and Owner submittal of all matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, render a written clarification, interpretation, or decision on the issue submitted, or initiate an amendment or supplement to the Construction Contract Documents.
11. *Field Orders:* Subject to any limitations in the Construction Contract Documents, Engineer may prepare and issue Field Orders requiring minor changes in the Work.
12. *Change Orders and Work Change Directives:* Recommend Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.
13. *Differing Site Conditions:* Respond to any notice from Contractor of differing site conditions, including conditions relating to underground facilities such as utilities, and hazardous environmental conditions. Promptly conduct reviews and prepare findings, conclusions, and recommendations for Owner's use.
14. *Shop Drawings, Samples, and Other Submittals:* Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.
15. *Substitutes and "Or-equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor.
16. *Inspections and Tests:*
 - a. Receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Engineer shall be entitled to rely on the results of such inspections and tests.
 - b. As deemed reasonably necessary, request that Contractor uncover Work that is to be inspected, tested, or approved.
 - c. Pursuant to the terms of the Construction Contract, require special inspections or testing of the Work, whether or not the Work is fabricated, installed, or completed.
17. *Change Proposals and Claims:* (a) Review and respond to Change Proposals. Review each duly submitted Change Proposal from Contractor and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part.

Such actions shall be in writing, with a copy provided to Owner and Contractor. If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer will not resolve the Change Proposal. (b) Provide information or data to Owner regarding engineering or technical matters pertaining to Claims.

18. *Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:
 - a. Determine the amounts that Engineer recommends Contractor be paid. Recommend reductions in payment (set-offs) based on the provisions for set-offs stated in the Construction Contract. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Construction Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Construction Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work. In the case of unit price Work, Engineer's recommendations of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Construction Contract Documents).
 - b. By recommending payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control the Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the money paid to Contractor by Owner; to determine that title to any portion of the Work, including materials or equipment, has passed to Owner free and clear of any liens, claims, security interests, or encumbrances; or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.
19. *Contractor's Completion Documents:* Receive from Contractor, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents, certificates of inspection, tests and approvals, and Shop Drawings, Samples, and other data approved as provided under Paragraph A1.05.A.17. Receive from Contractor, review, and transmit to Owner the annotated record documents which are to be assembled by Contractor in accordance with the Construction Contract Documents to obtain final payment. The extent of Engineer's review of record documents shall be to check that Contractor has submitted all pages.
20. *Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Site to review the Work and determine the status of completion. Follow the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion. Assist Owner regarding any remaining engineering or technical matters affecting Owner's use or occupancy of the Work following Substantial Completion.
21. *Final Notice of Acceptability of the Work:* Conduct a final visit to the Project to determine if the Work is complete and acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice to Owner and

Contractor that the Work is acceptable to the best of Engineer's knowledge, information, and belief, and based on the extent of the services provided by Engineer under this Agreement.

22. *Standards for Certain Construction-Phase Decisions:* Engineer will render decisions regarding the requirements of the Construction Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth in the Construction Contract for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.
23. Together with Owner, visit the Project to observe any apparent defects in the Work, make recommendations as to replacement or correction of defective Work, if any, or the need to repair of any damage to the Site or adjacent areas, and assist Owner in consultations and discussions with Contractor concerning correction of any such defective Work and any needed repairs.
24. Together with Owner, visit the Project within one month before the end of the Construction Contract's correction period to ascertain whether any portion of the Work or the repair of any damage to the Site or adjacent areas is defective and therefore subject to correction by Contractor.
25. Preparing Record Drawings, and furnishing such Record Drawings to Owner.
26. Supplementing Record Drawings with information regarding the completed Project, Site, and immediately adjacent areas obtained from field observations, Owner, utility companies, and other reliable sources.
27. Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, Owner, utility companies, and other sources; revise and supplement Record Drawings as needed.

PART 2 – ADDITIONAL SERVICES

1. OUT OF SCOPE - CLIENT APPROVAL

TOTAL FEE: _____ **HOURLY**

- A. If authorized in writing by Owner, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Exhibit C.
 1. Design of Highland Community School District improvements above and beyond that depicted within the Concept Drawing and as considered incidental to the Cherry Street extension and connections at Schnoebelen and Kleopfer Street.
 2. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
 3. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, or the Project's design requirements, including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Construction Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.
 4. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents) or Construction Contract Documents for alternate bids or cost estimates requested by Owner for the Work or a portion thereof.
 5. Preparing conformed Construction Contract Documents that incorporate and integrate the content of all Addenda and any amendments negotiated by Owner and Contractor.

6. Providing construction surveys and staking to enable Contractor to perform its work; any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys.
7. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.
8. Extensive services required during any correction period, or with respect to monitoring Contractor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).
9. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.
10. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner.
11. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or equal" items; services after the award of the Construction Contract in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Project; evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract.
12. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Contractor.
13. Reviewing a Shop Drawing or other Contractor submittal more than three times, as a result of repeated inadequate submissions by Contractor.

PART 3 – PAYMENT and TOTALS

BASIC SERVICES BREAKDOWN

1.	<u>DUE DILIGENCE TOTAL</u>	<u>\$5,700.00</u>
2.	<u>SCHEMATIC DESIGN TOTAL</u> Preliminary Construction Drawings	<u>\$10,000.00</u>
3.	<u>DESIGN DEVELOPMENT TOTAL</u> Construction Drawings and Specifications	<u>\$12,750.00</u>
4.	<u>PERMIT AND CONSTRUCTION DOCUMENTS TOTAL</u> Permitting Bid Documents	<u>\$7,000.00</u>
5.	<u>BIDDING AND CONTRACT TOTAL</u> Bid Assistance and Contract Completion	<u>\$2,300.00</u>
6.	<u>CONSTRUCTION TOTAL</u> Construction Administration Construction Inspection Construction Staking	<u>HOURLY</u>

BASIC SERVICES TOTAL \$37,750.00

ADDITIONAL SERVICES BREAKDOWN

1.	<u>OUT OF SCOPE – CLIENT APPROVAL</u>	<u>HOURLY</u>
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ADDITIONAL SERVICES TOTAL HOURLY

2024 LABOR RATE SCHEDULE

Principal	\$165.00
Senior Licensed Engineer	\$150.00
Licensed Engineer	\$135.00
Engineering Associate	\$115.00
Project Coordinator	\$125.00
Senior Designer	\$115.00
Designer	\$105.00
Professional Licensed Surveyor	\$150.00
Surveyor	\$115.00
Administration	\$ 75.00
Legal Consulting	\$500.00



February 21, 2024

The City of Riverside is requesting proposals for a historic assessment of and, if potentially eligible, nomination form for the city's downtown. The City was recently awarded a Community Development Block Grant—Downtown Revitalization (CDBG DTR) grant. The nomination form would provide the information necessary to complete the Section 106 evaluation for the grant. The district evaluation is being performed outside of the scope of the grant as it will provide utility to the community beyond the DTR grant; however, the timeframe for completion of the project is weighted a little higher in the scoring evaluation.

The proposed project consists of evaluating approximately twenty downtown buildings for eligibility for listing on the National Register of Historic Places (NRHP) or as contributing or noncontributing to a district that is potentially eligible for listing on the NRHP.

Proposal Requirements

Responses to this request for proposals should address the following:

I. Scope of Work: The scopes of services that the firm must be prepared and qualified to provide are as follows:

District Evaluation or Intensive Survey

The historian will conduct a district evaluation to assess the potential eligibility for listing on the NRHP. An approximate area for the community's downtown is provided as an attachment. The historian will determine the extent of a potential district. If the downtown is assessed to not be potentially eligible for listing on the NRHP, the City requests individual assessments for downtown buildings through an intensive survey. In either case, Iowa Site Inventory Forms should accompany the district or Individual assessments.

The proposal should address the general process the historian will follow to complete the scope of work.

II. Statement of Qualifications. Responses should address at a minimum the following information to demonstrate the ability and capacity to complete the project:

- Description of the firm's capabilities and experience related to historic district evaluations
- Description of similar projects the firm has successfully completed
- Description of organizational capacity to complete all necessary activities, including resumes of all employees who will be or may be assigned to this project
- References from previous clients of related work within the past five years

- III. **Proposed Timeline.** The response shall provide a timeline for completion of the project to include 1) the availability to initiate the work once under contract and 2) the timeframe for completion of the scope of work.
- IV. **Proposed Cost.** The response shall provide a proposed cost for the evaluation of 15 and 20 buildings for a district evaluation and individual assessment to evaluate price competitiveness. The actual number of buildings to be evaluated will be determined by the selected historian.

Firms shall also provide costs for incidentals—travel, lodging, printing, etc.—that may be incurred as part of the project as well as an hourly rate for any ad hoc services that may be needed in addition to the stated scope.

- V. **Evaluation criteria.** The City will evaluate and rank proposals received according to the following criteria:

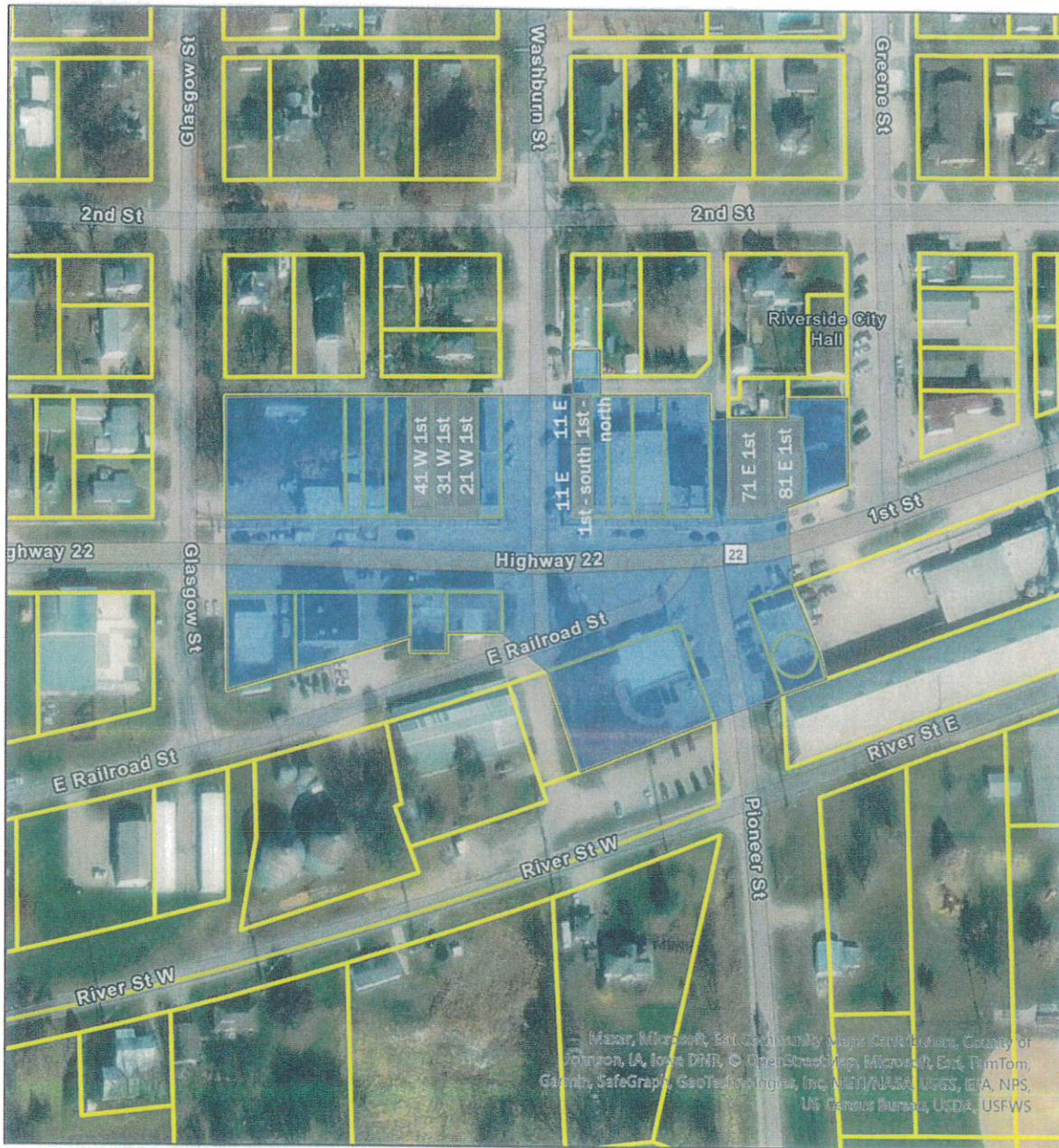
	<u>Maximum</u>
Qualifications necessary to complete project:	35 percent
Timeframe for completion:	35 percent
Cost:	<u>30 percent</u>
Total:	100 percent

Deadline for Submission

Proposals must be submitted no later than March 13, 2024, at 4:30 p.m. Proposals should be submitted electronically to Cole Smith, City Administrator, cityadmin@riversideiowa.gov. Questions regarding this request for qualifications should be directed to Tom Gruis, Planner, East Central Iowa Council of Governments, at tom.gruis@ecicog.org or 319-289-0064 no later than March 8, 2024, at 5:00 p.m. Questions and answers will be made available to interested firms. The document containing questions and responses may be requested from Tom Gruis.

CDBG DTR Participating Buildings

1. 41 W 1st St.
2. 31 W 1st St.
3. 21 W 1st St.
4. 11 E 1st St. (considered a partitioned building with separate façades for the grant)
5. 71 E 1st St.
6. 81 E 1st St.



Legend

- Potential District
- Parcel

0 0.03 0.06 Miles



Request for Proposals for Historic District Evaluation
Riverside, Iowa

The City of Riverside, Iowa, is requesting proposals for the evaluation for eligibility for the National Register of Historic Places of the downtown or individual buildings in the downtown if there is not a potentially eligible district. The request for proposals may be obtained from Cole Smith, City Administrator, at cityadmin@riversideiowa.gov. Proposals must be submitted no later than March 13, 2024, at 4:30 p.m. to the same email address.

RESOLUTION #2024-xx

RESOLUTION TO WAIVE THE RIGHT TO REVIEW THE PLAT OF SURVEY
FOR ERIC YODER

WHEREAS, the City of Riverside has the right under Iowa Law and City ordinance to review the Plat of the below referenced parcel as it is located within the two-mile radius of Riverside.

PARCEL "E" 2.39 ACRE

A PART OF THE WEST ½ OF THE NORTHEAST ¼ OF SECTION 13, TOWNSHIP 77 NORTH,
RANGE 7 WEST OF THE 5TH P.M., WASHINGTON COUNTY, IOWA

NOW THEREFORE BE IT RESOLVED, the City Council of Riverside does hereby waive their right to review the Eric Yoder plat of survey and allow Washington County to perform this task.

It was moved by Councilperson _____, seconded by Councilperson _____ to adopt the foregoing resolution.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

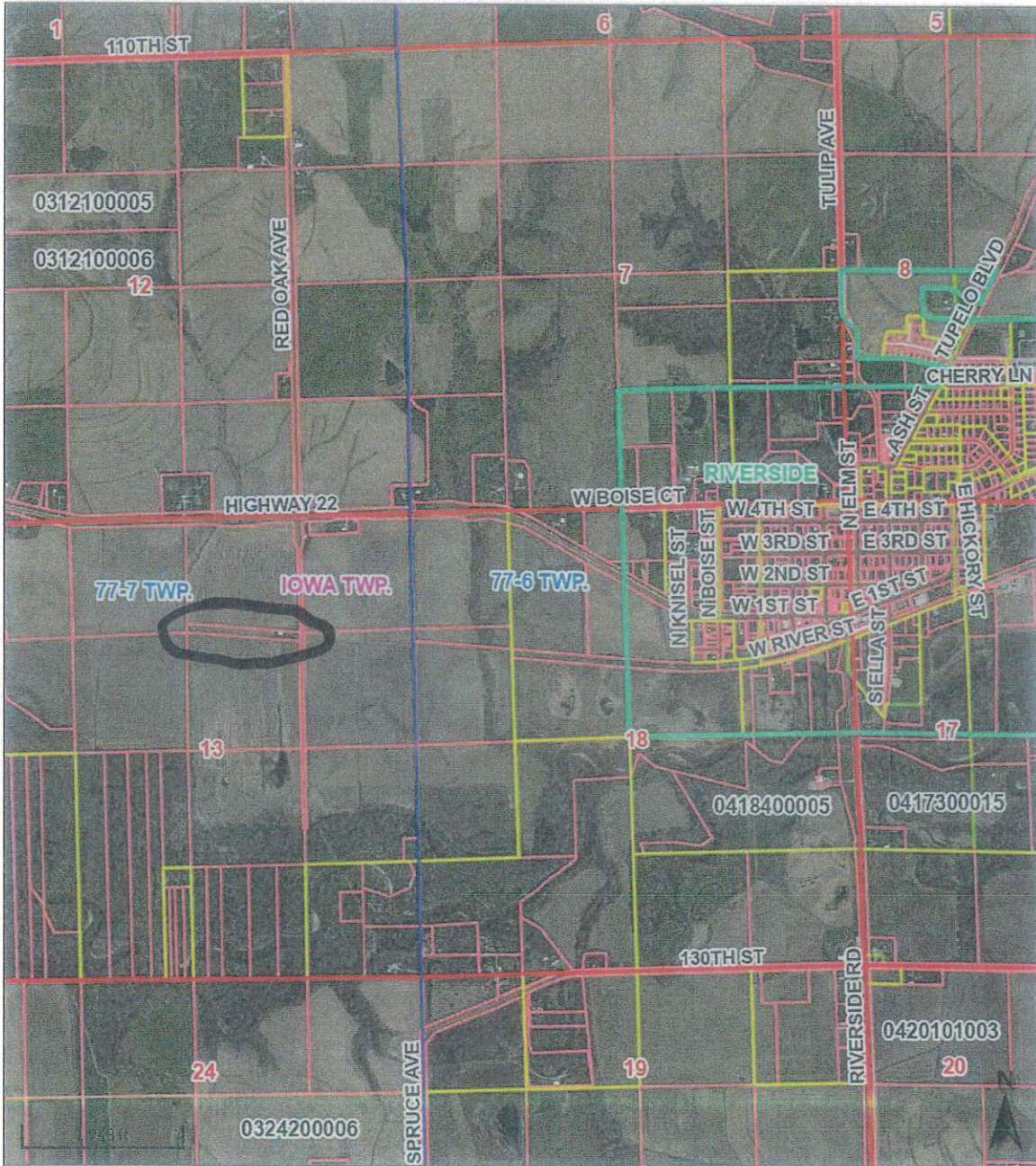
Ayes:

Nays:

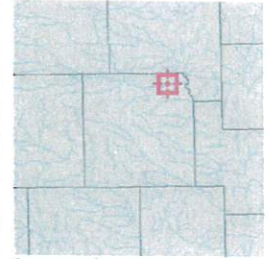
PASSED AND APPROVED by City Council of Riverside, Iowa, on this 20th day of February, 2024.

Signed: _____ Date: _____
Allen Schneider, Mayor

Attest: _____ Date: _____
Becky LaRoche, City Clerk



Overview



Legend

- Political Townships
- Geographic Township
- Corporation
- Sections
- Subdivisions
- Parcels
- Road Centerline

Date created: 2/2/2024

Last Data Uploaded: 2/2/2024 2:56:09 AM

Developed by Schneider
GEO SPATIAL



Subdivision Coordinator/ Auditors Office
 Tammy Stewart 319-653-7718
 222 West Main – PO Box 889
tstewart@co.washington.ia.us
 Washington, IA 52353

Application No. _____ (office use only)

Application for a Plat of Survey Approval

Property Split Property Line Adjustment Auditor's Plat Retracement R-O-W Sale

Property Owner Information:

Name: Eric Yoder
 Address: 1217 Red Oak Ave.
 City, ST, Zip: Riverside, IA 52327
 Phone: 319-631-3723

Applicant Information (if different):

Name:
 Address:
 City, ST, Zip:
 Phone:

Surveyor/Engineer Information:

Name/Company: Hart-Frederick Consultants PC Phone: 319-545-7215 Fax: 319-545-7220
 Mailing Address: 510 State St. P.O. Box 560 City, ST, Zip: Tiffin, IA. 52340

Property Information:

Qtr. NE Sec. 13 Twp. 77 North, Range 7 West Township Name: IOWA

Tax Parcel ID No. 0313200006 Property Address: 1217 Red Oak Ave.

Present Land Use R Proposed Land Use R

Is this property in a designated Agricultural District? Yes No (Ch 352-Co.Land Preservation)

If so, is the Request for Withdrawal prepared? Yes No

Will a property sale or transfer be completed with or after this action? Yes No

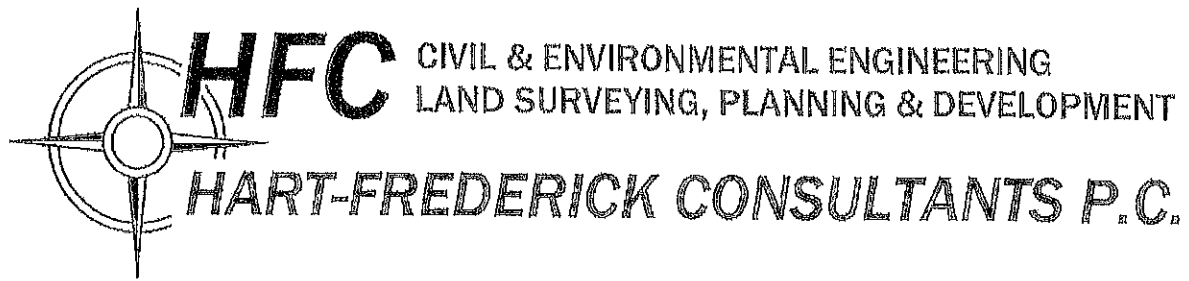
Will the above action be to an adjoining land owner? Yes No

Certification and Consent:

I/we certify that the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application I am acting with the knowledge, consent and authority of the owners of the property. I hereby give my consent to permit County official to enter upon the property for the purpose of inspection and, if necessary, for posing a public notice on the property.

Signature  Date 1-27-24

Plat, application, submissions and fee to be submitted jointly to the Subdivision Coordinator. Please refer to "Plat of Survey, Application and Submittal Checklist".



January 26, 2024

Washington County Subdivision Coordinator
222 West Main Street
Washington, Iowa 52353

Re: Auditor Parcel E for Eric Yoder

To Whom it may concern:

Eric Yoder has asked HFC to create a split of part of the W 1/2 - NE 1/4 in Section 13-77-07, this parcel is part of the parcel Eric owns and an additional 100' North, which is part of a trade with Nick Brenneman, owner of the property to the north, with the accompanying Auditor Parcel F.

If you need additional information, please let me know.

Respectfully Submitted,
J. Scott Pitter PLS
Hart-Frederick Consultants P.C.

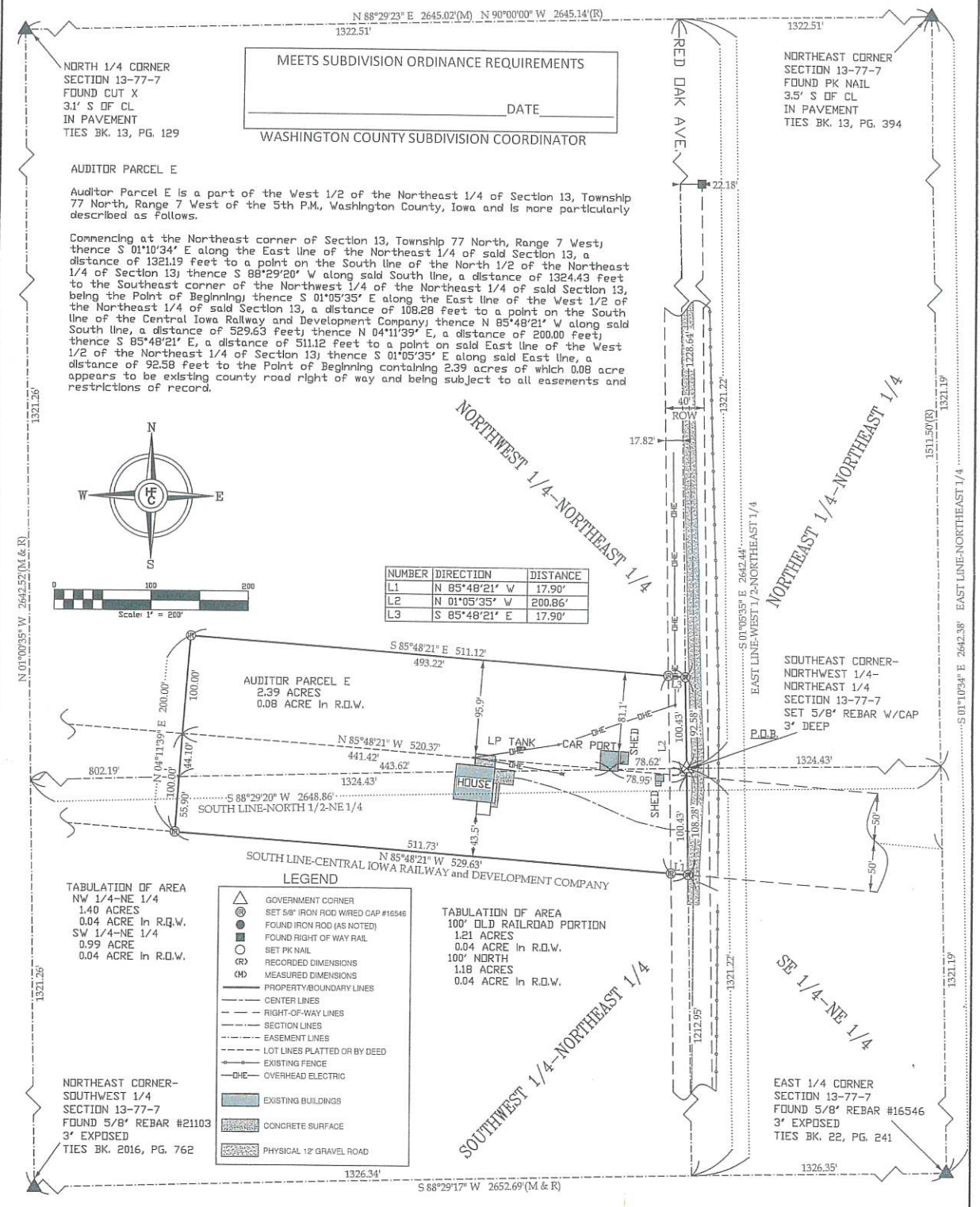
C: Eric Yoder
HFC File# 237242

INDEX LEGEND

LOCATION: WEST 1/2-NORTHEAST 1/4
SECTION 13, T-77-N, R-7-W

REQUESTOR: ERIC YODER
PROPRIETOR: ERIC DAVID YODER
SURVEYOR: J. SCOTT RITTER, PLS #16546
COMPANY: HART-FREDERICK CONSULTANTS P.C.
510 STATE ST. PO BOX 560 TIFFIN, IA 52340
RETURN TO: sritter@hart-frederick.com (319) 545-7215

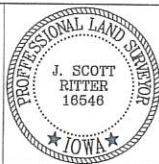
HART-FREDERICK CONSULTANTS P.C.
www.hart-frederick.com
510 State Street P.O. Box 560 TIFFIN, IOWA 52340-0560 Phone: (319) 545-7215 www.hart-frederick.com



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

J. Scott Ritter 1/29/24
Date

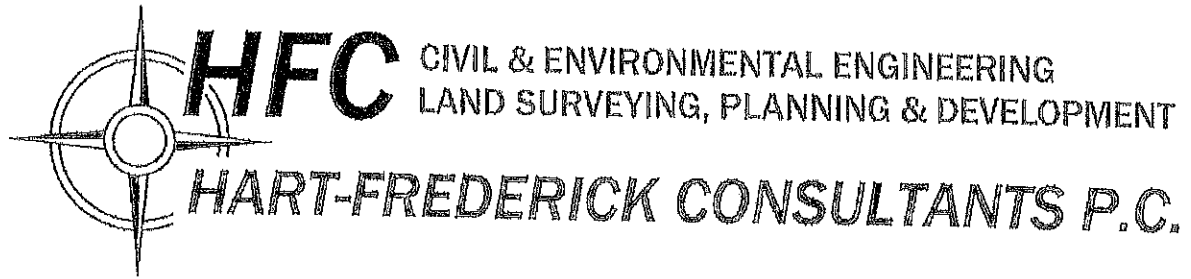
J. Scott Ritter, P.L.S.
Iowa License Number: 16546
My license renewal date is December 31, 2024.
Pages covered by this seal: THIS SHEET ONLY



PLAT OF SURVEY
AUDITOR PARCEL E
A PART OF THE WEST 1/2 OF THE NE 1/4
OF SECTION 13, T-77-N, R-7-W
WASHINGTON COUNTY, IOWA

DATE: 01/24 DRN: JSR APP:
FLD BK: GPS PROJ. NO: 237242

(113)



January 26, 2024

Washington County Recorder

Re: Allow to record HFCJOB#237242 for Eric Yoder

Please allow Subdivision Coordinator/representative or the attorney involved to record this plat.

Thank You
Scott Ritter

C: HFCfile #237242

510 State Street, P.O. Box 560, Tiffin, IA 52340
(319) 545-7215 • www.hart-frederick.com • hfc@hart-frederick.com

RESOLUTION #2024-XX

RESOLUTION APPROVING THE TRANSFER OF FUNDS FOR
THE 2023-2024 BUDGET YEAR

WHEREAS, the City of Riverside exercises the right to transfer funds for Fiscal Year 2023-2024.

Transfer \$400,000 from Casino Revenue Fund to the Capital Projects Fund, for capital projects.

THEREFORE, be it hereby resolved; the City of Riverside City Council directs the City Clerk to transfer funds in the amount of \$400,000 as needed for Capital Projects in the 2023/2024 budget year.

It was moved by Councilperson _____, seconded by Councilperson _____, that the foregoing Resolution be adopted.

Roll Call: Sexton, Schneider, Kiene, Mills, Rogerson

Ayes:

Nays:

Absent:

Passed by the City of Riverside City Council and approved this 20th day of February 2024.

Signed: _____ Date _____
Allen Schneider, Mayor

Attest: _____ Date _____
Becky LaRoche, City Clerk

REAL ESTATE PURCHASE AGREEMENT

This Real Estate Purchase Agreement ("Agreement") is entered by and between the CITY OF RIVERSIDE, IOWA, an Iowa municipal corporation ("SELLER"), and RIVER CITY CHURCH IA, INC. ("BUYER"), as of the date of last signature set forth below ("Effective Date").

SELLER is the owner of the real property ("Property") identified as an approximately 40' x 62' parcel of commercial real property locally known as 40 W. 1st Street, Riverside, Iowa, identified as Auditor's Parcel No. 0418277004, and legally described as follows:

The West 40 feet of Lot Five (5), in Block B in the Original Plat;

Also, commencing at a point on the North line of Railroad Street, and at the Southwest corner of Lot Five (5), in Block B, thence South 15 feet, thence East 40 feet, thence North to the North line of said Rail Road Street, thence in a southwesterly direction along the North line of said Rail Road Street to the place of beginning;

All in the Original Plat of the City of Riverside; in Washington County, Iowa.

SELLER agrees to sell and BUYER agrees to purchase the Property, together with any easements and appurtenant servient estates, and subject to any easements of record for public utilities or roads; any zoning restrictions; restrictive covenants, and/or mineral reservations of record, if any, upon the following terms and conditions:

1. **PURCHASE PRICE.** The Purchase Price shall be Ten Thousand and 00/100 Dollars (\$10,000.00) upon performance of SELLER'S obligations and satisfaction of BUYER'S contingencies, with adjustment for such closing costs as are customary or otherwise provided for in this Agreement to be added to or deducted from this amount. Buyer shall further be responsible for paying, at closing, all costs of closing, including but not limited to reasonable attorney fees incurred by SELLER to facilitate this transaction.

As further consideration for this Agreement BUYER agrees, at BUYER'S expense, to rehabilitate the commercial building on the Property pursuant to the following schedule and terms:

- a. Within ninety (90) days of closing BUYER shall secure all applicable permits from the City of Riverside and provide SELLER with a plan to develop the Property including a timeline with construction checkpoints; and
- b. Complete construction of a City Code compliance structure on the Property within 365 days of closing.

BUYER and SELLER may mutually agree upon, in writing, to accommodate unavoidable delays. No assignment of BUYER'S obligation to develop the Property or sale of the Property by BUYER

for development by others shall be permitted without SELLER'S prior written consent. BUYER agrees all rehabilitation activities shall comply with relevant provisions of the City Code and to obtain all necessary permits and undergo all necessary inspections.

Commented [CS1]: Demolition- 6-8 months?
Plans- 12 months?
Construction- 18-24 months?

2. **REAL ESTATE TAXES.** BUYER assumes the obligation to pay any real estate taxes accrued against the Property and constituting a lien against the Property through the date of closing whether payable at the time of closing or otherwise. It shall be BUYER'S responsibility to confirm potential real estate tax liabilities with the Washington County Treasurer's Office prior to executing this Agreement. BUYER shall pay all subsequent real estate taxes to the extent required by law.

3. **SPECIAL ASSESSMENTS.** SELLER is an Iowa municipal corporation, and the Property is exempt from special assessments. SELLER makes no warranties as to the status of any special assessments applicable to the property. BUYER shall pay all subsequent special assessments to the extent required by law.

4. **RISK OF LOSS AND INSURANCE.** SELLER shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs, provided SELLER shall have the right but not the obligation to repair such damage. In the event the Property is damaged prior to closing or possession this Agreement shall continue in force and effect until either party rescinds the Agreement after giving thirty (30) days written notice to the other party.

5. **POSSESSION AND CLOSING.** If BUYER timely performs all obligations required pursuant to this Agreement, other than rehabilitation of the Property, possession of the Property shall be delivered to BUYER on the date of closing, and any adjustments of rent, insurance, interest, and all charges attributable to SELLER'S possession shall be made as of the date of closing. This transaction shall be considered closed, and BUYER shall take possession, upon the filing of title transfer documents and receipt of all funds due at closing from BUYER under this Agreement. Closing shall be held on or before the ____ day of _____ 2024, or such other date as the parties may mutually agree, but not later than the ____ day of _____ 2024. SELLER acknowledges time is of the essence and agrees to take reasonable steps to close as soon as reasonably possible following the Effective Date.

6. **CONDITION OF PROPERTY.** SELLER makes no warranties, expressed or implied, as to the condition of the Property and BUYER shall take possession to the Property "as is." BUYER acknowledges BUYER has made a satisfactory inspection of the Property and is purchasing the Property in its existing condition.

7. **ABSTRACT AND TITLE.** BUYER, at its expense, may obtain an abstract of title to the Property continued through the date of acceptance of this Agreement, and BUYER'S attorney may, at BUYER'S expense, examine the abstract after it is continued through the date of acceptance. If BUYER'S title opinion does not show marketable title in SELLER in conformity with Iowa law, and title standards of the Iowa State Bar Association, BUYER may request SELLER make reasonable efforts to perfect title, provided SELLER shall be under no obligation to do so. If closing is delayed due to SELLER'S inability to perfect title, or election not to perfect

title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving thirty (30) days written notice to the other party.

8. **DEED.** Upon payment of the Purchase Price, SELLER shall convey the Property to BUYER by Quit Claim Deed prepared by SELLER at SELLER'S expense.

9. **SURVEY.** BUYER, at their expense, may have the Property surveyed and certified by a registered land surveyor prior to closing.

10. **ENVIRONMENTAL MATTERS.** SELLER warrants to the best of its knowledge and belief there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances or underground storage tanks located on the Property, which require remediation under current governmental standards, and SELLER has done nothing to contaminate the Property with hazardous wastes or substances. SELLER warrants the property is not subject to any local, state or federal judicial or administrative action, investigation or order regarding wells, solid waste disposal sites, hazardous wastes or substances or underground storage tanks.

11. **INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM.** SELLER represents and warrants to BUYER the Property is not served by a private sewage disposal system, and there are no known private sewage disposal systems on the property.

12. **NOTICE.** Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or mailed by certified mail, addressed to the parties at the addresses given below.

13. **GENERAL PROVISIONS.** In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by SELLER and BUYER. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

14. **REMEDIES OF PARTIES.**

A. If BUYER fails to timely perform provisions of this Agreement pertaining to the sale of the Property, as distinguished from development of the Property, SELLER may forfeit it as provided in the Iowa Code (Chapter 656), and all payments made shall be forfeited; or, at SELLER'S option, upon thirty (30) days written notice of intention to accelerate the payment of the entire balance because of BUYER'S default (during which thirty days the default is not corrected), SELLER may declare the entire balance immediately due and payable. Thereafter this Agreement may be foreclosed in equity and the Court may appoint a receiver.

B. If SELLER fails to timely perform this Agreement, pertaining to the sale of the Property, as distinguished from development of the Property, BUYER has the right to have all payments made returned to it and declare this Agreement null and void.

C. BUYER and SELLER are also entitled to utilize any and all other remedies or actions at law or in equity available to them to enforce any provision of this Agreement, pertaining to the sale and/or development of the Property, and the prevailing party shall be entitled to obtain judgment for costs and attorney fees.

15. **REAL ESTATE AGENT OR BROKER.** Neither party has used the service of a real estate agent or broker in connection with this transaction.

16. **CERTIFICATION.** BUYER and SELLER each certify that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorneys' fees and costs) arising from or related to any breach of the foregoing certification.

17. **APPROVAL BY CITY COUNCIL.** In the performance of this Agreement, SELLER, as an Iowa municipal corporation, shall take all action legally required of a municipal corporation relative to the purchase of real property. This Agreement shall be expressly contingent upon approval by the City Council for Riverside, Iowa.

18. **COUNTERPARTS.** This Agreement may be executed in several counterparts, each of which, when so executed and delivered, shall be deemed an original, and all of which, when taken together, shall constitute the same instrument, even though all parties are not signatories to the original or the same counterpart. Furthermore, the parties may execute and deliver this Agreement by electronic means such as PDF or a similar format. BUYER and SELLER agree that delivery of the Agreement by electronic means shall have the same force and effect as delivery of original signatures and that each of the parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by all parties to the same extent as an original signature.

19. **ADDITIONAL PROVISIONS.** To the extent not in conflict with the terms of the written terms of this agreement, the terms, conditions, and statements set forth in the Invitation to Bid issued by SELLER and completed Bid Blank issued by BUYER are incorporated by this reference. No other additional provisions if not listed in an addendum hereto.

20. **EXECUTION.** When and if executed by both SELLER and BUYER, this Agreement shall become a binding contract.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

BUYER:

RIVER CITY CHURCH IA, INC.

Dated this _____ day of _____ 2024.

Janene King, President

Address: 31 W 1st St
PO Box 409
Riverside, IA 52327

Telephone: (319) 302-3221

SELLER:

CITY OF RIVERSIDE, IOWA,
an Iowa municipal corporation

Dated this _____ day of _____ 2024.

By: _____
Allen Schneider, Mayor

Attest:

Cole Smith, City Administrator

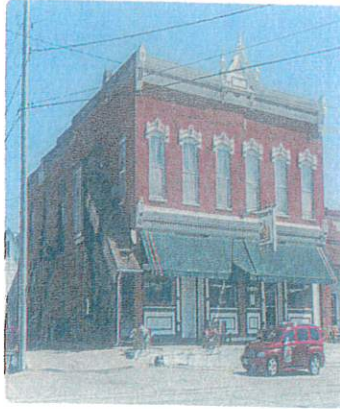
Address: Riverside City Hall
60 Greene Street
Riverside, Iowa 52327

Telephone: (319) 648-3501

Washington County, IA

Summary

Parcel ID 0418237020
 Property Address 71 E 1ST ST
 RIVERSIDE IA 52327
 Sec/Twp/Rng N/A
 Brief Tax Description C 19 OP
 (Note: Not to be used on legal documents)
 Deed Book/Page 349-295 (12/3/1999)
 Contract Book/Page 2023-3044 (10/4/2023)
 Gross Acres 0.00
 Net Acres 0.00
 Class C - Commercial; R - Residential
 (Note: This is for tax purposes only. Not to be used for zoning.)
 District RICHG - RIVERSIDE CITY/HIGHLAND SCH
 School District HIGHLAND COMMUNITY SCHOOL



[View Map](#)

Owner

Deed Holder
[Murphy, Jerry](#)
 Contract Holder
[J33 Investments, LLC](#)
 2346 Hwy 1 SW
 Kalona IA 52247
 Mailing Address

Land - Assessor

Lot Dimensions Regular Lot: 43.00 x 104.00
 Lot Area 0.10 Acres; 4,472 SF

Commercial Buildings - Assessor

Building 1: Bars and Lounges, Solid Brick - 8", 2 Story, Built - 1890, 3225 SF, Bsmt - 3225 SF,
 HVAC - Combination FHA - AC, Roof - Rubber Membrane/Wood, Condition - Normal
 Adjustments: Open Unfin. Uppers, 2050 SF
 Plumbing: 1 - 3-Fixture Bathroom 3 - Toilet Room 2 - Sink-Kitchen 2 - Stainless Stl Sinks-(Lounge Type) 3 1 - Stainless Stl Sinks-(Lounge Type) 2 1 - Urinal - Wall
 Building Extras: #1 - Canopy, 688 SF, Concrete, Low Pricing, 1988, Qty1
 #2 - Porch (Commercial), 688 SF, Concrete Patio, Average Pricing, 1988, Qty1
 #3 - Cold Storage, 168 SF, Cooler, 35 SFSA Door, No Door, 1890, Qty1

Sales - Assessor

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
10/2/2023	MURPHY, JERRY	J33 INVESTMENTS, LLC	2023-3044	Normal	Contract		\$225,000.00
12/3/1999	STUMPF, TERRY & RANDY	MURPHY, JERRY	349-295	Fulfillment of prior year contract	Deed		\$0.00
12/13/1995	STUMPF, TERRY & RANDY	MURPHY, JERRY	204-78	Other with explanation	Contract		\$157,895.00
11/25/1987	WENMAN	STUMPF	64-140	Other with explanation	Deed		\$11,000.00
1/1/1987	WENMAN	SLAUGHTER	71-374	Other with explanation	Contract		\$26,000.00
10/1/1982	HAVEL	WENMAN	58-44	Other with explanation	Deed		\$0.00

⊗ There are other parcels involved in one or more of the above sales:

[Recording: 64-140 - Parcel: 0418237022](#)

[Recording: 64-140 - Parcel: 0418237023](#)

Valuation

Classification	2023 Commercial/ Residential	2022 Commercial/ Residential	2021 Commercial/ Residential (Mr R3+)	2020 Commercial/ Residential (Mr R3+)	2019 Commercial/ Residential (Mr R3+)
+ Assessed Land Value	\$21,800	\$21,800	\$21,800	\$21,800	\$21,800
+ Assessed Building Value	\$161,889	\$145,782	\$145,782	\$126,672	\$126,672
+ Assessed Dwelling Value	\$16,011	\$14,418	\$14,418	\$12,528	\$12,528
- Gross Assessed Value	\$199,700	\$182,000	\$182,000	\$161,000	\$161,000
- Exempt Value	\$0	\$0	\$0	\$0	\$0
= Net Assessed Value	\$199,700	\$182,000	\$182,000	\$161,000	\$161,000

Taxation - Treasurer

	2022 Pay 2023-2024	2021 Pay 2022-2023	2020 Pay 2021-2022	2019 Pay 2020-2021
+ Taxable Land Value	\$12,575	\$19,105	\$19,178	\$19,252
+ Taxable Building Value	\$84,530	\$131,204	\$114,005	\$114,005
+ Taxable Dwelling Value	\$7,879	\$9,191	\$8,456	\$8,926
= Gross Taxable Value	\$104,984	\$159,500	\$141,639	\$142,183
- Military Exemption	\$0	\$0	\$0	\$0
= Net Taxable Value	\$104,984	\$159,500	\$141,639	\$142,183
x Levy Rate (per \$1000 of value)	32.94679	32.51377	31.90675	32.24409
= Gross Taxes Due	\$3,458.89	\$5,185.95	\$4,519.24	\$4,584.56
- Ag Land Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Business Property Credit	\$0.00	(\$1,931.56)	(\$1,570.25)	\$0.00
= Net Taxes Due	\$3,458.00	\$3,254.00	\$2,948.00	\$4,584.00

Tax History - Treasurer

Year	Due Date	Amount	Paid	Date Paid	Receipt
2022	March 2024	\$1,729	Yes	10/3/2023	412832
	September 2023	\$1,729	Yes	10/3/2023	
2021	March 2023	\$1,627	Yes	6/14/2023	315207
	September 2022	\$1,627	Yes	6/14/2023	
2020	March 2022	\$1,474	Yes	6/15/2022	215397
	September 2021	\$1,474	Yes	6/15/2022	
2019	March 2021	\$2,292	Yes	6/7/2021	115510
	September 2020	\$2,292	Yes	6/7/2021	
2018	March 2020	\$2,131	Yes	4/9/2020	015520
	September 2019	\$2,131	Yes	4/9/2020	
2017	March 2019	\$2,098	Yes	5/28/2019	915006
	September 2018	\$2,098	Yes	11/28/2018	
2016	March 2018	\$2,041	Yes	6/18/2018	815043
	September 2017	\$2,041	Yes	6/18/2018	

Map Link



Iowa Land Records

[\(349-295\)](#) [\(2023-3044\)](#)

Data for Washington County between Beacon and Iowa Land Records is available on the Iowa Land Records site beginning in 1993. For records prior to 1993, contact the County Recorder or Customer Support at www.iowaLandRecords.org.

Photos - Assessor

ECONOMIC DEVELOPMENT GRANT AGREEMENT

This Agreement is entered into between the City of Riverside, Iowa (hereinafter referred to as "City") and ICE IT, LLC, an Iowa limited liability company (hereinafter referred to as "Applicant") and together with City, the "Parties," as of the 23 day of May 2018 (the "Commencement Date").

WHEREAS, Applicant has acquired certain real property situated in the City of Riverside, Washington County, State of Iowa, locally known as 70 1st Street West, Riverside, Iowa, and further identified as Washington County Parcel No. 04-18-277-006 (hereafter the "Property"), and

WHEREAS, the Applicant has requested that the City provide financial assistance in the form of property tax incentives to be used by Applicant in paying the costs of maintaining the Property, and

WHEREAS, Applicant's acquisition of the Property will add diversity and generate new opportunities for the Riverside and Iowa economies, and

WHEREAS, the City is willing to assist Applicant in developing and maintaining the Property by providing the proposed property tax incentives, as permitted under Iowa law, and contained herein:

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. The term of this Agreement ("Term") shall commence on the Commencement Date and terminate upon the earlier of: (i) seven (7) years after the Commencement Date, or (ii) on such earlier date upon which the aggregate property tax incentives received by Applicant equals the Maximum Payment Total as defined herein.

2. Applicant agrees to make timely payment of all property taxes as they come due with respect to the Property throughout the Term and to submit a receipt in evidence of such payments to the City. During the Term, City agrees to reimburse Applicant for installments of total property tax payments within 30 days receipt of evidence that an installment of property taxes has been paid. Notwithstanding anything herein to the contrary, the aggregate total amount of property tax incentives under this Agreement available to Applicant shall not exceed \$80,000.00 (the "Maximum Payment Total").



INVESTMENTS, LLC

Rodney & Jodi Gehman

2346 Highway 1 SW, Kalona

Basic Estimates for Remodeling of 71 E. 1st. St

Upper Level Residential / Lower level Commercial

Description	Upstairs	Lower	Cost
Demolition	\$500	\$500.00	\$1,000.00
Electrical	\$15,000	\$10,000.00	\$25,000.00
Plumbing	\$32,000	\$8,000.00	\$40,000.00
Framing/Floor joist	\$15,000	\$10,000.00	\$25,000.00
Hvac	\$16,000	\$16,000.00	\$32,000.00
Fireproofing ceiling		\$10,000.00	\$10,000.00
Drywall, mudding, texture	\$20,000.00	\$5,000.00	\$25,000.00
Flooring	\$10,000.00	\$10,000.00	\$20,000.00
Stucco finish on back of building	\$10,000.00	\$10,000.00	\$20,000.00
Materials	???	???	???
Totals	\$118,500.00	\$79,500.00	\$198,000.00

Property Tax Projections

71 E 1st

Property Tax Year	Rollback Rate	Assessed Value	Rate per \$1,000			Total		
			Taxable Valuation	City	School		County	
Year 1	2023	53%	\$ 199,700.00	\$ 104,984.00	\$ 850.37	\$ 1,365.12	\$ 931.36	\$ 3,146.84
Year 2	2024	46%	\$ 235,000.00	\$ 108,100.00	\$ 875.61	\$ 1,405.63	\$ 959.00	\$ 3,240.24
Year 3	2025	46%	\$ 250,000.00	\$ 115,000.00	\$ 931.50	\$ 1,495.35	\$ 1,020.21	\$ 3,447.07
Year 4	2026	46%	\$ 285,000.00	\$ 131,100.00	\$ 1,061.91	\$ 1,704.70	\$ 1,163.04	\$ 3,929.66
Year 5	2027	46%	\$ 290,000.00	\$ 133,400.00	\$ 1,080.54	\$ 1,734.61	\$ 1,183.45	\$ 3,998.60
Year 6	2028	46%	\$ 300,000.00	\$ 138,000.00	\$ 1,117.80	\$ 1,794.43	\$ 1,224.26	\$ 4,136.48
Year 7	2029	46%	\$ 305,000.00	\$ 140,300.00	\$ 1,136.43	\$ 1,824.33	\$ 1,244.66	\$ 4,205.42
					\$ 7,054.16	\$ 11,324.17	\$ 7,725.99	\$ 26,104.32

Riverside 2024

2024 Municipal Grant Application

City of Riverside

Cole Smith
60 N Greene St
PO Box 188
Riverside, IA 52327

cityclerk@riversideiowa.gov
O: 319-648-3501

Cole Smith

60 North Greene
Riverside, IA 52327

cityadmin@riversideiowa.gov
O: 319-648-3501

Application Form

General Information

City Name 2024*

The name of the project is attached to each and every form within your process. Simply write your city and 2024.

Example: Ainsworth 2024

Riverside 2024

Project List and description*

Provide a brief description of the project/projects. If you have more than one project, please number them and include all of them in one application.

After each project put the WCRF municipal grant amount to be used for that project. Also state whether or not the project has been started, not yet started or ongoing.

Example:

1. Baseball field turf repair \$9,750. *Started not complete

...we are repairing the grass at baseball field #4 because worms destroyed the outfield....the grass seed cost.... we plan to reseed in April...etc.

2. City well replacement \$50,000.00 *Not yet started

the city is in negotiation with ABC company to replace the City Well and anticipate it costing...\$\$ more than we have, so we will be using the Riverboat Foundation grant to help fund the City Well...

3. Park benches and trees \$16,000 *Ongoing

...the city plans to continue placing park benches and planting shade trees in city park...

Cherry Lane Connection to Schnoebelen St - Not yet started, in the design phase

This project will provide a connection from Kloepfer St to Schnoebelen St so that vehicles will no longer cut through the Highland Elementary parking lot. Based on our City Engineer's opinion, we anticipate that this project will cost around \$500k (design, property acquisition, construction, etc.). Due to this, we are considering requesting funding assistance from the Highland School District in addition to this grant and City funds.

Total Amount Requested*

This number should be equal to or less than the 2023 total municipal grant funds received by your city.

\$91,533.87

Project Information

Your City Impact*

Explain how these projects will benefit residents of your city.

The addition of this connecting street will improve community and school safety, increase emergency response access, eliminate traffic through the Highland Elementary School parking lot, and make our town a more family and pedestrian-friendly community. This area of town, Northern Heights, has seen a high level of growth over the past few years due to the new housing that has been developed. We also are working towards building a community center next to the school. The amenities at the community center could include exercise facilities, childcare, community space, and much more. The combination of housing, school access, recreation opportunities, childcare, and proximity to the Iowa City corridor, makes this neighborhood a very desirable location to live. In addition, the developer of Northern Heights is in the process of starting phase 2 of the planned development, which would add 34 more lots to the growing neighborhood. In final, this project is a much-needed improvement and would remove a future transportation bottleneck.

Recognition of WCRF*

Explain how the Riverboat Foundation will be recognized for contributing to these projects. We would like you to share with your community that your projects are funded in part, by WCRF.

We will recognize the Riverboat Foundation's support through signage at the site of the project.

- Project Sign (Sample Provided)
- Permanent small signs affixed to street signs (Sample Provided)
- Ribbon Cutting with WEDG, School, and City

Discussion with Riverboat Foundation Board*

After the application deadline has passed, we request a city representative attend the Riverboat Foundation board meeting in March to discuss and clarify your municipal grant application. Will you agree to this request?

Yes

Supporting Documents

Additional Documentation Supporting the Application

Please add any additional information you want us to consider. Combine all documents into one file before uploading.

Supporting Documents for Cherry Lane Extension WCRF Grant.pdf

1. The attached parcel report from Beacon is of property that would need to be acquired to line up the street with Cherry Lane. The owners currently have this for sale.
2. Attached is information from our recent Community Visioning Plan. This street was identified by the community as a top priority.

Signatures

Alternate City Contact Name*

Allen Schneider

Alternate Contact email*

Please add an alternate contact person in the case that the primary grant contact cannot be reached.

mayor@riversideiowa.gov

Alternate phone contact*

Please add an alternate contact phone number in the case that the primary grant contact cannot be reached.

3193302102

Affirmation*

I hereby affirm that this application has been approved by its governing body. All data in this application are correct and true. If awarded funds by the WCRF, the Applicant will comply with WCRF guidelines and grant agreement.

I agree

Digital Signature*

Enter your full, legal name.

Cole Joseph Smith

File Attachment Summary

Applicant File Uploads

- Supporting Documents for Cherry Lane Extension WCRF Grant.pdf

ENGINEER: Cherry Street Extension
AXIOM CONSULTANTS, INC.
 300 S Clinton St. Unit 200
 Iowa City, IA 52240
 Project No.: 23-0114

Tuesday, February 13, 2024
 Opinion of Costs

CONCEPT PLAN					
NO.	ITEM	UNIT	QUANTITY	UNIT COST	ENGINEER'S ESTIMATE
1	CLEARING AND GRUBBING	LS	1.0	\$7,500.00	\$7,500
2	TOPSOIL, ON-SITE	CY	643.0	\$20.00	\$12,860
3	EXCAVATION, CLASS 10	CY	5,700.0	\$15.00	\$85,500
4	SUBGRADE PREPARATION	SY	1,826.0	\$2.50	\$4,565
5	COMPACTION TESTING	LS	1.0	\$5,000.00	\$5,000
6	STORM SEWER, TRENCHED, RCP, 15 IN.	LF	70.0	\$85.00	\$5,950
7	CURB GRATE INTAKE	EACH	2.0	\$5,500.00	\$11,000
8	STORM SEWER, FLARED END SECTION	EACH	1.0	\$3,500.00	\$3,500
9	REVTMENT STONE, CLASS E	TON	25.0	\$65.00	\$1,625
10	SUBDRAIN, 6"	LF	640.0	\$20.00	\$12,800
11	PAVEMENT REMOVALS	SY	560.0	\$15.00	\$8,400
12	PUBLIC PAVEMENT, PCC, 7 IN.	SY	1,340.0	\$65.00	\$87,100
13	PUBLIC PAVEMENT, MODIFIED SUBBASE, 6 IN.	TON	612.7	\$25.00	\$15,318
14	PCC PAVEMENT SAMPLES AND TESTING	LS	1.0	\$7,500.00	\$7,500
15	SIDEWALK, PCC, 4 IN	SY	486.0	\$75.00	\$36,450
16	SIDEWALK, MODIFIED SUBBASE, 4 IN.	TON	109.4	\$20.00	\$2,187
17	DETECTABLE WARNING PANELS	EACH	10.0	\$250.00	\$2,500
18	EROSION CONTROL	LS	1.0	\$10,000.00	\$10,000
19	LANDSCAPING/SEEDING	LS	1.0	\$7,500.00	\$7,500
20	TRAFFIC CONTROL	LS	1.0	\$5,000.00	\$5,000
21	PAVEMENT MARKINGS & SIGNAGE	LS	1.0	\$7,500.00	\$7,500
22	MOBILIZATION	LS	1.0	\$25,580.40	\$25,580

Subtotal	\$365,335.37
10% Contingency	\$36,533.54
Design & CA Fee	\$37,750.00
Construction Inspection	\$10,000.00
Total	\$449,618.90

NOTE:

- Does not take into consideration any other improvements to Riverside Elementary School site beyond the minimal connection of Schnoebelen Stret along the south side of the school.
- Property acquisition costs are anticipated but not included in Opinion of Costs.
- Relocation of existing overhead utility pole is expected and will be coordinated. No associated costs are anticipated at this time.
- Construction Inspection to be based on hourly rates; however, an estimate has been included for budgeting purposes.

Washington County, IA

Summary

Parcel ID 0408376066
Property Address KLEOPFER AVE
 RIVERSIDE IA 52327
Sec/Twp/Rng N/A
Brief Tax Description 45 HIGHLAND HGTS ADD II
 (Note: Not to be used on legal documents)
Deed Book/Page 2002-2271 (4/16/2002)
Contract Book/Page
Gross Acres 0.00
Net Acres 0.00
Class R - Residential
 (Note: This is for tax purposes only. Not to be used for zoning.)
District RICHG - RIVERSIDE CITY/HIGHLAND SCH
School District HIGHLAND COMMUNITY SCHOOL

[View Map](#)

Owner

Deed Holder
[Bower, Charles F. & Mariellen F.](#)
[213 Schnoebelen St](#)
 Riverside IA 52327-9663
Contract Holder
Mailing Address
 Bower, Charles F. & Mariellen F.
 213 Schnoebelen St
 Riverside IA 52327-9663

Land - Assessor

Lot Dimensions	Regular Lot: x	Front	Rear	Side 1	Side 2
Front Footage					
Main Lot		81.66	80.06	120.00	120.00
Sub Lot 2		0.00	0.00	0.00	0.00
Sub Lot 3		0.00	0.00	0.00	0.00
Sub Lot 4		0.00	0.00	0.00	0.00

Lot Area 0.22 Acres;9,703 SF

Sales - Assessor

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
4/16/2002	63, INC.	BOWER, CHARLES F. & MARIELLEN F.	2002-2271	Vacant lot	Deed		\$23,000.00

Valuation

	2023	2022	2021	2020	2019
Classification	Residential	Residential	Residential	Residential	Residential
+ Assessed Land Value	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$0	\$0	\$0	\$0	\$0
= Gross Assessed Value	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900
- Exempt Value	\$0	\$0	\$0	\$0	\$0
= Net Assessed Value	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900

Taxation - Treasurer

	2022	2021	2020	2019
	Pay 2022-2024	Pay 2022-2023	Pay 2021-2022	Pay 2020-2021
+ Taxable Land Value	\$3,771	\$3,735	\$3,892	\$3,800
+ Taxable Building Value	\$0	\$0	\$0	\$0
+ Taxable Dwelling Value	\$0	\$0	\$0	\$0
= Gross Taxable Value	\$3,771	\$3,735	\$3,892	\$3,800
- Military Exemption	\$0	\$0	\$0	\$0
= Net Taxable Value	\$3,771	\$3,735	\$3,892	\$3,800
x Levy Rate (per \$1000 of value)	32.94679	32.51377	31.90675	32.24409
= Gross Taxes Due	\$124.24	\$121.44	\$124.18	\$122.53

	2022 Pay 2023-2024	2021 Pay 2022-2023	2020 Pay 2021-2022	2019 Pay 2020-2021
- Ag Land Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$124.00	\$122.00	\$124.00	\$122.00

Tax History - Treasurer

Year	Due Date	Amount	Paid	Date Paid	Receipt
2022	March 2024	\$62	Yes	12/26/2023	412644
	September 2023	\$62	Yes	7/28/2023	
2021	March 2023	\$61	Yes	12/21/2022	311860
	September 2022	\$61	Yes	8/4/2022	
2020	March 2022	\$62	Yes	12/10/2021	212008
	September 2021	\$62	Yes	8/4/2021	
2019	March 2021	\$61	Yes	12/17/2020	112099
	September 2020	\$61	Yes	8/13/2020	
2018	March 2020	\$63	Yes	8/22/2019	012102
	September 2019	\$63	Yes	8/22/2019	
2017	March 2019	\$21	Yes	10/18/2018	914715
	September 2018	\$21	Yes	9/17/2018	
2016	March 2018	\$22	Yes	1/2/2018	814752
	September 2017	\$22	Yes	8/8/2017	

Map Link



Iowa Land Records

[\(2002-2271\)](#)

Data for Washington County between Beacon and Iowa Land Records is available on the Iowa Land Records site beginning in 1993. For records prior to 1993, contact the County Recorder or Customer Support at www.iowaLandRecords.org.

No data available for the following modules: Residential Dwellings - Assessor, Commercial Buildings - Assessor, Agricultural Buildings - Assessor, Yard Extras - Assessor, Tax Sale Certificates, Special Assessments - Treasurer, Photos - Assessor, Sketches - Assessor.

The Washington County Assessors Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied are provided for the data herein, its use or interpretation. The assessment information is from the last certified assessment roll. All other data is subject to change.

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Developed by
Schneider
GEOSPATIAL

School Parking Reconfiguration

With new development occurring to the north of the existing Riverside Elementary School, the school's parking lot has become a shortcut for motorists traveling from Schnoebelen Street to Kleopfer Avenue.

Community members desire creating a network of new streets to the north and east of the school to support new development and thus eliminate the need for motorists to use Schnoebelen Street as a primary thoroughfare. While this will alleviate the shortcut issue in the long term, there needs to be an interim solution to prevent the integration of school-related vehicular and pedestrian traffic with non-school related motorists.

The interim solution proposed includes construction of a new street south of the existing elementary school parking lot in the green space. This street will allow non-school related vehicular traffic to bypass the school traffic, and will provide the opportunity to create improved dedicated drop-off lanes for the school. Coordination between the city and school district will be required as the proposed street is on school property. The exact path and cross-section of this new street will need to be engineered and, as part of that process, drainage and other design requirements will be addressed.

School Parking Reconfiguration Costs

Riverside Cost Opinion	Estimated Quantity	Unit	Estimated Unit Cost	Opinion of Cost
------------------------	--------------------	------	---------------------	-----------------

Statements of probable construction cost prepared by Martin Gardner Architecture and Flenker Land Architecture represents our best judgments as design professionals familiar with the construction industry. However, neither Martin Gardner Architecture, Flenker Land Architecture nor the Owner has control over the cost of labor, materials or equipment, over the contractor's method of determining bid prices, or over competitive bidding, market or negotiating conditions. Prices/bids may be affected due to uncertainty in the supply chain, availability of labor, or other safety accommodations in relation to the Covid-19 pandemic and its effects on manufacturing, delivery, and the backlog of goods and services. Accordingly, Martin Gardner Architecture and Flenker Land Architecture cannot and do not warrant or represent that engineer design cost opinions or construction bids will not vary from the project budget proposed, established or approved by the owner, if any, or from any statement of probable construction cost prepared by Martin Gardner Architecture or Flenker Land Architecture.

School Driveway Reconfiguration (See Board #8b for Visual)

Demolition, New Street, and Reconfigured Parking Area	Estimated Quantity	Unit	Estimated Unit Cost	Opinion of Cost
Tree Removal	5	EA	\$500.00	\$2,500.00
Removal of Existing Paving	178	SY	\$45	\$8,000.00
Excavation/Backfill	696	CY	\$35.00	\$24,360.00
Aggregate Base Course, 6" and Excavation	803	SY	\$10.00	\$8,026.67
PCC Curb	602	LF	\$20.00	\$12,040.00
Street Repaving (8" PCC) on Grade	696	SY	\$100.00	\$69,600.00
5' Wide Sidewalks, Pave (4" PCC) on Grade	1,111	SY	\$61.20	\$68,000.00
Aggregate Base Course, 4" and Excavation	1,111	SY	\$8.40	\$9,333.33
ADA Compliant Detectable Warning Panel	30	SF	\$72.00	\$2,160.00
Final Grading and Seeding Allowance	2,000	SF	\$1.92	\$3,840.00
Painted Pavement Markings	1	AL	\$3,000.00	\$3,000.00
Signage Allowance	1	AL	\$5,000.00	\$5,000.00
Deciduous Overstory Trees	3	EA	\$350.00	\$1,050.00
Mobilization Allowance	1	AL	\$13,014.60	\$13,014.60
				\$216,910.00
				\$43,382.00
				\$39,043.80
				\$299,335.80
Opinion of Probable Construction Cost				\$299,335.80



Existing plan view of Riverside Elementary School site



Parents

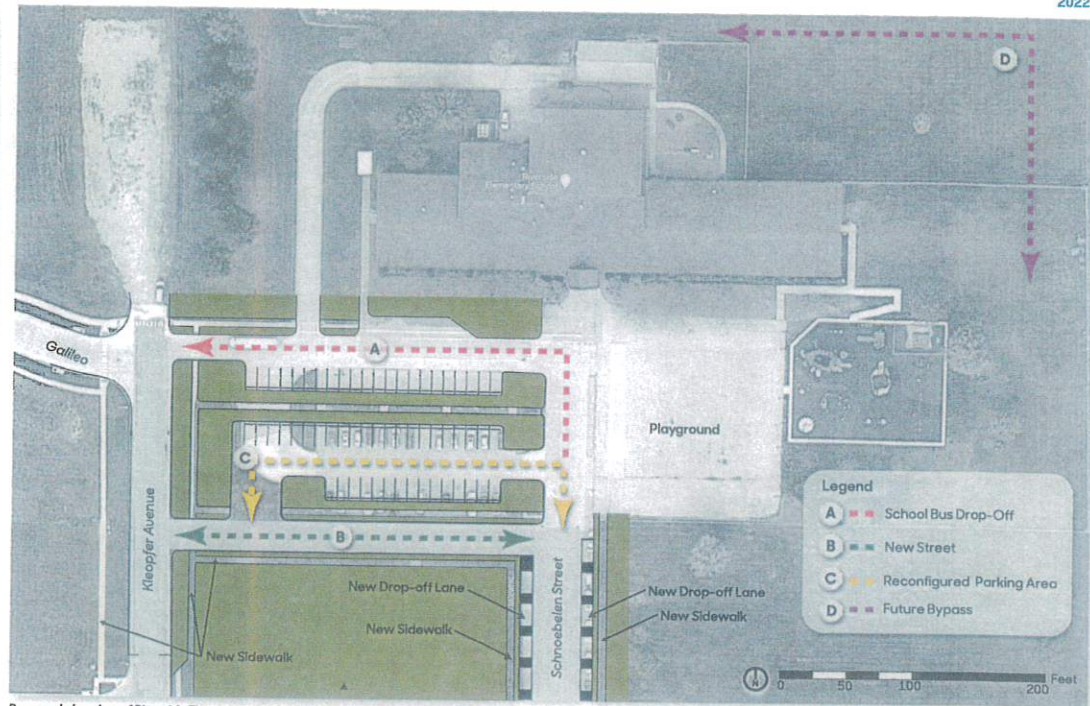
"That speed bump on Schnoebelen almost needs to be closer to the school...because after that speed bump, you have quite a ways yet until you get to the school and people do pick up speed."

School Parking Reconfiguration

With new development occurring to the north of the existing Riverside Elementary School, the school's parking lot has become a shortcut for motorists traveling from Schnoebelen Street to Kleopfer Avenue.

Community members desire creating a network of new streets to the north and east of the school to support new development and thus eliminate the need for motorists to use Schnoebelen Street as a primary thoroughfare. While this will alleviate the shortcut issue in the long term, there needs to be an interim solution to prevent the integration of school-related vehicular and pedestrian traffic with non-school related motorists.

The interim solution proposed includes construction of a new street **B** south of the existing elementary school parking lot in the green space. This street will allow non-school related vehicular traffic to bypass the school traffic, and will provide the opportunity to create improved dedicated drop-off lanes for the school. Coordination between the city and school district will be required as the proposed street is on school property. The exact path and cross-section of this new street will need to be engineered and, as part of that process, drainage and other design requirements will be addressed.



Proposed plan view of Riverside Elementary School vehicular circulation reconfiguration

Riverside School Parking Reconfiguration

Martin Gardner Architecture

Designer: Kyle Martin, Landscape Architect: Meg Flenker
Intern: Zahra Salahshoor
Iowa State University | Trees Forever | Iowa Department of Transportation



Cherry Lane Connection Street Project

A section of writing describing the scope of the project, what it aims to complete, the anticipated start and completion dates, and other important details.

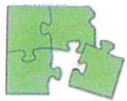
Engineer:



300 S Clinton St #200
Iowa City, IA 52240

General Contractor:

Project Funding Providers:

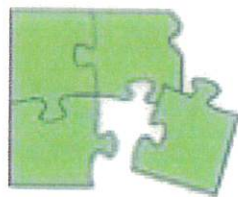


W.C.R.F.
WASHINGTON COUNTY
RIVERBOAT FOUNDATION



**This street was
funded in part by
a grant from the
Washington
County Riverboat
Foundation.**

No Period



W · C · R · F

WASHINGTON COUNTY
RIVERBOAT FOUNDATION

AshST ↗

STOP

This street was funded in part by a grant from the Washington County Riverboat Foundation.

WASHINGTON COUNTY
MISSOURI

CITY of RIVERSIDE FUND BALANCES 1-31-2024

FUND	NAME	BALANCE	RESERVES	AVAILABLE FY 23
001	GENERAL	\$ 703,485.10	\$ (397,363.00)	\$ 306,122.10
002	FIRE	\$ 248,858.39	\$ (248,858.39)	\$ -
110	R.USE	\$ 76,395.76	\$ -	\$ 76,395.76
121	LOST	\$ 67,109.91	\$ -	\$ 67,109.91
145	CASINO	\$ 852,937.76	\$ -	\$ 852,937.76
301	CAP PRO	\$ 104,511.07	\$ -	\$ 104,511.07
302	CB FUNDS	\$ 1,340,636.74	\$ (1,340,636.74)	\$ -
600	WATER	\$ 94,416.21	\$ (82,103.25)	\$ 12,312.96
610	SEWER	\$ 498,897.23	\$ (129,629.00)	\$ 369,268.23
680	STORM	\$ 17,419.33	\$ -	\$ 17,419.33
	TOTAL	\$ 4,004,667.50	\$ (2,198,590.38)	\$ 1,806,077.12
POOLED CASH BALANCE		1/31/2024		
COMM. BUILDING SET A SIDE		INTEREST RATE		
SAV	67928	\$ 1,340,636.74	5.19%	
TOTAL	302 FUND	\$ 1,340,636.74		
CHECK	35378	\$ 599,311.69	2.40%	
MM	67545	\$ 2,005,070.80	5.24%	
HILLS	2656940	\$ 59,648.27	0.25%	
TOTAL		\$ 4,004,667.50		
LESS RESERVES		\$ (2,198,590.38)		
LIQUID CASH		\$ 1,806,077.12	1/31/2024	

CITY OF RIVERSIDE
 POOLED CASH REPORT (FUND 999)
 AS OF: JANUARY 31ST, 2024

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>				
001-1110	CHECKING ACCT-GENERAL FUND	812,257.83 (108,772.73)	703,485.10
002-1110	CHECKING ACCT-FIRE DEP.	247,170.50	1,687.89	248,858.39
110-1110	CHECKING ACCT-ROAD USE TAX	63,986.77	12,408.99	76,395.76
121-1110	CHECKING ACCT-LOST	39,050.83	28,059.08	67,109.91
125-1110	CHECKING ACCT-TIF	0.00	0.00	0.00
145-1110	CHECKING ACCT-CASINO REVENUE	759,147.20	93,790.56	852,937.76
301-1110	CHECKING ACCT-CAP PROJECTS	170,865.05 (66,353.98)	104,511.07
302-1110	COMMUNITY CENTER FUNDS	1,334,888.67	5,748.07	1,340,636.74
600-1110	CHECKING ACCT-WATER	146,485.95 (52,069.74)	94,416.21
610-1110	CHECKING ACCT-SEWER	552,782.35 (53,885.12)	498,897.23
680-1110	CHECKING ACCT-STORM WATER	15,778.53	1,640.80	17,419.33
TOTAL CLAIM ON CASH		4,142,413.68 (137,746.18)	4,004,667.50

CASH IN BANK - POOLED CASH

999-1110	CASH IN BANK #35378	768,155.61 (168,843.92)	599,311.69
999-1112	MONEY MARKET #67545	1,996,473.93	8,596.87	2,005,070.80
999-1114	HILLS BANK #2656940	42,895.47	16,752.80	59,648.27
999-1115	COMM CENTER FUND #67928	1,334,888.67	5,748.07	1,340,636.74
SUBTOTAL CASH IN BANK - POOLED CASH		4,142,413.68 (137,746.18)	4,004,667.50

WAGES PAYABLE

999-2010	WAGES PAYABLE	0.00	0.00	0.00
SUBTOTAL WAGES PAYABLE		0.00	0.00	0.00

TOTAL CASH IN BANK - POOLED CASH		4,142,413.68 (137,746.18)	4,004,667.50
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DUE TO OTHER FUNDS - POOLED CASH

999-2100	DUE TO OTHER FUNDS	4,142,413.68 (137,746.18)	4,004,667.50
TOTAL DUE TO OTHER FUNDS		4,142,413.68 (137,746.18)	4,004,667.50

CITY OF RIVERSIDE
 MTD TREASURERS REPORT
 AS OF: JANUARY 31ST, 2024

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	812,257.83	20,379.97	137,304.47	695,333.33	0.00	8,151.77	703,485.10
002-FIRE DEPARTMENT	247,170.50	8,041.38	6,353.49	248,858.39	0.00	0.00	248,858.39
110-ROAD USE TAX	63,986.77	12,408.99	0.00	76,395.76	0.00	0.00	76,395.76
121-LOCAL OPTION SALES TAX	39,050.83	28,059.08	0.00	67,109.91	0.00	0.00	67,109.91
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	759,147.20	93,790.56	0.00	852,937.76	0.00	0.00	852,937.76
301-CAPITAL PROJECTS	170,865.05	0.00	66,353.98	104,511.07	0.00	0.00	104,511.07
302-COMMUNITY CENTER FUNDS	1,334,888.67	5,748.07	0.00	1,340,636.74	0.00	0.00	1,340,636.74
600-WATER FUND	146,485.95	26,036.31	78,106.05	94,416.21	0.00	0.00	94,416.21
610-SEWER FUND	552,782.35	24,708.08	78,593.20	498,897.23	0.00	0.00	498,897.23
680-STORM WATER	15,778.53	1,640.80	0.00	17,419.33	0.00	0.00	17,419.33
GRAND TOTAL	4,142,413.68	220,813.24	366,711.19	3,996,515.73	0.00	8,151.77	4,004,667.50

*** END OF REPORT ***

CITY OF RIVERSIDE
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
001-GENERAL FUND							
TOTAL REVENUE	1,241,205.00	672,788.75	1,107,476.00	20,379.97	786,376.93	321,099.07	71.01
TOTAL EXPENDITURES	1,998,208.98	1,406,419.98	1,183,362.00	137,304.47	883,992.93	299,369.07	74.70
REVENUES OVER/(UNDER) EXPENDITURES	(757,003.98)	(733,631.23)	(75,886.00)	(116,924.50)	(97,616.00)	21,730.00	128.64
002-FIRE DEPARTMENT							
TOTAL REVENUE	386,206.00	123,235.80	187,230.00	8,041.38	152,812.79	34,417.21	81.62
TOTAL EXPENDITURES	380,736.01	50,681.36	180,951.00	6,353.49	58,639.87	122,311.13	32.41
REVENUES OVER/(UNDER) EXPENDITURES	5,469.99	72,554.44	6,279.00	1,687.89	94,172.92	(87,893.92)	1,499.81
110-ROAD USE TAX							
TOTAL REVENUE	133,000.00	85,320.48	136,210.00	12,408.99	89,070.47	47,139.53	65.39
TOTAL EXPENDITURES	172,000.00	57,288.14	81,500.00	0.00	16,450.30	65,049.70	20.18
REVENUES OVER/(UNDER) EXPENDITURES	(39,000.00)	28,032.34	54,710.00	12,408.99	72,620.17	(17,910.17)	132.74
121-LOCAL OPTION SALES TAX							
TOTAL REVENUE	125,000.00	89,815.51	140,000.00	28,059.08	102,375.08	37,624.92	73.13
TOTAL EXPENDITURES	300,000.00	180,000.00	140,000.00	0.00	56,000.00	84,000.00	40.00
REVENUES OVER/(UNDER) EXPENDITURES	(175,000.00)	(90,184.49)	0.00	28,059.08	46,375.08	(46,375.08)	0.00
144-TIF							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND							
TOTAL REVENUE	1,200,000.00	1,239,086.01	1,200,000.00	93,790.56	1,219,164.08	(19,164.08)	101.60
TOTAL EXPENDITURES	1,963,000.00	1,749,630.00	1,348,500.00	0.00	954,993.35	393,506.65	70.82
REVENUES OVER/(UNDER) EXPENDITURES	(763,000.00)	(510,543.99)	(148,500.00)	93,790.56	264,170.73	(412,670.73)	177.89
200-DEBT SERVICE							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-CAPITAL PROJECTS							
TOTAL REVENUE	2,898,500.00	2,847,643.49	162,000.00	0.00	856,914.70	(694,914.70)	528.96
TOTAL EXPENDITURES	3,377,335.00	3,562,267.03	825,000.00	66,353.98	1,106,677.50	(281,677.50)	134.14
REVENUES OVER/(UNDER) EXPENDITURES	(478,835.00)	(714,623.54)	(663,000.00)	(66,353.98)	(249,762.80)	(413,237.20)	37.67
302-COMMUNITY CENTER FUNDS							
TOTAL REVENUE	107,500.00	3,400.14	102,800.00	5,748.07	116,654.63	(13,854.63)	113.48
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	107,500.00	3,400.14	102,800.00	5,748.07	116,654.63	(13,854.63)	113.48

CITY OF RIVERSIDE
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

001--GENERAL FUND

% OF YEAR COMPLETED: 58.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>600-WATER FUND</u>							
TOTAL REVENUE	420,320.00	235,457.82	403,423.00	26,036.31	236,951.72	166,471.28	58.74
TOTAL EXPENDITURES	381,093.00	162,552.24	388,381.00	78,106.05	318,357.72	70,023.28	81.97
REVENUES OVER/(UNDER) EXPENDITURES	39,227.00	72,905.58	15,042.00	(52,069.74)	(81,406.00)	96,448.00	541.19-
<u>610-SEWER FUND</u>							
TOTAL REVENUE	450,700.00	256,974.48	451,830.00	24,708.08	257,354.54	194,475.46	56.96
TOTAL EXPENDITURES	356,538.00	167,355.00	354,744.00	78,593.20	238,547.53	116,196.47	67.24
REVENUES OVER/(UNDER) EXPENDITURES	94,162.00	89,619.48	97,086.00	(53,885.12)	18,807.01	78,278.99	19.37
<u>680-STORM WATER</u>							
TOTAL REVENUE	18,500.00	11,126.27	19,000.00	1,640.80	11,301.34	7,698.66	59.48
TOTAL EXPENDITURES	18,500.00	6,000.00	22,000.00	0.00	0.00	22,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	5,126.27	(3,000.00)	1,640.80	11,301.34	(14,301.34)	376.71-
<u>GRAND TOTAL REVENUES</u>							
GRAND TOTAL REVENUES	6,980,931.00	5,564,848.75	3,909,969.00	220,813.24	3,828,976.28	80,992.72	97.93
GRAND TOTAL EXPENDITURES	8,947,410.99	7,342,193.75	4,524,438.00	366,711.19	3,633,659.20	890,778.80	80.31
REVENUES OVER/(UNDER) EXPENDITURES	(1,966,479.99)	(1,777,345.00)	(614,469.00)	(145,897.95)	195,317.08	(809,786.08)	80.31

* END OF REPORT ***

DATES: 1/01/2024 THRU 1/31/2024

	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE	ACTIVE ACCOUNT RECONCILIATION
ACTIVE ACCOUNTS:	553	103.95	60,108.13	60,212.08	NEW ACCOUNTS: 6
DISCONNECTED ACCTS:	4	248.51	50.89	299.40	DISCONNECT--NO TRF: 4
FINALED ACCOUNTS:	40	2,851.27		2,851.27	DISCONNECT--TRANSFER: 0
INACTIVE ACCOUNTS:	1,859	0.00		0.00	
GRAND TOTALS	2,456	3,203.73	60,159.02	63,362.75	

****CALCULATION SUMMARY****

TOTAL CHARGES:	60,259.02
DEPOSIT RETURNS:	100.00CR
TOTAL CURRENT:	60,159.02

===== SERVICE CATEGORY TOTALS =====

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
AS ANIMAL SHELTT	37	79.00	0.00	0.00	0.00			
GAR GARBAGE	767	7,315.50	0.00	0.00	0.00			
STW STORM WATER	542	1,626.00	0.00	0.00	0.00			
SWR SEWER	537	24,703.69	0.00	714.24	10,203.66	2682,303.0000		2682,303.0000
WTR WATER	544	24,393.38	0.00	1,427.21	23,788.05	2745,187.0000		2745,187.0000
TOTALS		58,117.57	0.00	2,141.45	33,991.71			

===== REVENUE CODE TOTALS =====

R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
SERVICES:		
100-WATER	600-4-810-1-4500	24,393.38
200-SEWER	610-4-815-1-4500	24,703.69
300-GARBAGE	001-4-950-1-4504	7,315.50
400-ANIMAL SHELTER DONATION	001-4-950-2-4700	79.00
450-STORM WATER FEE	680-4-950-4-4504	1,626.00
TAX:		
190-WATER EXCISE TAX	600-4-810-1-4560	1,427.21
290-SEWER TAX	600-4-810-1-4560	714.24
R/C TOTALS		60,259.02

===== RATE TABLE TOTALS =====

CAT CODE	TBL DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
AS 400	A10 ANIMAL SHELTER	A10	3	30.00	0.00	0.00	0.00		
AS 400	AS1 ANIMAL SHELTER	AS1	29	29.00	0.00	0.00	0.00		
AS 400	AS2 ANIMAL SHELTER	AS2	1	2.00	0.00	0.00	0.00		
AS 400	AS3 ANIMAL SHELTER	AS3	1	3.00	0.00	0.00	0.00		
AS 400	AS5 ANIMAL SHELTER	AS5	3	15.00	0.00	0.00	0.00		
GAR 300	301 X-GARBAGE	301	4	57.00	0.00	0.00	0.00		

BOOK:

===== R A T E T A B L E T O T A L S =====

** (CONTINUED) **

CAT CODE	TBL DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
GAR 300	G02 GARBAGE- 35 GAL	G02	105	1,837.50	0.00	0.00	0.00		
GAR 300	G03 GARBAGE - 65 GAL	G03	278	5,421.00	0.00	0.00	0.00		
GAR 300	R01 RECYCLING 65 GAL	R01	332	0.00	0.00	0.00	0.00		
GAR 300	R02 RECYCLING 95 GAL	R02	48	0.00	0.00	0.00	0.00		
STW 450	ST1 STORM WATER FEE	ST1	542	1,626.00	0.00	0.00	0.00		
SWR 200	S01 SEWER-RESIDENTIAL	S01	480	14,132.53	0.00	0.00	0.00	1,395,414.0000	
SWR 200	S03 SEWER-COM, IND, GOV	S03	48	10,151.58	0.00	699.14	9,987.98	1,279,158.0000	
SWR 200	S04 SEWER-RES SEWER ONLY	S04	4	140.00	0.00	0.00	0.00		
SWR 200	S06 SEWER - 150% RATE	S06	1	63.90	0.00	0.00	0.00	5,100.0000	
SWR 200	S07 SEWER -COM O/S CITY	S07	3	180.00	0.00	12.60	180.00		
SWR 200	S08 SEWER-COM, O/S METER	S08	1	35.68	0.00	2.50	35.68	2,631.0000	
WTR 100	W01 WATER	W01	525	23,769.09	0.00	1,416.26	23,605.49	2,595,661.0000	
WTR 100	W02 WATER - OUTSIDE CITY	W02	2	110.55	0.00	6.63	110.55	8,283.0000	
WTR 100	W03 WATER - 2ND METER	W03	6	72.01	0.00	4.32	72.01	2.0000	
WTR 100	W05 NO CHARGE	W05	6	0.00	0.00	0.00	0.00	72,543.0000	
WTR 100	WLO WATER - ACC CONS LOW	WLO	3	0.00	0.00	0.00	0.00		
WTR 100	W04 WATER NO TAX	W04	2	441.73	0.00	0.00	0.00	68,698.0000	
TOTALS				58,117.57	0.00	2,141.45	33,991.71		

===== M E T E R G R O U P T O T A L S =====

CODE	DESCRIPTION	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION	DEMAND CONSUMPTION
W	WATER	2,745,187.0000	0.000	2,745,187.0000	

===== R E F U N D E D D E P O S I T T O T A L S =====

CODE	DESCRIPTION	NUMBER	AMOUNT
10	WATER DEPOSIT	1	50.00CR
20	SEWER DEPOSIT	1	50.00CR
DEPOSIT TOTALS		2	100.00CR

DATES: 1/01/2024 THRU 1/31/2024

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV RATE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CIT	WTR 100 W05	NO CHARGE	4	0.00	0.00	0.00	0.00	57,695.0000
** CLASS TOTAL **			CIT	0.00	0.00	0.00	0.00	57,695.0000
COM	AS 400 AS1	ANIMAL SHELTER	1	1.00	0.00	0.00	0.00	
COM	GAR 300 G02	GARBAGE- 35 GAL	2	35.00	0.00	0.00	0.00	
COM	GAR 300 G03	GARBAGE - 65 GAL	3	58.50	0.00	0.00	0.00	
COM	GAR 300 R01	RECYCLING 65 GAL	4	0.00	0.00	0.00	0.00	
COM	GAR 300 R02	RECYCLING 95 GAL	1	0.00	0.00	0.00	0.00	
** CATEGORY TOTAL **			GAR	93.50	0.00	0.00	0.00	
COM	STW 450 ST1	STORM WATER FEE	50	150.00	0.00	0.00	0.00	
COM	SWR 200 S01	SEWER-RESIDENTIAL	5	358.19	0.00	0.00	0.00	49,700.0000
COM	SWR 200 S03	SEWER-COM, IND, GOV	43	9,959.60	0.00	9,959.60	697.15	1,257,162.0000
COM	SWR 200 S07	SEWER -COM O/S CITY	3	180.00	0.00	180.00	12.60	
COM	SWR 200 S08	SEWER-COM, O/S METER	1	35.68	0.00	35.68	2.50	2,631.0000
** CATEGORY TOTAL **			SWR	10,533.47	0.00	10,175.28	712.25	1,309,493.0000
COM	WTR 100 W01	WATER	46	9,802.75	0.00	9,802.75	588.14	1,225,947.0000
COM	WTR 100 W02	WATER - OUTSIDE CITY	1	46.65	0.00	46.65	2.80	3,183.0000
COM	WTR 100 W05	NO CHARGE	2	0.00	0.00	0.00	0.00	14,848.0000
COM	WTR 100 WLO	WATER - ACC CONS LOW	2	0.00	0.00	0.00	0.00	
COM	WTR 100 WO4	WATER NO TAX	2	441.73	0.00	0.00	0.00	68,698.0000
** CATEGORY TOTAL **			WTR	10,291.13	0.00	9,849.40	590.94	1,312,676.0000
** CLASS TOTAL **			COM	21,069.10	0.00	20,024.68	1,303.19	
GOV	STW 450 ST1	STORM WATER FEE	2	6.00	0.00	0.00	0.00	
GOV	SWR 200 S03	SEWER-COM, IND, GOV	2	124.59	0.00	0.00	0.00	16,765.0000
GOV	WTR 100 W01	WATER	2	124.59	0.00	0.00	0.00	16,765.0000
GOV	WTR 100 WLO	WATER - ACC CONS LOW	1	0.00	0.00	0.00	0.00	
** CATEGORY TOTAL **			WTR	124.59	0.00	0.00	0.00	16,765.0000
** CLASS TOTAL **			GOV	255.18	0.00	0.00	0.00	
NTX	STW 450 ST1	STORM WATER FEE	1	3.00	0.00	0.00	0.00	
NTX	SWR 200 S03	SEWER-COM, IND, GOV	1	39.01	0.00	0.00	0.00	4,501.0000
NTX	WTR 100 W01	WATER	1	39.01	0.00	0.00	0.00	4,501.0000
** CLASS TOTAL **			NTX	81.02	0.00	0.00	0.00	

DATES: 1/01/2024 THRU 1/31/2024

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV RATE								
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
RES AS	400	A10	ANIMAL SHELTER	3	30.00	0.00	0.00	0.00	
RES AS	400	AS1	ANIMAL SHELTER	28	28.00	0.00	0.00	0.00	
RES AS	400	AS2	ANIMAL SHELTER	1	2.00	0.00	0.00	0.00	
RES AS	400	AS3	ANIMAL SHELTER	1	3.00	0.00	0.00	0.00	
RES AS	400	AS5	ANIMAL SHELTER	3	15.00	0.00	0.00	0.00	
** CATEGORY TOTAL ** AS					78.00	0.00	0.00	0.00	
RES GAR	300	301	X-GARBAGE	4	57.00	0.00	0.00	0.00	
RES GAR	300	G02	GARBAGE- 35 GAL	103	1,802.50	0.00	0.00	0.00	
RES GAR	300	G03	GARBAGE - 65 GAL	275	5,362.50	0.00	0.00	0.00	
RES GAR	300	R01	RECYCLING 65 GAL	328	0.00	0.00	0.00	0.00	
RES GAR	300	R02	RECYCLING 95 GAL	47	0.00	0.00	0.00	0.00	
** CATEGORY TOTAL ** GAR					7,222.00	0.00	0.00	0.00	
RES STW	450	ST1	STORM WATER FEE	489	1,467.00	0.00	0.00	0.00	
RES SWR	200	S01	SEWER-RESIDENTIAL	475	13,774.34	0.00	0.00	0.00	1,345,714.0000
RES SWR	200	S03	SEWER-COM, IND, GOV	2	28.38	0.00	28.38	1.99	730.0000
RES SWR	200	S04	SEWER-RES SEWER ONLY	4	140.00	0.00	0.00	0.00	
RES SWR	200	S06	SEWER - 150% RATE	1	63.90	0.00	0.00	0.00	5,100.0000
** CATEGORY TOTAL ** SWR					14,006.62	0.00	28.38	1.99	1,351,544.0000
RES WTR	100	W01	WATER	476	13,802.74	0.00	13,802.74	828.12	1,348,448.0000
RES WTR	100	W02	WATER - OUTSIDE CITY	1	63.90	0.00	63.90	3.83	5,100.0000
RES WTR	100	W03	WATER - 2ND METER	6	72.01	0.00	72.01	4.32	2,0000
** CATEGORY TOTAL ** WTR					13,938.65	0.00	13,938.65	836.27	1,353,550.0000
** CLASS TOTAL ** RES					36,712.27	0.00	13,967.03	838.26	
** GRAND TOTALS **					58,117.57	0.00	33,991.71	2,141.45	

===== REPORT TOTALS =====

==== BOOK CODE TOTALS ====

BOOK:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-BOOK 01	3.80CR	35.97	129.58	84.21	188.27	434.23
02-BOOK 02	192.36	177.96	160.44	211.29	176.79	918.84
03-BOOK 03	174.88CR	27.72	0.00	0.00	68.87	78.29CR
04-BOOK 04	121.35	117.87	523.96	292.82	0.00	1056.00
05-BOOK 05	60.98CR	0.00	0.00	0.00	0.00	60.98CR
06-BOOK 06	0.00	0.00	0.00	0.00	0.00	0.00
07-BOOK 07	8.08CR	0.00	0.00	0.00	346.25	338.17
08-BOOK 08	285.34CR	0.00	0.00	0.00	881.10	595.76
TOTALS	219.37CR	359.52	813.98	588.32	1661.28	3203.73

ERRORS: 000

Income offset

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