

RIVERSIDE CITY COUNCIL MEETING: Monday, November 20th, 2023

The Riverside City Council meeting opened at 6:00 pm at City Hall with Mayor Allen Schneider requesting roll call. Council members present: Edgar McGuire, Kevin Kiene, and Kevin Mills. Absent: Lois Schneider and Tom Sexton

Motion by Mills, second by McGuire to approve agenda. Passed 3-0.

Motion made by Kiene, second by McGuire to approve consent agenda including minutes, expenditures, Building Inspector's report, and Fire Department report. Passed 3-0.

Patrol Lieutenant Chad Ellis, Washington County Sheriff's Department, gave a report on the October call log.

John Lins, Iowa Rural Water Association, gave a presentation on backflow prevention and provided a sample ordinance for review.

Brian Boelk, Axiom Consulting, gave updates on 3<sup>rd</sup> Street Improvements, Wastewater Treatment Plant, Water Treatment Plant, Boat Ramp, and the Capital Improvement Plan.

Motion by McGuire, second by Kiene to accept a quote from Hardscape Solutions in the amount of \$9,646.86 to purchase and install retaining wall caps for the 3<sup>rd</sup> St staircase. Passed 3-0.

Motion by McGuire, second by Mills to table a resolution to approve final acceptance of the 3<sup>rd</sup> St Improvement Project. Passed 3-0.

Council reviewed PeopleService, Inc.'s October Water Report.

Cole Smith presented City Admin Report. Items included a quarterly grant opportunity report, City Hall entry door repairs, document digitalization, the hiring of a part-time employee for snow removal, and an Iowa DNR Water Trail application.

McGuire moved, second by Kiene to approve Walsh Door & Security's estimate for repairing the entry door to City Hall in the amount of \$6,275.00. Passed 3-0.

Moved by Mills, second by McGuire to approve Resolution 2023-93 for a 12-month agreement with Oakland Corporation for Laserfiche document digitalization software in the amount of \$4,810.00. Passed 3-0.

Motion by McGuire, second by Kiene to post a position for part-time snow removal. Passed 3-0.

Motion by McGuire, second by Kiene to table Closed Session: Per Iowa Code 21.5 (1)(i) – 180-Day Evaluation for City Administrator due to attendance. Passed 3-0.

Motion by McGuire, second by Kiene to adjourn at 8:05 PM. Passed 3-0.

Full content of Council Meetings can be viewed on the City website; [riversideiowa.gov](http://riversideiowa.gov)

City Council Meeting – Monday, December 4th, 2023 at 6:00 pm in City Hall.

ATTEST:



Cole Smith; City Administrator



Allen Schneider; Mayor

	EXPENDITURES 11-20-23	UNPAID BILLS:			
1	AIRGAS	EMS OXYGEN	002-5-150-6375	\$	375.21
2	ABSOLUTE OUTDOOR	FALL WEED/FEED	001-5-430-6320	\$	1,780.00
3	AERO RENTAL	POWER HOLE AUGER	001-5-430-6505	\$	121.00
	AXIOM	WWTP	301-5-750-6798	\$	2,582.50
	CAMPBELL SUPPLY CO.	TOOLS	610-5-815-6374	\$	157.50
6	CASEY'S	MOWER FUEL	001-5-430-6323	\$	41.08
	CITY OF KALONA	OCT BUILD. INSPECT	001-5-170-6499	\$	1,795.13
7	FELD FIRE	BUNKER COAT/PANT	002-5-150-6356	\$	2,478.00
8	IOWA SOLUTIONS	COMPUTER- MONTLY CK	001-5-650-6497	\$	533.80
9	IOWA SOLUTIONS	LABOR	001-5-650-6497	\$	437.50
10	KALONA AUTO	SHOP	001-5-210-6372	\$	63.09
11	KALONA GRAPHICS	ENVELOPES	001-5-650-6506	\$	228.69
12	LINO WATER	START-UP CALIBRATION	600-5-810-6374	\$	2,400.00
13	LINO WATER	ANN MAINT/CALIBRATION	610-5-815-6374	\$	2,099.00
14	MARTIN GARDNER	DTR GRANT ARCHITECH	145-5-650-6435	\$	18,159.47
15	MENARDS	PARKS	001-5-430-6325	\$	44.32
16	MENARDS	STREETS	001-5-210-6372	\$	33.86
17	MENARDS	WTP	600-5-810-6374	\$	306.93
18	MENARDS	WWTP	610-5-815-6374	\$	191.72
19	MENARDS	TRAIL - TREE GUARDS	001-5-430-6505	\$	15.80
20	REC	SIGN	001-5-520-6510	\$	75.46
21	REC	LIFT STATION	610-5-815-6371	\$	107.40
22	REC	W/W PLANT	610-5-815-6371	\$	3,392.80
23	REC	SHOP	001-5-210-6371	\$	42.74
24	REC	WATER PLANT	600-5-810-6371	\$	4,499.30
25	REC	TRAFIC LIGHT	001-5-230-6371	\$	153.40
26	REC	CASINO L/S	610-5-815-6371	\$	223.10
27	RHINO	500# AWC ANISCALANT	600-5-810-6374	\$	2,154.48
28	RIGGS SANDBLASTING	DT PARKING BARIER	110-5-210-6417	\$	1,188.00
29	RIVER PRODUCTS	SAND	110-5-210-6335	\$	155.73
30	RIVERSIDE HISTORY CENTER	50% H/M GRANT FY 24	145-5-650-6413	\$	11,000.00
	STANDARD PEST CONTROL	CITY HALL	001-5-650-6310	\$	25.00
32	STANDARD PEST CONTROL	FD	002-5-150-6310	\$	25.00
33	STANDARD PEST CONTROL	SHOP	001-5-210-6506	\$	25.00
34	UTILITY SERVICE CO	WATER TOWER	600-5-810-6324	\$	5,653.00
35	VISA	USTREAM	001-5-650-6494	\$	99.00
36	VISA	CONF-BUDGET & IMFOA	001-5-650-6240	\$	134.53
37	VISA	OFFICE- M SOFT	001-5-650-6506	\$	30.00
38	VISA	RETURN LANIER COPIER	001-5-650-6496	\$	983.33
39	VISA	WTP	600-5-810-6374	\$	134.36
40	VISA	WWTP	610-5-815-6374	\$	134.36
41	VISA	PARKS	01-5-430-6325	\$	31.74
42	WASH CO RECORDER	RECORDING	001-5-650-6401	\$	21.00
43		<b>TOTAL BILLS</b>		\$	<b>64,133.33</b>
	PAID BILLS:				
44	IPERS	CONTRIBUTIONS - 2023 OCT	\$	2,989.49	
45	1ST NAT'L BANK	HEALTH SAVINGS	\$	750.00	
46	IOWA DEPT OF REVENUE	IOWA W/HOLD - 2023 OCT	\$	644.00	
47	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2023 OCT	\$	1,327.62	
48	IOWA DEPT OF REVENUE	IOWA WET TAX - 2023-OCT	\$	1,999.72	
49	IRS	941 TAX DEPOSIT - 2023 OCT	\$	4,611.72	
50	PAYROLL	PAYROLL - 2023 OCT	\$	15,274.55	
51	*****	<b>TOTAL PAID BILLS</b>		\$	<b>27,597.10</b>
52	*****	<b>TOTAL EXPENDITURES</b>		\$	<b>91,730.43</b>
	10/31/2023				
	<b>EXPENDITURES by FUND</b>				
53	GENERAL FUND		\$	6,715.47	
54	FIRE DEPARTMENT		\$	2,878.21	
	ROAD USE FUND		\$	1,343.73	
	CASINO FUND		\$	29,159.47	
57	CAPITAL PROJECTS		\$	2,582.50	
58	WATER FUND		\$	15,226.82	
59	SEWER FUND		\$	6,227.13	
60	STORM SEWER		\$	-	
61	<b>TOTAL EXPENDITURES</b>		\$	<b>64,133.33</b>	

<b>MTD TREASURERS REPORT</b>		<b>REVENUES</b>	<b>EXPENSES</b>	<b>BALANCE</b>
GENERAL FUND		\$ 453,284.68	\$ 120,331.34	\$ 956,741.07
FIRE DEPT FUND		\$ 26,404.49	\$ 5,658.04	\$ 158,157.33
ROAD USE TAX FUND		\$ 11,900.70	\$ 2,543.15	\$ 51,921.43
LOCAL OPTION SALES TAX		\$ 12,221.97	\$ -	\$ 78,985.45
CASINO REVENUE RUND		\$ 113,061.92	\$ 9,833.88	\$ 1,481,230.44
CAPITAL PROJECTS FUND		\$ -	\$ 85,983.99	\$ 51,557.33
COMMUNITY CENTER FUNDS		\$ 260.05	\$ -	\$ 1,225,013.60
WATER FUND		\$ 38,761.58	\$ 49,258.45	\$ 83,676.03
SEWER FUND		\$ 76,283.26	\$ 20,094.88	\$ 562,017.59
STORM WATER FUND		\$ 1,663.69	\$ -	\$ 12,610.02
<b>TOTAL</b>		<b>\$ 733,842.34</b>	<b>\$ 293,703.73</b>	<b>\$ 4,661,910.29</b>