

**CITY OF RIVERSIDE COUNCIL MEETING AGENDA**  
**RIVERSIDE CITY HALL COUNCIL CHAMBERS**  
**60 N GREENE STREET**  
**REGULAR MEETING**  
Monday, December 17, 2018

6:30 Regular meeting

**NOTICE TO THE PUBLIC:** This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.

1. Call meeting to order
2. Approval of agenda
3. Consent agenda
  - a. Minutes from 2018-12-03
  - b. Expenditures for 2018-12-17
  - c. Murphy's alcohol renewal
  - d. November Fire Dept. Report
4. **Public forum.** 3 minutes per person. See guidelines for public comments at the Clerk's table.
5. Public Hearing – sale of Community Building
6. Sale of Community Building – Res #121718-01 **pg.10**
7. I-Tech – office computers upgrade **pg.11**
8. Realtor – Galileo Dr. Res #121718-02 **pg.16**
9. PeopleService Nov. water report **pg.17**
10. Appoint City Attorney – Res #121718-03 **pg. 25**
11. Appoint Official Newspaper – Res #121718-04 **pg. 26**
12. Appoint Depository – Res # 121718-05 **pg. 27**
13. Approve Lincoln Nat'l Life Insurance – Res #121718-06 **pg. 28**
14. Proclamation – Home Rule **pg. 29**
15. Mayor's Report
16. City Clerk's report
17. City Council comments and requests for information
18. Motion to adjourn

RIVERSIDE CITY COUNCIL MEETING: December 3<sup>r</sup>, 2018

The Riverside City Council meeting opened at 6:30 pm in City Hall with Mayor Pro Tem Tom Sexton requesting roll call. Council members present were: Tom Sexton, Bob Schneider Jr., Andy Rodgers, Jeanine Redlinger, and Ralph Schnoebelen.

Motion by Schneider to approve the agenda, Second by Schnoebelen, passed 5-0.

Schneider moved to approve the minutes of November 19<sup>th</sup>, RTM alcohol renewal, and expenditures, pulling Schnoebelen Inc. invoice for separate vote. Second by Schnoebelen, passed 5-0. Schneider moved to pay Schnoebelen Inc. invoice for \$129.42. Second by Redlinger, passed 4-0 Schnoebelen abstained.

Phil Richman addressed Council about the snow removal on Windstream's sidewalk. Richman also reported that Post office will be closed Wednesday, 12-5-18.

Curtis Sexton, Riverside Fire Dept., presented price quotes for LED lighting inside fire station. Schneider moved to proceed with project. Second by Redlinger, passed 5-0.

Council addressed DNR Complaint #26218. MMS will contact DNR for solution options.

MMS Consultant, Scott Pottorff gave capital project updates.

Redlinger moved to pass Resolution #120318-01; Change Order #3 for Triple B Construction, to install safety grates on the flared end sections in the detention basin on Galileo Drive in the amount of \$2075.00. Second by Rodgers, passed 5-0.

Schneider moved to pass Resolution #120318-02; Approving Final Pay Request #6 to Triple B Construction for the Galileo Street Project in the amount of \$26,067.00. Second by Redlinger, passed 5-0.

Schneider moved to table final plat of Galileo Drive. Second by Schnoebelen, passed 5-0.

Rodgers moved to pass Resolution #120318-03; Approving Change Order #4 for Triple B Construction, for the removal of a tree at 281 St. Mary's street, at request of property owner, in the amount of \$2300.00. Second by Redlinger, passed 5-0.

Rodgers moved to pass Resolution #120318-04; Pay Request #3 to Triple B Construction for work done on the HWY 22 project, in the amount of \$105,504.53. Second by Sexton, passed 5-0.

Rodgers moved to pass Resolution #120318-05; Setting the Date for a Public Hearing on the Annexation of the Northern Growth Area for the January 7<sup>th</sup>, 2019 Council meeting. Second by Schnoebelen, passed 4-1 Sexton opposed.

Schneider moved to pass Resolution #120318-06; Setting the Date for a Public Hearing on the Rezoning the Northern Growth Area for the January 7<sup>th</sup>, 2019 Council meeting. Second by Redlinger, passed 4-1 Sexton opposed.

Council discussed updating Clerk computer system. Bids will be brought to next meeting.

High bid for Riverside Fire Truck was withdrawn. Schnoebelen moved to sell truck to Voigt's Bus Service for \$3051.51. Second by Redlinger, passed 5-0.

Redlinger moved to pass Resolution #120318-07; setting the date for Public Hearing to sell 81 E 1<sup>st</sup> street Community Building to John Sokja, for \$33,400.00 at the next meeting on December 17, 2018. Second by Sexton, passed 5-0.

Schnoebelen moved to adjourn at 7:40 pm. Second by Redlinger, passed 5-0.

Full content of Council Meetings can be viewed on the City web site;  
[www.cityofrivsideiowa.com](http://www.cityofrivsideiowa.com)

Work Session – Tuesday, December 11, 2018 at 6:00 pm

Special City Election – Tuesday, December 11, 2018 at City Hall, noon – 8 pm

Council Meeting – Monday, December 17, 2018 at 6:30 pm

ATTEST:



Becky LaRoche; City Clerk

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Tom Sexton; Mayor Pro Tem

CITY OF RIVERSIDE  
 POOLED CASH REPORT (FUND 999)  
 AS OF: NOVEMBER 30TH, 2018

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>				
001-1110	CHECKING ACCT-GENERAL FUND	2,519,450.52 (	18,148.92)	2,501,301.60
110-1110	CHECKING ACCT-ROAD USE TAX	240,556.29	1,833.14	242,389.43
121-1110	CHECKING ACCT-LOST	264,405.18	15,153.93	279,559.11
125-1110	CHECKING ACCT-TIF	0.00	0.00	0.00
145-1110	CHECKING ACCT-CASINO REVENUE	714,202.36	98,393.74	812,596.10
200-1110	CHECKING ACCT-DEBT SERVICE	0.00 (	8,850.00) (	8,850.00)
301-1110	CHECKING ACCT-CAP PROJECTS	( 1,299,952.29) (	400,820.54) (	1,700,772.83)
600-1110	CHECKING ACCT-WATER	798,485.36	2,635.29	801,120.65
610-1110	CHECKING ACCT-SEWER	244,162.44 (	9,202.37)	234,960.07
670-1110	CHECKING ACCT-GARBAGE	8,932.90 (	574.34)	8,358.56
680-1110	CHECKING ACCT-STORM WATER	10,294.44	1,557.04	11,851.48
TOTAL CLAIM ON CASH		3,501,537.20 (	318,023.03)	3,182,514.17

CASH IN BANK - POOLED CASH

999-1110	CASH IN BANK	674,242.68 (	332,855.45)	341,387.23
999-1112	PEOPLES BANK MONEY MARKET	2,113,209.56	1,476.35	2,114,685.91
999-1114	HILLS BANK	134,024.10	11,637.02	145,661.12
999-1115	CB FUND	17,775.34	12.42	17,787.76
999-1116	COMMUNITY BUILDING CD #18936	285,423.57	0.00	285,423.57
999-1117	COMMUNITY BUILDING CD#18975	276,361.95	1,706.63	278,068.58
SUBTOTAL CASH IN BANK - POOLED CASH		3,501,037.20 (	318,023.03)	3,183,014.17

WAGES PAYABLE

999-2010	WAGES PAYABLE	0.00	0.00	0.00
SUBTOTAL WAGES PAYABLE		0.00	0.00	0.00

TOTAL CASH IN BANK - POOLED CASH		3,501,037.20 (	318,023.03)	3,183,014.17
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DUE TO OTHER FUNDS - POOLED CASH

999-2100	DUE TO OTHER FUNDS	3,501,037.20 (	318,023.03)	3,183,014.17
TOTAL DUE TO OTHER FUNDS		3,501,037.20 (	318,023.03)	3,183,014.17

CITY OF RIVERSIDE  
 POOLED CASH REPORT (FUND 999)  
 AS OF: NOVEMBER 30TH, 2018

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>DUE TO POOLED CASH</u>				
001-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
110-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
121-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
125-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
145-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
200-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
301-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
600-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
610-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
670-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
680-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
<b>TOTAL DUE TO POOLED CASH</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>DUE FROM OTHER FUNDS</u>				
999-1330	DUE FROM OTHER FUNDS	0.00	0.00	0.00
<b>TOTAL DUE FROM OTHER FUNDS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>ACCOUNTS PAYABLE - POOLED CASH</u>				
999-2020	ACCOUNTS PAYABLE CONTROL	0.00	0.00	0.00
<b>TOTAL ACCOUNTS PAYABLE POOLED CASH</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*\*\* PROOF CASH BALANCES \*\*\*

(A)		(B)		(C)	
CLAIM ON CASH	3,182,514.17	CLAIM ON CASH	3,182,514.17	CASH IN BANK	3,183,014.17
CASH IN BANK	<u>3,183,014.17</u>	DUE TO OTHER FUNDS	<u>3,183,014.17</u>	DUE TO OTHER FUNDS	<u>3,183,014.17</u>
DIFFERENCE	500.00		500.00		0.00

\*\*\* PROOF ACCOUNTS PAYABLE BALANCES \*\*\*

(D)		(E)		(F)	
AP PENDING	0.00	AP PENDING	0.00	DUE FROM OTHER FUNDS	0.00
DUE FROM OTHER FUNDS	<u>0.00</u>	ACCOUNTS PAYABLE	<u>0.00</u>	ACCOUNTS PAYABLE	<u>0.00</u>
DIFFERENCE	0.00		0.00		0.00

\*\*\* END OF REPORT \*\*\*

CITY OF RIVERSIDE  
 MTD TREASURERS REPORT  
 AS OF: NOVEMBER 30TH, 2018

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCUAL ENDIN CASH BALANCE
001-GENERAL FUND	2,519,450.52	26,959.46	47,831.11	2,498,578.87	0.00	2,722.73	2,501,301.60
110-ROAD USE TAX	240,556.29	11,133.14	9,300.00	242,389.43	0.00	0.00	242,389.43
121-LOCAL OPTION SALES TAX	264,405.18	15,153.93	0.00	279,559.11	0.00	0.00	279,559.11
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	714,202.36	99,393.74	1,000.00	812,596.10	0.00	0.00	812,596.10
200-DEBT SERVICE	0.00	0.00	8,850.00	( 8,850.00)	0.00	0.00	( 8,850.00)
301-CAPITAL PROJECTS	( 1,299,952.29)	32,314.16	433,134.70	( 1,700,772.83)	0.00	0.00	( 1,700,772.83)
600-WATER FUND	798,485.36	31,346.06	28,710.77	801,120.65	0.00	0.00	801,120.65
610-SEWER FUND	244,162.44	28,327.13	37,529.50	234,960.07	0.00	0.00	234,960.07
670-LANDFILL/GARBAGE	8,932.90	1,899.91	2,474.25	8,358.56	0.00	0.00	8,358.56
680-STORM WATER	10,294.44	1,557.04	0.00	11,851.48	0.00	0.00	11,851.48
<b>GRAND TOTAL</b>	<b>3,500,537.20</b>	<b>248,084.57</b>	<b>568,830.33</b>	<b>3,179,791.44</b>	<b>0.00</b>	<b>2,722.73</b>	<b>3,182,514.17</b>

\*\*\* END OF REPORT \*\*\*

EXPENDITURES 12/17/18				
COUNCIL MEETING				
		UNPAID BILLS:		
1	AERO RENTAL	LIFT RENT	001-5-430-6320	\$ 110.00
2	BIG IRON WELDING	TAIL GATE REPAIR	001-5-210-6331	\$ 14.57
3	FELD FIRE	EXTRACTOR/WASHER RVFD	001-5-150-6356	\$ 3,900.00
4	HENRY SCHEIN	EMS SUPPLY	001-5-150-6370	\$ 338.54
5	HOLLYWOOD GRAPHICS	RVFD	001-5-150-6352	\$ 852.14
6	IOWA ONE CALL	NOV LOCATES	600-5-810-6507	\$ 48.60
7	IOWA PUMP WORKS	SEWER PUMP REPAIR	610-5-815-6374	\$ 6,992.18
8	IOWA SOLUTIONS	E-MAIL/ SPAM-VIRUS	001-5-650-6497	\$ 32.50
9	JOHNSON COUNTY REFUSE	NDEC. SERVICE	670-5-840-6499	\$ 1,874.25
10	KALONA AUTO	SHOP	001-5-210-6372	\$ 405.84
11	KALONA AUTO	RVFD	001-5-150-6352	\$ 98.69
12	KALONA AUTO	RVFD	001-5-150-6352	\$ 269.93
13	LEAF	COPIER LEASE	001-5-650-6496	\$ 156.50
14	MENARDS	SHOP	001-5-210-6371	\$ 54.78
15	MENARDS	PARKS	001-5-430-6325	\$ 216.73
16	MID AMERICAN ENERGY	40 E 2ND ST -LOWER	001-5-470-6310	\$ 10.55
17	OFFICE EXPRESS	OFFICE	001-5-650-6506	\$ 278.36
18	PRECISION ELECTRIC	3/LED LIGHTS INSTALLED	001-5-210-6371	\$ 770.00
19	RIVER PRODUCTS	WELL #8 ROCK	600-5-810-6320	\$ 289.21
20	RIVERSIDE TRAVEL MART	RVFD FUEL	001-5-150-6350	\$ 347.07
21	SCHNOEBELEN, INC	LEGACY MOWER	001-5-430-6504	\$ 227.40
22	STANDARD PEST CONTROL	NOV SERVICE	001-5-650-6310	\$ 50.00
23	STUTSMANS	SS BRACKETS - XMAS LIGHTS	001-5-430-6325	\$ 139.58
24	THE NEWS	PUBLICATIONS	001-5-650-6402	\$ 482.58
25	UL LLC	ANNUAL LADDER TESTING	001-5-150-6352	\$ 2,065.64
26	UNITED LABS	SHOP	001-5-210-6371	\$ 265.80
27	VISA	U-STREAM	001-5-650-6497	\$ 99.00
28	VISA	CLASS CREDIT	001-5-650-6240	\$ (50.00)
29	VISA	OFFICE	001-5-650-6506	\$ 33.68
30	VISA	POSTAGE	001-5-650-6508	\$ 6.70
31	VISA	SHOP	001-5-210-6417	\$ 160.05
32	WASHINGTON CO. RECORDER	RECORDING	001-5-650-6401	\$ 71.00
33	YOTTY	RVFD #164'	001-5-150-6352	\$ 5.21
		TOTAL BILLS		\$ 20,617.08
34	DELTA DENTAL	DEC INVOICE		\$ 106.98
35	WINDSTREAM	DEC INVOICE		\$ 381.96
52	IOWA DEPT OF REVENUE	IOWA WITHHOLDINGS - 2018 NOV		\$ 522.00
53	IOWA DEPT OF REVENUE	IOWA SALES TAX - 2018 NOV		\$ 1,481.00
54	IOWA DEPT OF REVENUE	WATER EXCISE TAX -2018 NOV		\$ 2,147.00
55	IPERS	CONTRIBUTIONS - 2018 NOV		\$ 1,941.91
56	IRS	941 TAX DEPOSIT - 2018 NOV		\$ 4,331.46
57	PAYROLL	PAYCHECKS - 2018 NOV (3)		\$ 15,558.24
59	LINCOLN FINANCIAL	DEC INVOICE		\$ 302.58
60	DELTA DENTAL	DEC INVOICE		\$ 106.98
61	WELLMARK	DEC INVOICE		\$ 4,083.15
		TOTAL PAID BILLS		\$ 30,963.26
		TOTAL EXPENDITURES		\$ 51,580.34
		MTD TREASURERS REPORT		
	MTD TREASURERS REPORT	11/30/2018	REVENUES	EXPENSES
62	GENERAL FUND		\$ 26,959.46	\$ 47,831.11
63	ROAD USE TAX FUND		\$ 11,133.14	\$ 9,300.00
64	LOCAL OPTION SALES TAX		\$ 15,153.93	\$ -
65	CASINO REVENUE RUND		\$ 99,393.74	\$ 1,000.00
66	DEBT SERVICE			\$ 8,850.00
67	CAPITAL PROJECTS FUND		\$ 32,314.16	\$ 433,134.70
68	WATER FUND		\$ 31,346.06	\$ 28,710.77
69	SEWER FUND		\$ 28,327.13	\$ 37529.5
70	GARBAGE/LANDFILL FUND		\$ 1,899.91	\$ 2,474.25
71	STORM WATER FUND		\$ 1,557.04	\$ -
	TOTAL		\$ 248,084.57	\$ 568,830.33
72	PAST DUE BALANCE - WATER	TOTAL DUE NOVEMBER 30, 2018	14	\$ 1,101.31

## Becky LaRoche

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**From:** Licensing@IowaABD.com  
**Sent:** Tuesday, December 04, 2018 1:33 AM  
**To:** becky@cityofriversideiowa.com  
**Cc:** Licensing@IowaABD.com  
**Subject:** Liquor License Pending Dram Shop

The following application(s) is complete and awaiting dramshop insurance endorsement by the appropriate insurance carrier. After the insurance carrier has endorsed coverage, the application(s) will be submitted to the local authority for review.

License #	License Status	Business Name
LC0027526	Pending Dram Shop	Murphys Bar And Grill (71 East 1st Street Riverside Iowa, 52327-0000)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status



# RIVERSIDE FIRE DEPARTMENT

FIRE / RESCUE / EMS / HAZMAT



## November 2018 Update

### **Calls for Service:**

Medicals - 14

Structure Fire – 1

Car accidents – 1

Tech Rescue – 1, (2 people stuck in a lift outside 50ft in air)

Total calls – 17 calls for service in November

(Members were again very busy this month responding to all types of calls)

### **Training:**

Members trained on vehicle extrication, this covered use of hydraulic extrication tools to cut cars apart, vehicle stabilization with cribbing and rescue jacks, patient packaging and care.

### **RESA**

Members will be looking at future needs of the department and prioritize what to spend funds on in the future. We will discuss this with our board members in a meeting after the first of the year.

### **Other News**

The new grass truck is ready to be used on calls, this was a much needed vehicle the department as it provides a safer way to fight brush fires. This vehicle also gives us a 4 wheel drive apparatus to be used if needed due to road conditions. We will be hosting Santa at the fire station on Saturday December 15<sup>th</sup> from 10am to 1130am this is a joint event with RACC.

Thanks

Fire Chief Smothers

**PUBLIC HEARING FOR THE CITY COUNCIL  
OF THE CITY OF RIVERSIDE, IOWA**

The City Council of the City of Riverside, Iowa will hold a public hearing for the purpose of selling property located at 81 E 1<sup>st</sup> Street, known as the Riverside Community Building, to John Sojka. The Public Hearing will be held during the City Council meeting on Monday, December 17, 2018 at 6:30 p.m. at City Hall.

All interested persons are invited to attend the public hearing and to offer comments, orally or in writing, in support of or in opposition of the sale. Written comments may be submitted to the Riverside City Clerk, P.O. Box 188, Riverside, IA 52327, in advance of the public hearing. Any questions regarding the sale of property may also be directed to City Hall.

**This notice is published upon the order of the City Council of the City of  
Riverside, Iowa and as provided by the law.**

Becky LaRoche, Riverside City Clerk

**RESOLUTION #121718-01**

**RESOLUTION TO SELL PROPERTY LOCATED AT 81 E 1<sup>ST</sup> STREET, KNOWN AS THE RIVERSIDE COMMUNITY BUILDING TO JOHN SOJKA**

**WHEREAS**, the City of Riverside, Iowa, on December 17<sup>th</sup>, 2018 a public hearing was held during the City Council Meeting beginning at 6:30 pm, to accept the proposed sale of the property located at 81 E 1<sup>st</sup> Street, known as the "Riverside Community Building" to John Sojka for an amount not to exceed \$33,400.00. This sale subject to agreement with purchaser not to disturb existing drainage.

**THEREFORE, BE IT RESOLVED**, The City of Riverside City Council, hereby approves the sale of this building.

**IT WAS MOVED BY** Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, that the foregoing resolution be adopted.

**ROLL CALL VOTE:** Schneider, Sexton, Schnoebelen, Redlinger, Rodgers

Ayes:

Nays:

Absent:

**PASSED AND APPROVED** this 17th day of December, 2018 by the City Council of Riverside, IA.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

## OFFICE SYSTEM UPGRADE BIDS

12/17/18

COMPANY	ACER V246HL MONITOR (3)	HP PRODESK 400	TOTAL QUOTE
CDW (on line)	407.37	732.34	\$1139.71
MARCO (Hiawatha)	462.48	813.46	1275.94
KCTC (Kalona)	479.97	799.99	1279.96



### Refine Your Search

#### Brand

Search Brands

- Acer (25)
- Asus (17)
- Comtrol (1)
- CTL (1)
- Dell (14)
- EIZO (3)
- Filr (1)
- HP Inc (14)
- JACO (1)
- LG (11)

[View More Options](#)

#### Screen Size

- 24" - 26.9" (153)
- Under 17" (15)
- 17" - 18.9" (19)
- 19" - 21.9" (114)
- 22" - 23.9" (157)

[View More Options](#)

#### Display Resolution

- 1920 x 1080 (109)
- 1920 x 1200 (35)
- 2560 x 1440 (9)

#### Refresh Rate

- 144 Hz (6)
- 180 Hz (2)
- 240 Hz (3)
- 60 Hz (75)
- 75 Hz (5)

[View More Options](#)

#### Response Time

- 1 ms (20)
- 10 ms (1)
- 12.5 ms (1)
- 14 ms (1)
- 15 ms (2)

[View More Options](#)

#### Aspect Ratio

Home > Monitors & Projectors > LCD / LED Monitors

1-24 of 153

View: 24 48 72

1 2 3 ...

Search Within:

Sort:

Ready to Ship

Check-out-g

Screen Size:  24" - 26.9"

Clear



Compare

### Dell P2417H - LED monitor - Full HD (1080p) - 24"

(13)

MFG#: P2417H | CDW#: 4138024

Screen Size: 24 in  
 Display Resolution: 1920 x 1080  
 Refresh Rate: 60 Hz  
 Response Time: 6 ms  
 Aspect Ratio: 16:9

[Expand Specs](#)

Availability: ● In Stock  
Get It Wednesday, December 1, 2010  
ordered within 3 hrs 60 mins

~~\$279.99~~  
**\$220.18**  
My CDW Price



Compare

### Acer V246HL bmdp - LED monitor - Full HD (1080p) - 24"

(13)

MFG#: UM.FV6AA.004 | CDW#: 2978301

Screen Size: 24 in  
 Display Resolution: 1920 x 1080  
 Refresh Rate: 60 Hz  
 Response Time: 5 ms  
 Aspect Ratio: 16:9

[Expand Specs](#)

Availability: ● In Stock  
Get It Wednesday, December 1, 2010  
ordered within 3 hrs 60 mins

~~\$169.99~~  
**\$135.79**  
My CDW Price



Compare

### Dell UltraSharp U2417H - LED monitor - 24" - with 3-Years Advanced Exchange

(3)

MFG#: U2417H | CDW#: 4044253

Screen Size: 24 in  
 Display Resolution: 1920 x 1080  
 Refresh Rate: 60 Hz  
 Response Time: 6 ms  
 Aspect Ratio: 16:9

[Expand Specs](#)

Availability: ● In Stock  
Get It Wednesday, December 1, 2010  
ordered within 3 hrs 60 mins

~~\$349.99~~  
**\$280.33**  
My CDW Price



Compare

### Dell E2418HN - LED monitor - Full HD (1080p) - 24"

(3)

MFG#: DELL-E2418HN | CDW#: 4724715

Screen Size: 24 in  
 Display Resolution: 1920 x 1080  
 Refresh Rate: 60 Hz  
 Response Time: 5 ms  
 Aspect Ratio: 16:9

[Expand Specs](#)

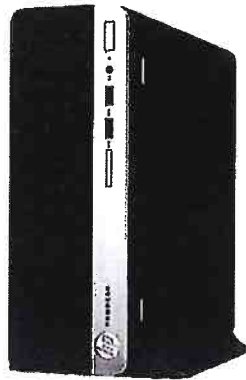
Availability: ● In Stock  
Get It Wednesday, December 1, 2010  
ordered within 3 hrs 60 mins

**\$126.09**  
My CDW Price

### ViewSonic VX2452MH 24" LED-backlit LCD - Black

(33)

Availability: ● In Stock  
Get It Wednesday, December 1, 2010  
ordered within 3 hrs 60 mins



Roll over image to zoom



Write the first review

### HP SB ProDesk 400 G5 SFF Core i5-8500 8GB RAM 256GB Win 10 Pro

Mfg.Part: 4DQ09UT#ABA | CDW Part: 5143644 | UNSPSC: 43211508

Availability: in Stock  
Get It Wednesday, December 5 to **\$723.34**  
If ordered within 3 hrs 46 mins.

**\$732.34** My CDW Price  
Lease Option (\$22.13/month) + tax

#### Product Details

- Desktop
- Form Factor: SFF
- Processor: Intel Core i5-8500
- RAM: 8GB
- Hard Drive: 256GB
- OS: Windows 10 Pro

## Product Overview

### Main Features

- Desktop
- Form Factor: SFF
- Processor: Intel Core i5-8500
- RAM: 8GB
- Hard Drive: 256GB
- OS: Windows 10 Pro

Designed to fit the modern workspace, the HP ProDesk 400 SFF provides a reliable and affordable PC that's scalable with business growth.

## Technical Specifications

### Processor

Clock Speed:	3 GHz
Generation:	8
Installed Qty:	1
Manufacturer:	Intel
Max Supported Qty:	1
Max Turbo Speed:	4.1 GHz
Number of Cores:	6-core
Processor Main Features:	Intel Smart Cache, Intel Turbo Boost Technology 2
Processor Number:	i5-8500
Type:	Core i5
Upgradability:	Upgradable

### Optical Storage

Drive Type:	DVD-Writer
Interface Type:	Serial ATA
Type:	DVD-Writer

### RAM

Configuration Features:	1 x 8 GB
Data Integrity Check:	Non-ECC
Empty Slots:	1
Features:	Dual channel memory architecture, Unbuffered
Form Factor:	DIMM 288-pin
Installed Size:	8 GB
Max Supported Size:	16 GB
Memory Specification Compliance:	PC4-19200
Memory Speed:	2400 MHz
Rated Memory Speed:	2400 MHz
Slots Qty:	2
Technology:	DDR4 SDRAM



Questions about HP products? Chat with an HP Expert.



## Computer and Monitors - Riverside

### Prepared by:

Marco - Cedar Rapids  
Kai Johnson  
319-743-7741  
kai.johnson@marconet.com

### Prepared for:

City of Riverside  
21 E 1st St  
Riverside, IA 52327  
Becky LaRoche  
319.648.3501  
becky@cityofriversideiowa.com

### Quote Information:

Quote #: 031228  
Version: 1  
Date Issued: 12/06/2018  
Expiration Date: 01/05/2019  
Special Pricing Program:  
[PLEASE SELECT]

### ■ HP ProDesk 400 G5

Description	Price	Qty	Ext. Price
HP Business Desktop ProDesk 400 G5 Desktop Computer - Intel Core i5 (8th Gen) i5 -8500 3 GHz - 8 GB DDR4 SDRAM - 256 GB SSD - Windows 10 Pro 64-bit (English) - Small Form Factor - DVD-Writer - Intel UHD Graphics 630 Graphics - 3 year warranty	\$813.46	1	\$813.46
Acer V246HL 24" LED LCD Monitor - 16:9 - 5ms - Free 3 year Warranty - 1920 x 1080 - 16.7 Million Colors - 250 Nit - Full HD - HDMI - VGA - DisplayPort - 20.90 W - Black - 3 year warranty	\$154.16	3	\$462.48

**Subtotal:** \$1,275.94

Technology Services Of Iowa, LLC  
 PO Box 1208  
 Kalona, IA 52247  
 (319)656-8324  
 (319)656-3311 Fax

# Sales Quote

Customer Number	Date	Quote Number
CUST-2652	11/21/2018	QO-1653

**Bill To:**

City Of Riverside  
 PO Box 188  
 Riverside, IA 52327

**Ship To:**

City Of Riverside  
 PO Box 188  
 Riverside, IA 52327

Ship Via

Terms

Sales Rep

Description	Quantity	Sales Price	Total
Acer 24" Monitor	3.00	159.99	479.97
HP Prodesk 400 G5 Desktop PC - Intel I5-7500 Quad-Core 3.4GHz Processor, 8GB DDR4 2400MHz SDRAM, 256GB SSD, DVDRW, Win 10 Pro	3.00	799.99	2,399.97

*Total \$1279.96*

<p><i>This estimate is good for 15 days from the date of estimate.</i></p> <p><b>Valid Until</b>  <input type="text" value="12/7/2018"/></p>	<p><i>If bid is accepted, please sign and date.</i></p> <p>_____          Signature</p> <p>_____          Date</p>	Subtotal:	2,879.94
		Freight:	0.00
		Total Tax:	0.00
		<b>Total:</b>	<b>2,879.94</b>



**RESOLUTION #121718-02**

**RESOLUTION APPROVING KRIS WESTFALL OF IOWA REALTY  
TO SELL CITY- OWNED GALILEO DRIVE LOTS**

**Whereas**, the City of Riverside will enter into an agreement for 12 months with Kris Westfall of Iowa Realty to advertise and sell the City-owned lots located on Galileo Drive in Riverside, Iowa.

**Therefore**, be it resolved the City of Riverside City Council does hereby approve to enter into an agreement with Kris Westfall to sell the residential lots at a 5% realtor fee.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

Roll Call: Redlinger, Schneider, Schnoebelen, Rodgers, Sexton

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** this 17th day of December, 2018 by the City Council of Riverside, IA.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk



Date: December 10, 2018

To: Riverside Council

From: Bill Stuke, Operator

O & M Report: November 2018

## **Water Operation & Maintenance**

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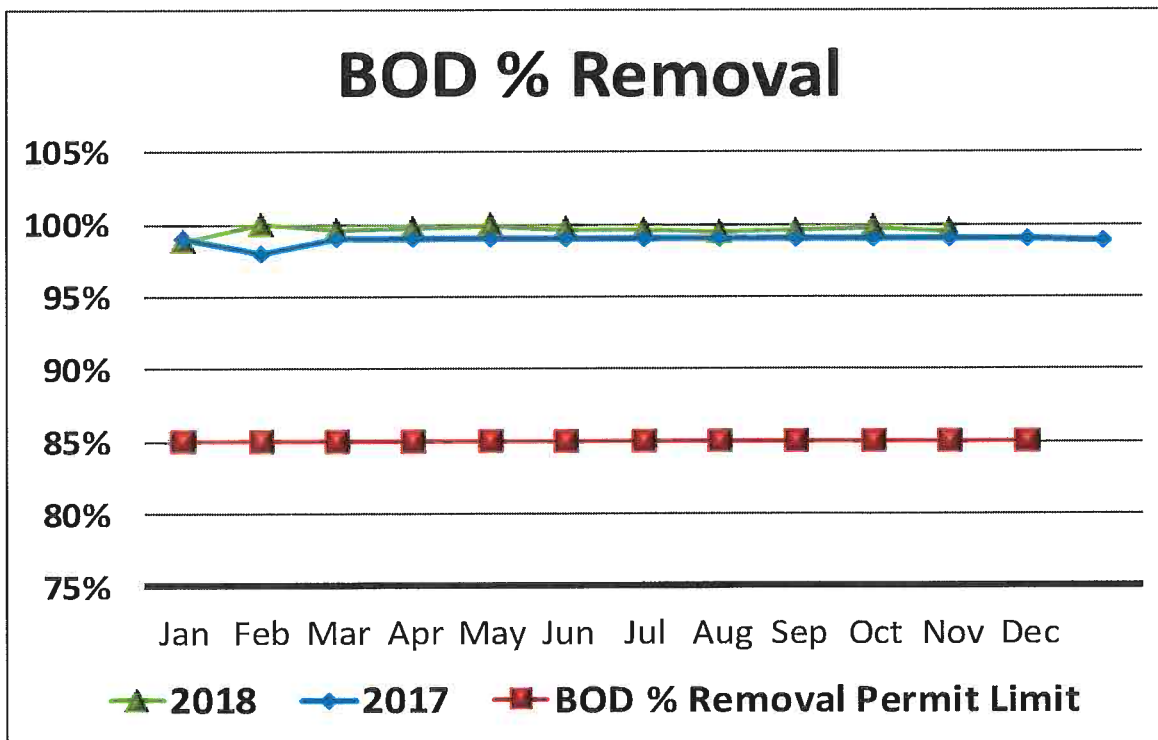
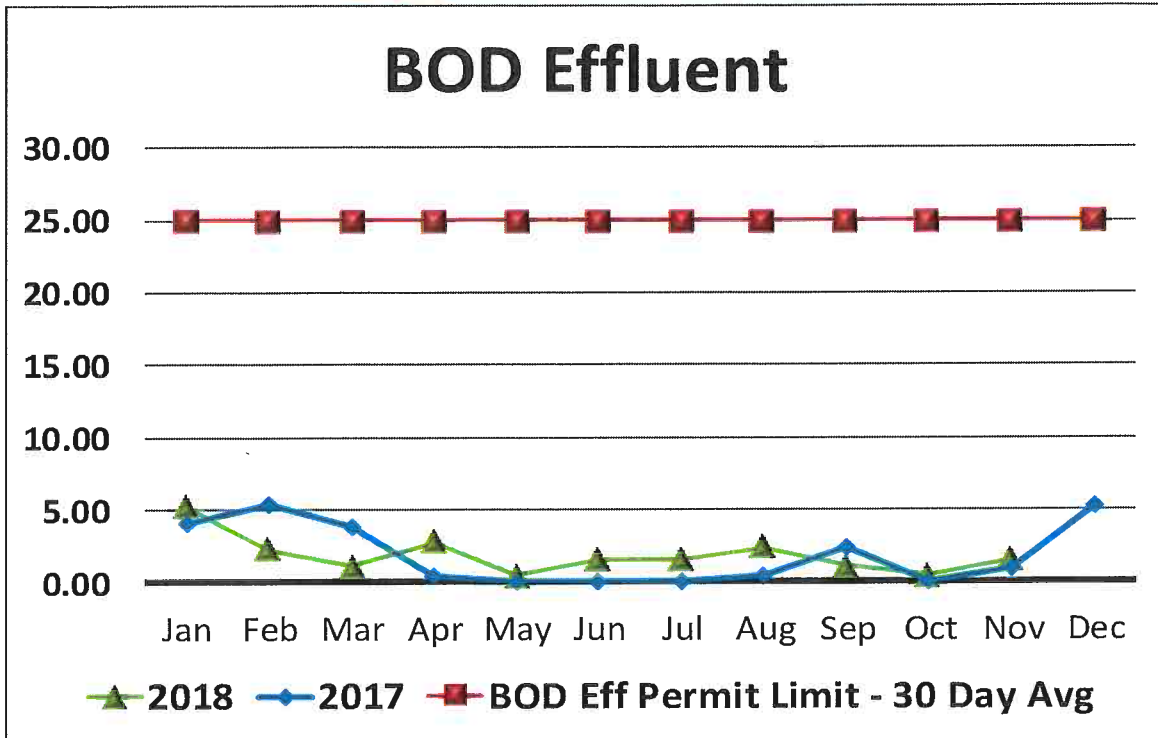
- Coby and I fixed three valves and put new cement collars on to prevent damage during snow removal. There were two valves at the intersection of 4<sup>th</sup> St and Washburn, one valve at 4<sup>th</sup> St and Greene.
- Coby and I acid washed the second stage of all three RO skids. The second stage was acid washed to remove some of the fouling and to return some of the flows until the new membranes arrive. New membranes arrived on 11-30-18 and will be installed in December.
- I hauled three loads of rock to the road at well 8 and will finish putting rock on the access road in the spring.
- Coby and I helped Bryan and Jay plow/ haul snow on 11-25 and 11-26. Coby also helped haul snow on 11-27.
- On 11-6-18 during the water plant's startup cycle, an 8" 90° joint broke and separated where wells 7 and 8 tie together inside the water plant. The plant was shut down and a new joint was made. We had all the available parts on hand and were able to fix the joint within an hour. We let the glue cure for 24 hours before placing the plant back online. This is the second joint to fail on the raw waterline inside of the plant this year and I would anticipate there will be more breaks in the future. There are six other joints that appear to have been stressed from water hammer in the past and will be putting together a list of supplies to repair or replace before failure.
- 24 locates for November, all completed.

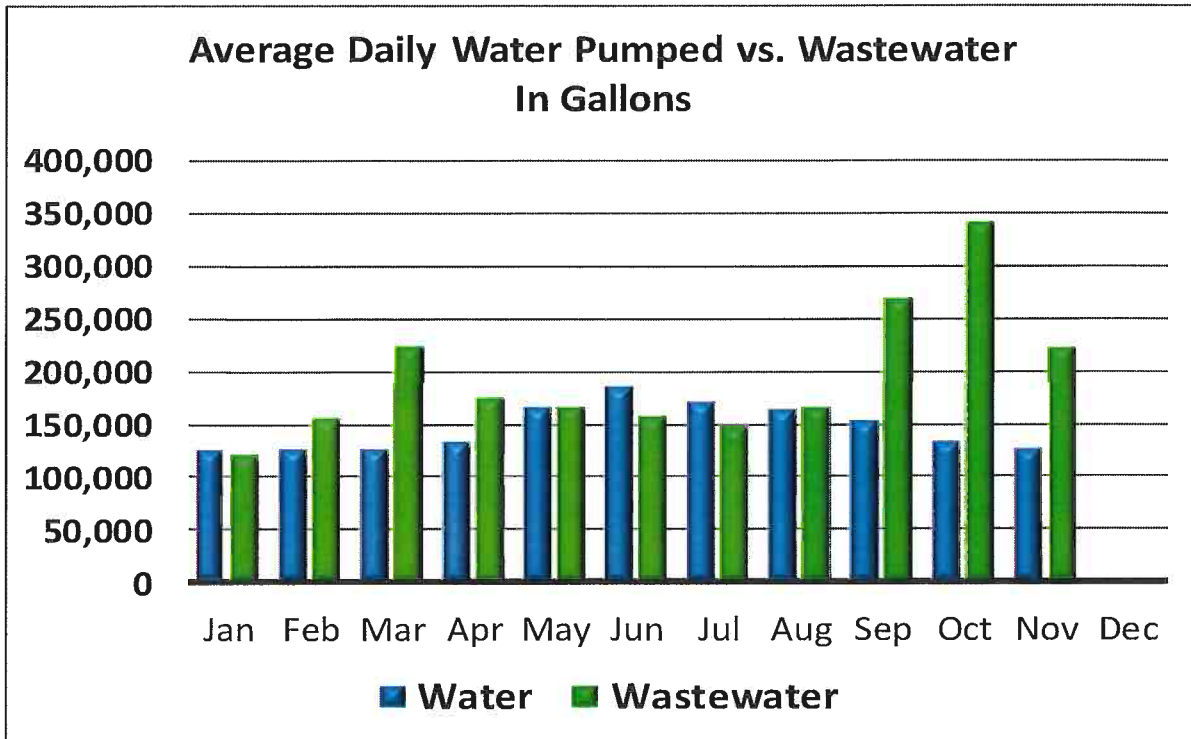


## **Wastewater Operation & Maintenance**

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- Work was completed on the UV storage shed and all UV units have been removed from service for the winter.
- Coby has begun working on removing brush and small trees from around the old lagoons. Some areas around the lagoons are getting overgrown and need cleaned up before there is damage to the levee or liner for the ponds. This will be an ongoing maintenance item and will continue working on it throughout the 2019 spring and summer seasons.





Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$25,117.00	\$4,662.71	19%	42%
Maintenance Budget	\$20,931.00	\$4,453.54	21%	42%
<b>Total</b>	<b>\$46,048.00</b>	<b>\$9,116.25</b>	<b>20%</b>	<b>42%</b>

**PeopleService** INC.  
Water & Wastewater Professionals

		October-18	September-18	October-17
<b>Water</b>				
	<b>Units</b>			
Total Monthly Pumped	gallons	4,139,000	4,584,000	3,772,000
Average Daily Pumped	gallons	133,520	152,800	121,680
Maximum Daily Pumped	gallons	245,000	253,000	218,000
Minimum Daily Pumped	gallons	96,000	118,000	36,000
<b>Chlorine</b>				
Chlorine - Total Avg Residual Plant	mg/L	2.45	1.87	1.45
Chlorine - Total Avg Residual System	mg/L	1.71	1.36	0.97
Chlorine - Recommended Residual System	mg/L	0.30	0.30	0.30
Chlorine used	lbs	160.00	169.00	183.00
<b>Iron</b>				
Iron - Avg Raw	mg/L	2.00	2.29	1.43
<b>Polyphosphate</b>				
Polyphosphate - Avg Residual	mg/L	1.45	1.38	1.08
Polyphosphate - Recommended Residual	mg/L	0.5 - 2.0	0.5 - 2.0	0.5 - 2.0
Polyphosphate used	lbs	17.75	9.00	13.50
<b>Water Loss</b>				
Water Billed	gallons	3,149,779	4,147,397	0
Water used in main breaks/hydrant flushing	gallons	450,000	20,000	0
Water used at city buildings	gallons	119,780	10,000	0
Loss	gallons	10%	9%	100%
<b>Wastewater</b>				
<b>BOD</b>				
BOD Influent Avg	mg/L	254	265	387
BOD Effluent Avg	mg/L	1	1.1	0
BOD Eff Permit Limit - 30 Day Avg	mg/L	25	25	25
BOD % Removal	%	99.80%	99.57%	99.00%
BOD % Removal Permit Limit	%	85%	85%	85%
<b>TSS</b>				
TSS Influent Avg	mg/L	187	212	457
TSS Effluent Avg	mg/L	1	1	2
TSS Effluent Permit Limit - 30 Day Avg	mg/L	30	30	30
TSS % Removal	%	99.40%	99.64%	99.56%
TSS % Removal Permit Limit	%	85%	85%	85%
<b>Nitrogen Ammonia</b>				
NA Effluent Avg	mg/L	0	0	0
NA Effluent Permit Limit - 30 Day Avg	mg/L	10	5	10
<b>Influent Flow</b>				
Total Monthly	gallons	10,552,400	8,065,500	4,218,000
Average Daily	gallons	340,400	268,850	136,064
Maximum Daily	gallons	1,057,000	834,000	366,600
Minimum Daily	gallons	109,100	116,300	96,600
Permit Limit - 30 Day Avg	gallons	444,000	444,000	444,000
Permit Limit - Daily Maximum	gallons	1,425,000	1,425,000	1,425,000



**RIVERSIDE--NOVEMBER '18**

**Water Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Water System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
11/24/18	First National Bank, VISA	Supplies	\$17.20
11/26/18	Keystone Labs	Sodium	\$12.00
		<b>Total</b>	<b>\$29.20</b>

**Wastewater Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
11/24/18	First National Bank, VISA	Supplies	\$7.98
		<b>Total</b>	<b>\$7.98</b>

**Wastewater System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
11/24/18	First National Bank, VISA	Supplies	\$17.20
		<b>Total</b>	<b>\$17.20</b>

Water Plant Maintenance	\$0.00
Water System Maintenance	\$29.20
WW Plant Maintenance	\$7.98
WW System Maintenance	\$17.20
<b>Month Total</b>	<b>\$54.38</b>

**Annual Maintenance Budget** \$20,931.00

**Total Maintenance Dollars Spent Year to Date** \$4,453.54

**Percent Maintenance Budget Spent Year to Date** 21%





**RIVERSIDE - NOVEMBER '18**

**Water System Chemicals**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
11/7/18	Hawkins	Sodium Hypochlorite	\$477.00
11/7/18	Hawkins	Polyphosphate	\$230.60
11/7/18	Hawkins	Sodium Hydroxide	\$442.40
<b>Total</b>			<b>\$1,150.00</b>

**Wastewater System Chemicals**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
<b>Total</b>			<b>\$0.00</b>

Water System Chemicals	\$1,150.00
W/W System Chemicals	\$0.00
<b>Month Total</b>	<b>\$1,150.00</b>

**Annual Chemical Budget** \$25,117.00

**Total Chemical Dollars Spent Year to Date** **\$4,662.71**

**Percent Chemical Budget Spent Year to Date** **19%**

Maintenance Month Total	\$54.38
Chemical Month Total	\$1,150.00
<b>Month Total</b>	<b>\$1,204.38</b>

**Annual Budget** **\$46,048.00**

**Total Spent Year to Date** **\$9,116.25**

**Percent Budget Spent Year to Date** **20%**





**Completed Work Order List Report**

Completed	Equipment Name	Task	WO#
11/5/2018	6310-HIGH SERVICE PUMPS 1,2,3,4	MONTHLY PREVENTATIVE MAINTENANCE	15986
11/5/2018	5310-UV	MONTHLY PREVENTATIVE MAINTENANCE	15998
11/5/2018	5310-LS-5	MONTHLY-PM	16002
11/5/2018	5310-LS-4	MONTHLY-PM	16002
11/5/2018	5310-LS-3	MONTHLY-PM	16002
11/5/2018	5310-LS-2	MONTHLY-PM	16002
11/5/2018	5310-LS-1	MONTHLY-PM	16002
11/1/2018	6310-HTR	PREVENTATIVE MAINTENANCE	15985
11/1/2018	6310-GEN	MONTHLY PREVENTATIVE MAINTENANCE	15987
11/1/2018	6310-FE	MONTHLY PREVENTATIVE MAINTENANCE	15988
11/1/2018	6310-DEH	MONTHLY PREVENTATIVE MAINTENANCE	15989
11/1/2018	6310-CARTRIDGE FILTERS 1,2,3	MONTHLY PREVENTATIVE MAINTENANCE	15990
11/1/2018	6310-BUG FILTER 1 & 2	MONTHLY PREVENTATIVE MAINTENANCE	15991
11/1/2018	5310-SCREEN	MONTHLY PREVENTATIVE MAINTENANCE	15999
11/1/2018	5310-SAMP-INF	MONTHLY PREVENTATIVE MAINTENANCE	16000
11/1/2018	5310-SAMP-EFF	MONTHLY PREVENTATIVE MAINTENANCE	16001
11/1/2018	5310-LS-MAIN	MONTHLY-PM	16003
11/1/2018	5310-GEN	MONTHLY PREVENTATIVE MAINTENANCE	16004
11/1/2018	5310-FE	MONTHLY PREVENTATIVE MAINTENANCE	16005
11/1/2018	5310-BLOWERS 1,2,3	MONTHLY PREVENTATIVE MAINTENANCE	16006

**RESOLUTION #121718-03**

**RESOLUTION TO APPOINT CITY ATTORNEY FIRM**

**WHEREAS** the City of Riverside has determined that it is necessary to appoint a City Attorney Firm to advise the City Council and staff on matters of the City's legal business.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Riverside City Council of Riverside, IA to designate Meardon, Sueppel and Downer P.L.C. of Iowa City, IA as the City Attorney Firm for the City of Riverside, IA and

**BE IT RESOLVED** that designation shall be in effect for one year from January 1, 2019 to December 31, 2020.

**MOVED BY** Councilperson \_\_\_\_\_, Seconded by Councilperson \_\_\_\_\_ to approved the foregoing resolution.

**Roll Call:** Schneider, Sexton, Rodgers, Schnoebelen, Redlinger

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** this 17th day of December, 2018 by the City Council of Riverside, IA.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

**RESOLUTION #121718-04**

**RESOLUTION APPOINTING OFFICIAL NEWSPAPER FOR PUBLICATIONS**

**WHEREAS**, the City of Riverside finds it necessary on an annual basis to designate a newspaper of general circulation within the community as the appropriate entity for the publication of all official notices and proceedings;

**NOW, THEREFORE BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVERSIDE, IOWA, as follows:**

“The News” to be the official weekly newspaper for the City of Riverside, Iowa and that such designation shall be in effect for one year beginning with the first council meeting in January 2019, through December 31, 2020.

**IT WAS MOVED BY** Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, that the foregoing Resolution be approved.

**Roll Call:** Schneider, Sexton, Rodgers, Schnoebelen, Redlinger

Ayes:

Nays:

Absents:

**PASSED AND APPROVED** this 17th day of December, 2018 by the City Council of Riverside, IA.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

# The News

419 B Avenue/P.O. Box 430 • Kalona, Iowa 52147 • 319-656-2273



December 11, 2018

Mayor Allen Schneider  
Riverside City Hall  
60 North Greene Street  
P.O. Box 188  
Riverside, IA 52327

Honorable Mayor and City Council Members:

The News newspaper requests to once again be named an official newspaper for the City of Riverside. We appreciate our ongoing partnership with the city to provide Riverside residents with public notices that affect their lives.

I am available to answer any questions from council members if there are any.

All the best,

A handwritten signature in black ink, appearing to read 'Jim Johnson', with a long horizontal line extending to the right.

Jim Johnson  
Publisher/Owner

**RESOLUTION #121718-05**

**RESOLUTION APPOINTING DEPOSITORY**

**WHEREAS** the City of Riverside has determined it necessary to appoint People's Trust and Savings Bank and Hills Bank and Trust as the official depositories for all City funds.

**Peoples Trust & Savings Maximum Deposits up to \$ 6,000,000.00**  
**Hills Bank & Trust Co. Maximum Deposits up to \$ 3,000,000.00**

**WHEREAS** the Riverside City Council hereby designate the following named banks to be depositories for the City of Riverside. The City of Riverside's City Clerk, Deputy Clerk, Mayor and Mayor Pro Tem are hereby authorized to deposit, set up and sign for any checking, savings, money market and Certificate of Deposit accounts for the City of Riverside.

**NOW, THEREFORE, BE IT RESOLVED**, the following people are authorized to conduct banking for the City of Riverside, IA: Allen Schneider as Mayor, Tom Sexton as Mayor Pro Tem, Becky LaRoche as City Clerk, Heather Cornett as Deputy Clerk. All banking is required to have two authorized signatures and this resolution covers the calendar year of 2019.

**MOVED BY** Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

**Roll Call:** Schneider, Sexton, Schnoebelen, Rodgers, Redlinger

Ayes:

Nays:

Absents:

**Passed and Approved** by the City Council of Riverside, Iowa on this 17<sup>th</sup> day of December, 2018.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

**RESOLUTION #121718-06**

**RESOLUTION APPROVING THE LINCOLN NATIONAL LIFE  
INSURANCE RENEWAL RATES FOR CITY OF RIVERSIDE FOR PLAN  
YEAR OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019**

**Whereas**, the City of Riverside City Council approves providing permanent full-time employees with Life, AD &D, Short & Long term Disability insurance coverage as one of their benefits. .

**Therefore**, be it resolved the City of Riverside City Council does hereby approves Lincoln National Life Insurance as the carrier for plan year of January 1, 2019 through December 31<sup>st</sup>, 2019. The City of Riverside will participate in the Life, AD & D, Short term and Long term Disability according to the City of Riverside's Employee Handbook approved on April 20, 2015, the City will pay 100% of this plan for permanent full-time employees.

No rate change from last year's plan. Four permanent full-time employees is \$240.86 per month.

**MOVED BY** Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the foregoing resolution.

Roll Call: Schneider, Redlinger, Sexton, Rodgers, Schnoebelen

Ayes:

Nays:

Absents:

**Passed and Approved** by the Riverside City Council on this 17<sup>th</sup> day of December, 2018.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk



# PROCLAMATION

## Home Rule

Whereas, Home Rule is essential to effective and responsive municipal governance in Iowa and provides flexibility to make decisions at the local level, where decisions are made closest to the people they impact and can be tailored to fit local conditions, needs and concerns in order to better serve taxpayers;

Whereas, the City of Riverside supports Home Rule and the powers it provides to make local decisions that best reflect the residents of our community;

Whereas, the citizens of Iowa approved the adoption of Home Rule in the Constitution of Iowa on November 5, 1968;

Whereas, this is the 50<sup>th</sup> year of municipal Home Rule in Iowa;

Whereas, Home Rule continues to be vital to the health and prosperity of all cities in Iowa;

Now, therefore, I, Allen Schneider, Mayor of Riverside, IA do hereby recognize the 50<sup>th</sup> Anniversary of municipal Home Rule in Iowa and proudly support its continued authority.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Becky LaRoche, City Clerk

F4I

**CITY OF RIVERSIDE**

	<u>Riverside Precinct</u>	<u>Absentee Precinct</u>	<u>Totals</u>
Number registered	792		792
Number voted	162	0	162
Percent voted	20.45%		20.45%

City Council  
to fill vacancy

Amber M. Day	42	0	42
Edgar McGuire	64	0	64
Ralph Schnoebelen	56	0	56

Write-ins:

scattering	0	0	0
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