

**CITY OF RIVERSIDE COUNCIL MEETING AGENDA**  
**RIVERSIDE CITY HALL COUNCIL CHAMBERS**  
**60 N GREENE STREET**

**Monday, March 20th, 2017 at 6:30 p.m.**

**6:30 PM – Regular City Council Meeting**

**NOTICE TO THE PUBLIC:**

**This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.**

**CALL MEETING TO ORDER: Mayor Schneider**

- Pledge of Allegiance
- Roll Call

**APPROVAL OF AGENDA:**

**1. Approve Consent Agenda**

- 1a) Minutes from 03-06-17
- 1b) Minutes from 03-13-17
- 1c) Expenditures 03-20-17

**2. Committee Reports:**

**3. Citizens Comments:**

*This time is for items NOT on the agenda. Please notify the City Clerk if you wish to comment on an agenda item and you will be recognized when that item comes up. When citizens are recognized to speak, please approach the podium, spell your first and last name before proceeding. Citizens should refrain from addressing individual Council Members and should not expect a response to any questions. Time is limited to 3 minutes.*

**4. Cleaning Ditch on 114<sup>th</sup> Street – Adam Richards**

**5. Quilt Block Installation Options**

**6. Building Permit Application & Fee Schedule **pg 12****

- Chad Sands from ECICOG

**7. Res #032017-01 “Approving Building Permit Application & Fee Schedule” **pg 17****

**8. Hall Park Shelter Concepts – Greiner Buildings **pg 18****

**9. PeopleService Monthly Report **pg 22****

10. Cherry Lane Street Lighting

11. Disposal of Used Truck and old equipment not being used **pg 29**

12. Specs for Mower Bids **pg 39**

13. WCRF Grant Application – Street Scape **pg 40**

14. Proclamation for Junior Achievement Day **pg 51**

15. Letter to Regional Planning Commission – Councilperson Redlinger **pg 53**

16. Res #032017-02 “FY 16-17 Audit Services” **pg 55**

17. Res #032017-03 “Resolution Appointing Depository” **pg 56**

18. Agenda Preparation

19. Closing Comments

- City Staff Comments
- City Council Comments & Requests for Information

20. Adjourn Council Meeting

Approved: \_\_\_\_\_  
Allen Schneider, Mayor

Date: \_\_\_\_\_

RIVERSIDE CITY COUNCIL MEETING; March 6, 2017

The Riverside City Council Special meeting opened at 6:31 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Bob Schneider Jr., Jeanine Redlinger, Rob Weber and Ralph Schnoebelen. Tom Sexton was absent.

Motion by Schneider to approve agenda. Second by Redlinger, passed 4-0.

Schneider moved to approve Consent Agenda. Second by Schnoebelen, passed 4-0.

Committee Reports; Phil Richman, Visioning Committee, discussed placement of Barn Quilt. Decision will be made at next Council Meeting.

Schneider moved to pass Resolution #030617-01 List Cherry Lane Lots with Kris Westfall of Iowa Realty. Second by Weber, passed 4-0.

Building Permit Fee Schedule was tabled until the next meeting when Chad Sands could attend to answer Council questions.

Weber moved to pass Resolution # 030617-03 Purchase of City Truck. Bid was awarded to Capper Ford of Washington for \$54,722.07.

Schneider moved to table Resolution # 030617-04 Final Payment for Ella Street until next meeting. Second by Weber, passed 4-0.

Redlinger reported on Riverside Sr. Dining program. Murphy's has agreed to provide the noon meals. Program details will be finalized with a proposed start date of April 1<sup>st</sup>.

Water meter installation continues with 95 completed. 287 residents have yet to schedule appointments.

Cherry Lane street lights will be addressed at the March 20<sup>th</sup> meeting.

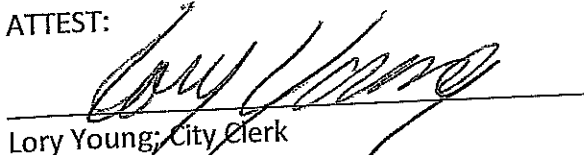
Schnoebelen stated that he would have the lawn mower bid specifications for approval at the next meeting.

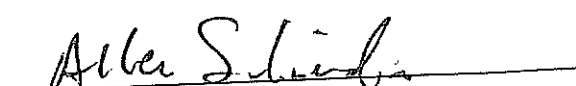
Schnoebelen moved to adjourn at 8:17 pm. Second by Redlinger, passed 4-0.

Full content of Council Meetings can be viewed on the City Web Site;  
[www.cityofriversideiowa.com](http://www.cityofriversideiowa.com)

Special Council Meeting - Monday, March 13, 2017 at 6:00 pm  
Council Meeting - Monday, March 20, 2017 at 6:30 pm

ATTEST:

  
Lory Young; City Clerk

  
Allen Schneider; Mayor

RIVERSIDE CITY COUNCIL MEETING; March 13, 2017

The Riverside City Council Special meeting opened at 6:05 pm in City Hall with Mayor Allen Schneider requesting roll call. Council members present were: Bob Schneider Jr., Jeanine Redlinger, Tom Sexton and Ralph Schnoebelen. Rob Weber was absent.

Motion by Schnoebelen to approve agenda. Second by Schneider, passed 4-0.

Glen Meisner, of MMS Consultants reviewed the Washburn and 2nd Street Paving Project with the Council. Bids will be collected until March 30<sup>th</sup>. Project award will be at the April 3<sup>rd</sup> Council Meeting. Project is to be completed by October 5, 2017.

Mayor Schneider read a City Proclamation designating March 22, 2017 as Captain Kirk's Future Birthday. RACC will sponsor the party at Murphy's on March 18, 2017.

Mayor Schneider opened the Public Hearing for the Washburn & 2<sup>nd</sup> Street Project at 6:15 pm. Two written letters were included in Council packet. Comments were heard from Greg Sojka, Kari Ford, and George Gerot. Public Hearing was closed at 6:25pm.

Weber arrived at 6:27 pm.

Mayor Schneider opened the Public hearing for City Budget FY 2017-18 at 6:30 pm. There were no written or oral comments. Mayor closed Public Hearing at 6:30 pm.

Weber moved to pass Resolution #031317-01 Accept plans and specs for Washburn & 2<sup>nd</sup> Street Improvements Project, with the intake drain at 20 2<sup>nd</sup> street draining to the east, and that salvage material retention will be decided by the City or City Engineer. Second by Schneider, passed 5-0.

Schneider moved to pass Resolution #031317-02 Accepting FY 2017-18 City Budget. Second by Schnoebelen, passed 5-0.

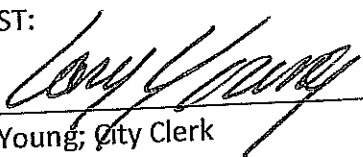
Schnoebelen moved to pass Resolution #031317-03 Final Payment for Ella Street Project. Second by Redlinger, passed 5-0.

Redlinger moved to adjourn at 7:34 pm. Second by Sexton, passed 5-0.

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Council Meeting – Monday, March 20, 2017 at 6:30 pm

ATTEST:

  
Lory Young; City Clerk

\_\_\_\_\_  
Allen Schneider; Mayor

EXPENDITURES 3-20-17					
COUNCIL MEETING	UNPAID BILLS				
	1997 FORD 250	110-5-210-6331	\$ 165.00		
B & B AUTOMOTIVE	MARCH CELL	001-5-430-6373	\$ 25.00	\$ 50.00	
BRYAN LENZ	MARCH CELL	001-5-210-6373	\$ 25.00		
BRYAN LENZ	HAUL BALLAST	110-5-210-6417	\$ 94.07		
COLBERT TRUCKING	2 RECEIVERS	301-5-750-6791	\$ 25,000.00		
FERGUSON WATERWPRKS	PARK SHELTER DESIGN	301-5-750-6788	\$ 2,500.00		
GREINER BUILDINGS	RENEWAL	001-5-150-6345	\$ 25.00		
IOWA FIRE CHIEFS ASSOC	27 MEMBERS @ \$13.00	001-5-150-6345	\$ 351.00		
IOWA FIREFIGHTERS ASSOC.	MARCH SERVICE	001-5-650-6497	\$ 155.00		
ITECH	TF33 FIREWORKS	145-5-650-6415	\$ 7,000.00		
J & M DISPLAYS	MARCH SERVICE	670-5-840-6499	\$ 1,719.50		
JOHNSON COPUNTY REFUSE	RVFD	001-5-150-6352	\$ 37.96		
KALONA AUTO PARTS	TRUCK REPAIRS	110-5-210-6331	\$ 123.93		
KALONA AUTO PARTS	SHOP	001-5-210-6372	\$ 54.97		
KALONA AUTO PARTS	PARKS	001-5-430-6332	\$ 171.72	\$ 388.58	
KALONA AUTO PARTS	FEB PUBLICATIONS	001-5-650-6402	\$ 180.17		
KALONA NEWS	RVFD	001-5-150-6370	\$ 30.00	\$ 210.17	
KALONA NEWS	MAR CELL	001-5-650-6373	\$ 50.00		
LORY YOUNG	SHOP	001-5-210-6372	\$ 81.71		
MENARDS	CITY HALL	001-5-650-6506	\$ 33.74	\$ 115.45	
MENARDS	FEB SERVICE	600-5-810-6407	\$ 242.25		
MMS	HAVEL	600-5-810-6407	\$ 60.50		
MMS	SWEETING DRAINAGE	600-5-810-6407	\$ 2,538.17		
MMS	PIONEER - HWY22	301-5-750-6785	\$ 181.50		
MMS	2ND STREET - WASHBURN	301-5-750-6781	\$ 19,054.94		
MMS	PARK SHELTER	301-5-750-6788	\$ 302.75	\$ 22,380.11	
MMS	SUPPLY	001-5-650-6506	\$ 64.36		
OFFICE EXPRESS	LAWN MOWER PARTS	001-5-430-6504	\$ 30.96		
PYRAMID SERVICES	RIVERSIDE SIGN	001-5-430-6371	\$ 92.32		
REC	SEWER PLANT	610-5-815-6371	\$ 4,202.80		
REC	SHOP	001-5-210-6371	\$ 39.82		
REC	WATER PLANT	600-5-810-6371	\$ 2,857.60		
REC	CASINO LIFT	610-5-815-6371	\$ 272.80		
REC	TRAFIC LIGHT	001-5-230-6371	\$ 144.44	\$ 7,609.78	
REC	ROADSTONE	110-5-210-6417	\$ 305.35		
RIVER PRODUCTS	FILL SAND/WATER BREAK	600-5-810-6374	\$ 20.00	\$ 325.35	
RIVER PRODUCTS	RVFD FUEL	001-5-150-6350	\$ 348.29		
RIVERSIDE TRAVEL MART	504 TRACTOR BATTERY	001-5-430-6504	\$ 126.95		
RON'S AUTO BODY	LAWN MOWER PARTS	001-5-430-6504	\$ 30.37		
SCHNOEBELEN INC	MARCH SERVICE	001-5-650-6310	\$ 40.00		
STANDARD PEST CONTROL	MARCH SERVICE	001-5-150-6310	\$ 20.00	\$ 60.00	
STANDARD PEST CONTROL	K. ENGEL	600-5-810-6374	\$ 125.00		
U OF IOWA HOSPITAL	PARKS	001-5-430-6504	\$ 433.20		
UNITED LAB	USTREAM	001-5-650-6497	\$ 99.00		
VISA	PARKS- MOWER PARTS	001-5-430-6504	\$ 145.34		
VISA	OFFICE	001-5-650-6506	\$ 45.92		
VISA	CLERK CONFERENCE	001-5-650-6240	\$ 420.00		
VISA	GRANT WATCH	001-5-650-6506	\$ 199.00	\$ 909.26	
VISA	CHERRY LANE	301-5-750-6772	\$ 170.00		
WASH. CO. TREASURER	81 PIONEER STREET	145-5-650-6427	\$ 920.00		
WASH. CO. TREASURER	131 4TH STREET	145-5-650-6427	\$ 337.00	\$ 1,427.00	
WASH. CO. TREASURER	WATER	600-5-810-6373	\$ 213.65		
WINDSTREAM	SHOP	001-5-210-6373	\$ 120.69		
WINDSTREAM	SEWER	610-5-815-6373	\$ 232.13	\$ 566.47	
WINDSTREAM	TOTAL UNPAID BILLS		\$ 72,260.87		
	PAID BILLS		\$ 1,854.86		
IPERS	CONTRIBUTIONS - 2017 FEB		\$ 531.00		
IOWA DEPT OF REVENUE	IOWA WITHHOLDINGS - 2017 FEB		\$ 2,494.95		
IOWA DEPT OF REVENUE	IOWA SALES TAX - 2017 FEB		\$ 9,594.60		
PAYROLL	PAYCHECKS - 2017 FEB		\$ 1,639.18		
IRS	941 TAX DEPOSIT - 2017 FEB		\$ 116.27		
REFUND CHECKS	WATER REFUNDS		\$ 100.00		
DNR	CONSTRUCTION WATER PERMIT		\$ 16,330.86		
	TOTAL PAID BILLS		\$ 88,591.73		
	TOTAL EXPENDITURES				

*Handwritten:* ✓ W/L A-P

	REVENUES	EXPENSES
FEB 2017 REVENUES & EXPENSES:	\$ 37,544.70	\$ 32,279.05
GENERAL FUND	\$ 11,592.68	\$ 875.74
ROAD USE TAX FUND	\$ 8,613.94	\$ -
LOCAL OPTION SALES TAX	\$ 45,260.47	\$ -
CASINO REVENUE FUND	\$ -	\$ 185,061.14
CAPITAL PROJECTS FUND	\$ 28,125.65	\$ 7,556.42
WATER FUND	\$ 25,560.28	\$ 21,691.96
SEWER FUND	\$ 2,021.43	\$ 1,719.50
GARBAGE/LANDFILL FUND	\$ 1,559.75	\$ -
STORM WATER FUND	\$ 160,278.90	\$ 249,183.81
TOTAL		

3/17/2017 9:32 AM

PACKET: 02952 EXPENDITURES 3-20-17 BL

VENDOR SET: 01 City of Riverside

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	ITM DATE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	---ACCOUNT NAME---	D
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\*\* G/L ACCOUNT TOTALS \*\*

BANK YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	AV
	600-5-810-6407	ENGINEERING EXPENSE	2,840.92	5,000	10,403.00-	Y	394,712	2
	610-2020	ACCOUNTS PAYABLE	4,707.73-*		18,289.57		284,696	1
	610-5-815-6371	ELECTRIC & GAS	4,475.60	60,000	108.36-	Y	284,696	1
	610-5-815-6373	TELEPHONE	232.13	2,000				
	670-2020	ACCOUNTS PAYABLE	1,719.50-*		8,024.50		24,700	
	670-5-840-6499	JOHNSON CO REFUGE	1,719.50	23,500				
	999-1330	DUE FROM OTHER FUNDS	72,260.87 *					

\*\* 2016-2017 YEAR TOTALS 72,260.87

*Handwritten in red: ✓ w/ Exp. 3-20-16 BL*

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

\*\* END OF REPORT \*\*

CITY OF RIVERSIDE  
 MTD TREASURERS REPORT  
 AS OF: FEBRUARY 28TH, 2017

	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
GENERAL FUND	1,899,309.48	37,544.70	32,279.05	1,904,575.13	8.71 (	127.50)	1,904,438.92
ROAD USE TAX	394,780.03	11,592.68	875.74	405,496.97	0.00	0.00	405,496.97
LOCAL OPTION SALES TAX	292,786.24	8,613.94	0.00	301,400.18	0.00	0.00	301,400.18
IF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RASINO REVENUE FUND	1,493,260.98	45,260.47	0.00	1,538,521.45	0.00	0.00	1,538,521.45
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 (	129,442.16)
CAPITAL PROJECTS	55,618.98	0.00	185,061.14	129,442.16)	0.00	0.00 (	771,524.76
WATER FUND	750,969.56	28,125.65	7,556.42	771,538.79	0.00 (	14.03)	209,057.47
SEWER FUND	205,203.18	25,560.28	21,691.96	209,071.50	0.00 (	14.03)	7,226.30
LANDFILL/GARBAGE	6,924.37	2,021.43	1,719.50	7,226.30	0.00	0.00	28,483.29
STORM WATER	26,923.54	1,559.75	0.00	28,483.29	0.00	0.00	
TOTAL	5,125,776.36	160,278.90	249,183.81	5,036,871.45	8.71 (	155.56)	5,036,707.18

\*\*\* END OF REPORT \*\*\*



CITY OF RIVERSIDE  
 POOLED CASH REPORT (FUND 999)  
 AS OF: FEBRUARY 28TH, 2017

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>				
001-1110	CHECKING ACCT-GENERAL FUND	1,899,309.48	5,129.44	1,904,438.92
110-1110	CHECKING ACCT-ROAD USE TAX	394,780.03	10,716.94	405,496.97
121-1110	CHECKING ACCT-LOST	292,786.24	8,613.94	301,400.18
125-1110	CHECKING ACCT-TIF	0.00	0.00	0.00
145-1110	CHECKING ACCT-CASINO REVENUE	1,493,260.98	45,260.47	1,538,521.45
200-1110	CHECKING ACCT-DEBT SERVICE	0.00	0.00	0.00
301-1110	CHECKING ACCT-CAP PROJECTS	55,618.98	185,061.14	129,442.16
600-1110	CHECKING ACCT-WATER	750,969.56	20,555.20	771,524.76
610-1110	CHECKING ACCT-SEWER	205,203.18	3,854.29	209,057.47
670-1110	CHECKING ACCT-GARBAGE	6,924.37	301.93	7,226.30
680-1110	CHECKING ACCT-STORM WATER	26,923.54	1,559.75	28,483.29
TOTAL CLAIM ON CASH		5,125,776.36	89,069.18	5,036,707.18

CASH IN BANK - POOLED CASH

999-1110	CASH IN BANK	1,653,456.76	102,059.42	1,551,397.34
999-1112	PEOPLES BANK MONEY MARKET	2,082,055.52	1,357.61	2,083,413.13
999-1114	HILLS BANK	835,477.24	9,987.38	845,464.62
999-1115	CB FUND	15,254.82	9.95	15,264.77
999-1116	COMMUNITY BUILDING CD #18936	274,720.78	0.00	274,720.78
999-1117	COMMUNITY BUILDING CD#18975	264,811.24	1,635.30	266,446.54
SUBTOTAL CASH IN BANK - POOLED CASH		5,125,776.36	89,069.18	5,036,707.18

WAGES PAYABLE

999-2010	WAGES PAYABLE	0.00	0.00	0.00
SUBTOTAL WAGES PAYABLE		0.00	0.00	0.00

TOTAL CASH IN BANK - POOLED CASH

5,125,776.36	89,069.18	5,036,707.18
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DUE TO OTHER FUNDS - POOLED CASH

999-2100 DUE TO OTHER FUNDS

TOTAL DUE TO OTHER FUNDS

5,125,776.36	89,069.18	5,036,707.18
5,125,776.36	89,069.18	5,036,707.18

CITY OF RIVERSIDE  
 POOLED CASH REPORT (FUND 999)  
 AS OF: FEBRUARY 28TH, 2017

FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>DUE TO POOLED CASH</u>				
		0.00	0.00	0.00
001-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
110-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
121-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
125-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
145-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
200-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
301-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
600-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
610-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
670-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
680-2020	ACCOUNTS PAYABLE	0.00	0.00	0.00
	TOTAL DUE TO POOLED CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

<u>DUE FROM OTHER FUNDS</u>				
		0.00	0.00	0.00
999-1330	DUE FROM OTHER FUNDS	0.00	0.00	0.00
	TOTAL DUE FROM OTHER FUNDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

<u>ACCOUNTS PAYABLE - POOLED CASH</u>				
		0.00	0.00	0.00
999-2020	ACCOUNTS PAYABLE CONTROL	0.00	0.00	0.00
	TOTAL ACCOUNTS PAYABLE POOLED CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

\*\*\* PROOF CASH BALANCES \*\*\*

(A)		(B)		(C)	
CLAIM ON CASH	5,036,707.18	CLAIM ON CASH	5,036,707.18	CASH IN BANK	5,036,707.18
CASH IN BANK	<u>5,036,707.18</u>	DUE TO OTHER FUNDS	<u>5,036,707.18</u>	DUE TO OTHER FUNDS	<u>5,036,707.18</u>
DIFFERENCE	0.00		0.00		0.00

\*\*\* PROOF ACCOUNTS PAYABLE BALANCES \*\*\*

(D)		(E)		(F)	
AP PENDING	0.00	AP PENDING	0.00	DUE FROM OTHER FUNDS	0.00
DUE FROM OTHER FUNDS	<u>0.00</u>	ACCOUNTS PAYABLE	<u>0.00</u>	ACCOUNTS PAYABLE	<u>0.00</u>
DIFFERENCE	0.00		0.00		0.00

\*\*\* END OF REPORT \*\*\*

"Citizens Comments"

Gary Duder  
721 North Marion Avenue  
Washington, Iowa 52353  
March 17, 2017

City Council of Riverside  
3027 Highway 22  
Riverside, Iowa 52327

Mayor Schneider and Members of the City Council,

I am writing to request a forgiveness of a water bill for my father, Donald Duder, at his residence located at 503 East Hickory.

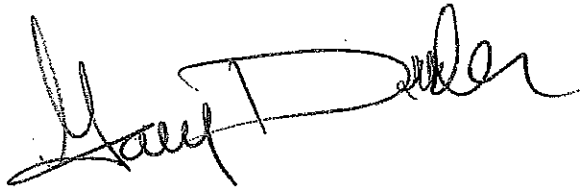
The water bill that we have received is for over five hundred dollars and his average water bill ran below sixty dollars when he lived in the home.

The house has been vacant since the latter half of October 2016 when my father moved to the Lone Tree Care Center. The family ensured that all of the appliances that used water were turned off; including the hot water heater, the water softener, and the washing machine. We are unsure how this happened because we have never found any evidence of running water. Our speculation is that it may have occurred when the house was on the market and someone flushed the toilet and it kept running unnoticed or that someone accessed water from the outside spigot. As I stated, we have no evidence to support either theory, because none of the family entering the home has found running water.

We are respectfully requesting that the debt of five hundred dollars be forgiven by the City Council of Riverside. The house has been sold and the new owners will be closing this month. If you have any questions, please feel free to contact me at: 319-461-6643.

Thank you for your consideration in this matter.

Respectfully,



Gary Duder

# CITY OF RIVERSIDE – APPLICATIONS/ PERMITS/ FEES

*NOTE: The term "addition" below means structural additions to the item. It does not include improvements to the structure such as siding, windows, or shingles.*

ACTIVITY	REQUIRE APPLICATION	APPLICATION FEE	REQUIRE PERMIT	PERMIT FEE
<b>New Home - Valuation</b> \$50,000 or less \$50,001 to \$100,000 \$100,001 to \$150,000 \$150,001 to \$200,000 \$200,001 to \$300,000 \$300,001 to \$500,000 \$500,001 and above	X	\$35.00	X	\$500.00 \$750.00 \$1,000.00 \$1,250.00 \$1,500.00 \$1,750.00 \$2,000.00
<b>Addition to Home</b>	X	\$35.00	X	\$1.00 per each additional sq. ft.
<b>New Business - Valuation</b> \$50,000 or less \$50,001 to \$100,000 \$100,001 to \$150,000 \$150,001 to \$200,000 \$200,001 to \$300,000 \$300,001 to \$500,000 \$500,001 and above	X	\$35.00	X	\$1,000.00 \$1,250.00 \$1,500.00 \$1,750.00 \$2,000.00 \$3,000.00 \$4,000.00
<b>Addition to Business</b>	X	\$35.00	X	\$1.00 per each additional sq. ft.
<b>New Garage (detached)</b> 700 sq. ft. or less 701 to 1,000 sq. ft. 1,001 sq. ft. and above	X	\$35.00	X	\$250.00 \$500.00 \$750.00
<b>Addition to Garage</b>	X	\$35.00	X	\$1.00 per each additional sq. ft.
<b>New Outbuilding</b>	X	\$35.00	X	\$0
<b>Addition to Outbuilding</b>	X	\$35.00	X	\$0

**CITY OF RIVERSIDE – APPLICATIONS/ PERMITS/ FEES**

<b>New Deck / Porch</b>	X	\$35.00	X	\$0
<b>Addition to Deck / Porch</b>	X	Plan Review	X	\$0
<b>New Fence</b>	X	\$35.00	X	\$0
<b>Addition to Fence</b>	X	Plan Review	X	\$0
<b>New Retaining Wall</b>	X	\$35.00	X	\$0
<b>Addition to Retaining Wall</b>	X	Plan review	X	\$0
<b>New Property Access</b> Addition to existing drive way	X	\$35.00	X	\$0
New drive way	X	\$35.00	X	\$35.00
<b>Pool</b> Above Ground <i>smaller than 3' deep (temporary)</i>	X	\$0		
In-ground or Above ground <i>larger than 3' deep (permanent)</i> <i>Including fence / gate</i>	X	\$35.00	X	\$35.00
<b>Sign</b>	X	\$35.00	X	\$35.00
<b>Demolition of Principle Permitted Use</b>	X	\$35.00	X	\$75.00
<b>Three Month Extension to Construction Permit</b> <i>Can be renewed</i>	X	Written Request	X	\$0

# CITY OF RIVERSIDE – APPLICATIONS/ PERMITS/ FEES

<b>SUBDIVISION ORDINANCE</b>	\$15.00
Copy of Subdivision Ordinance.....	\$250.00
Pre-Application Conference.....	\$750.00
Minor Subdivision.....	
Major Subdivision (3 or more lots)	\$1,250.00
Preliminary Plat.....	\$1,000.00
Final Plat.....	
 <b>ZONING ORDINANCE</b>	
Copy of Zoning Ordinance (including map) .....	\$20.00
Change of Zoning Classification (rezoning).....	\$250.00
Special Exception Request (to Board of Adjustment).....	\$250.00
Variance Request (to Board of Adjustment) .....	\$100.00
Appeal to Board of Adjustment .....	\$100.00
 <b>OTHER RELATED ACTIONS / DOCUMENTS</b>	
Copy of Comprehensive Plan (including maps) .....	\$35.00
Special Meetings of the Planning and Zoning Commission.....	\$250.00
Special Meetings of the City Council Commission.....	\$375.00

**PERMIT APPLICATION  
for the  
CITY OF RIVERSIDE**


- Construction or 3 month extension permit
- Demolition permit
- Deck permit
- Sign permit
- Fence or retaining wall permit
- Pool permit
- New driveway permit

Note to Applicant: This is a multiple use form. Only complete the sections related to your request indicated above

**This Section to be Completed by the Applicant**

Applicant	Address	Phone
Address of Building Site (if different than applicant's address)	Address	Phone

**Applicant Checklist for Requested Permit Indicated Above** (attach separate sheets as necessary)

**Construction or Three Month Extension Permit**

<input type="checkbox"/> If extension, explain reason(s) for extension and work to be completed	Fee Paid: \$
<input type="checkbox"/> Statement describing work to be done (new house, new business, new garage, addition, etc.)	Accepted by:
<input type="checkbox"/> Statement of compliance with Zoning Code (lot size, setbacks, height, use, etc.)	
<input type="checkbox"/> Site Map <input type="checkbox"/> Two sets of Plans	

**Demolition Permit**

<input type="checkbox"/> Description of demolition work	Fee Paid: \$
<input type="checkbox"/> Asbestos removed from property	Accepted by:
<input type="checkbox"/> Water, sewer, electrical and gas shut off to property	

**Deck Permit**

<input type="checkbox"/> Statement of compliance with Zoning Code	Fee Paid: \$
	Accepted by:

**Sign Permit**

<input type="checkbox"/> Description of sign and statement of purpose	Fee Paid: \$
<input type="checkbox"/> Statement of compliance with Zoning Code	Accepted by:

**Fence or Retaining Wall Permit**

<input type="checkbox"/> Description of fence or retaining wall	Fee Paid: \$
<input type="checkbox"/> Statement of compliance with Zoning Code	Accepted by:

**Pool Permit**

<input type="checkbox"/> Description of pool (above ground, in-ground, permanent, etc.)	Fee Paid: \$
<input type="checkbox"/> Statement of compliance with Zoning Code	Accepted by:

**New Driveway Permit**

<input type="checkbox"/> Description of work (addition, new, etc.)	Fee Paid: \$
<input type="checkbox"/> Statement of compliance with Zoning and Subdivision Code	Accepted by:

Note to Applicant: All fees must be paid prior to receiving permit

Filing Date (office use only):
--------------------------------

<b>DEVELOPMENT APPLICATION for the CITY OF RIVERSIDE</b>	<input type="checkbox"/>	Preliminary Plat Application
	<input type="checkbox"/>	Final Plat Application
	<input type="checkbox"/>	Rezoning Request
	<input type="checkbox"/>	Special Exception Request
	<input type="checkbox"/>	Variance Request
	<input type="checkbox"/>	Other
	<input type="checkbox"/>	

Note to Applicant: This is a multiple use form. Only complete the sections related to your request indicated above

**This Section to be Completed by the Applicant**

Development Name	Address	
Development Owner	Address	Phone
Engineer	Address	Phone
Attorney	Address	Phone
Applicant (if other than owner)	Address	Phone

**Applicant Checklist for Requested Action Indicated Above** (attach separate sheets as necessary)

<b>Rezoning Requests:</b> <input type="checkbox"/> Legal description <input type="checkbox"/> Site map <input type="checkbox"/> Statement of why present zoning is no longer valid <input type="checkbox"/> List of property owners within 200 feet of the rezoning	Fee Paid: \$
	Accepted by:
	Present Zoning:
	Proposed Zoning:

<b>Special Exception Requests:</b> <input type="checkbox"/> Site map <input type="checkbox"/> Statement of why special exception is being requested, including legal description and adjacent neighbors	Fee Paid: \$
	Accepted by:

<b>Variance Request:</b> <input type="checkbox"/> Site map with required and requested standards <input type="checkbox"/> Statement of why variance is being requested, including legal description and adjacent neighbors	Fee Paid: \$
	Accepted by:

<b>Other:</b> Describe request:	Fee Paid: \$
	Accepted by:

<b>Preliminary Plat:</b> <input type="checkbox"/> 20 copies of preliminary plat with required information	Fee Paid: \$
	Accepted by:

<b>Final Plat:</b> <input type="checkbox"/> 20 copies of final plat with required information	Fee Paid: \$
	Accepted by:

Note to Applicant: All fees must be paid prior to consideration by the City Council, or by any board or commission of the City of Riverside

Filing Date (office use only):
--------------------------------



**RESOLUTION #032017-01**

**RESOLUTION TO APPROVE BUILDING PERMIT APPLICATION AND FEES**

**Whereas**, the City of Riverside City Council approves the Building Permit Application and Permit Fee Schedule effective March 20<sup>th</sup>, 2017.

**Therefore**, be it resolved the City of Riverside City Council does hereby approve the Building Permit Application and Permit Fees.

**Moved by** Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution on March 20<sup>th</sup>, 2017.

**Roll Call:** Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

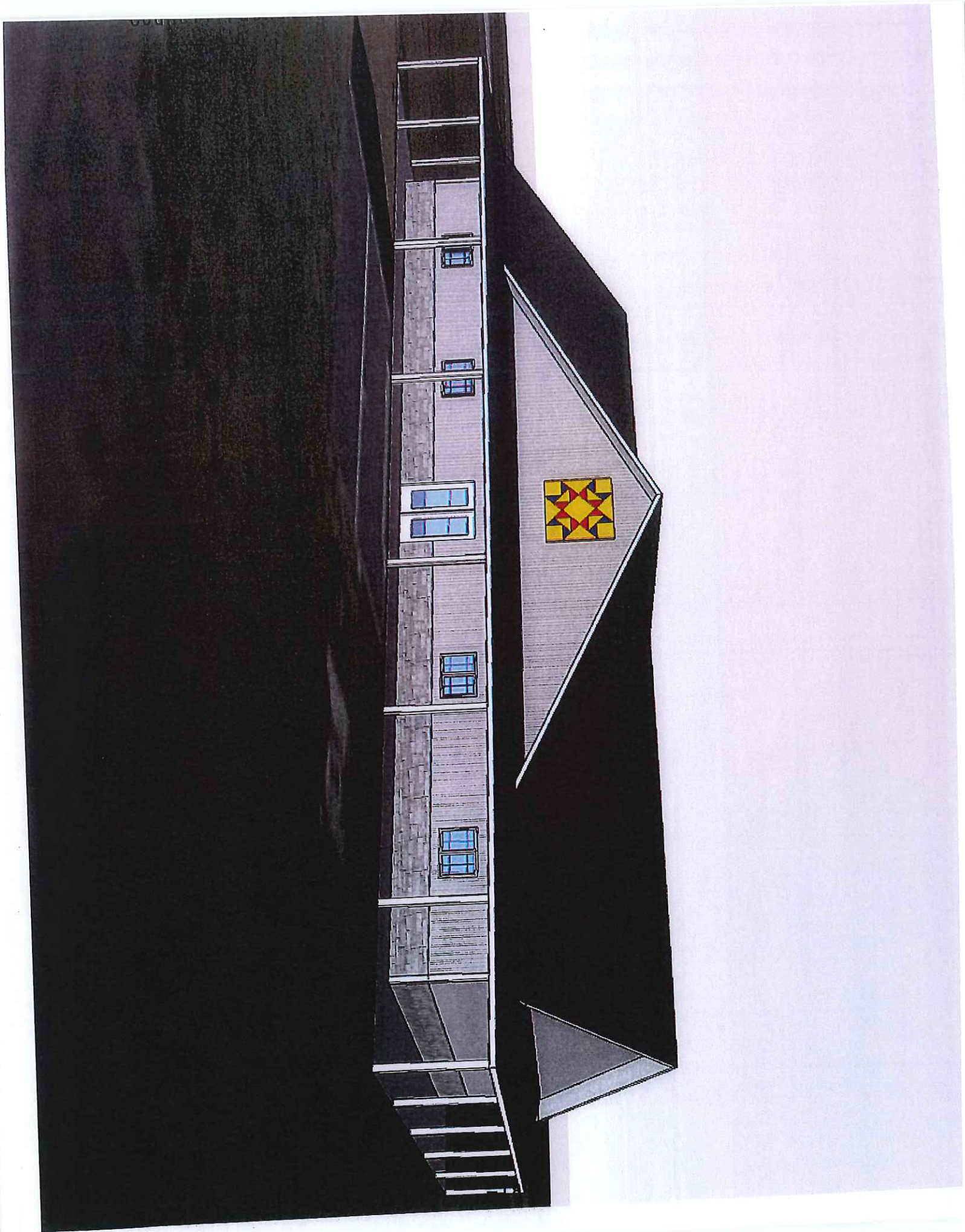
Absents:

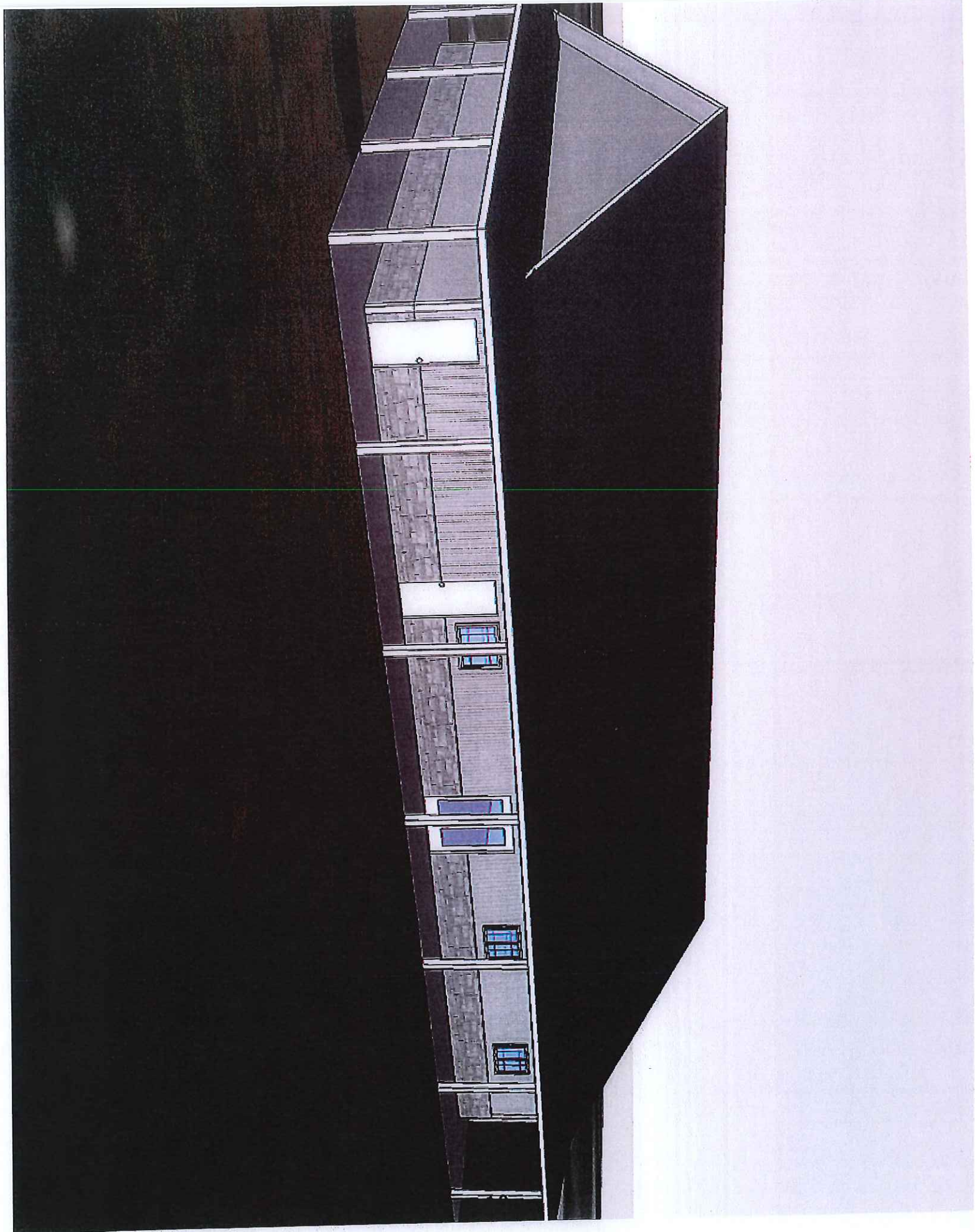
Signed: \_\_\_\_\_

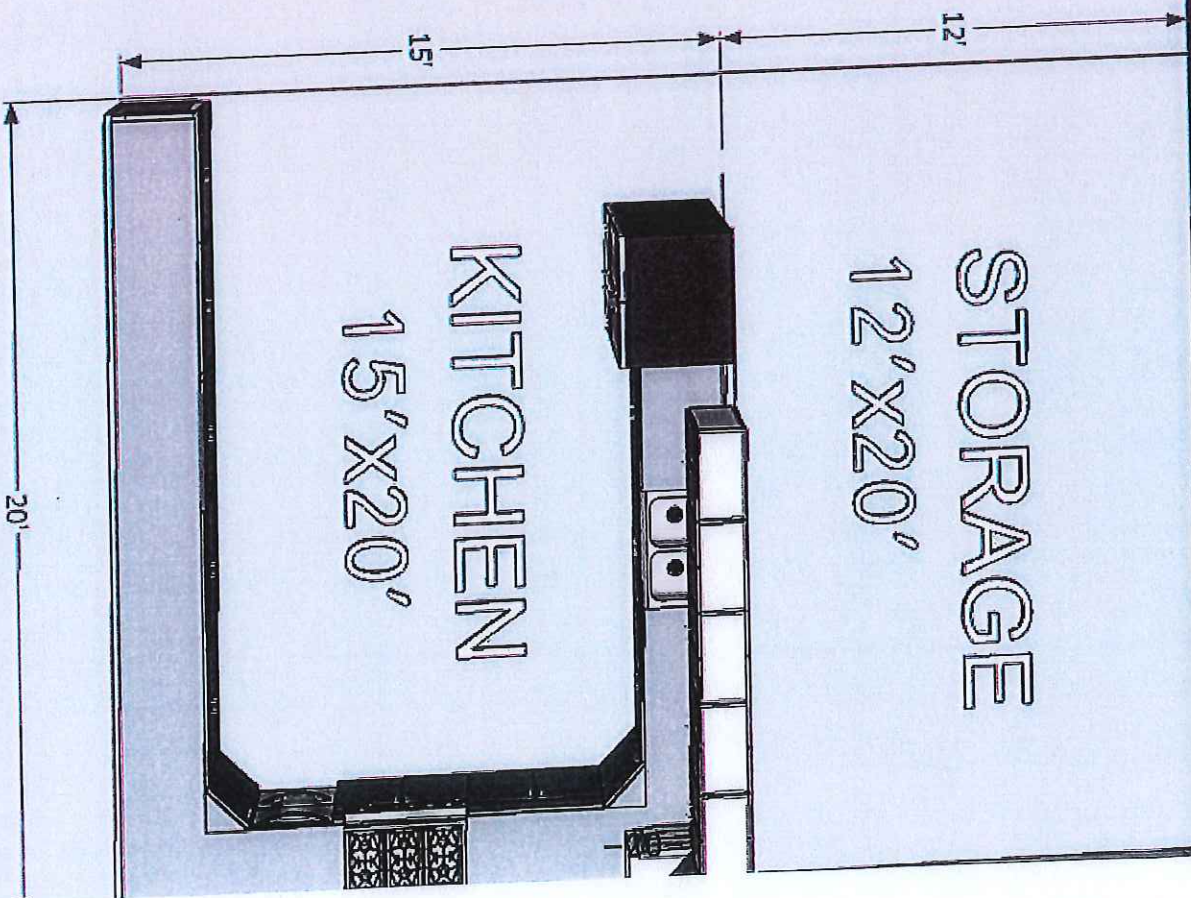
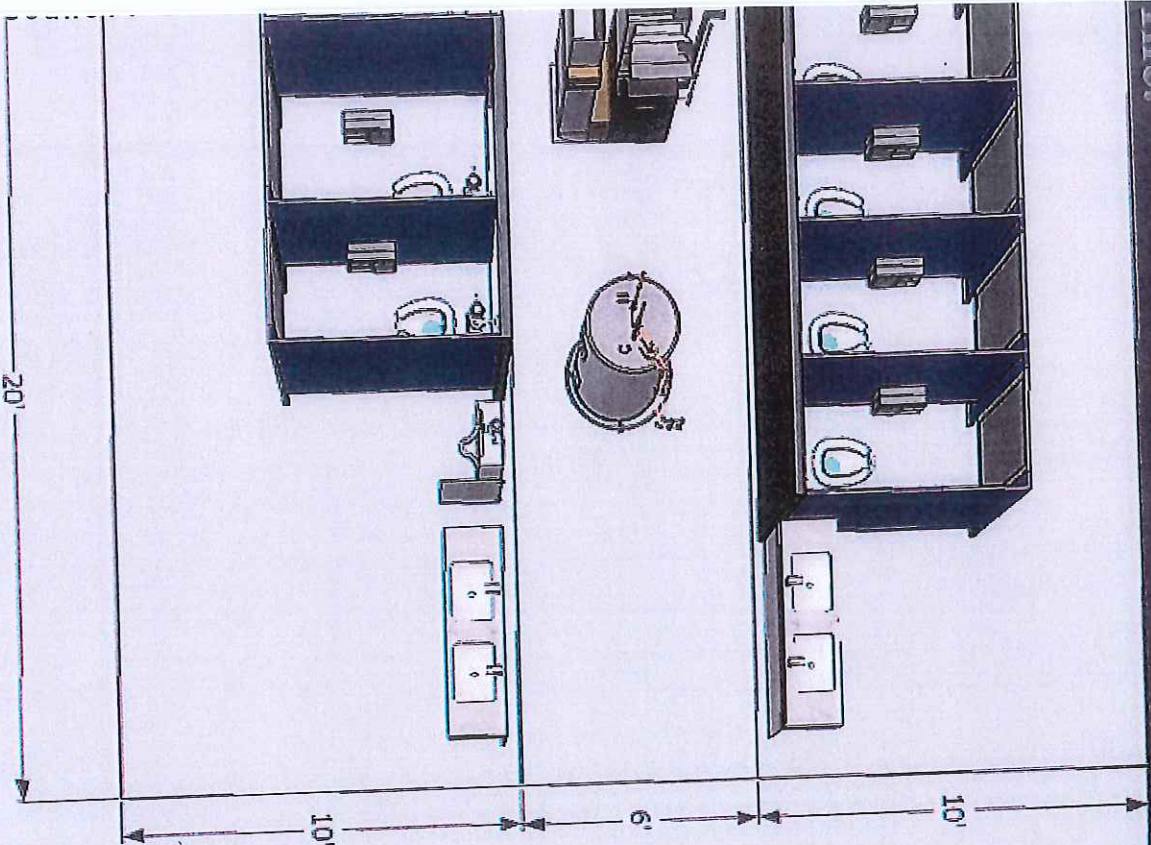
Allen Schneider, Mayor

Attest: \_\_\_\_\_

Lory Young, City Clerk

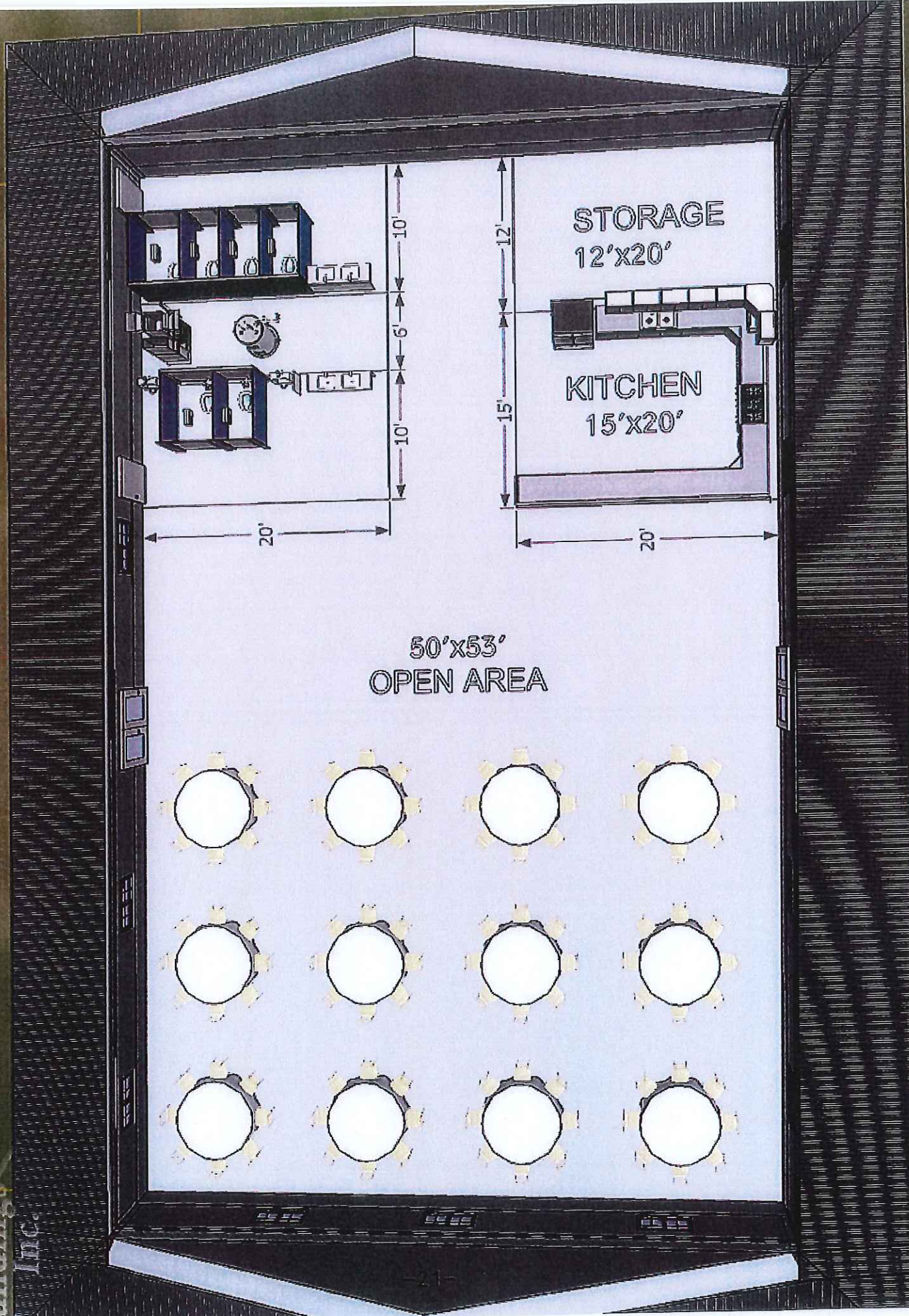






80'

Reimer Buildings Inc.



Date: March 8, 2017

To: Riverside Council

From: Bill Stukey, Operator

O & M Report: February 2017

### **Water Operation & Maintenance**

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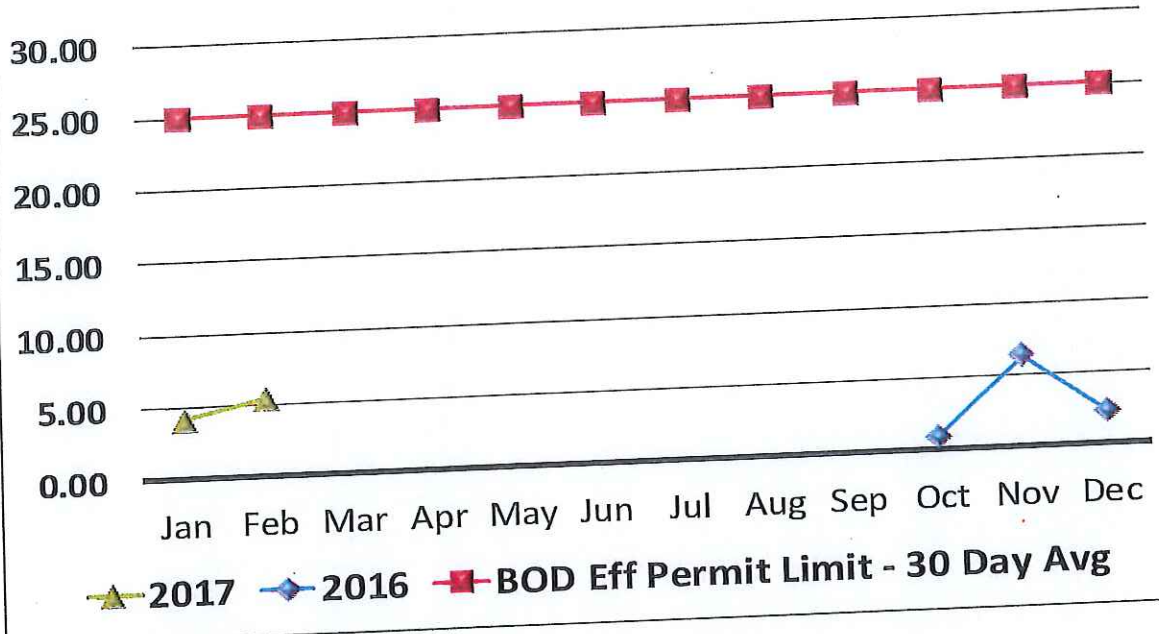
- Water main break at 3<sup>rd</sup> St and Washington, maintained system pressure during repair and sent out bacteria sample on the following Monday.
- Replaced bulkhead seals on chlorine bulk tank #1.
- Created hydrant records and flushing plan.
- Met with DNR to go over water permit.
- 6 water disconnects for non-payment
- 2 locates completed.

### **Wastewater Operation & Maintenance**

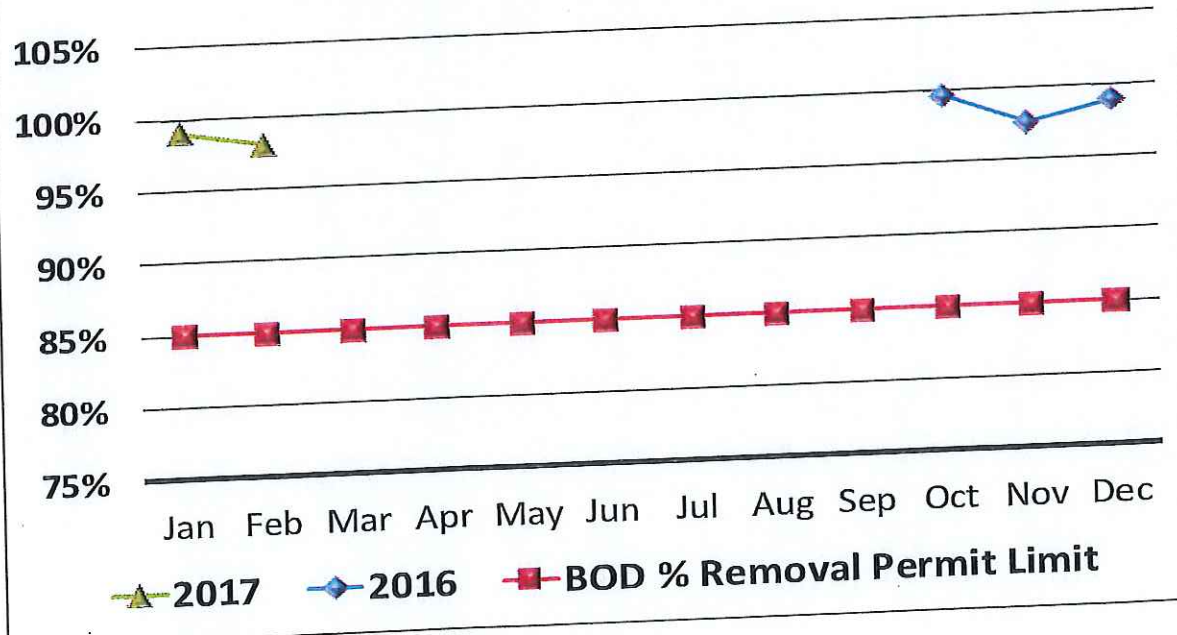
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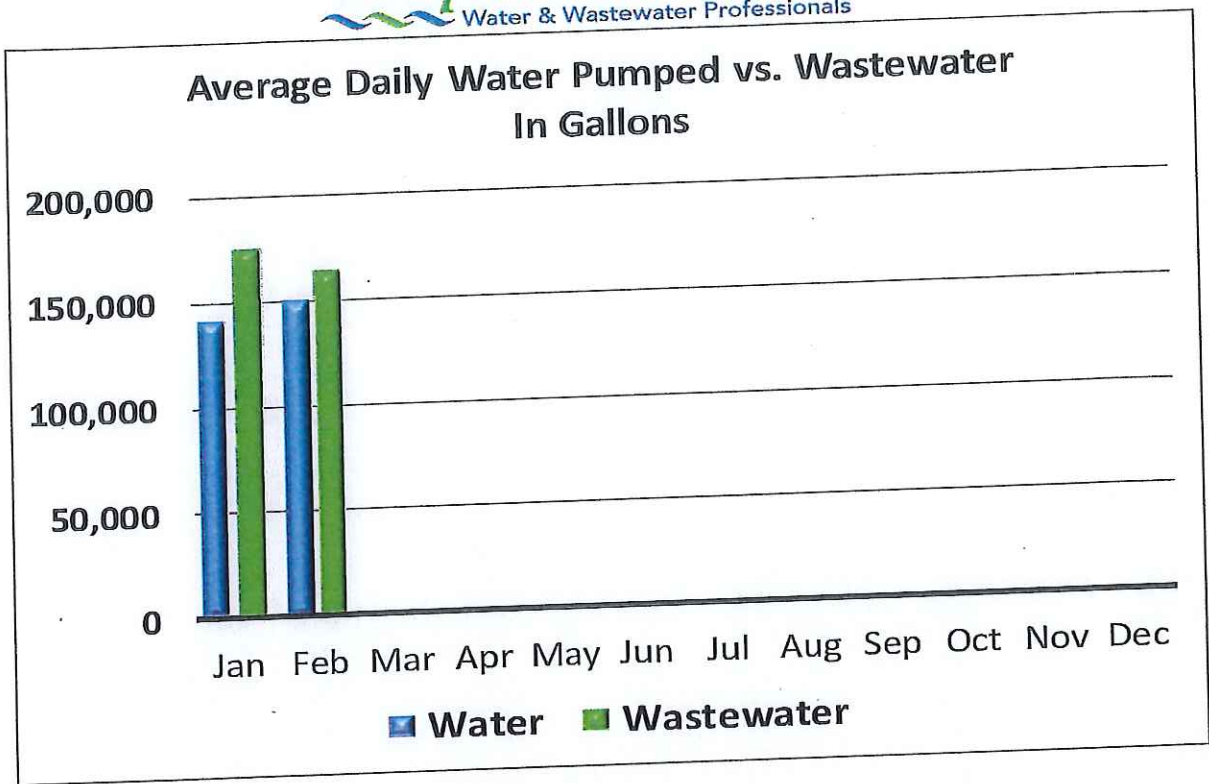
- Inspect sewer line repair for B&B Automotive.
- Water was shut off to flushing hydrants at wastewater plant. Found the shut off in the building, may have been shut off due to a slow leak next to hydrant on west side of SBR.
- Sprayed down the foam on SAM tank.
- New VFD installed on lift station 1.
- Lift station 1 had a low level alarm possibly caused by the low level alarm settings getting changed when the new VFD was installed.

## BOD Effluent



## BOD % Removal





Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$18,000.00	\$6,187.88	34%	56%
Maintenance Budget	\$15,000.00	\$1,068.15	7%	56%
<b>Total</b>	<b>\$33,000.00</b>	<b>\$7,256.03</b>	<b>22%</b>	<b>56%</b>



		February-17	January-17	February-16
<b>Water</b>				
	<b>Units</b>			
Total Monthly Pumped	gallons	4,214,000	4,387,000	0
Average Daily Pumped	gallons	150,500	141,520	0
Maximum Daily Pumped	gallons	514,000	585,000	0
Minimum Daily Pumped	gallons	0	0	0
<b>Chlorine</b>				
Chlorine - Total Avg Residual Plant	mg/L	2.05	1.93	0.00
Chlorine - Total Avg Residual System	mg/L	1.38	1.34	0.00
Chlorine - Recommended Residual System	mg/L	0.30	0.30	0.30
Chlorine used	lbs	116.00	423.00	0.00
<b>Iron</b>				
Iron - Avg Raw	mg/L	1.99	2.11	0.00
<b>Polyphosphate</b>				
Polyphosphate - Avg Residual	mg/L	2.65	2.44	0.00
Polyphosphate - Recommended Residual	mg/L	0.5 - 2.0	0.5 - 2.0	0.5 - 2.0
Polyphosphate used	lbs	10.00	9.50	0.00
<b>Water Loss</b>				
Water Billed	gallons	0	0	0
Water used in main breaks/hydrant flushing	gallons	0	0	0
Water used at city buildings	gallons	0	0	0
Loss	gallons	100%	100%	#DIV/0!
<b>Wastewater</b>				
<b>BOD</b>				
BOD Influent Avg	mg/L	271	279	0
BOD Effluent Avg	mg/L	5	4.1	0
BOD Eff Permit Limit - 30 Day Avg	mg/L	25	25	25
BOD % Removal	%	98.00%	99.00%	0.00%
BOD % Removal Permit Limit	%	85%	85%	85%
<b>TSS</b>				
TSS Influent Avg	mg/L	235	229	0
TSS Effluent Avg	mg/L	1	17	0
TSS Effluent Permit Limit - 30 Day Avg	mg/L	30	30	30
TSS % Removal	%	99.72%	92.50%	#DIV/0!
TSS % Removal Permit Limit	%	85%	85%	85%
<b>Nitrogen Ammonia</b>				
NA Effluent Avg	mg/L	1	0	0
NA Effluent Permit Limit - 30 Day Avg	mg/L	17	14	17
<b>Influent Flow</b>				
Total Monthly	gallons	4,592,200	5,457,100	0
Average Daily	gallons	164,007	176,000	0
Maximum Daily	gallons	486,900	406,000	0
Minimum Daily	gallons	78,300	55,200	0
Permit Limit - 30 Day Avg	gallons	444,000	444,000	444,000
Permit Limit - Daily Maximum	gallons	1,425,000	1,425,000	1,425,000

**PeopleService** INC.  
 Water & Wastewater Professionals  
**RIVERSIDE--FEBRUARY '17**

**Water Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
2/21/17	First National Bank, VISA	Parts for Chemical Transfer Pump	\$50.18
		<b>Total</b>	<b>\$50.18</b>

**Water System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Wastewater Plant Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

**Wastewater System Maintenance**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

Water Plant Maintenance	\$50.18
Water System Maintenance	\$0.00
WW Plant Maintenance	\$0.00
WW System Maintenance	\$0.00
Month Total	\$50.18

9 Month Maintenance Budget	\$15,000.00
Total Maintenance Dollars Spent Year to Date	\$1,068.15
Percent Maintenance Budget Spent Year to Date	7%

**PeopleService** INC.  
Water & Wastewater Professionals  
**RIVERSIDE - FEBRUARY '17**

**Water System Chemicals**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
2/28/17	Hawkins	Sodium Hypochlorite	\$821.25
2/28/17	Hawkins	Polyphosphate	\$513.00
		<b>Total</b>	<b>\$1,334.25</b>

**Wastewater System Chemicals**

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		<b>Total</b>	<b>\$0.00</b>

Water System Chemicals	\$1,334.25
W/W System Chemicals	\$0.00
<b>Month Total</b>	<b>\$1,334.25</b>

<b>9 Month Chemical Budget</b>	<b>\$18,000.00</b>
<b>Total Chemical Dollars Spent Year to Date</b>	<b>\$6,187.88</b>
<b>Percent Chemical Budget Spent Year to Date</b>	<b>34%</b>

Maintenance Month Total	\$50.18
Chemical Month Total	\$1,334.25
<b>Month Total</b>	<b>\$1,384.43</b>

<b>9 Month Total Budget</b>	<b>\$33,000.00</b>
<b>Total Spent Year to Date</b>	<b>\$7,256.03</b>
<b>Percent Budget Spent Year to Date</b>	<b>22%</b>

Example

Example

VEHICLE FOR SALE

The City of Indianola is accepting sealed bids for the sale of the following vehicle:

2001 Dodge 4x2 Pickup – automatic transmission, air conditioning, AM/FM radio, power steering, power brakes, 5.9-360 engine – Sold As Is

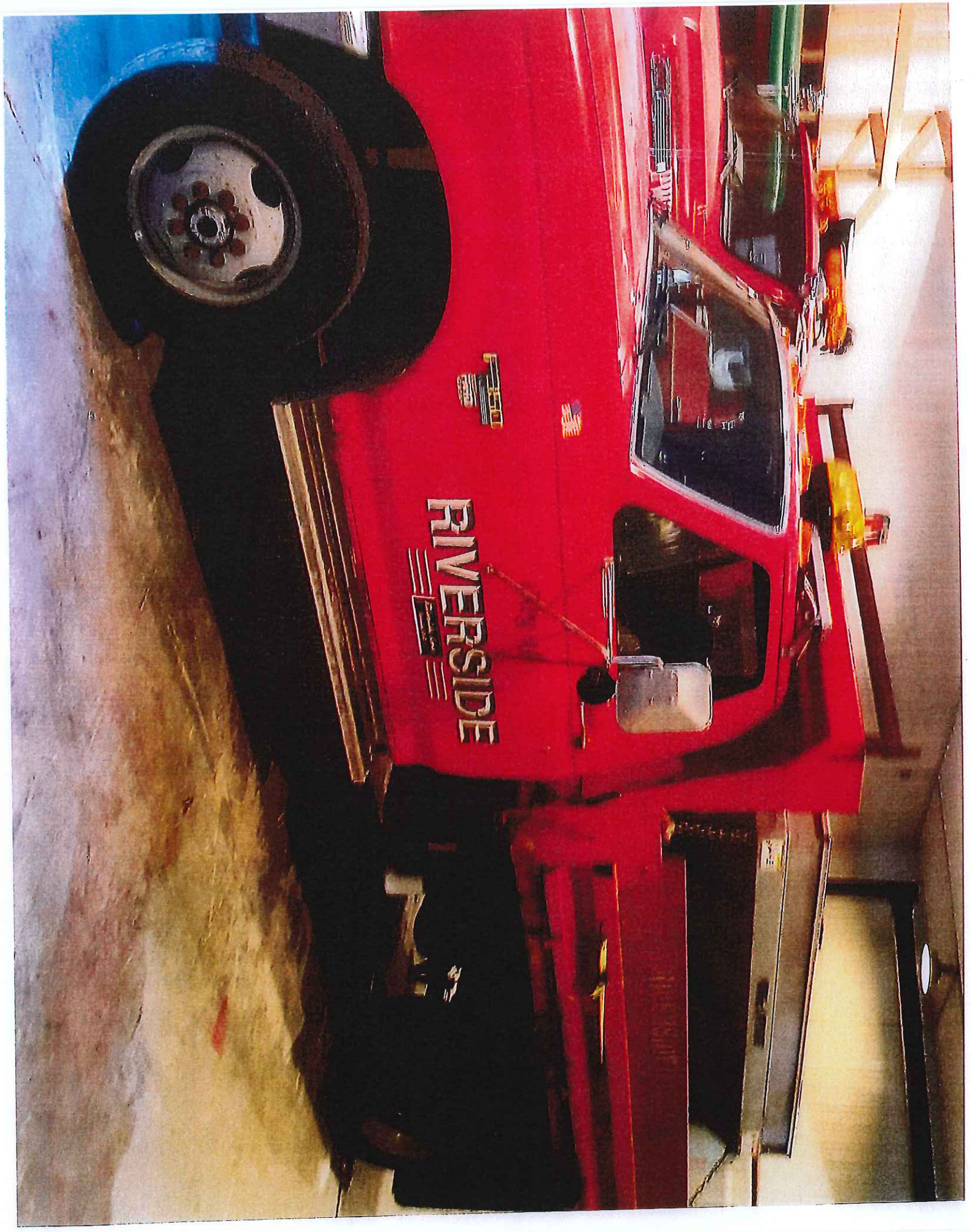
Vehicle is located for viewing at Indianola Street Department, 706 N. 6th, Monday-Thursday 7:00 a.m.–4:30 p.m. Friday 7:00 a.m. – 11:00 a.m. Contact: Ed Yando at 961-9415.

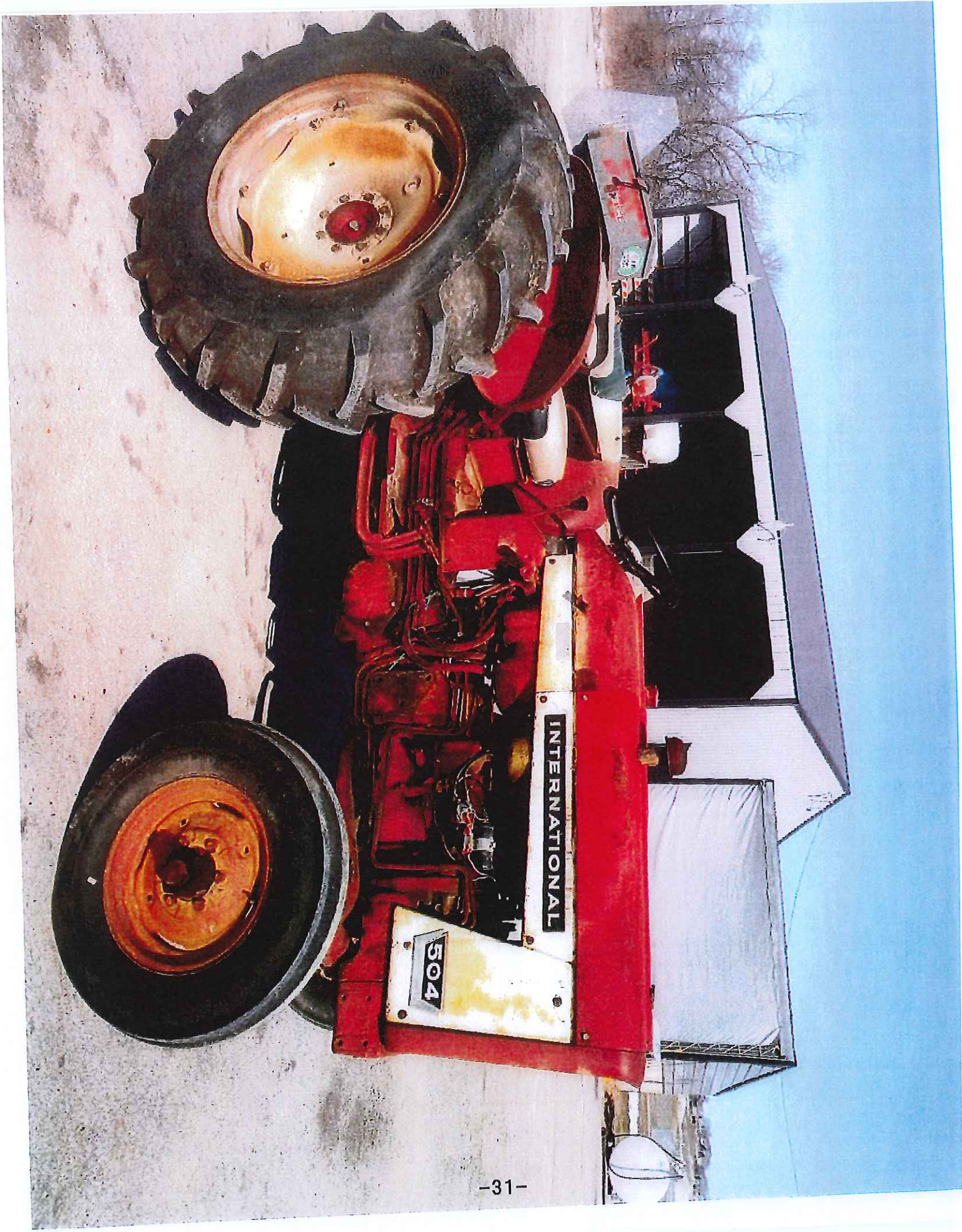
Bids are due in the Office of the City Clerk, 110 N. First Street, Indianola, Iowa by 10:00 a.m. on March 27, 2017. Bid forms are available at City Hall – 110 North Street.

The City of Indianola reserves the right to reject any and all bids.

Payment due to the city shall be made in the form of a cashier's check or money order.







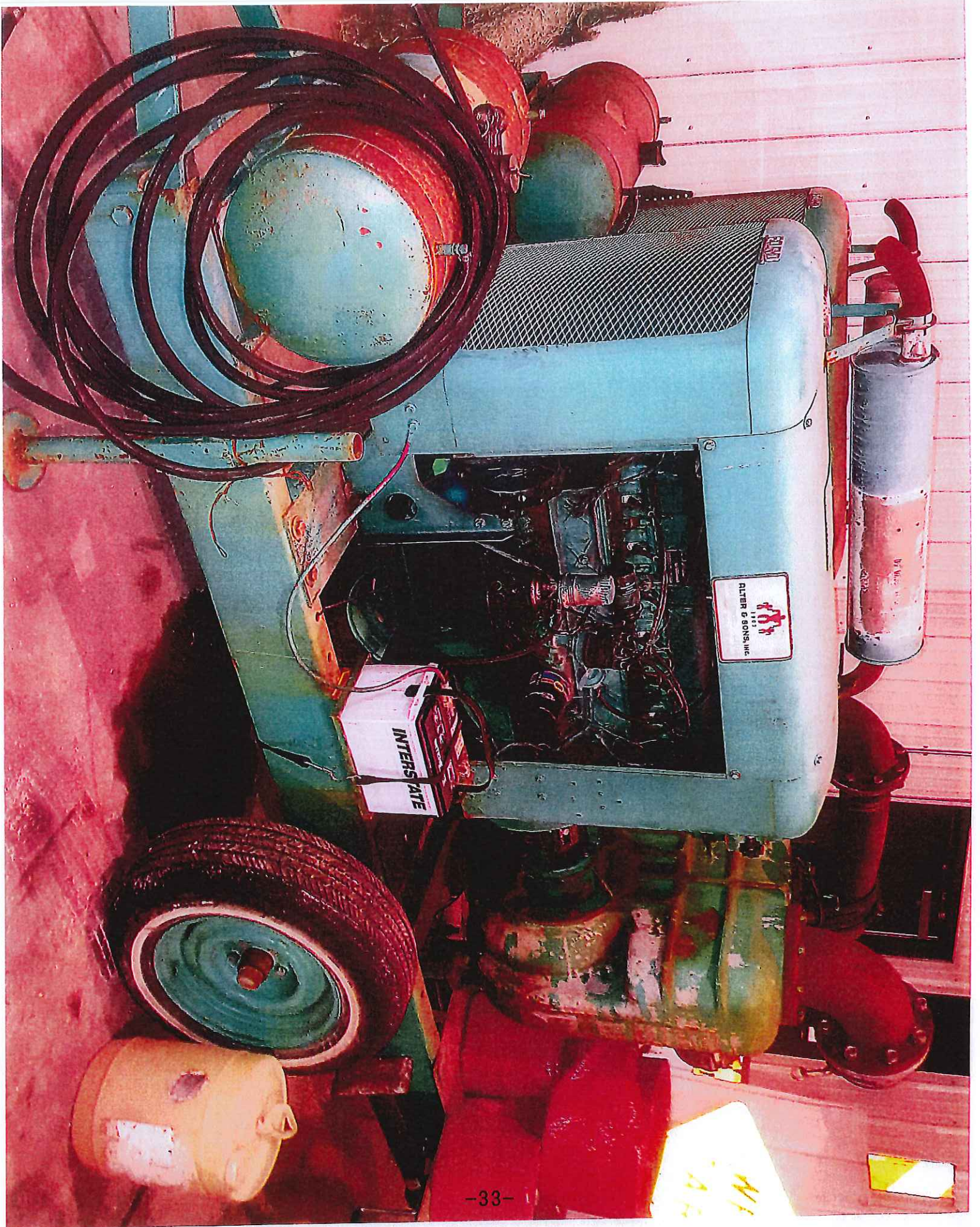


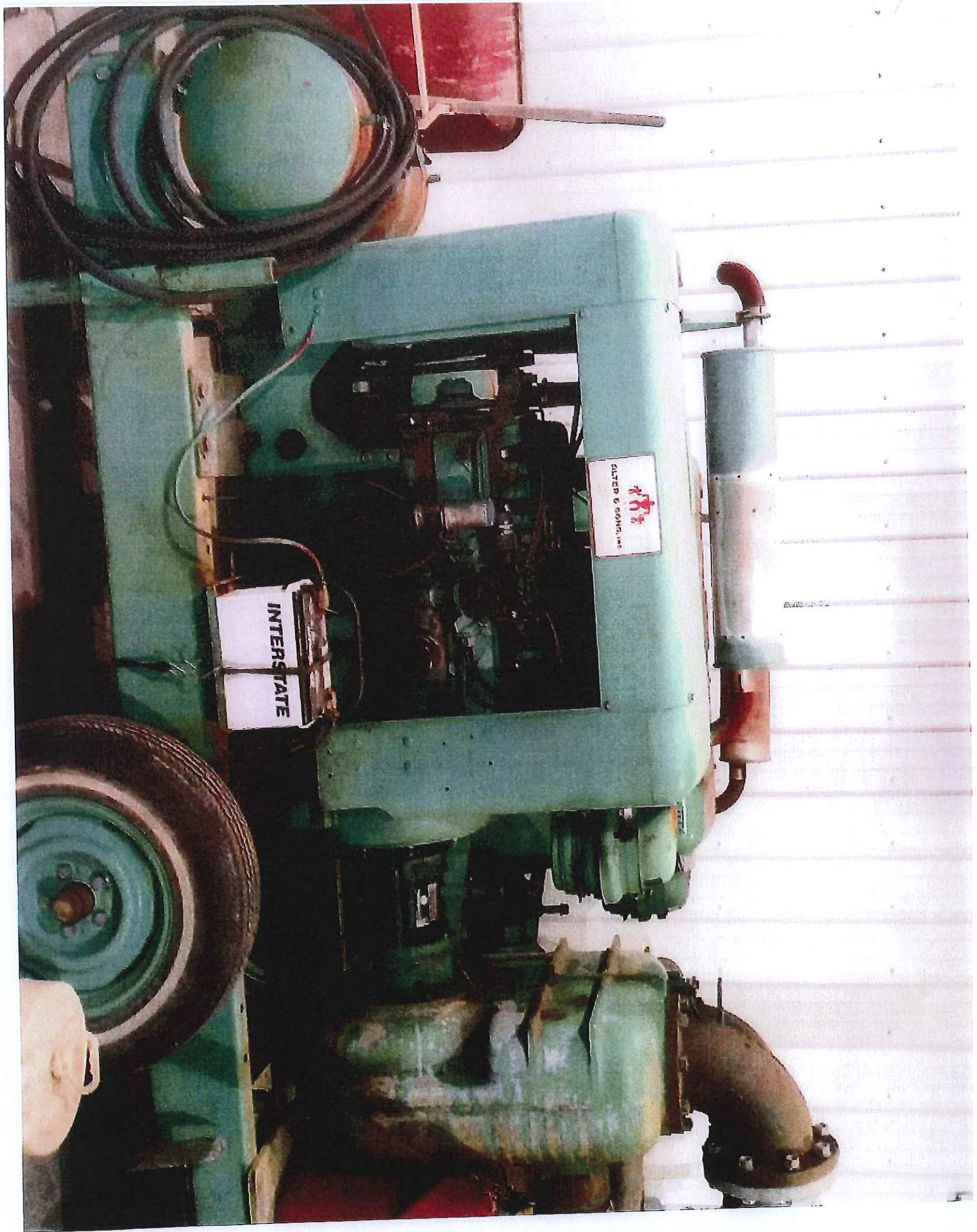
AGCO  
AGCO CORPORATION

F372R

**WARNING**  
DANGER

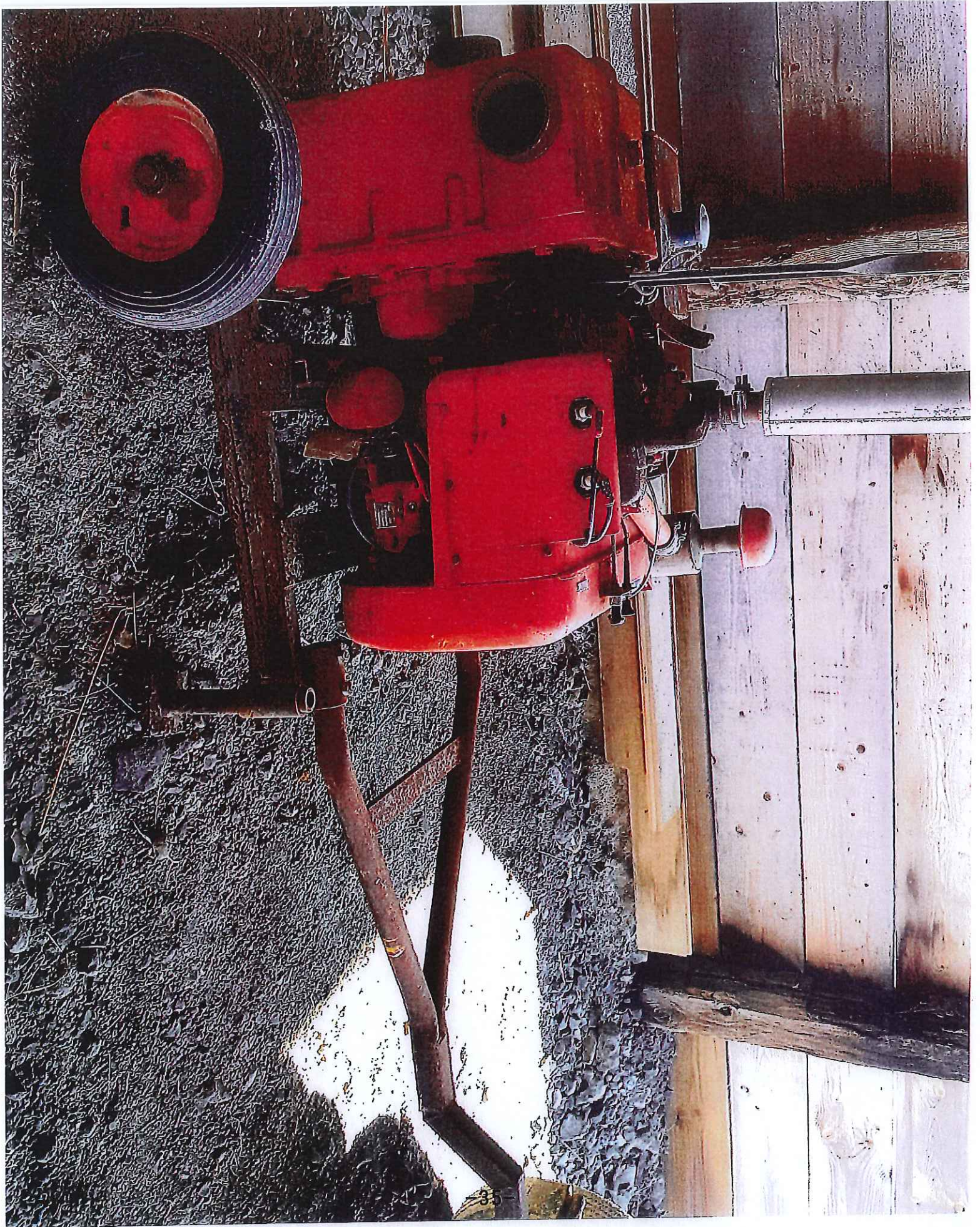






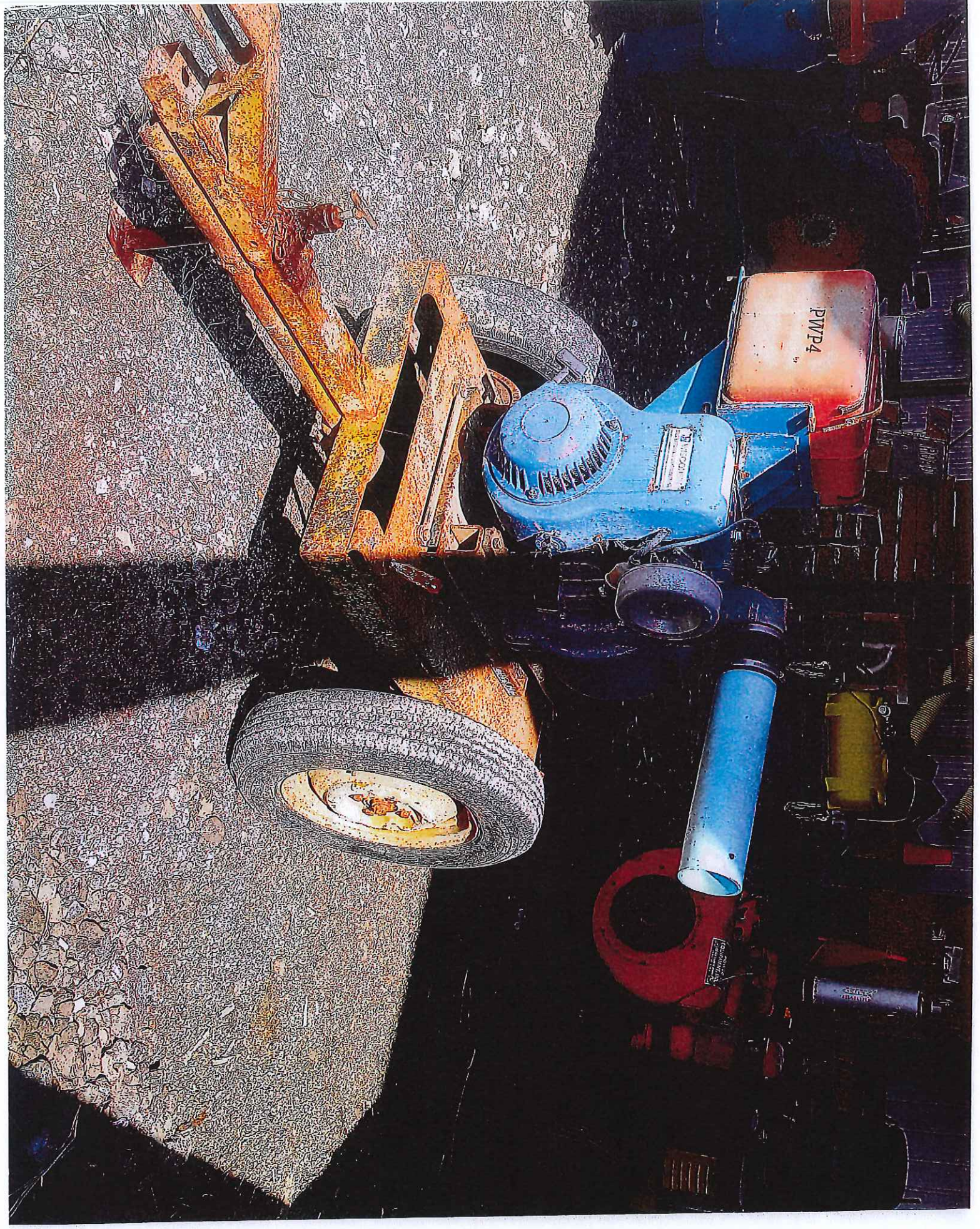
INTERSTATE

CUTLER & SHERMAN, INC.









# 2017 ZERO TURN LAWN MOWER BID SPECIFICATION

EQUIPMENT REQUEST

28 HP

ENGINE BRAND

ENGINE MODEL

TWIN LEVER ZERO TURN

GROUND SPEED

FUEL TANK SIZE

TRANSMISSION TYPE

FRONT TIRE SIZE

REAR TIRE SIZE

SUSPENSION FRONT

SUSPENSION REAR

NUMBER OF BLADES

FABRICATED 60" DECK

FRONT DECK ROLLER

REAR DECK ROLLERS

COMMERCIAL WARRENTY

DECK WARRENTY



## GRANT APPLICATION

### Applicant Organization Information:

1. Applicant Organization: City of Riverside
2. Mailing Address: PO Box 188
3. City, State, Zip: Riverside, IA 52327
4. Federal Tax ID#: 42-6005154
5. Date (Year) Organized:
6. Website: cityofriversideiowa.com
7. Tax Exempt Category:  501c(3),  501c(4),  501c(6),  School District  
(Check only one)  City/County Gov't,  Other:
8. Applicant has read and agrees with the current grant guidelines:  Yes  No  
(Grant App. Guidelines & Instructions are available online or from the WCRF Office)

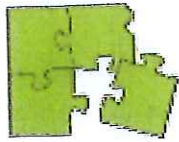
### Contact Information:

9. Primary Contact Name: Lory Young
10. Title in Organization: City Clerk Finance Officer
11. Daytime Phone: 319-648-3501 Evening Phone: 319-330-6490
12. E-mail address: lory@cityofriversideiowa.com
13. Alternate Contact Name: Becky LaRoche
14. Alternate Phone: 319-330-3091 Alt. E-mail: becky@cityofriversideiowa.com

### Project/Program Information:

15. Project Title: Washburn & 2nd Street Improvements Project
16. Project Address: Washburn & 2nd Street
17. WCRF Funding Requested: \$850,000.00
18. Matching Funds: \$400,000.00
19. Total Cost (17+18): \$1,250,000.00 (include itemized budget if over \$5,000)
20. Anticipated project start: July 1st, 2017
21. Anticipated date WCRF funds will be needed: July 1st, 2017





22. Provide a brief description of the project you are seeking funds for **(10 lines or less)**. Please include an explanation of how this proposal will benefit residents of Washington County. You may attach additional pages to describe your project/program in more detail. Additional supporting material may also be submitted.

This project will include relocation of the water main along Highway 22 out from under the highway mainline paving, improvements to the raised sidewalks on the north side of Highway 22, ADA improvements along Highway 22 between Glasgow and Greene Streets, and installation of storm sewer to improve drainage within the Highway 22 right-of-way. The project will include decorative retaining walls and decorative lighting on the north side of the highway between Glasgow and Greene Streets, which will make this area ADA compliant as well as enhance the image and revitalize the downtown area. This project is one of several projects over the next three years that aim to improve and beautify the Highway 22 corridor through Riverside.

23. Please explain the impact of the WCRF funding in numbers (such as: number of participants or persons impacted, cost per participant, number of units, statistics from past projects, etc.). **(10 lines or less)**

Highway 22 carries 7100 vehicles per day according to Iowa DOT traffic counts. These travelers will experience a much improved roadway, and the downtown beautification included with this project will appeal to those travelers to stop at local businesses instead of just traveling through town. There are 23 commercial buildings located in the downtown area that will benefit from the revitalization improvements. We are revitalizing our downtown area with the hope to attract more businesses, grow our population, and improve the quality of daily life for our residences.

24. In the space below, explain how the project/program will address the Foundation's interest category. **(7 lines or less)** See WCRF Grant Application Guidelines & Instructions document.

Riverside is committed to community development projects, projects that improve the quality of life for our citizens, attract more people, revitalize our neighborhoods and downtown and enhance the appearance of our City. Highway 22 is a main throughfare for travelers from several other communities to get to 218, so this will benefit many more people than just the citizens of Riverside. NOTE: This is Phase #2 of a multiphase project to revitalize the entire area along Highway 22 through Riverside. Phase #1 is currently out for bid with an estimated cost of \$1,300,000.



25. List name of matching funding sources and if contribution is projected (P) or confirmed (C). Private donations can generally be grouped together as one line item. Line "A" should show any cash contribution from the Applicant organization. **Do not include "in-kind" (non-cash) contributions in this table.** The "Total Matching Funds" should equal Line 18.

Source of Match Funds	Projected or Confirmed	Confirming letter attached ?	Amount
A. (Applicant) City of Riverside	Projected	<input type="checkbox"/>	\$ 400,000
B.	Projected	<input type="checkbox"/>	\$
C.	Projected	<input type="checkbox"/>	\$
D.	Projected	<input type="checkbox"/>	\$
E.	Projected	<input type="checkbox"/>	\$
F.	Projected	<input type="checkbox"/>	\$
<b>Total Matching Funds:</b>			<b>\$ 400,000</b>

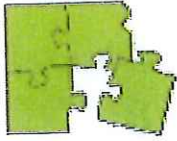
26. Complete the following budget form. List each work element for the project. To show the source of matching funds, reference the letter (A, B, C, etc.) from the table in Line 25. More than one source (letter) may be entered for a single work element. The Total Matching Fund should equal the amount entered in Line 18. The Total WCRF Funding Request should equal the amount entered in Line 17. **If the total project is over \$5,000, please attach a detailed itemization of the expected project expenses.**

Work Element	Matching Fund Source (letters)	Matching Fund \$ Amount	WCRF Funding Request	Total
1. Decorative Ramps, walls, street lights, sidewalks		\$	\$ 528,000	\$ 528,000
2. ADA Compliance		\$	\$ 31,050	\$ 31,050
3. Paving, Concrete, Seal coat		\$	\$ 132,325	\$ 132,325
4. Storm Sewer		\$	\$ 74,120	\$ 74,120
5. Traffic Control/Mobilization		\$	\$ 70,000	\$ 70,000
6. Water Main Fire Hydrants		\$ 143,700	\$	\$ 143,700
7. Engineering/contingency		\$ 259,495	\$ 14,505	\$ 274,000
<b>TOTAL</b>		<b>\$ 403,195</b>	<b>\$ 850,000</b>	<b>\$ 1,253,195</b>

NOTE: The WCRF does not normally fund personnel expenses, except for outside contracted services for specific projects. Personnel expenses include salaries and benefits for full- and part-time employees. Capital expenses include construction or remodeling costs. Equipment expenses



include machinery, tools, vehicles, and appliances that are likely to remain in use for more than one year. Supplies refers to items which are consumable



27. Explain the source of additional matching funds shown in Questions 25 and 26, and the amounts necessary to complete the project/program. Include cash contributions from all other sources besides the WCRF. If a capital campaign or pledge drive is in progress or planned and shown in Line 25, please provide details about how this effort will be executed. If Foundation funding will be used to leverage other funds that have not yet been committed, please include a detailed description of the process or plan to receive those funds. Explain the anticipated timeline on receiving the matching funds. If necessary, attach an additional sheet. **Letters or documentation of confirmed matching funds, on the letterhead of the funding source, must accompany this application.**

NA

28. Explain any "in kind" non-cash contributions, if any. Include donated time, labor, materials, etc. Note that these "in kind" contributions should not be included in the matching funds (Line 18) or in the Total Cost of the project (Line 19).

NA

29. Has your project been started? If yes what is the status?

No

30. How will the project be affected if it receives less funding from the WCRF or from other anticipated funding sources? (For example, will the project be downsized, will the applicant organization increase its funding to make up the difference, would the project be canceled, would a plan to raise more private donations be implemented, etc.?)

The City will still do the project in preparation of the Highway 22 Resurfacing Project in FY 19.

31. Explain how the Washington County Riverboat Foundation will be recognized by your organization for contributing to the project/program. **(6 lines or less)**

Local Newspapers, City website, Plaque on a pillar of decorative wall



32. I hereby affirm that this application has been approved by its governing body. All data in this application and supporting material are correct and true. If awarded funds by the WCRF, the Applicant will comply with WCRF guidelines and grant agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signed by Primary Contact from Line 9.)

To complete the application process,

1. E-mail the completed **MS Word digital version** of the application (without signatures) to [wcrf@riverboatfoundation.org](mailto:wcrf@riverboatfoundation.org).
2. Submit one completed and signed original application, along with one copy of the following (do not attach to the 15 copies) unless you are a school or governmental body:
  - ✓ Resolution authorizing submission from governmental body (if applicable).
  - ✓ IRS Non-Profit Determination letter (for non-governmental organizations)
  - ✓ Iowa Secretary of State "Certificate of Standing"
  - ✓ Front page from most recent federal 990 income tax form.
3. Submit **15** complete copies of the application (including any supporting materials such as itemized budget details, project descriptions, maps, letters confirming matching funds, etc.)
4. Submit this application in its original form (no colored paper, plastic covers, folders, or coversheets) Do not reformat this application form. Do not fax the application. Please staple each application.

by **5:00pm on Wednesday, April 5, 2017** to:

Washington County Riverboat Foundation  
205 West Main St.  
Washington, IA 52353  
[wcrf@riverboatfoundation.org](mailto:wcrf@riverboatfoundation.org)

\*\* Please note that your application becomes a public document upon submission. \*\*

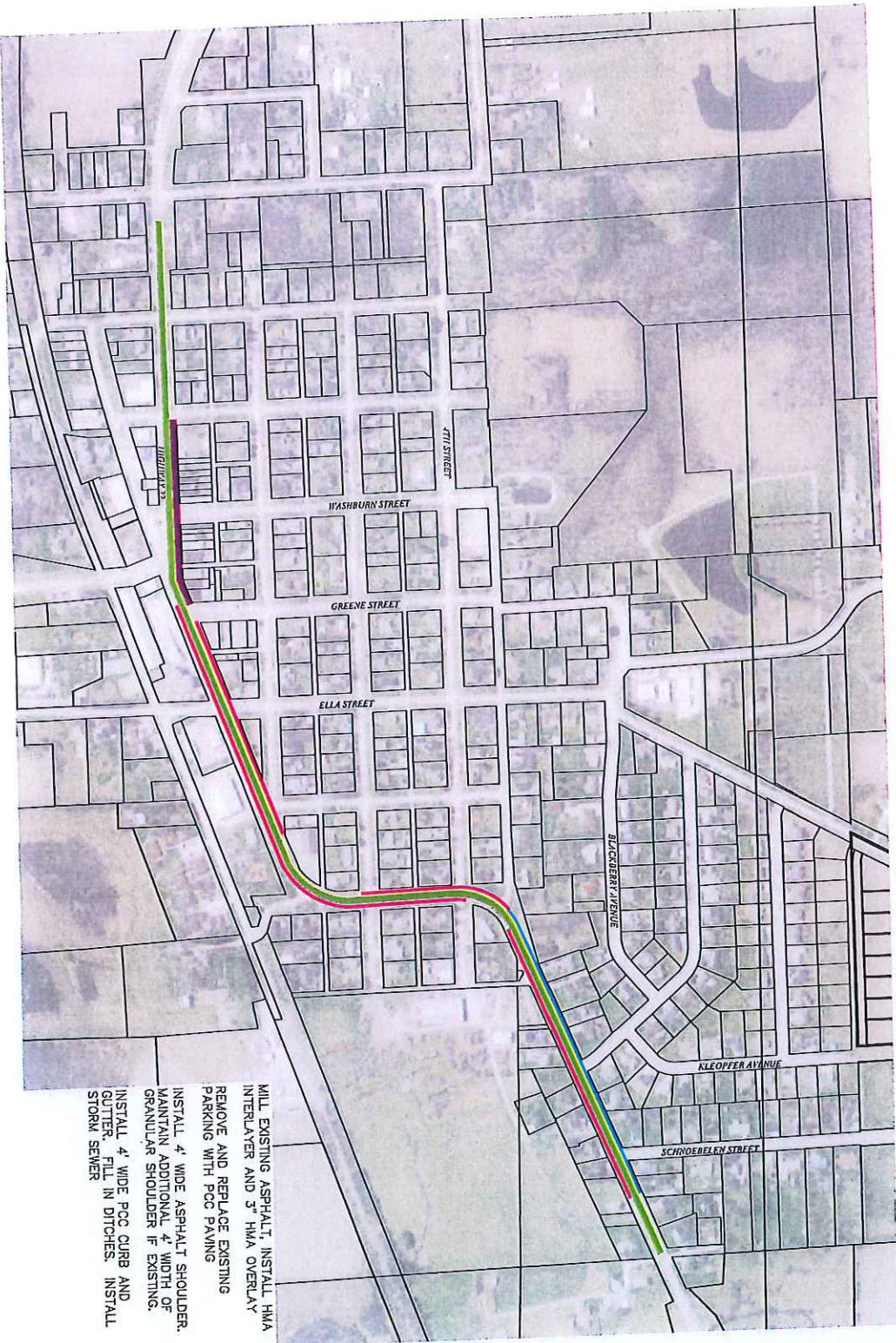
Highway 22 Water Main and Streetscape and Pioneer Street Storm Sewer  
 March 15, 2017

Engineer's Estimate

No.	Item	Total	Unit	Unit Price	Total Price
	Traffic Control	1	LS	\$10,000.00	\$ 10,000.00
	Mobilization	1	LS	\$60,000.00	\$ 60,000.00
	Storm Sewer, Trenched, RCP, 12" Dia.	110	LF	\$30.00	\$ 3,300.00
	Storm Sewer, Trenched, RCP, 15" Dia.	424	LF	\$35.00	\$ 14,840.00
	Storm Sewer, Trenched, RCP, 18" Dia.	212	LF	\$40.00	\$ 8,480.00
	Storm Intake, Type SW-511	8	EA	\$3,500.00	\$ 28,000.00
	Storm Intake, Type SW-509	2	EA	\$4,500.00	\$ 9,000.00
	Storm Manhole, SW-401, 60 IN	1	EA	\$4,500.00	\$ 4,500.00
	Excavation, Class 13	500	CY	\$12.00	\$ 6,000.00
	Bituminous Seal Coat	350	SY	\$25.00	\$ 8,750.00
	Water Main, 8"	1300	LF	\$30.00	\$ 39,000.00
	Fire Hydrant	6	EA	\$5,000.00	\$ 30,000.00
	Gate Valve, 8"	6	EA	\$1,200.00	\$ 7,200.00
	Reconnect Services - Short	23	EA	\$1,500.00	\$ 34,500.00
	Reconnect Services - Long	11	EA	\$3,000.00	\$ 33,000.00
	PCC Paving	950	SY	\$45.00	\$ 42,750.00
	HMA Patching	875	SY	\$35.00	\$ 30,625.00
	Highway 22 Pavement Replacement	120	SY	\$150.00	\$ 18,000.00
	Sidewalk, PCC 5"	350	SY	\$45.00	\$ 15,750.00
	PCC Driveway, 6"	50	SY	\$50.00	\$ 2,500.00
	Detectable Warnings	20	SF	\$40.00	\$ 800.00
	Decorative Ramp/Walls	500	LF	\$700.00	\$ 350,000.00
	Decorative Street Lighting Pole/Fixture	18	EACH	\$7,500.00	\$ 135,000.00
	Electrical System	1	LS	\$20,000.00	\$ 20,000.00
	Pavement Markings, Waterborne or Solvent	1	LS	\$1,000.00	\$ 1,000.00
	Apron, Concrete, 18" Dia.	1	EA	\$1,200.00	\$ 1,200.00
	Modified Subbase, 6"	2500	SY	\$12.00	\$ 30,000.00
	Sodding	1	LS	\$25,000.00	\$ 25,000.00
	Erosion Control	1	LS	\$10,000.00	\$ 10,000.00

**BASE BID** \$ 979,195.00  
**ENGINEERING** \$ 127,000.00  
**CONTINGENCY** \$ 147,000.00  
**TOTAL ESTIMATED BASE BID COSTS** \$ 1,253,195.00

PROJECT EXHIBIT  
**HIGHWAY 22 IMPROVEMENTS**  
 CITY OF RIVERSIDE



- MILL EXISTING ASPHALT, INSTALL HMA INTERLAYER AND 3" HMA OVERLAY
- REMOVE AND REPLACE EXISTING PARKING WITH PCC PAVING
- INSTALL 4' WIDE ASPHALT SHOULDER, MAINTAIN ADDITIONAL 4' WIDTH OF GRANULAR SHOULDER IF EXISTING.
- INSTALL 4' WIDE PCC CURB AND OUTER FILL IN DITCHES. INSTALL STORM SEWER



CIVIL ENGINEERS  
 LAND PLANNERS  
 LAND SURVEYORS  
 LANDSCAPE ARCHITECTS  
 ENVIRONMENTAL SPECIALISTS

1917 S. GILBERT ST.  
 IOWA CITY, IOWA 52240  
 (319) 351-8282  
[www.mmsconsultants.net](http://www.mmsconsultants.net)

Date	Revision

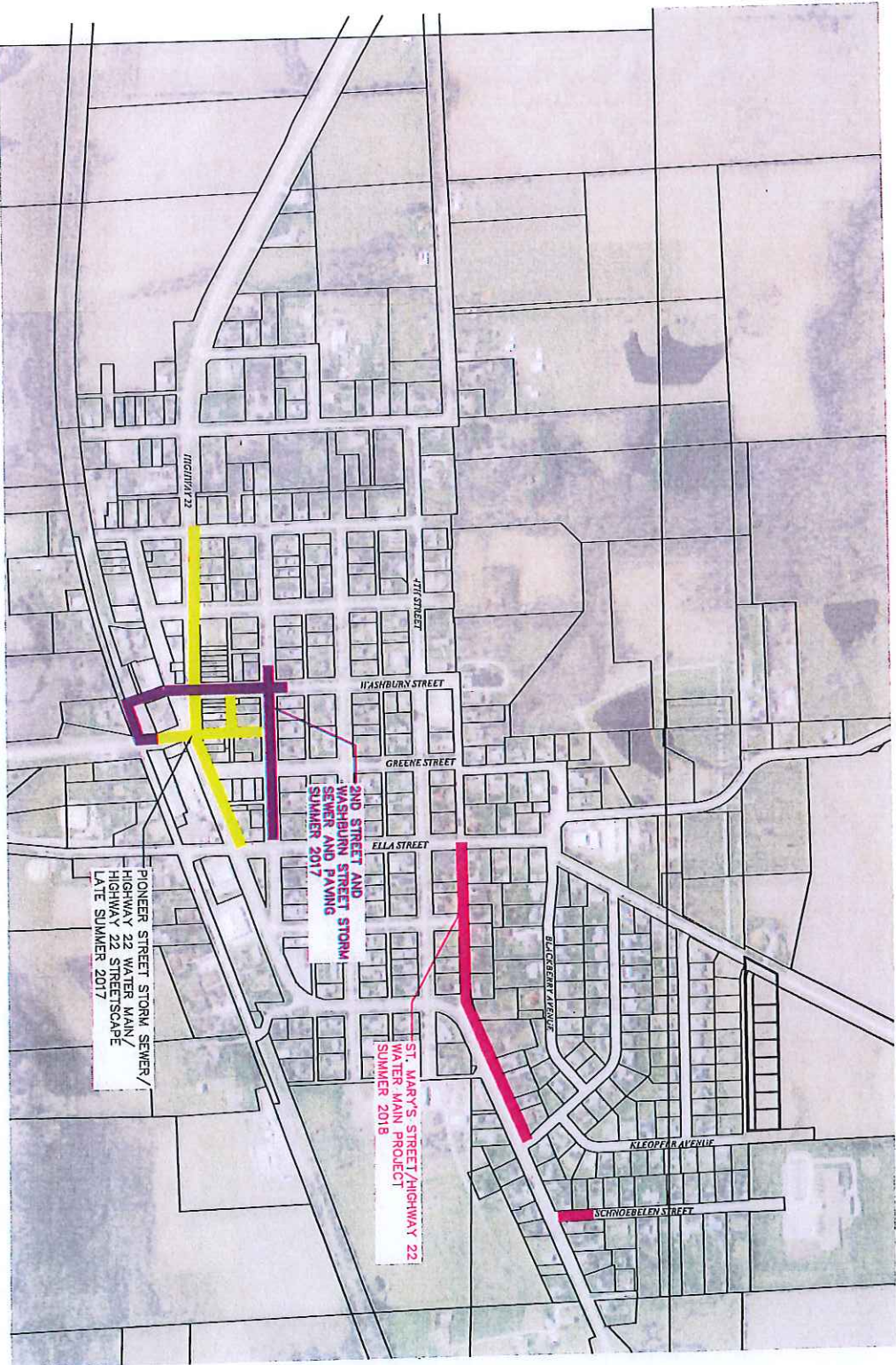
**PROJECT EXHIBIT**

**HIGHWAY 22  
 IMPROVEMENTS**  
 RIVERSIDE  
 WASHINGTON COUNTY  
 IOWA

**MMS CONSULTANTS, INC.**

Date:	1/23/2017
Designed by:	SBP FIELD BOOK
Drawn by:	SBP
Checked by:	SBP
Project No:	IC 2245-020
Sheet No:	1 of 1

PROJECT EXHIBIT  
**HIGHWAY 22 PROJECTS**  
 CITY OF RIVERSIDE



CIVIL ENGINEERS  
 LAND PLANNERS  
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 ENVIRONMENTAL SPECIALISTS  
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Date Revision

**PROJECT EXHIBIT**

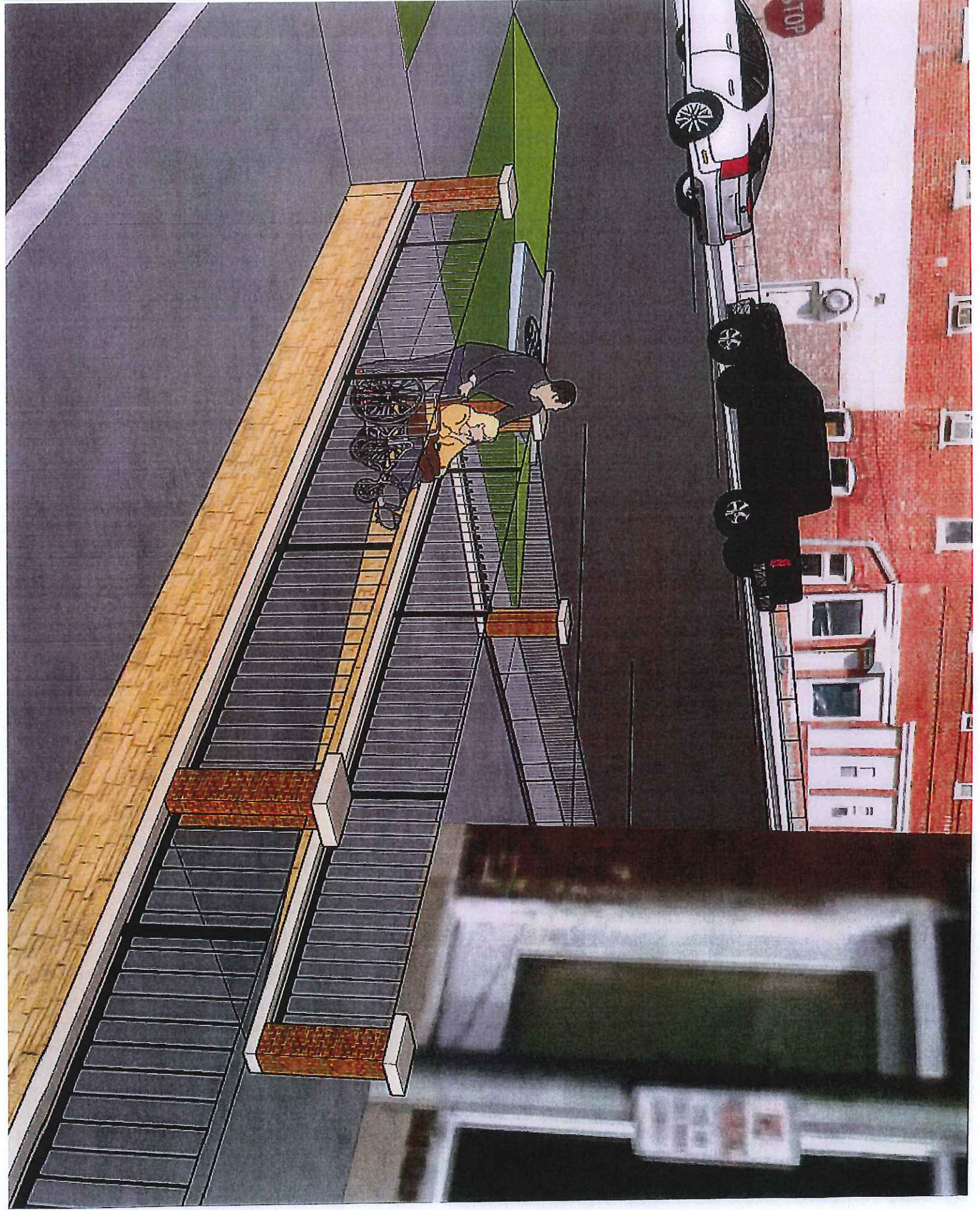
**HIGHWAY 22  
 PROJECTS**  
 RIVERSIDE  
 WASHINGTON COUNTY  
 IOWA

**MMS CONSULTANTS, INC.**

Date:	3/17/17
Designed by:	SBP Field Book No.
Drawn by:	SBP Scale: 1"=500'
Checked by:	SBP Sheet No. 1
Project No.:	IC 2245-006 of 1









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Barbara VenHorst

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Lance Heuer  
*Vice Chair*  
Ryan Weber  
*Treasurer*  
Ted Olt III  
*Secretary*  
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Cathie Whiteside  
Bob Woodward

February 15, 2017

Mayor Allen Schneider  
City of Riverside  
21 E. 1<sup>st</sup> Street  
Riverside, IA 52327

Dear Mayor Schneider:

I am writing you to ask for your support in declaring Thursday, April 6, 2017 as Junior Achievement Day in Riverside.

Junior Achievement is the world's largest organization dedicated to giving young people the knowledge and skills they need to own their economic success, plan for their future, and make smart academic and economic choices. JA programs are delivered by business-experienced community volunteers, and provide relevant, hands-on experiences that teach students from kindergarten through high school knowledge and skills in financial literacy, work readiness and entrepreneurship.

By declaring April 6, 2017 as JA Day, you will recognize and celebrate the many community partners who support JA's mission in Riverside.

Enclosed is a copy of the proclamation. I ask that you copy the proclamation onto your city letterhead and sign. If possible, we would like to receive a copy for our records.

Please send to:

Junior Achievement of the Heartland  
800 12<sup>th</sup> Avenue Moline, IL 61265

Email: [tawnya.hambly@ja.org](mailto:tawnya.hambly@ja.org) | Fax: 309-736-1630

I hope you will join us in this special celebration. Thank you!

Sincerely,

Tawnya Hambly  
Senior Director, Marketing & Special Events

City of Riverside

Mayor Allen Schneider

PROCLAMATION

WHEREAS, the City of Riverside recognizes Junior Achievement of the Heartland's purpose to inspire and prepare young people to succeed in a global economy.

WHEREAS, the City of Riverside will observe JA Day on April 6, 2017, as an opportunity to recognize and celebrate Junior Achievement of the Heartland for empowering our young people to own their economic success.

WHEREAS, Junior Achievement of the Heartland's educational contribution equips our young people to become the next generation of productive employees and self-sufficient citizens to ensure the economic prosperity of Riverside.

WHEREAS, Junior Achievement of the Heartland includes opportunities for educators, parents and community volunteers to connect classroom learning to life after graduation.

WHEREAS, it is fitting for Riverside to support the goals of Junior Achievement of the Heartland, and we encourage the continuing partnership of business, education, and community in achieving these said goals.

WHEREAS, it is fitting for parents, educators, businesses and other members of the community to join the celebration in an effort to ensure the future success and economic health of our young people and the communities in which they live.

NOW, THEREFORE, I, Scott Spengler, Mayor of Riverside, do hereby proclaim official recognition of April 6, 2017 as

Junior Achievement Day  
in the City of Riverside

Dear City Council,

As you know, STP (Surface Transportation Program) is part of the Federal Highway Administration's funding source to help local communities pay for public transit capital projects, roadway or trail projects. In Iowa it is divided between 18 Regional Planning Districts in the state with cities over 5000 in population getting their own share of the funds.

One year ago Riverside requested financial aid from Washington County to help with our Hwy 22 project through town. Our request to use \$300,000 of our regional STP funds meets every requirement for STP funding. The roadway in question is not just for Riverside residents' use, it is a highway that is traveled by more than 4,000 vehicles a day from the east and connects to Interstate 380 and 7,000 more vehicles on the west. These vehicles include county residents who use it to go to and from work, school busses, agricultural equipment, commercial vehicles from all over the nation, emergency vehicles and tourists. This highway is economically vital to the whole region. Washington County has spent around \$350,000 (STP funds) in *each* of the recent years as part of their current 4-year transportation plan. Riverside's request was for \$300,000 out of the next 4-year plan. Washington County Supervisors based their refusal on the fact that Riverside has generous casino funds to work with. This argument then, should apply to all cities in the county as we all receive casino money, BUT that should not mean that we do not get fair access to a federal program paid for with our tax dollars - especially to help pay for a project that benefits so many in southeast Iowa. This project will require replacing and restructuring numerous infrastructure fixtures under and along this highway, preparing all connecting side streets and even re-doing our downtown area that is dissected by Hwy 22.

We are requesting that our Regional Planning Agency reconsiders how STP funds are distributed. We are not faulting Washington County Supervisors for having other projects to pay for, but after contacting the other 17 Regional Planning Agencies across the state (two of these cover only urban areas) we have found that our region is one of only two that do not take applications from all cities within their boundaries to ensure that the STP funds are distributed over time to all communities in need. Only Regions 10 and 11 give the funds straight to the counties to be used based upon their supervisors' discretion *alone*.

We believe that a better process for distributing STP funds, one similar to that used by other planning regions, should be developed so that the small communities like ours in Region 10 have a fair method for getting access to their citizens' tax dollars, especially for large projects. The applications used in other Regions are available for viewing on-line and would not be difficult to adopt in helping to make sure that these funds are more widely allocated. Please join us in convincing the Region 10 Planning Agency that a more equitable way exists to distribute STP funds.

Sincerely yours,

Dear Mr. Hinson,

As you know, STP (Surface Transportation Program) is part of the Federal Highway Administration's funding source to help local communities pay for public transit capital projects, roadway or trail projects. In Iowa the money is divided between 18 Regional Planning Districts in the state with cities over 5000 in population getting their own share of the funds.

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We believe that a better process for distributing STP funds, one similar to that used by other planning regions, or counties, should be developed so that small communities like ours in Region 10 have a fair method for getting access to their citizens' tax dollars, especially for large projects. The applications used by other Regions are available on-line and would not be difficult to adopt in helping to make sure that these funds are more widely allocated. Please give this your consideration.

Sincerely yours,

**RESOLUTION #032017-02**

**RESOLUTION TO HAVE THE STATE OF IOWA – AUDITOR OF THE STATE FOR AUDIT SERVICES FOR FISCAL YEAR 2016-2017**

**WHEREAS**, the City of Riverside finds it necessary to comply with state code and have an audit performed by the State Auditor's Office for the Fiscal Year 2015-2016

**NOW, THEREFORE BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVERSIDE, IOWA, as follows:**

That the State of Iowa – Auditor of the State shall conduct an examination audit for the City of Riverside, Iowa, for the year ending June 30, 2017 and that such designation shall be in effect for one year.

**MOVED BY** Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve this foregoing resolution.

**PASSED AND APPROVED** this 20<sup>th</sup> day of March, 2017 by the City of Riverside City Council.

Roll Call: Schneider, Redlinger, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Signed: \_\_\_\_\_  
Allen Schneider, Mayor

Attest: \_\_\_\_\_  
Lory Young, City Clerk

**RESOLUTION #032017-03**

**RESOLUTION APPOINTING DEPOSITORY**

**WHEREAS** the City of Riverside has determined it necessary to appoint People's Trust and Savings Bank and Hills Bank and Trust as the official depositories for all City funds.

**Peoples Trust & Savings Maximum Deposits up to \$ 6,000,000.00**  
**Hills Bank & Trust Co. Maximum Deposits up to \$ 3,000,000.00**

**WHEREAS** the Riverside City Council hereby designate the following named banks to be depositories for the City of Riverside. The City of Riverside's City Clerk Finance Officer, Utility Billing Clerk, Mayor and Mayor Pro Tem are hereby authorized to deposit, set up and sign for any checking, savings, money market and Certificate of Deposit accounts for the City of Riverside.

**NOW, THEREFORE, BE IT RESOLVED**, the following people are authorized to conduct banking for the City of Riverside, IA: Allen Schneider as Mayor, Ralph Schnoebelen as Mayor Pro Tem, Lory Young as City Clerk Finance Officer, Becky LaRoche as Utility Billing Clerk. All banking is required to have two authorized signatures and this resolution covers the calendar year of 2017.

**MOVED BY** Councilperson \_\_\_\_\_, Seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

**PASSED AND APPROVED** this 20th day of March, 2017 by the City Council of Riverside, IA.

Roll Call: Weber, Schneider, Sexton, Schnoebelen, Redlinger

Ayes:

Nays:

Signed: \_\_\_\_\_  
Allen Schneider, Mayor

Attest: \_\_\_\_\_  
Lory Young, City Clerk