

**CITY OF RIVERSIDE COUNCIL MEETING AGENDA  
RIVERSIDE FIRE DEPARTMENT  
271 E 1<sup>ST</sup> ST**

REGULAR MEETING

AMENDED April 2, 2021

Monday, April 5, 2021 – 6:00 P.M.

The meeting will be recorded and can be viewed live by visiting the city web site at [www.riversideiowa.gov](http://www.riversideiowa.gov)

**NOTICE TO THE PUBLIC:** This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Consent agenda
  - a. Minutes from 3-15-2021
  - b. Expenditures for 4-5-2021
  - c. Kum & Go Liquor License renewal
4. **Public forum:** 3 minutes per person. See guidelines for public comments at the Clerk's table.
5. Post Prom Color Run Event Update for Approval
6. Public Hearings, Resolutions, Ordinances
  - a. Resolution #040521-01 Password Policy pg.5
  - b. Resolution #040521-02 Computer Use/Cell Phone Policy pg. 8
  - c. Resolution #040521-03 Addendum to Purchasing Policy and Procedures as requested by FEMA pg. 11
  - d. Resolution #040521-04 Personally Identifiable Information Policy as requested by FEMA pg. 18
  - e. Resolution #040521-05 Fraud Reporting Policy as requested by FEMA pg. 22
  - f. Resolution #040521-06 Set Public Hearing for changes to Code of Ordinances, Chapter 106, 136, 155, 156, 157, 158, 159 pg. 24
  - g. Resolution #040521-07 Public Purpose Policy pg. 33
7. L.L. Pelling 2021 Seal Coat Quote
8. Discussion on crosswalk options at Cherry, Kleopfer
9. Discussion on Downtown Investment Grant, Residential Grant
10. City Administrator's report
  - a. Burning ordinances
  - b. Railroad Park Project
  - c. Ella St
11. Motion to adjourn

Meeting attendees are asked to maintain 6 ft. distance from other attendees who don't live in their household. Masks are required when distancing cannot be maintained. Those wishing to provide comments for the public forum without attending the meeting can submit them by email to [admin@cityofriversideiowa.com](mailto:admin@cityofriversideiowa.com), by phone at 319-648-3501, or in the City Hall dropbox up to 30 minutes prior to the meeting.

# Post Prom Color Run Event

The Highland post prom committee is very excited for our upcoming color run event on April 10th.

Our original approved proposal stated, "After everyone is through the route, we will host an after party at Hall Park. We will have music, popcorn and slushies for participants. Riverside Ball Association has agreed to allow us the use of their popcorn machine and slush machine for the event." After reviewing the original proposal we realize that we only stated music and not live music. We are asking that we have a band play in the park as the race is finishing. They will play for a couple of hours starting right as the race finishes so that there is not a large lull between finishing up their run and music starting.

We believe that music just adds to the event and people will enjoy listening as they drink their slushies and unwind from their run.

We will plan to be at the April 5th meeting to answer any further questions that you may have.

Thank you,

Samantha Holden  
Highland Post Prom Committee

## Highland Post Prom Event and Donation Request

The Highland High School Post-Prom Committee is planning an evening of safe and alcohol-free fun for the students after the Highland High School Prom to be held on April 17, 2021. Through the financial support of many area businesses and parents, it has been possible to provide this event as a successful collaborative project between school, family and the community.

We would like to host a Post Prom fundraising event in the City of Riverside. We would like to host a Color Run. A color run is a one of a kind experience that is less about speed and more about enjoying a color crazy afternoon with friends and family.

Registration and starting line will be located at Railroad Park, participants will walk or run the length of the trail and end at Railroad park. Along the route there will be 5 different "coloring stations". At each coloring station, volunteers will throw a safe non-toxic colored powder at participants. Most participants wear all white so that by the time they are through all of the coloring stations, they are covered in a rainbow of colors.

After everyone is through the route, we will host an after party at Hall Park. We will have music, popcorn and slushies for participants. Riverside Ball Association has agreed to allow us the use of their popcorn machine and slush machine for the event.

Traffic may be briefly interrupted at the corner of S. Hickory Street and River Street. We will plan to have a volunteer stationed at this intersection to make sure all participants are through the intersection if a vehicle comes along.

We will be asking local businesses to sponsor a color. We would like to ask the City of Riverside for a contribution of \$500 to sponsor the purchase of Highland neck gaiters to be given to participants. Participants will actually WANT to wear a face covering to keep the powder out of their mouth. Highland Post Prom is a non profit 501©(3) organization. Our tax identification number will be furnished as needed.

We can't plan an event right now without addressing COVID. As I stated earlier, participants will WANT to wear their face coverings along the route. They will be asked to socially distance themselves from participants outside of their home, however, this type of event naturally leads to social distancing. Since this event will be outside, there is a far lower risk of transmission of COVID compared to inside events. Participants will be asked to stay home if they are sick and will be issued a refund for illness. At the time of writing this, Washington County has a low 1.1% positivity rate. Considering all of these factors, I feel this event is low risk. I also feel that the community would benefit from a fun, safe, family friendly event.

I will plan to attend the March 15th, 2021 city council meeting to answer any questions you may have. I look forward to talking with you.

Thank you for your consideration,

Cindy Peiffer

**COVID-19 Plan for use of City Parks, Diamonds, Facilities**

**Please fill out each line in detail how your event will be handled**

Date/Times of Event April 10, 2 Location Hall Park Type Color Run/ after party

Mass Gatherings-Number of anticipated attendance

100 Runners

Plans to implement social distancing-6' separation

They will be running and then returning to the park as they finish. This will lead to natural distancing as everyone goes at their own pace.

Hygiene, handwashing stations, hand sanitizing stations, use of masks, shields

Will masks be required by organizers? \_\_\_\_\_ Participants \_\_\_\_\_

Participants will be given gaiters to be worn during the race and to keep colors out of their masks.

Food/Beverages Served-Iowa Department of Public Health Guidelines

N/A

**Sporting Events**

Health Monitoring \_\_\_\_\_

Temperature taken \_\_\_\_\_

Who is in charge for monitoring for compliance

Post prom parent group