

**CITY OF RIVERSIDE COUNCIL TENTATIVE AGENDA  
RIVERSIDE CITY HALL COUNCIL CHAMBERS  
60 N GREENE STREET**

**Monday, March 21<sup>st</sup>, 2016 at 6:30 pm**

**Washington County Multi-Jurisdictional Hazard Mitigation  
Plan Meeting 5:30 PM at City Hall**

**NOTICE TO THE PUBLIC:**

**This is a meeting of the City Council to conduct the regular business of the City. Every item on the agenda is an item of discussion and action if needed.**

**When citizens are recognized to speak, please approach the podium, spell your first and last name. Time is limited to 3 minutes. Reminder to citizens, this is a privilege, not a right.**

CALL MEETING TO ORDER: Mayor Schneider

Pledge of Allegiance

ROLL CALL:

APPROVAL OF AGENDA:

1. Approve Consent Agenda
  1. a) Expenditures 03/21/16
  1. b) Minutes from 03/07/16
2. Committee Reports:
3. Citizens Comments
4. Barn Quilt Design – motion to proceed.
5. **PUBLIC HEARING – 6:45 PM**      **“Tener Triangle Re-zoning”**
6. Resolution #03212016-00 “Rezoning of Tener Triangle – Lots #2 & 3, Outlot A”
7. **Closed Session - \*Reminder – Discussion can only be on topics listed.**
  - 7a. Motion to go into Closed Session on:  
Real Estate – Iowa Code Chapter 21.5 (j)
  - 7b. Motion to return to public meeting.
8. Motion to proceed as directed by Council.

9. Water & Sewer Monthly Report
10. Resolution #03212016-01 "Hach – Spectrophotometer"
11. Resolution #03212016-02 "Iowa Fire Equipment – Fire Extinguishers"
12. Resolution #03212016-03 "Midland Scientific – PH Meter for Water Plant"
13. Resolution #03212016-04 "Midland Scientific – Muffle Furnace & Oven"
14. Discussion – Ella Street Sidewalk (Answers to Kevin Mills Questions)
15. MMS Project Updates
16. Resolution #03212016-05 "Award bid for Ella Street Project"
17. Resolution #03212016-06 "Cherry Lane - Rathje Construction – Pay Estimate #3"
18. Resolution #03212016-07 "Cherry Lane – Change Order #1 Sidewalk"
19. Resolution #03212016-08 "Cherry Lane – Change Order #2 Water Main"
20. Resolution #30212016-09 "Street Maintenance – LL Pelling"
21. Resolution #03212016-10 "Audit Services for FY 15-16"
22. Resolution #03212016-11 "WCRF Grant – Ball Association"
23. Resolution #03212016-12 "WCRF Grant – Hall Park Shelter"
24. Resolution #03212016-13 "WCRF Grant – Safe Routes to School – Ella Street"
25. Resolution#30212016-14 "Hire Summer Help"
26. Discussion - Pat Callahan Training - Motion to Proceed as needed
27. Stick Pickup: Continue Service, End Service, Brush Pile
28. Discussion of "Ferguson Waterworks – Water Meter System" – Motion to Proceed
29. Discussion about Trek Fest & Ball Association
30. Murals on Downtown Walls – Jeanine Redlinger
31. US Again Container Placement
32. IMMC Conference - Omaha
33. Move money from Operating Account to Money Market Account – Higher interest

- 34. Set Date for Council Work Session
- 35. Kirk Proclamation
- 36. Clerk Comments
- 37. City Council Comments & Requests for Information with a majority vote
- 38. Adjourn Council Meeting

Approved: Allen Schneider Date: 3/17/16

Allen Schneider, Mayor

Posted in box March 18th , 2016

Narrative for Council Meeting 03-18-16 (FYI: I only give these to the Council Members and the Mayor)

4. RACC has decided on a design for the Barn Quilt, they are bringing it to Council for approval.

5. Recommendation from the P & Z is to rezone these lots to M-1 with Condition Use. Glen has explained the conditional uses he would like to see on these lots. If the buyers moves forward with the purchase of the property, he still has to apply for a building permit and provide a detailed site plan for review.

7. Closed session about real estate, Sueppel will be present.

9. Monthly report from the Water and Sewer Plants

10. Spectrophotometer is a piece of equipment Ron asked to be put in the budget last year for the Water Department. A few questions come to mind, is this to replace something that is worn out or something new? If it is something new, is it necessary for our operations since we have been operating without it for the past 9 years? Will it help make the operations more efficient? Will this equipment be necessary if we contract out the Water Plant operations? Should we hold off on this purchase until a decision is made about the Contracted Services?

11. This cost estimate is to recharge, replace, and add some fire extinguishers for all city locations. This is something that must be done.

12. PH meter is a piece of equipment Ron asked to be put in the budget last year for the Water Plant. A few questions come to mind, is this to replace something that is worn out or something new? If it is something new, is it necessary for our operations since we have been operating without it for the past 9 years? Will it help make the operations more efficient? Will this equipment be necessary if we contract out the Water Plant operations? Should we hold off on this purchase until a decision is made about the Contracted Services?

13. Muffle Furnace and Oven are pieces of equipment Ron asked to be put in the budget last year for the Sewer Plant. A few questions come to mind, is this to replace something that is worn out or something new? If it is something new, is it necessary for our operations since we have been operating without it for the past 9 years? Will it help make the operations more efficient? Will this equipment be necessary if we contract out the Sewer Plant operations? Should we hold off on this purchase until a decision is made about the Contracted Services?

14. In the Ella Street Project conversation, many questions were raised about the wide sidewalk on the east side of the street. I contacted Gary Fisher, Fisher Insurance about the issues that were raised with Kevin Mill's questions. We have included the list of Kevin Mill's questions, a copy of our current Side Walk Ordinance and copy of the memo Scott Portorff, MMS Consultants responding to the questions.

15. MMS project updates.

16. We had two contractors turn in sealed bids for the Ella Street Project. They were very close to each other and to the Engineer estimate. Cornerstone Excavating was the low bid and they are a very reputable company from Washington, Iowa. It is nice that it is a company within Washington County.

17. Cherry Lane Project – Rathje Construction Pay Estimate #3

18. Change Order #1 for Sidewalk on Cherry Lane Project

19. Change Order #2 for Water Main on Cherry Lane Project

20. Bryan and Bob from LL Pelling toured the City Streets and reviewed the ones which need repaired and the cost estimate is included in the packet.

21. We need to get our resolution for Audit Services for the fiscal year ending June 30<sup>th</sup>, 2016 so we can get on the schedule. They came during the Christmas and New Year season this past year and I would like to try to avoid that if possible. Jennifer Campbell from the Auditor's office suggested maybe we do a rotation of a full financial audit every three years and just an examination the other two years since we have many of our issues resolved. An examination is less expensive because it is less time consuming. We did a full financial audit last fiscal year so this year we would be doing an examination.

22. Riverside Ball Association would like to apply for a Washington County Riverboat Foundation Grant to redo the batting cage at the park.

23. We would like to put in a Washington County Riverboat Foundation Grant application in for a three seasons shelter and some additional parking to be built on the property we have acquired at Hall Park. We would also like to write a grant to Trees Forever for green space acquisition and plantings. The Fire Department has offered to use the house as a training burn and they will clean up the site for the City. Bryan has requested an area at one end of the shelter with a wash bay for cleaning and storing lawn mowers so he would not have to haul them back and forth from the City Shop. Scott from MMS suggested we make the new building all the same and just divide off a section on the south end and put an overhead door in for Bryan, this way it would all look uniform from the highway coming into town from the south. If this is something we do, this may be a good end of season project or a first thing next spring project for a local contractor. We are asking for permission to apply for the grant.

24. We would like to put in a Washington County Riverboat Foundation Grant application in for the wide sidewalk on the east side of Ella Street. We are using the Safe Routes to School information that we are using in the TAP Funds Grant application we are sending to the DOT. The grant will be in the amount of \$100,000.00. We are asking for permission to apply for the grant.

25. We advertised the "Summer Help" position in the newspaper, at Highland School and Kirkwood Community College and we have received only one applicant. His application is included and Bryan approved this applicant.

26. It has been mentioned a time or two to see if Pat Callahan, Municipal Consultant, would be available to come and do a training session with us. I spoke to him this week and he would like to speak to each council person individually to see what they feel they would like to have more information on and then he will prepare an agenda which will be presented to you to see that it includes all the things you wish to have more information, then we can find a date to have the training session. Pat has been recognized, locally, and at the state and national level for his work with cities, counties and state government so he is a very good resource of information and a great speaker.

27. We are gathering additional cost estimates for stick pickup, pricing for a fence and gates, and I got an invoice from Kalona for the guy they have do their chipping twice a year.

28. Ferguson Waterworks – Neptune remote water meter system. This expenditure was approved in the budget we certified for FY 16-17. In the discussion previously held, the sales rep stated some of the advantages of this state of the art, one of a kind, remote read system. Of those advantages, a few of them were the 10 year 100% warranty on the software and the meters, then 10 year prorated warranty for the next 10 years, the ability to get the readings at any given moment in time for any meter in town, the system alerts for meters which are having too high or too low usage, the ability to read down to every single gallon of usage, and the fact that a majority of our meters are in the 15-20 year old category. He said it would take them about 2-3 months to get everything installed. I would like to permission to proceed with this project so we can get on the schedule so they can start installing ASAP and hopefully we could have everything in place to have the practice run for the new system to be on our June Billing cycle, work out the kinks and then we can begin our new fiscal year of July billing on

the new system. During budget time the suggestion was to use water reserves to pay for the project and we would recoup our costs in a short time from the additional revenue we receive from the billing of utilities, or we could do a 5 year financing and make the payments from the additional revenue. The issue is the financing rate is 3-3.5% and we are only receiving .20% interest on our reserves so it would be more cost effective to use our money in reserves at this time. We will still be retaining plenty of money in our reserves. I spoke with the City Administrator from Hudson, Chrissi Wiersma, who uses the Neptune system and they are very pleased with how it works.

29. In the past, there have often been heated conversations between the Riverside Ball association and the RACC about the use of the park during the week of Trek Fest. In our research, Becky found a past resolution that states RACC has use of all the City Parks and the Community Building for Trek Fest. We thought it would be a good idea to address this before the week of Trek Fest so we could avoid high emotions and conflicts. RACC needs the park from Wednesday through Sunday for the celebration.

30. Jeanine had requested the Council consider allowing students to paint the raised sidewalks downtown.

31. In a previous council meeting, US Again requested to put a container for collection of clothes and shoes for the needy on city property. At that time, a location was not chosen. We would like to know if the Council is interested in having a container and where it would be placed. They take care of it, maintain it, and take the clothing out of it. The only thing they request from the city is a location to place the container. If we find at some point we no longer want the container in our area, we call and they will remove it.

32. I am a member of the IIMC and the International Institute of Municipal Clerks Conference is being held in Omaha, NE this year. Two years ago, council approved for me to attend the conference in Milwaukee, WI which I share a room with two other city clerks and we shared the mileage expense. I have applied for a scholarship for two sponsors of the conference but they do not announce the winners until the middle of April. I am requesting permission to attend this year's conference and I will again share the expense with at least two other clerks. The fourth has not confirmed if she is going or not. I am requesting permission to attend this year's conference in Omaha. The dates of the conference are May 22<sup>nd</sup> through May 25<sup>th</sup>.

33. Jeff Johnson, the new president of People's Bank has been in a couple of times and we have been negotiating for higher interest rates on our accounts at the bank. At this time they are unable to give me any higher rates, so I would like to request moving \$700,000.00 out of our daily operations account to the money market account to earn the higher interest rate.

34. We have a few topics of discussion we could discuss at a work session such as People Services, Sidewalk Ordinance & Ella Street Sidewalk, Riverside Ball Association, Park Rentals, Garbage & Storm Water rates and services for people not in City Limits, revision and updates of wording in the Employee Handbook to mention a few things. I would like to schedule a date for a work session to begin working on some of these things.

EXPENDITURES 03/21/16				
COUNCIL MEETING				
		UNPAID BILLS		
ARAMARK	CITY HALL	001-5-650-6310	\$	562.56
ARAMARK	SHOP	001-5-210-6372	\$	177.04
ARAMARK	WATER	600-5-810-6181	\$	83.15
ARAMARK	SEWER	610-5-815-6181	\$	83.15
ARAMARK	STREETS	001-5-210-6181	\$	83.13
ARAMARK	PARKS	001-5-430-6181	\$	83.13
B& B AUTO	TIRE REPAIRS	001-5-210-6331	\$	60.00
CINTAS	FIRST AID	001-5-210-6372	\$	118.31
CITY TRACTOR	MOWER REPAIR	001-5-430-6325	\$	49.03
CLIA LABORTORY	FIRST RESPONDERS	001-5-150-6354	\$	150.00
ECICOG	ZONING ORDINANCE	001-5-650-6499	\$	249.00
FREEMAN LOCK	RVFD	001-5-150-6332	\$	84.00
HOILDAY INN-DOWNTOWN	WATER CONFERENCE - ENGEL	600-5-810-6240	\$	212.80
I TECH	MARCH COMPUTER MAINT.	001-5-650-6497	\$	155.00
IA FIRE CHEIFS' ASSOC.	ANNUAL DUES	001-5-150-6345	\$	25.00
IMFOA	SPRING CLERK CONFERENCE	001-5-650-6240	\$	125.00
IMFOA	MEMBERSHIP APRIL 2017	001-5-650-6210	\$	20.00
IOWA ONE CALL	WATER LOCATES	600-5-810-6374	\$	29.70
IOWA ONE CALL	SEWER LOCATES	610-5-815-6374	\$	29.70
IOWA PAPER INC	PARKS	001-5-430-6325	\$	177.32
KOSH BROTHERS	SEPT-DEC COPY FEES	001-5-650-6496	\$	630.10
MEARDON, SUEPPEL, DOWNER	CHERRY LANE	301-5-750-6772	\$	500.01
MEARDON, SUEPPEL, DOWNER	RVFD	001-5-150-6358	\$	424.23
MEARDON, SUEPPEL, DOWNER	DCI INVESTIGATION	001-5-640-6411	\$	360.60
MEARDON, SUEPPEL, DOWNER	RYAN PROPERTIES	001-5-640-6411	\$	848.49
MEARDON, SUEPPEL, DOWNER	GENERAL ENGINEERING	001-5-640-6411	\$	1,166.67
MEDIACOM	RVFD	001-5-150-6332	\$	54.95
MMS	GENERAL ENGINEERING	001-5-650-6407	\$	2,038.93
MMS	CAPITAL IMP. PLAN	301-5-750-6779	\$	2,005.53
MMS	SHOWALTER	001-5-650-6407	\$	208.25
MMS	ELLA STREET	301-5-750-6782	\$	27,000.00
MMS	PIONEER STREET STORM SEWER	301-5-750-6781	\$	12,366.95
MMS	COMM. CENTER/CHERRY LANE	301-5-750-6786	\$	7,850.00
MMS	HWY 22	301-5-750-6785	\$	1,511.33
MMS	CASEYS SEWER	301-5-750-6787	\$	669.25
MMS	ZONING - TENER	001-5-650-6407	\$	1,192.50
MMS	HWY SIGN UPDATE	001-5-650-6497	\$	203.30
NESPER SIGN	SIGN	001-5-430-6371	\$	93.87
REC	HWY 22 LIFT STATION	610-5-815-6371	\$	112.54
REC	VINE & HWY 22	610-5-815-6371	\$	4,252.60
REC	SHOP	001-5-210-6371	\$	38.63
REC	WATER PLANT	600-5-810-6371	\$	2,505.00
REC	CASINO LIFT	610-5-815-6371	\$	258.34
REC	CASINO TRAFIC LIGHT	001-5-230-6371	\$	155.30
RIVERSIDE TRAVEL MART	FIRE TRUCK FUEL	001-5-150-6350	\$	57.60
RONS AUTO BODY	BATTERIES '08 CHEVY/WATER TRUCK	001-5-210-6331	\$	623.80
SCHAECKENBACH, CORY	CPR TRAINING	001-5-150-6354	\$	240.00
SCHNOEBELN INC	WASTE WATER	610-5-815-6507	\$	12.87
STATE HYGIENIC LAB	JAN TESTING	600-5-810-6490	\$	57.00
STATE HYGIENIC LAB	JAN TESTING	610-5-815-6490	\$	1,229.00
THREE CHICKS	PUBLISHING	001-5-650-6402	\$	352.15
UPS	SHIPPING	600-5-810-6508	\$	83.97
US BANK	COPY FINANCE	001-5-650-6496	\$	166.37
VESSCO	WATER	600-5-810-6507	\$	334.87
VISA	USTREAM	001-5-650-6497	\$	99.00
VISA	CONFERENCE SPRING 2016	001-5-650-6240	\$	560.00
VISA	GRANT WATCH	001-5-650-6445	\$	199.00
VISA	2015 PLEDGE	001-5-650-6210	\$	1,500.00
WEDGE	FEB. BILLING	001-5-210-6373	\$	381.55
WINDSTREAM	FEB. BILLING	600-5-810-6373	\$	119.77
WINDSTREAM	FEB. BILLING	610-5-815-6373	\$	29.82
WINDSTREAM	FEB. BILLING	600-5-810-6373	\$	29.82
WINDSTREAM	FEB. BILLING		\$	560.96
	TOTAL UNPAID BILLS		\$	75,080.98
	PAID BILLS			
IPERS	FEBUARY 2016 - CONTRIBUTIONS	PAYROLL	\$	2,808.47
IOWA DEPT OF REVENUE	FEBRUARY 2016 - IOWA WITHHOLDINGS	PAYROLL	\$	914.00
IOWA DEPT OF REVENUE	FEBRUARY 2016 - IOWA SALES TAX	SALES TAX	\$	2,599.20
DECEMBER NET PAYROLL	FEBRUARY 2016 - EMPLOYEE PAYROLL CHECKS	PAYROLL	\$	13,551.34
IRS	941 TAX DEPOSIT FOR PAYROLL ENDING 1/23/16	PAYROLL	\$	5,090.05
	TOTAL PAID BILLS		\$	24,963.06
	TOTAL EXPENDITURES		\$	100,044.04

*not w/ A-P vbl*

FEBRUARY 2016 REVENUES:				
GENERAL FUND		\$38,116.83		
ROAD USE TAX FUND		\$10,263.68		
LOCAL OPTION SALES TAX		\$8,636.82		
CASINO REVENUE RUND		\$48,575.88		
CAPITAL PROJECTS FUND		\$0.00		
WATER FUND		\$28,676.46		
SEWER FUND		\$26,344.58		
GARBAGE/LANDFILL FUND		\$1,927.69		
STORM WATER FUND		\$1,531.49		
TOTAL MONTHLY REVENUE		\$164,073.43		

*✓ w/ Treasurer Report Enclosed*



RIVERSIDE CITY COUNCIL MEETING; March 7, 2016

Members of the City Council met at 6 PM at the Riverside History Center for a tour of the museum.

The Riverside Council meeting opened at 6:30 PM in City Hall with Mayor Schneider requesting roll call. Council members present were: Ralph Schnoebelen, Jeanine Redlinger, Bob Schneider Jr., and Rob Weber. Tom Sexton was absent.

Motion by Schnoebelen, second by Schneider to approve agenda. Passed 4-0.

Motion by Schneider to approve consent agenda, minutes, and expenditures, pulling the Engel mileage expense for discussion. Second by Redlinger, passed 4-0. Discussion was held concerning City vehicle use and employee mileage expenses. Handbook will be updated to conform to City Policy. Schneider moved to pay the mileage expense, second by Weber. Passed 4-0.

Citizens Comments: Larry Simon asked council about the status of hiring People Services. Mayor replied that the subject will be addressed at a work session.

Maria Meller requested funds from the City to help promote the 5K Run that will be held on Trek Fest to benefit the Riverside Elementary. She is expecting over 100 runners. Schneider moved to donate \$1000, second by Schnoebelen. Passed 4-0.

Mayor opened Public Hearing on Ella Street Project at 6:45 PM. There were no written or oral comments given to City Hall. Comments were heard from Kevin Mills, Eric Byers, and Scott Butterbaugh. Public Hearing closed at 6:53 PM.

Paul McCracken addressed the Council on the history of the Riverside Museum, and the opportunity to expand into the end unit with an additional 750' sq. They are looking to add more History and Veteran's Exhibits, plus office room and work space. Schnoebelen moved to increase the Hotel/Motel grant by \$7200. Second by Weber, passed 4-0.

Mayor opened Public Hearing on FY 16-17 City Budget at 7:01 PM. There were no written or oral comments. No comments from the Council or citizens in attendance. Mayor closed Public Hearing at 7:02 PM.

Schnoebelen moved to pass Resolution #03072016-02 Approving FY 16-17 City Budget. Second by Redlinger, passed 4-0.

Glen Meisner of MMS reported to council about the re-zoning of Tener Triangle. The P & Z Committee recommends re-zoning Lots 2&3 from C-3 to M-1 with conditions. Schneider moved to set the Public Hearing for the Tener Triangle Re-Zoning on March, 21, 2016 at 6:45 PM. Second by Schnoebelen, passed 4-0.

Scott Pottorff of MMS gave a power point presentation of the Ella Street Project. Meisner and Pottorff met with citizens in the Riverboat Room to answer questions and review site plans. Schnoebelen moved to pass Resolution #03072016-01 Accepting Plans, Specifications, and Contract for the Ella Street Project, second by Schneider. Passed 4-0

Schneider moved to authorize Mayor to sign permit forms, and pay fees needed for Ella Street Project. Second by Schnoebelen, passed 4-0.

Schneider moved to pass Resolution #03072016-04 MMS Consultants Service Agreement for Casey's sewer. Second by Weber, passed 4-0.

Schnoebelen moved to pass Resolution #03072016-05 FY 16-17 Washington County Communications contract for \$40,986.00. Second by Weber, passed 4-0.

Redlinger moved to pass Resolution #03072016-06 FY16-17 Washinton County Law Enforcement Contract for \$52,171.00. Second by Weber, passed 4-0.

Schneider moved to pass Resolution #03072016-07 Rathje Construction Pay Estimate #2 Cherry Lane for \$110,295.95. Second by Schnoebelen, passed 4-0.

Discussion held on Ryan properties and possible violations of building and electrical codes. Schneider moved to proceed with inspections to meet City Building and State Electrical Codes, utilizing court order if necessary. Second by Redlinger, passed 4-0.

Council reviewed City Attorney Memo on Aramark Contract. Clerk will report back to council with cost options.

Stick Pick-up program was discussed by council. Mayor will report back after talking with staff with suggestions on how to proceed.

Bob Yoder, County Supervisor addressed council on YMCA of Washington's request for \$10,000.00 each year for next 5 years. Funds would be used for a Vision Iowa Grant. Yoder was seeking input from area residents.

Clerk Comments: Clerk reminded Council of Washington County Hazard Mitigation Plan meeting on March 21, 2016 at 5:30 PM here at City Hall.

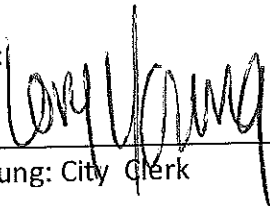
City Council Comments: Redlinger has been in contact with Highland Art director about students painting murals on downtown sidewalk walls. She will bring total cost estimates to next meeting. Weber stated that he wanted a way to let citizens know about the "different colors of money", and that all city expenditures do not come from tax dollars. Staff suggested returning to a "Council Corner" report in the Current Newspaper written by City Council. Schnoebelen requested a tour of water and waste water plants. A report of facility operations will be given at the next meeting.


Schnoebelen moved, second by Weber to adjourn at 9:10 PM.

Full content of Council Meetings can be viewed on the City Web Site;  
[www.cityofriversideiowa.com](http://www.cityofriversideiowa.com)

NEXT CITY COUNCIL MEETING – Monday, March 21, 2016 at 6:30 pm.

ATTEST:

  
\_\_\_\_\_  
Lory Young: City Clerk

  
\_\_\_\_\_  
Allen Schneider; Mayor

CITY OF RIVERSIDE  
 MTD TREASURERS REPORT  
 AS OF: FEBRUARY 29TH, 2016

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL FUND	1,528,336.18	38,116.83	41,802.53	1,524,650.48	0.00	32.60	1,524,683.08
110-ROAD USE TAX	318,467.50	10,263.68	42.55	328,688.63	0.00	0.00	328,688.63
121-LOCAL OPTION SALES TAX	284,333.72	8,636.82	0.00	292,970.54	0.00	0.00	292,970.54
125-TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145-CASINO REVENUE FUND	1,340,482.35	48,575.88	5,000.00	1,384,058.23	0.00	0.00	1,384,058.23
200-DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-CAPITAL PROJECTS	( 331,421.75)	0.00	97,428.29	( 428,850.04)	0.00	0.00	( 428,850.04)
600-WATER FUND	619,328.06	28,676.46	15,747.62	632,256.90	0.00	30.36	632,287.26
610-SEWER FUND	98,459.93	26,344.58	26,262.66	98,541.85	0.00	30.36	98,572.21
670-LANDFILL/GARBAGE	4,406.53	1,927.69	1,719.50	4,614.72	0.00	0.00	4,614.72
680-STORM WATER	8,398.08	1,531.49	0.00	9,929.57	0.00	0.00	9,929.57
<b>GRAND TOTAL</b>	<b>3,870,790.60</b>	<b>164,073.43</b>	<b>188,003.15</b>	<b>3,846,860.88</b>	<b>0.00</b>	<b>93.32</b>	<b>3,846,954.20</b>

\*\*\* END OF REPORT \*\*\*



Hall Park Barn Quilt

**RESOLUTION #03212016-00**

**RESOLUTION TO APPROVE**

**REZONING OF LOTS #2 & 3 AND OUTLOT # A OF TENER TRIANGLE**

**Whereas**, the City of Riverside City Council approves the Rezoning of Lots #2 & 3 from "C-3 Avenue of the Saints Commercial" to "M-1 Industrial Park with Conditions".

**Therefore**, be it resolved the City of Riverside City Council does hereby approve the rezoning of the Tener Triangle after the public hearing was held and recommendation from the Planning and Zoning Commission.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

Signed: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_

Lory Young, City Clerk

**NOTICE OF PUBLIC HEARING ON  
PROPOSED ADPOTION OF REZONING LOT #2 & #3 & OUTLOT #A OF TENER'S  
TRIANGLE FROM C-3 AVENUE OF THE SAINTS COMMERCIAL DISTRICT TO M-1  
INDUSTRIAL WITH CONDITIONAL ZONING**

YOU ARE HEREBY NOTIFIED that the City of Riverside, Iowa, will hold a public hearing on Monday, March 21<sup>st</sup>, 2016 at 6:45 p.m. in the City Council Chambers located at the Riverside City Hall, 60 North Greene Street, Riverside, Iowa, on the proposal to rezone Lot #2 & #3 & Outlot #A of the Tener Triangle.

Following the public hearing, the City Council will consider rezoning Lot # 2 & #3 & Outlot #A of the Tener Triangle from C-3 Saint Avenues Commercial to M-1 with Conditional Zoning. The proposed Ordinance is available for review at the City Clerk's Office in the Riverside City Hall during regular business hours.

All interested persons are invited to attend the public hearing and to offer comments, orally or in writing, in support of or in opposition to the proposed rezoning. Written comments may be submitted to the Riverside City Clerk, P.O. Box 188, Riverside, IA 52327-0188, in advance of the public hearing. Any questions regarding the Ordinance may also be directed to City Hall.

This notice is published at the direction of the City Council for the City of Riverside, Iowa.

**Posted in box March 11<sup>th</sup>, 2016 and sent to newspaper for publication.**



**MMS Consultants, Inc.**  
*Experts in Planning and Development Since 1975*

1917 S. Gilbert Street  
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Environmental Specialists

Landscape Architects

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Civil Engineers

February 24, 2016

Lory Young, City Clerk  
City of Riverside  
PO Box 188  
Riverside, IA 52327

RE: Application Request for Amendment to the Zoning Ordinance of Riverside, IA  
Application Number 02-2016-01 "Tener"

Dear Lory:

I am writing this letter based on the "Tener" Rezoning Application to rezone certain Tener properties from C-3, Avenue of the Saints Commercial to M-1, Industrial. You have asked me to review this application on behalf of the City of Riverside.

I am reviewing this request as per Chapter 5, Riverside Zoning Ordinance.

First, I would like to clarify that the legal description is in fact described as "Lots 2 and 3 and Outlot "A", of Tener Triangle Subdivision to Riverside, Iowa," consisting of 12.24 acres.

In reviewing Chapter 5.07.I. C-3 Avenue of the Saints Commercial District, the intent of this District or Zoning Classification states "Avenue of the Saints Commercial District is intended to accommodate uses which ordinarily serve traveling public and commercial uses which generally require substantial land area and access to a major traffic artery. Uses which tend to accumulate outside storage of product or which are more inclined to become unattractive nuisances have been excluded." Some of the "excluded uses" include mini storage facilities and warehouses which are uses that the potential buyer, Mr. & Mrs. Pat Noel intend to use the property for.

Chapter 5.07.J. M-1 – Industrial has the following Intent: To establish and preserve areas for Industrial and related uses of such a nature that they do not create serious problems of compatibility with other kinds of land uses, and to make provision for certain kinds of commercial uses which are necessary to service the immediate needs of people in these areas.

This M-1 district does allow wholesaling and warehousing as well as personal storage lockers and warehouses.

Currently, Bud's Custom Meats is zoned M-2 according to the most recent official Riverside Zoning Map last revised March 4, 2010.

Should this application be approved a parcel of land owned by Bud's Custom Meats known as Lot 1, Tener Triangle Subdivision will remain in the C-3 District and is located between Bud's Custom Meats and this property. There has been discussions that this Lot 1, Tener Triangle Subdivision may present an application to rezone to either M-1 or M-2 which would be compatible.





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I have reviewed the two photos and the site plan provided with the application. I have also reviewed the permitted Principal Uses and Structures within the M-1 Industrial Park.

Should this M-1 Industrial District be approved, I would recommend the following conditions:

1. Allowed Permitted Uses:
  - A. Contractor's shop
  - B. Truck or bus garage and repair shop
  - C. Building materials sales and storage
  - D. Wholesaling and warehousing, but not including the bulk storage of liquid fertilizers or flammable liquids
  - E. Personal storage lockers and warehouses
  - F. Uses allowed in the C-3 District
2. A Site Plan shall be submitted for each lot and approved by the Riverside City Council.
3. All parking, loading and drives shall be hard surfaced with concrete or asphalt.
4. If any outdoor storage is proposed, a screening plan that screens the outdoor storage area on all sides shall be prepared for each lot and shall be approved by the Riverside City Council.
5. Any development within the 100-year flood area shall comply with all local, state and federal regulations.
6. The developer/builder shall provide a storm water management plan approved by the Riverside City Engineer.
7. Each lot will connect to City water and sewer and will be responsible for each service line from the city utilities to the respective lot.
8. The owner of each lot shall provide sample or photographs of building materials to be used for all buildings.

Please contact me if you have any questions.

Respectfully submitted,

Glen D. Meisner, PE & PLS

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## February Water and Wastewater update, City of Riverside

Kevin was on vacation until 10 am on the 5<sup>th</sup>.

Feb 1<sup>st</sup>. WW plant checks. Validated flow meter totalizer to Calculations. Cleaned the screen. Checked the supernate in the ISAM tanks.

Feb 2<sup>nd</sup> Did the regular lab testing at the WW plant. Wasted out of the ISAM tank for 28 minutes.

Feb 3<sup>rd</sup>. Did regular testing at the WW plant.

Feb 4<sup>th</sup>. Did the regular testing at the WW plant. Wasted out of ISAM tank for 28 minutes.

Feb 5<sup>th</sup>. Ron did early checks and Kevin came back early from vacation so we had coverage before Ron left for vacation. Did the water MOR and emailed to IDNR Region 6 Office.

Feb. 8<sup>th</sup>. Turned the water off at 80 w 2<sup>nd</sup>. Did the water tie in on Cherry Lane ant Kloepfler Ave. The valves were not as the map showed so the school was without water for a short time. Collected Bac. T. sample at the school. Contacted IDNR Region 6 office about the boil advisory at the school. Checked on low battery voltage alarm at the casino lift station.

Feb 9<sup>th</sup>. Fixed an alarm issue at the casino lift station. High coolant temp shut down. Put in 1 gallon of coolant and ran fine. Collected second Bac T from the school for the Cherry Lane tie in. Final meter read at 202 Schnoebelen. Regular testing at the WW plant. Wasted from the ISAM tanks for 28 minutes. Wasted from the digester for 30 minutes.

Feb 10. Informed the school that the Bac Ts had all passed and the boil advisory was lifted. Contacted IDNR Region 6 office of the same. Regular testing at the WW plant. Wasted from the ISAM tanks. Updated the MOR at the WW plant. Increased the settle times to 120 minutes in each SBR tank.

Feb 11<sup>th</sup>. Stopped at Bobbie Adamsons to verify that the water meter was not in backwards as Lory had stated. Did regular testing at the WW plant.

Feb 12. Started plant production at the water plant and dealt with a chlorine pump that had an air lock. Worked on the water meter route. Emailed the WW EMOR to IDNR /region 6 Office.

Feb 15. Pushed snow at the plants and at Commercial Drive.

Feb 16<sup>th</sup>. Met with Allen. Worked on the water meter route. Regular testing at the WW Plant. Checked the supernate in the ISAM tanks.

Feb 17<sup>th</sup>. Finished the water meter route. Cleaned the lift station baskets at lifts 1 and 2. Water shut off at 90 s Boise Street. Unit 2. Did the regular testing at the WW plant. Wasted from the ISAM tanks.

Feb 18<sup>th</sup>. Regular testing at the WW plant. Wasted from the ISAM tanks.

Feb 19<sup>th</sup>. Met with Brad from Rathje about the water main tie in for Cherry Lane at Buckeye Ave. Fixed a VFD issue at the water plant. Met with Scott from MMS on the upcoming Ella Street project.

Feb 22<sup>nd</sup> til the 24<sup>th</sup> Kevin attended the Rural Water Conf. in Des Moines. Regular plant checks at both plants. Altorfer stopped and fixed the generator at the WW plant. Wrong fuel gauge.

Feb 23<sup>rd</sup>. Meeting with the Mayor. Gave him the requests for pH meter, Drying oven, and Furnace. Photo spectrometer. Did regular checks. Wasted from the ISAM tanks. Rathje did the water main tie in for Cherry Lane at Buckeye Ave.

Feb 24<sup>th</sup>. Did the regular plant checks and testing. Wasted from the ISAM tanks for 28 minutes and from the digester for 30 minutes.

Feb 25<sup>th</sup>. Met with Allen about Capital improvement items. Regular plant testing. Called 3E about the ATS at lift 3. Wasted from ISAM.

Feb 26<sup>th</sup>. Started production at the water plant and monitored the chem pumps. Checked in with Rathje on the Cherry Lane project. Greased high service pump 1 at the water plant. Did some price comparisons on chemical prices. Updated the MOR at the WW plant.

Feb 29<sup>th</sup>. Started production at the water pump. Worked on the chlorine pump. Met with Rathje about the flushing of the new water main on Cherry Lane. Cleaned the transducer at lift 5. Checked on an alarm at lift 3. Plant checks at the WW plant. Wasted from ISAM tanks and from the digester.

## Capital Items for Water and Wastewater for Riverside

### Water capital items.

1 to 3 years.

High service pumps. 4 in inventory. Rebuild each. \$15,000.

Pull well pumps in wells 7 and 8. \$5000 per well.

RO main booster pump rebuild. 3 in inventory.

RO interstage booster pump. 3 in inventory.

Well VFD replacement. 2 in inventory. \$9000

RO Main pump VFD replacement. 3 in inventory. \$8000

RO Booster pump VFD replacement. 3 in inventory. \$7000

RO Filters \$150000

### Wastewater.

1 to 3 years.

Rebuild SBR pumps. 5 in inventory. \$6000

Rebuild aspirator pumps. 2 in inventory. \$5000

Lift station pumps.

Effluent actuators. 4 in inventory.

Repair tank degradation.

Roofs on the plants and the clearwell. Out about 10 years.

Sealing the plant exteriors.

**GROUNDWATER MONTHLY OPERATION REPORT  
FOR SYSTEMS PROVIDING 4-LOG VIRUS INACTIVATION  
IOWA DNR WATER SUPPLY  
Page 1 of 3**

Facility Name: City of Riverside

PWSID Number: 9260090

Treatment Plant #: 3 S/EP #: 3

Month: February Year: 2016

Write the IDNR-assigned 4-log parameters from your operation permit in the blue box.

Day	Pumpage to system in thousands of gallons	Peak Hourly Flow Rate (gpm)	Chlorine										Fluoride			Day	
			Quantity Used gallons	Free Chlorine (mg/L)				Total Chlorine (mg/L)				4-log		Quantity Used gallons	Raw mg/L		S/EP mg/L
				At Plant		In System		At Plant		In System		Contin- uous (C) or Grab (G) sample	Lowest Meas- ured Residual (mg/L)				
				# of Tests	Avg.	# of Tests	Avg.	# of Tests	Avg.	# of Tests	Avg.						
1	148	850	5.00		1.53		1.19		1.57		1.31	Contin-u	1.70	1.50		1.01	1
2	127	850	0.00		0.27		1.29		0.29		1.36	Contin-u	0.20	0.00		0.91	2
3	103	850	7.00		0.15		0.09		0.37		0.33	Contin-u	0.29	0.50		1.01	3
4	99	850	3.50		1.10		0.15		1.10		0.21	Contin-u	0.32	0.50		0.98	4
5	108	850	0.00		1.09		0.46		1.12		0.52	Contin-u	0.81	0.00		1.04	5
6	165	850	8.00		1.29		0.78		1.33		0.83	Contin-u	1.05	0.80		0.95	6
7	134	850	0.00		1.44		1.52		1.51		1.51	Contin-u	1.17	0.00		0.85	7
8	137	850	0.00		1.53		1.13		1.63		1.17	Contin-u	1.19	0.00		0.89	8
9	125	850	12.00		1.41		1.65		1.59		1.81	Contin-u	1.23	1.50		0.83	9
10	126	850	0.00		1.58		0.81		1.70		0.82	Contin-u	1.28	0.00		1.02	10
11	72	850	5.70		1.60		1.28		1.63		1.12	Contin-u	1.29	1.00		0.91	11
12	129	850	0.00		1.65		1.33		1.65		1.35	Contin-u	1.31	0.00		1.11	12
13	126	850	8.00		1.57		1.30		1.66		1.33	Contin-u	1.30	1.00		1.03	13
14	131	850	0.00		1.60		1.58		1.65		1.67	Contin-u	1.29	0.00		0.91	14
15	135	850	0.00		1.61		1.27		1.67		1.28	Contin-u	1.28	0.00			15
16	146	850	8.00		1.53		0.40		1.59		0.37	Contin-u	1.24	1.10		0.88	16
17	128	850	0.00		1.49		1.57		1.59		1.48	Contin-u	1.23	0.00		0.92	17
18	119	850	8.50		1.42		1.19		1.57		1.26	Contin-u	1.23	0.90		0.90	18
19	130	850	0.00		1.48		1.51		1.61		1.56	Contin-u	1.23	0.00		1.06	19
20	264	850	7.00		1.38		1.35		1.46		1.48	Contin-u	1.34	0.70		1.19	20
21	0	850	0.00		1.32		1.39		1.40		1.57	Contin-u	1.29	0.00		0.86	21
22	139	850	0.00		1.20		0.98		1.22		1.06	Contin-u	1.21	0.00		0.85	22
23	141	850	12.00		0.93		0.74		0.97		0.77	Contin-u	1.11	2.00		1.11	23
24	131	850	0.00		0.86		0.87		0.88		0.93	Contin-u	0.90	0.00		1.01	24
25	131	850	11.40		0.80		1.18		0.84		1.23	Contin-u	0.76	1.50		0.99	25
26	110	850	5.80		0.73		1.11		0.76		1.15	Contin-u	0.69	0.30		0.97	26
27	134	850	0.00		0.68		0.84		0.68		0.88	Contin-u	0.65	0.00		0.81	27
28	137	850	0.00		0.79		0.81		0.81		0.86	Contin-u	0.73	0.00		0.78	28
29	141	850	0.00		0.85		0.87		0.88		0.91	Contin-u	0.78	0.00		0.96	29
30																	30
31																	31
Total	3,716		101.90											13.30			Total
Avg.	128		3.51		1.20		1.06		1.27		1.11			0.45862	#DIV/0!	0.955	Avg.
Max.	264		12.00		1.65		1.65		1.70		1.81			2.00	0.00	1.19	Max.
Min.	0		0.00		0.15		0.09		0.29		0.21			0.20	0.00	0.78	Min.

Percentage of available chlorine in compound applied: 12 %

I certify that I am familiar with the information contained in this report and that the information is true, complete, and accurate.

DRC Operator or Designee's Signature: Kevin Engel

Certificate #: 6201

Grade: 2

Date:

Date: June 2013

IDNR Form #: 542-0038

**GROUNDWATER MONTHLY OPERATION REPORT  
FOR SYSTEMS PROVIDING 4-LOG VIRUS INACTIVATION  
IOWA DNR WATER SUPPLY  
Page 2 of 3**

Facility Name: City of Riverside

PWSID Number: 9260090

Treatment Plant #: 3 S/EP #: 3

Month: February Year: 2016

Write the IDNR-assigned 4-log parameters from your operation permit in the blue box.

Day	Highest Measured Maximum pH*	Minimum Clearwell Depth*	Temperature** (°C)	Raw Iron	Total Raw water gallons	Blended gallons
	(finished water)	(feet)		mg/L	Thousands	Thousands
1	8.60	17.56		1.66	482.00	46.00
2	8.64	14.16		1.75	0.00	0.00
3	8.64	17.57		1.68	268.00	27.00
4	8.60	17.59		1.69	116.00	11.00
5	8.61	14.70		1.71	0.00	0.00
6	8.58	16.58		1.59	316.00	30.00
7	8.61	14.00		1.59	0.00	0.00
8	8.61	10.33		1.66	0.00	0.00
9	8.64	17.58	54.00	1.62	459.00	46.00
10	8.67	14.23		1.74	0.00	0.00
11	8.68	17.58	52.00	1.66	229.00	22.00
12	8.62	14.13		2.44	0.00	0.00
13	8.64	17.58		1.58	297.00	29.00
14	8.62	14.08		1.66	0.00	0.00
15	8.62	10.48	54.00	1.74	0.00	0.00
16	8.63	16.09		1.62	413.00	40.00
17	8.62	12.67		1.75	0.00	0.00
18	8.61	17.58		1.60	351.00	35.00
19	8.54	14.10		1.70	0.00	0.00
20	8.50	13.87		1.60	295.00	29.00
21	8.60	13.89		1.47	0.00	0.00
22	8.49	10.19		1.69	0.00	0.00
23	8.59	17.57	52.00	1.69	487.00	48.00
24	8.55	14.11		1.44	0.00	0.00
25	8.56	10.50		1.69	0.00	0.00
26	8.51	17.58		1.68	432.00	42.00
27	8.53	17.59		1.59	157.00	16.00
28	8.51	13.90		1.54	0.00	0.00
29	8.52	10.14	55.00	1.71	0.00	0.00
30						
31						
Total				48.54	4302.00	421.00
Avg.				1.67	148.34	14.52
Max.	8.68			2.44	487.00	48.00
Min.		10.14	52.0	1.44	0.00	0.00

Maximum Residual Disinfectant Level (MRDL) Calculation			Running Annual Average (RAA)* (mg/L)
Actual Month /Year	Number of Samples Used in Calculation	Monthly Average (mg/L)	
Mar-15	1	1.86	1.30
Apr-15	1	1.32	
May-15	1	1.32	
Jun-15	1	1.27	
Jul-15	1	1.46	
Aug-15	1	0.58	
Sep-15	1	1.60	
Oct-15	1	1.05	
Nov-15	1	1.62	
Dec-15	1	1.40	
Jan-16	1	1.77	
Feb-16	1	0.33	

Calculation of maximum disinfectant residual is based on the monthly average of the Total chlorine residual measured at the same time compliance bacteria samples are collected (includes Routine and Repeat samples but excludes Specials). \*Should not exceed 4.0 mg/L.

The RAA must be calculated at the end of each calendar quarter and include the previous 12 months.

**Water Levels (feet)**

Date:

Well #	Static	Pumping
7	50.50	35.50

Comments: 2-9-2016 Raw Hardness: 270  
2-15-2016 Raw Alkalinity: 240  
Todays Date: 3-1-2016

\*Only required if the system has set limits as part of the system's 4-log approval

IOWA DEPARTMENT OF NATURAL RESOURCES  
NPDES REPORTING SYSTEM - MONTHLY OPERATION REPORT  
FACILITY INFORMATION

Facility Name: RIVERSIDE CITY OF STP

NPDES #: 9260001

Month/Year: 02|2016

OUTFALL #(s): 001 - DISCHARGE FROM A SEQUENCING BATCH REACTOR WASTEWAT

Operator Name: Kevin Engel

Certification #: 6201

Phone #: 319-325-9285

Lab Certification #:

Comments: 2-3, Blood in Influent waste stream.

\* Note the Comments holds 255 characters. For longer Comments please attach them to the E-mail

Form Number: 1.0  
 NPDES Number: 9260001  
 Facility Name: RIVERSIDE CITY OF STP

Monthly Operation Report  
 IOWA DEPARTMENT OF NATURAL RESOURCES  
 NPDES - Operation Permit System

Month/Year:  
 Outfall No.:

Day	1=YES	By-Passing	INFLUENT DATA				TKN	TEMP	PH	FLOW	
			BOD5	TSS	RAW WASTE	TKN					
Mon. Point											
No. Discharge Units	1=Yes		MG/L	LBS/DAY	MG/L	LBS/DAY	MG/L	LBS/DAY	FAHRENHEIT	STD UNITS	MGD
1											0.2013
2			120	160.24408	160	240.32544			55.4	6.54	0.1801
3									49	7.28	0.3364
4			88	176.948112			20	40.21548	50.1	7.19	0.2411
5											0.2158
6											0.1774
7											0.2135
8											0.2275
9			130	217.27368	150	250.7004			50.2	7.45	0.2004
10									54.4	6.57	0.1574
11			130	173.79726					50.4	7.15	0.1603
12											0.1377
13											0.1695
14											0.1855
15											0.1771
16			130	181.16982	160	222.97824			49.9	7.28	0.1671
17									49.8	7.18	0.1641
18			170	221.8857					49.5	7.18	0.1665
19											0.229
20											0.3365
21											0.1191
22											0.1901
23			200	304.5768	350	533.0094			49.4	7.22	0.1826
24									49.1	7.19	0.1896
25			160	259.27392					49.5	7.24	0.1943
26											0.1657
27											0.1622
28											0.1946
29											0.1986
30											
31											
Total	0		1128	1715.169372	820	1247.01348	20	40.21548	606.7	85.47	5.6201
Monthly Avg			141	214.3961715	205	311.75337	20	40.21548	50.5583333	7.1225	0.1937966
Daily Max			200	304.5768	350	533.0094	20	40.21548	55.4	7.45	0.3365
Daily Min			88	173.79726	150	222.97824	20	40.21548	49	6.54	0.1191
Max 7/Avrg											

NPDES - 9260001 - RIVERSIDE CITY OF STP  
 001 - INFLUENT



Form Number: 02-2016  
 NPDES Number: 001  
 Facility Name:

Day	FLOW
Mon. Point	MECHANICAL RECYCLE FLOW
MG Discharge	
Units	MGD
1	0.0504
2	0.0581
3	0.0541
4	0.0555
5	0.0573
6	0.0468
7	0.0483
8	0.0482
9	0.0515
10	0.0441
11	0.0448
12	0.0371
13	0.0413
14	0.0426
15	0.0436
16	0.0412
17	0.0424
18	0.0392
19	0.0438
20	0.0598
21	0.0267
22	0.0372
23	0.0388
24	0.0345
25	0.0367
26	0.0342
27	0.0289
28	0.0199
29	0.003
30	
31	
Total	1.204
Monthly Avg	0.0415172
Daily Max.	0.0598
Daily Min.	0.003
Max. 7/Avg	

Form Number: 1.0  
 NPDES Number: 9260001  
 Facility Name: RIVERSIDE CITY OF STP

Monthly Operation Report  
 IOWA DEPARTMENT OF NATURAL RESOURCES  
 NPDES - Operation Permit System

Monthly ear:  
 Outfall No.:

Day	FLOW	CBOD5				EFFLUENT DATA				TSS	FINAL EFFLUENT			
		MGD	MG/L	7Day Ave	LBS/DAY	MG/L	7Day Ave	LBS/DAY	7Day Ave		MG/L			
Mon. Point														
No Discharge														
Units														
1	0.352					4		8.80704						<050
2	0.264	<2												<050
3	0.44				0									<050
4	0.352	<2												<050
5	0.264													<050
6	0.264													<050
7	0.352			0										<050
8	0.264				0			14.6784						<050
9	0.352	<2												<050
10	0.176				0									<050
11	0.264	<2												<050
12	0.176													<050
13	0.264													<050
14	0.264			0										<050
15	0.264				0			11.0088						<050
16	0.264	<2												<050
17	0.176				0									<050
18	0.264	<2												<050
19	0.264													<050
20	0.44													<050
21	0.176			0										<050
22	0.264				0			8.80704						<050
23	0.264	<2				4								<050
24	0.264													<050
25	0.264	<2			0									<050
26	0.176													<050
27	0.264													<050
28	0.264			0										<050
29	0.176													<050
30														<050
31														<050
Total	7.832	0			0	18		43.30128						0
Monthly Avg	0.270089	0			0	4.5		10.82352						0
Daily Max.	0.44													0
Daily Min.	0.176													0
Max 7iAvG				0		0			5					14.6784

Form Number: 02-2016  
 NPDES Number: 001  
 Facility Name:

Day	5-N	PH	TOT-N	TOT-P	TEMP	E. COLI		
Mon. Point No. Discharge Units	LBS/DAY	STD UNITS	6 - NOT REQ/MP MG/L	6 - NOT REQ/MP LBS/DAY	6 - NOT REQ/MP MG/L	6 - NOT REQ/MP LBS/DAY	6 - NOT REQ/MP FAHRENHEIT	6 - NOT REQ/MP #/100 ML
1								
2	0.	7.16					49.9	
3		7.08					49.4	
4	0.	7.1					47.5	
5								
6								
7								
8							46.6	
9	0.	7.13					46.1	
10		7.17					46.2	
11	0.	7.14						
12								
13								
14								
15	0.	7.06					47.1	
16		7.11					47.6	
17		7.11					47.4	
18	0.	7.04						
19								
20								
21								
22							50.6	
23	0.	7.1					50.7	
24		7.11					50.1	
25	0.	7.16						
26								
27								
28								
29								
30								
31								
Total	0.	85.36	0.	0.	0.	0.	579.2	0.
Monthly Avg	0.		0.	0.	0.	0.	48.2666667	0.
Daily Max	0.	7.17	0.	0.	0.	0.	50.7	0.
Daily Min.		7.04	0.	0.	0.	0.	46.1	
Max 7/Avg								

NPDES - 9260001 - RIVERSIDE CITY OF STP  
 001 - EFFLUENT

Form Number: 1.0  
 NPDES Number: 9260001  
 Facility Name: RIVERSIDE CITY OF STP

Monthly Operation Report  
 IOWA DEPARTMENT OF NATURAL RESOURCES  
 NPDES - Operation Permit System

Month/Year:  
 Outfall No.:

OPERATIONAL DATA

Day	AERATION BASIN 1 EFFLUENT		AERATION BASIN 2 EFFLUENT		AERATION BASIN 1 CONTENTS						AERATION BASIN 2 CONTENTS						
	TSS	MGL	TSS	MGL	MLSS	TEMP	30MINS	DO	MLSS	TEMP	30MINS	DO	MLSS	TEMP	30MINS	DO	
Mon. Point	AERATION BASIN 1 EFFLUENT		AERATION BASIN 2 EFFLUENT		AERATION BASIN 1 CONTENTS						AERATION BASIN 2 CONTENTS						
No. Discharge	MGL	MGL	MGL	MGL	MGL	FAHRENHEIT	ML/L	MGL	MGL	FAHRENHEIT	ML/L	MGL	MGL	FAHRENHEIT	ML/L	MGL	
1																	
2	7.6		3.		1727.	50.1	250.	3.02	1346.	49.7	200.	3.04					
3	5		5.4		1548.	49.7	240.	2.53	1373.	49.1	200.	2.84					
4	7.8		4.2		1513.	47.6	240.	3.17	1390.	47.5	210.	2.92					
5																	
6																	
7																	
8																	
9	5.4		5.2		1697.	46.8	200.	1.76	1238.	46.5	150.	2.09					
10	5.6		12.4		1504.	46.4	250.	2.81	1463.	45.8	240.	2.28					
11	7.6		48.8		1461.	46.8	250.	4.09	1392.	45.6	220.	3.04					
12																	
13																	
14																	
15																	
16	7.2		24.		1596.	47.3	250.	3.5	1436.	47.	240.	3.86					
17	8.6		4.6		1501.	47.8	250.	3.83	1435.	47.5	210.	4.52					
18	8.2		11.2		1698.	47.5	250.	3.64	1427.	47.4	190.	4.46					
19																	
20																	
21																	
22																	
23	4.4		3.4		1513.	50.7	230.	4.17	1288.	50.5	190.	4.73					
24	3.2		2.2		1467.	50.9	220.	4.35	1341.	50.5	200.	4.85					
25	3.2		2.		1640.	50.3	250.	3.5	1246.	49.9	200.	4.22					
26																	
27																	
28																	
29																	
30																	
31																	
Total	73.8		126.4		18895.	581.9	2880.	40.37	16375.	577.	2450.	42.95					
Monthly Avg	6.15		10.5333333		1574.5833333	48.4916667	240.	3.3641667	1364.5833333	48.0833333	204.1666667	3.5791667					
Daily Max	8.6		48.8		1727.	50.9	250.	4.35	1463.	50.5	240.	4.95					
Daily Min.	3.2		2		1467.	46.4	200.	1.76	1238.	45.6	150.	2.09					
Max. 7/Avg																	

Form Number: 02-2016  
 NPDES Number: 001  
 Facility Name:

Day	DO
AEROBIC DIGESTER 1 CONTENTS	
Mon. Point	
No Discharge	
Units	
MGL	
1	
2	0.21
3	0.22
4	0.19
5	
6	
7	
8	
9	0.22
10	0.22
11	0.2
12	
13	
14	
15	
16	0.17
17	0.17
18	0.22
19	
20	
21	
22	
23	0.18
24	0.22
25	0.16
26	
27	
28	
29	
30	
31	
Total	2.38
Monthly Avg	0.1983333
Daily Max	0.22
Daily Min	0.16
Max. 7/Avg	

MAR 17 2016

**RESOLUTION #03212016-01**

**RESOLUTION TO APPROVE HACH – SPECTROPHOTOMETER  
TESTING EQUIPMENT FOR WATER PLANT**

**Whereas**, the City of Riverside City Council approves the purchase of a Spectrophotometer for the Water Plant from Hach.

**Therefore**, be it resolved the City of Riverside City Council does hereby approve the cost estimate of \$4,196.00 for the Spectrophotometer from Hach.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

Signed: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_

Lory Young, City Clerk

# City of Riverside

**Department:** 600-5-810-6504

**Date:** 03-16-2016

Please ship to: City of Riverside  
 60 N. Greene Street  
 P.O. Box 188  
 Riverside, IA 52327

**Phone:** 319-648-3501  
**Fax:** 319-648-4012

**Vendor:** Hach

**Location:** 100 Dayton Ave  
 Ames, IA 50010  
 Phone: 800-227-4224

**Purchase Order NO.** 90015

Quantity	Description of products	Per item Cost	Total
1	DR3900 Spectrophotometer With RFID	4196.00	4196.00

Ordered by Ron Hembry

**Ron Hembry**

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**From:** Riggan, Jolene <jriggan@hach.com>  
**Sent:** Monday, February 22, 2016 3:45 PM  
**To:** ron@cityofriversideiowa.com  
**Cc:** White, Shelley  
**Subject:** Hach quote number 100141453  
**Attachments:** 100141453v1.pdf

Ron,

On behalf of Shelley White and Hach Company, thank you for your interest in Hach products. The attached quotation is valid for sixty (60) days.

Please reply to this message to confirm receipt of this quotation.

**PLACING AN ORDER: REFERENCE YOUR QUOTE NUMBER:**

PHONE: 1- 800-227-4224 extension 6100, for urgent orders  
E-MAIL: [orders@hach.com](mailto:orders@hach.com)  
FAX: 970-669-2932  
WEB: [www.hach.com](http://www.hach.com)

If you have any questions or need additional information please contact Shelley at 515-338-0859 or via e-mail [shwhite@hach.com](mailto:shwhite@hach.com)

We appreciate your business and look forward to offering you the quality products and services we are proud to deliver to our customers.

Sincerely,

Hach Company

Please be advised that this email may contain confidential information. If you are not the intended recipient, please notify us by email by replying to the sender and delete this message. The sender disclaims that the content of this email constitutes an offer to enter into, or the acceptance of, any agreement; provided that the foregoing does not invalidate the binding effect of any digital or other electronic reproduction of a manual signature that is included in any attachment.





# Quotation

Hach  
 PO Box 608  
 Loveland, CO 80539-0608  
 Phone: (800) 227-4224  
 Email: quotes@hach.com  
 Website: www.hach.com

**Quote Number: 100141453v1**  
 Use quote number at time of order to ensure  
 that you receive prices quoted

Quote Expiration: 04/22/2016

Quote Date: 02/22/2016

CITY OF RIVERSIDE  
 PO BOX 188  
 RIVERSIDE, IA 52327

Name: Ron Hembry  
 Phone: 563-357-2397  
 Email: ron@cityofriversideiowa.com

Customer Account Number: 168154

Sales Contact: Shelley White Email: shwhite@hach.com Phone: 515-338-0859

## PRICING QUOTATION

Line	Part Number	Description	Qty	Net Unit Price
1	LPV440.99.00012	db aa DR3900 SPECTROPHOTOMETER WITH RFID	1	4,196.00
2	PHC10101	pH GEL PROBE, STD, w/1m CABLE	1	259.00
			Grand Total	\$ 4,455.00

## TERMS OF SALE

FCA: Hach's facility

Freight: Ground Prepay and Add

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at [www.hach.com/terms](http://www.hach.com/terms). Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the Hach TCS: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of the Hach TCS are not part of the Contract.

Due to International regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for International transport. In addition, Hach may require: 1). A statement of intended end-use; 2). Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological weapons, missile technology); and 3). Certification that the goods will not be diverted contrary to U.S. law.

### ORDER TERMS:

Terms are Subject to Credit Review  
 Please reference the quotation number on your purchase order.  
 Sales tax is not included. Applicable sales tax will be added to the invoice based on the U.S. destination, if applicable provide a resale/exemption certificate.  
 Shipments will be prepaid and added to invoices unless otherwise specified.  
 Equipment quoted operates with standard U.S. supply voltage.  
 Hach standard terms and conditions apply to all sales.  
 Additional terms and conditions apply to orders for service partnerships.  
 Prices do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.  
 Standard lead time is 30 days.  
 This Quote is good for a one time purchase.

**Sales Contact:**

**Name:** Shelley White  
**Title:** Regional Sales Manager  
**Phone:** 515-338-0859  
**Email:** shwhite@hach.com

**Prepared By:**

**Name:** Jolene Riggan  
**Title:** Field Sales Support Specialist  
**Phone:** 800-227-4224  
**Email:** jriggan@hach.com



Be Right™

Quotation Addendum

**HACH COMPANY**

**Headquarters**  
P.O. Box 389  
5600 Lindbergh Drive  
Loveland, CO 80539-0389

**Purchase Orders**  
PO Box 608  
Loveland, CO 80539-0608

**WebSite:** www.hach.com

**U.S.A.**  
Phone: 800-227-4224  
Fax: 970-669-2932  
E-Mail: orders@hach.com  
quotes@hach.com  
techhelp@hach.com

**Export**  
Phone: 970-669-3050  
Fax: 970-461-3939  
Email: intl@hach.com

**Remittance**  
2207 Collections Center Drive  
Chicago, IL 60693

**Wire Transfers**  
Bank of America  
231 S. LaSalle St.  
Chicago, IL 60604  
Account: 8765602385  
Routing (ABA): 071000039

**ADVANTAGES OF WORKING WITH HACH**

<p><b><u>Technical Support</u></b> Provides post-sale instrumentation and application support</p> <ul style="list-style-type: none"> <li>✓ Hach's highly skilled Technical Support staff is dedicated to helping you resolve technical issues before, during and after the sale.</li> <li>✓ Available via phone, e-mail, or live online chat at Hach.com!</li> <li>✓ Toll-free phone: 800-227-4224</li> <li>✓ E-mail: techhelp@hach.com</li> </ul> <p>www.Hach.com</p>	<p><b><u>SIRR Delivery Program</u></b> The Scheduled Inventory Reagent Replacement (SIRR) Program offers an uninterrupted supply of reagents</p> <ul style="list-style-type: none"> <li>✓ Lower inventory costs and fresh supplies</li> <li>✓ Reduced paperwork – one purchase order for the entire year</li> <li>✓ Automatic shipments on your schedule</li> <li>✓ Easier budgeting</li> </ul> <p>www.Hach.com/sirr</p>	<p><b><u>Hach WarrantyPlus™ Upgrade</u></b> Instrument Protection and Service</p> <ul style="list-style-type: none"> <li>✓ Savings of more than 20% versus a "pay as you go" approach</li> <li>✓ Freedom from maintenance</li> <li>✓ Worry-free compliance with Hach's certification</li> <li>✓ Fixed maintenance budget for the entire year</li> </ul> <p>www.Hach.com/warrantyplus</p>
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**ADVANTAGES OF SIMPLIFIED FREIGHT**

<p><b><u>Safe &amp; Fast Delivery</u></b></p> <ul style="list-style-type: none"> <li>✓ Receive tracking numbers on your order acknowledgement</li> <li>✓ Hach will assist with claims if an order is lost or damaged in shipment</li> </ul>	<p><b><u>Save Time – Less Hassle</u></b></p> <ul style="list-style-type: none"> <li>✓ No need to set up deliveries for orders or to schedule pickup</li> <li>✓ Hach ships simplified freight orders as the product is available at no additional cost</li> </ul>	<p><b><u>Save Money</u></b></p> <ul style="list-style-type: none"> <li>✓ No additional invoice to process – save on time and administrative costs</li> <li>✓ Only pay shipping once, even if multiple shipments are required</li> </ul>
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STANDARD SIMPLIFIED FREIGHT CHARGES <sup>1, 2, 3</sup>						Collect <sup>4</sup> Handling Fee Effective 8/16/2014
Total Price of Merchandise Ordered	Standard Surface (Mainland USA)	Second Day Delivery (Mainland USA)	Next Day Delivery (Mainland USA)	Second Day Delivery (Alaska & Hawaii)	Next Day Delivery (Alaska & Hawaii)	
\$0.00 - \$49.99	\$11.99	\$29.99	\$54.99	\$44.95	\$85.45	\$7.79
\$50.00 - \$199.99	\$17.79	\$52.45	\$98.97	\$71.64	\$136.19	\$7.99
\$200.00 - \$449.99	\$30.89	\$79.43	\$161.79	\$100.23	\$195.06	\$8.47
\$450.00 - \$749.99	\$41.67	\$108.95	\$216.68	\$136.20	\$263.73	\$8.89
\$750.00 - \$999.99	\$52.77	\$114.40	\$239.39	\$141.65	\$267.00	\$9.17
\$1,000.00 - \$2,249.99	\$66.39	\$130.75	\$255.01	\$154.73	\$307.33	\$9.49
\$2,250.00 - \$4,999.99	\$79.47	\$174.35	\$294.25	\$181.98	\$336.76	\$11.32
\$5,000.00 - \$9,999.99	\$112.79	\$201.60	\$338.94	\$213.59	\$365.10	\$16.83
Over \$10,000	2% of Net Order Value	4% of Net Order Value	6% of Net Order Value	4% of Net Order Value	6% of Net Order Value	\$29.49

- Freight charges shown are only applicable to orders billing and shipping to U.S. destinations. Freight charges will be prepaid and added to invoice. Freight for the Reagent Delivery Program is charged on each shipment release and is based on the total price of each shipment release. Freight charges are subject to change without notice.
- Additional freight charges will be applied to orders containing bulky and/or especially heavy orders. Refrigerated and all weather Samplers do not qualify for simplified freight charges, and are considered heavy freight. Dissolved Oxygen Sensors can be damaged if exposed to temps below freezing, causing sensor failure. Must be shipped over night or 2nd day air during the cold weather months.
- Orders shipping to Alaska or Hawaii: Additional freight charges may be applied at time of order processing. Second Day and Next Day delivery is not available to all destinations.
- Hach Company will assess a collect handling fee on orders with collect freight terms. This handling fee covers the additional costs that Hach Company incurs from processing and managing collect shipments.

**SALES TAX**

Sales Tax is not included in the attached quotation. Applicable sales and usage taxes will be added to your invoice, at the time of order, based on U.S. destination of goods, unless a valid resale/exemption certificate for destination state is provided to the above address or fax number, attention of the Tax Dept.

## TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. **APPLICABLE TERMS & CONDITIONS:** These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. **CANCELLATION:** Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and re-statement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. **DELIVERY:** Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). For orders having a final destination within the U.S., legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. For orders having a final destination outside the U.S., legal title and risk of loss or damage pass to Buyer when the Products enter international waters or airspace or cross an international frontier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am - 5 pm Monday through Friday, excluding holidays.

4. **INSPECTION:** Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. **PRICES & ORDER SIZES:** All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. **PAYMENTS:** All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at www.hach.com. Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection

including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment. See ¶22 for further wire transfer requirements.

7. **LIMITED WARRANTY:** Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded. The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. **INDEMNIFICATION:** Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. This indemnification is provided on the condition that the Buyer is likewise responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to the negligence or misuse or misapplication of any goods or services by the Buyer or any third party affiliated or in privity with Buyer.

9. **PATENT PROTECTION:** Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. **TRADEMARKS AND OTHER LABELS:** Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.



Be Right™

11. **SOFTWARE.** All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media. In the absence of such terms and for all other software, Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by any and all such license agreements. Title to software remains with the applicable licensor(s).

12. **PROPRIETARY INFORMATION; PRIVACY:** "Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

13. **CHANGES AND ADDITIONAL CHARGES:** Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. **SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:** In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. **LIMITATIONS ON USE:** Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. **EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:** Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Hach represents that all Products delivered hereunder will be produced and supplied in compliance with all applicable laws and regulations. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will not sell, transfer, export or re-export any Hach

Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaher.com/integrity-and-compliance> and [www.danaherintegrity.com](http://www.danaherintegrity.com) for a copy of the SOC and for access to our Helpline portal.

17. **FORCE MAJEURE:** Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

18. **NON ASSIGNMENT AND WAIVER:** Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

19. **LIMITATION OF LIABILITY:** None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; and claims of Buyer's customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

20. **APPLICABLE LAW AND DISPUTE RESOLUTION:** The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

21. **ENTIRE AGREEMENT & MODIFICATION:** These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

\* \* \*



## TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

### Additional Provisions

22. WIRE TRANSFERS: Buyer and Hach both recognize that there is a risk of wire fraud when individuals impersonating a business demand immediate payment under new wire transfer instructions. To avoid this risk, Buyer must verbally confirm any new or changed wire transfer instructions by calling Hach at +1-970-663-1377 and speaking with Hach's Credit Manager before transferring any monies using the new wire instructions. Both parties agree that they will not institute wire transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any wire transfer instruction changes before any outstanding payments are due using the new instructions.

\* \* \*

**RESOLUTION #03212016-02**

**RESOLUTION TO APPROVE IOWA FIRE EQUIPMENT**

**Whereas**, the City of Riverside City Council approves Iowa Fire Equipment to service all the fire extinguishers in the City of Riverside.

**Therefore**, be it resolved the City of Riverside City Council does hereby approve the cost estimate of \$1,186.15 from Iowa Fire Equipment to recharge the City's fire extinguishers in all locations.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

Signed: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_

Lory Young, City Clerk

# City of Riverside

**Department:** Water/Wastewater and Shop

**Date:** 02-26-2016

**Please ship to:** City of Riverside  
60 N. Greene Street  
P.O. Box 188  
Riverside, IA 52327

**Phone:** 319-648-3501  
**Fax:** 319-648-4012

**Vendor:** Iowa Fire Equipment Co.

**Location:** 327 E. 1st Street  
Iowa City, IA 52240  
Phone: 319-337-4434

**Purchase Order NO.** 90010

Quantity	Description of products	Per item Cost	Total
17	Service 17 Amerex B456	3.50	59.50
13	10# ABC Badger Advantage	60.60	787.80
6	5.5# ABC Badger Advantage	40.35	242.10
3	2.5# ABC Badger Advantage	32.25	96.75

~~Handwritten signature/initials in blue ink~~

Ordered by Ron Hembry



Water / Wastewater and Shop

Fire Extinguisher service 2/26/2016

		Kidde to replace when exp.		2-2lb srvc		Maint.&
				tk		Servc.
17-Amerex B456	11-7lb	4-3lb		3		
17	13	6				

\$ 81.00 \$ 74.00 \$ 47.00 n/a \$ 3.00 \$ 1,190.00

Hawkeye Fire and Safety  
4185 Alyssa Ct. SW #7

Iowa City, IA 52240

319-338-3096

Monika

Jenny

Tri-State Fire Control \$ 84.15 \$ 90.00 \$ 50.00 n/a \$ 4.95 \$ 1,410.15

2316 4th Ave.

Moline, IL 61265

309-764-0406

Athens

James

Iowa Fire Equipment Co. \$ 59.50 \$ 60.60 \$ 40.35 \$ 32.25 \$ 3.50 \$ 1,186.15  
 327 E. 1st Street Service truck mobilization \$ 22.00  
 Iowa City, IA 52240 Total \$ 1,208.15  
 319-337-4434  
 Jim

# Iowa Fire Equipment Company

2800 Delaware Avenue Des Moines, IA 50317 Phone: 515.265.8030  
800.798.1440 Fax 515.265.7649  
327 First Street Iowa City, IA 52240 Phone: 319.337-4434

February 24, 2016

City of Riverside  
Attn: Ron  
PO Box 188  
Riverside, IA 52327

Ron,

Thank you for the opportunity to offer a quote for the inspection and sale of fire extinguishers for the City of Riverside. There is a onetime service charge of \$ 22.00 (plus sales tax) for the inspection. The charge for the inspection of the individual fire extinguisher is \$3.50 per unit. There's no sales tax on the inspection of the fire extinguishers.

*Locatroy  
Talk  
Chng*

If the fire extinguishers are in need of additional service such as recharging, the 6-year service or the 12-year service, additional charges will be applied. These charges are dependent on the brand, size and model of the fire extinguishers.

The price of fire extinguishers is as follows:  
Badger Advantage 2-1/2# ABC is \$32.25 each  
Badger Advantage 5.5# ABC is \$40.35 each  
Badger Advantage 10# ABC is \$60.60 each.  
Badger Advantage 20# ABC is \$121.20 each

This proposal is valid for a sixty-day period unless otherwise authorized by an Iowa Fire Equipment Company representative.

Please contact me if you have any questions or concerns. My contact information is listed below. We appreciate your business.

Thank you,  
**Jim Lundahl**  
**Iowa City Branch Manager**  
Iowa Fire Equipment Co.  
319-337-4434  
319-337-5401 (fax)  
[jlundahl@iafire.com](mailto:jlundahl@iafire.com)



716 Oakland Rd NE  
Cedar Rapids, IA 52402

Find us on the World Wide Web

# Quote

Phone # 319-363-9923 Fax # 319-363-4521

www.hawkeyefire-safety.com

Date	Quote #
2/17/2016	3923

<b>Name / Address</b>
City of Riverside 60 N. Greene St Riverside IA 52327

<b>Ship To</b>
City of Riverside 60 N. Greene St Riverside, IA 52327

<b>P.O. No.</b>	<b>Terms</b>	<b>Rep</b>	<b>FOB</b>
	Net 30 days	ACC	Ship Point

Item	Qty	Description	Rate	Total
IE-PULLED ANN...	17	THE FOLLOWING QUOTE IS FOR THE ANNUAL INSPECTION OF THE HAND PORTABLE FIRE EXTINGUISHERS: INSPECTION PULLED EXTING. ANNUAL CERT. (****PULLED TO ONE LOCATION****)	3.00	51.00T
AM-FE	1	SCHEDULED FIRE EXTINGUISHER SERVICE CALL	25.00	25.00T
FUEL	1	HAZ MAT FEE	5.00	5.00T
		**ADDITIONAL MAINTENANCE IF NEEDED, EXTRA.		
FEA456	11	PRICING FOR NEW EXTINGUISHERS FOR SHOP AREA (TO REPLACE KIDDE BRAND PER RON): F/E ABC 10# AMEREX (ALUMINUM VALVE) (4A:80BC), W/ WALL HOOK UN1044 "LTD QTY" GW 18 lbs	74.00	814.00T
FEA402T	6	F/E ABC 05# AMEREX W/VEHICLE BRACKET (3A40BC) UN1044 "LTD QTY" GW 9.5 lbs	47.00	282.00T
		Attn: Ron 563-357-2397 ron@cityofriversideiowa.com		
		Sales Tax	82.39	82.39

If accepted, please sign and return one copy of this quote or a company Purchase Order or Company Letter of Confirmation. Provide us with full shipping and billing addresses, telephone numbers for delivery information. All applicable Sales Taxes will be charged. You must supply us with a copy of your certificate if you are tax exempt. Quote expires in 90 days

Customer Signature

# Tri-State Fire Control

# QUOTE

2316 4th Ave.  
 Moline, IL 61265  
 1-309-764-0406  
[james@tristatefirecontrol.com](mailto:james@tristatefirecontrol.com)

INVOICE NO.  
 DATE February 19, 2016  
 CUSTOMER ID  
 EXPIRATION DATE 30 days

TO City of riverside  
 Ron 563-357-2397  
 1127 vine riverside IA 52327

SALESPERSON	JOB	PAYMENT TERMS
James Fecht		Due upon receipt

QTY	DESCRIPTION	Price	Total
10 #	ABC fire extinguisher	\$90	\$ 90.00
5 #	ABC fire extinguisher	\$50.00	\$ 50.00
	Maitenance and service of a fire extinguisher	\$4.95	\$ 4.95

**SUBTOTAL**  
**SALES TAX**  
**TOTAL**

Quotation prepared by: James Fecht \_\_\_\_\_

This is a quotation on the goods named, subject to the conditions noted below:  
 (Describe any conditions pertaining to these prices and any additional terms of the agreement.  
 You may want to include contingencies that will affect the quotation.)

To accept this quotation, sign here and return: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**

## Ron Hembry

---

**From:** James <james@tristatefirecontrol.com>  
**Sent:** Thursday, February 18, 2016 10:37 AM  
**To:** ron@cityofriversideiowa.com  
**Subject:** BID  
**Attachments:** city of riverside quote.xlsx

Thanks Ron for the opportunity to bid on your facility. If there is anything else we can help you with please let us know.

Sent from Mail for Windows 10

**RESOLUTION #03212016-03**

**RESOLUTION TO APPROVE MIDLAND SCIENTIFIC – PH METER TESTING EQUIPMENT FOR WATER PLANT**

**Whereas**, the City of Riverside City Council approves the purchase of a pH meter testing equipment for the Water Plant from Midland Scientific.

**Therefore**, be it resolved the City of Riverside City Council does hereby approve the cost estimate of \$1,691.61 for the testing equipment from Midland Scientific.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

Signed: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_

Lory Young, City Clerk

# City of Riverside

**Department:** Water 600-5-810-6374

**Date:** 02-18-2016

**Please ship to:** City of Riverside  
60 N. Greene Street  
P.O. Box 188  
Riverside, IA 52327

**Phone:** 319-648-3501  
**Fax:** 319-648-4012

**Vendor:** Midland Scientific

**Location:** 1202 South 11th Street  
Omaha NE 68108  
**Phone:** 800-642-5263  
**Fax:** 402-346-7694

**Purchase Order NO.** 90005

Quantity	Description of products	Per item Cost	Total
1	Thermo 2115001, Dual Star pH/ISE Meter	1691.61	1691.61

Ordered by Ron Hembry

FINAL BUDGET 02/27/2015		CITY OF RIVERSIDE BUDGET WORK SESSION BALANCES AS OF DECEMBER 31, 2014			PAGE: 17		
600 - WATER				50% OF YEAR COMP.		PROPOSED	CHANGE
EXPENSES:		CURRENT BUDGET	YR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	BUDGET FY 15-16	IN BUDGET
PERSONAL SERVICES - WATER		96,565.00	37,551.45	39%	59,013.55	61,681.71	(34,883.29)
600-5-810-6010	REGULAR FULL TIME SALARIES	5,987.00	2,262.13	38%	3,724.87	3,824.27	(2,162.73)
600-5-810-6110	FICA - CITY CONTRIBUTION	1,400.00	529.07	38%	870.93	894.38	(505.62)
600-5-810-6120	MEDICARE - CITY CONTRIBUTION	8,623.00	1,991.48	23%	6,631.52	5,508.18	(3,114.82)
600-5-810-6130	IPERS-CITY CONTRIBUTION	24,239.00	12,883.80	53%	11,355.20	28,637.04	4,398.04
600-5-810-6150	GROUP INSURANCE - WATER	1,500.00	384.96	26%	1,115.04	500.00	(1,000.00)
600-5-810-6181	UNIFORMS - WATER	750.00	99.00	13%	651.00	750.00	0.00
600-5-810-6210	ASSOCIATION DUES - WATER	15,000.00	0.00	0%	15,000.00	1,500.00	(13,500.00)
600-5-810-6240	MEETINGS & CONFERENCES - WATER	100.00	116.09	116%	(16.09)	250.00	150.00
600-5-810-6245	MISC WATER PERMITS	154,164.00	55,817.98	36%	98,346.02	103,545.58	(50,618.42)
TOTAL PERSONAL SERVICES - WATER							
SERVICES & COMMODITIES - WATER		0.00	0.00	0%	0.00	0.00	0.00
600-5-810-6320	MOWING GROUNDS	6,000.00	5,653.00	94%	347.00	6,000.00	0.00
600-5-810-6324	WATER TOWER MAINTENANCE	0.00	0.00	0%	0.00	2,000.00	1,350.00
600-5-810-6330	GENERATOR MAINTENANCE - WATER	1,500.00	0.00	0%	1,500.00	3,125.00	1,625.00
600-5-810-6331	FUEL - WATER	500.00	0.00	0%	500.00	1,000.00	500.00
600-5-810-6332	VEHICLE REPAIR - WATER	40,000.00	15,728.32	39%	24,271.68	32,000.00	(8,000.00)
600-5-810-6371	UTILITIES - WATER	3,500.00	1,966.38	56%	1,533.62	3,500.00	0.00
600-5-810-6373	TELEPHONE EXPENSE - WATER	25,000.00	22,512.10	90%	2,487.90	20,000.00	(5,000.00)
600-5-810-6374	MISC WATER EXPENSE	12,000.00	0.49	0%	11,999.51	11,300.00	(700.00)
600-5-810-6400	ANNUAL LIABILITY INSURANCE - WATER	3,000.00	0.00	0%	3,000.00	3,000.00	0.00
600-5-810-6407	GENERAL ENGINEERING EXPENSE - WATER	30,000.00	11,745.51	39%	18,254.49	19,834.29	(10,165.71)
600-5-810-6418	SALES TAX HOLDING EXPENSE - WATER	600.00	123.60	21%	476.40	8,750.00	8,150.00
600-5-810-6490	WATER SAMPLE TESTING	0.00	67.88	0%	(67.88)	0.00	0.00
600-5-810-6493	METER DEPOSIT	5,000.00	0.00	0%	5,000.00	5,000.00	0.00
600-5-810-6499	CONTRACT SERVICES - WATER	24,000.00	12,374.91	52%	11,625.09	25,000.00	1,000.00
600-5-810-6501	CHEMICALS - WATER	0.00	3,791.93	0%	(3,791.93)	5,000.00	5,000.00
600-5-810-6504	REPLACEMENT PARTS - WATER	250.00	385.98	154%	(135.98)	500.00	250.00
600-5-810-6506	OFFICE SUPPLIES - WATER	5,500.00	1,210.17	22%	4,289.83	3,000.00	(2,500.00)
600-5-810-6507	OPERATING SUPPLIES - WATER	600.00	1,440.21	240%	(840.21)	2,000.00	1,400.00
600-5-810-6508	POSTAGE EXPENSE - WATER	0.00	0.00	0%	0.00	500.00	0.00
600-5-810-6510	UPS CHARGES - WATER	157,450.00	77,000.48	49%	80,449.52	151,509.29	(7,090.71)
TOTAL SERVICES & COMMODITIES - WATER							
CAPITAL OUTLAY - WATER		0.00	0.00	0%	0.00	0.00	0.00
600-5-810-6798	SENSUS READER	0.00	0.00	0%	0.00	0.00	0.00
600-5-810-6799	NEW FIRE HYDRANTS	0.00	0.00	0%	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY - WATER							
TOTAL EXPENDITURES - WATER		311,614.00	132,818.46	43%	178,795.54	255,054.87	(57,709.13)
WATER - REVENUES OVER/(UNDER) EXPENDITURES		22,676.00	22,309.39		366.61	48,126.42	(83,671.67)
600-5-810-6374	MISC WATER EXPENSE	10,200.00					
	3 DEHUMIDIFIERS FOR PLANT	6,000.00					
	SPECTROPHOTOMETER - TESTING	1,800.00					
	PH METER - TESTING EQUIPMENT	18,000.00					
	TOTAL REQUESTS						



**RESOLUTION #03212016-04**

**RESOLUTION TO APPROVE MIDLAND SCIENTIFIC – MUFFLE FURNACE AND OVEN TESTING EQUIPMENT FOR SEWER PLANT**

**Whereas**, the City of Riverside City Council approves the purchase of a Muffle Furnace and an Oven testing equipment for the Sewer Plant from Midland Scientific.

**Therefore**, be it resolved the City of Riverside City Council does hereby approve the cost estimate of \$3,226.70 for the testing equipment from Midland Scientific.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

Signed: \_\_\_\_\_

Allen Schneider, Mayor



Attest: \_\_\_\_\_

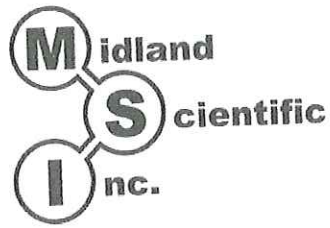
Lory Young, City Clerk



FINAL BUDGET 02/27/2015		CITY OF RIVERSIDE BUDGET WORK SESSION BALANCES AS OF DECEMBER 31, 2014			PAGE: 19		
610 - SEWER					50% OF YEAR COMP.	PROPOSED	CHANGE
EXPENSES:		CURRENT BUDGET	YR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	BUDGET FY 15-16	IN BUDGET
PERSONAL SERVICES - SEWER							
610-5-815-6010	REGULAR FULL TIME SALARIES	70,983.00	37,551.49	53%	33,431.51	61,681.71	(9,301.29)
610-5-815-6110	FICA - CITY CONTRIBUTION	4,401.00	2,261.81	51%	2,139.19	3,824.27	(576.73)
610-5-815-6120	MEDICARE - CITY CONTRIBUTION	1,029.00	528.87	51%	500.13	894.38	(134.62)
610-5-815-6130	IPERS-CITY CONTRIBUTION	6,339.00	1,991.41	31%	4,347.59	5,508.18	(830.82)
610-5-815-6150	GROUP INSURANCE - SEWER	24,239.00	12,883.37	53%	11,355.63	28,637.04	4,398.04
610-5-815-6181	UNIFORMS - SEWER	1,700.00	466.73	27%	1,233.27	1,000.00	(700.00)
610-5-815-6210	ASSOCIATION DUES - SEWER	100.00	0.00	0%	100.00	250.00	150.00
610-5-815-6240	MEETINGS & CONFERENCES - SE	2,300.00	1,400.42	61%	899.58	2,000.00	(300.00)
610-5-815-6245	MISC WASTE WATER PERMITS	0.00	210.00	0%	(210.00)	250.00	250.00
PERSONAL SERVICES - SEWER		111,091.00	57,294.10	52%	53,796.90	104,045.58	(7,045.42)
SERVICES & COMMODITIES - SEWER							
610-5-815-6330	GENERATOR MAINTENANCE - SEW	0.00	7,525.56	0%	(7,525.56)	10,000.00	10,000.00
610-5-815-6331	FUEL - SEWER	3,000.00	1,859.10	62%	1,140.90	3,125.00	125.00
610-5-815-6332	VEHICLE REPAIR - SEWER	0.00	0.00	0%	0.00	1,000.00	1,000.00
610-5-815-6371	UTILITIES - SEWER	57,500.00	28,731.23	50%	28,768.77	58,000.00	500.00
610-5-815-6373	TELEPHONE - SEWER	3,500.00	1,237.40	35%	2,262.60	3,500.00	0.00
610-5-815-6374	MISC SEWER EXPENSE	5,000.00	5,192.09	104%	(192.09)	15,000.00	10,000.00
610-5-815-6398	LAGOON GROUNDS	0.00	0.00	0%	0.00	0.00	0.00
610-5-815-6400	ANNUAL LIABILITY INSURANCE - S	9,500.00	196.17	2%	9,303.83	13,500.00	4,000.00
610-5-815-6407	GENERAL ENGINEERING - SEWER	4,000.00	0.00	0%	4,000.00	4,000.00	0.00
610-5-815-6490	SEWER SAMPLE TESTING	16,500.00	8,777.50	53%	7,722.50	8,750.00	(7,750.00)
610-5-815-6493	METER DEPOSIT	0.00	0.00	0%	0.00	0.00	0.00
610-5-815-6499	CONTRACT SERVICES - SEWER	5,000.00	0.00	0%	5,000.00	2,000.00	(3,000.00)
610-5-815-6501	CHEMICALS - SEWER	0.00	880.58	0%	(880.58)	1,000.00	1,000.00
610-5-815-6504	REPLACEMENT ITEMS - SEWER	10,000.00	39,398.18	394%	(29,398.18)	5,000.00	(5,000.00)
610-5-815-6506	OFFICE SUPPLIES - SEWER	200.00	167.08	84%	32.92	250.00	50.00
610-5-815-6507	OPERATING SUPPLIES - SEWER	5,000.00	3,326.23	67%	1,673.77	5,000.00	0.00
610-5-815-6508	POSTAGE - SEWER	1,500.00	1,097.36	73%	402.64	2,000.00	500.00
610-5-815-6510	UPS EXPENSE - SEWER	1,500.00	0.00	0%	1,500.00	500.00	(1,000.00)
TOTAL SERVICES & COMMODITIES - SEWER		122,200.00	98,388.48	81%	23,811.52	132,625.00	10,425.00
CAPITAL OUTLAY - SEWER							
610-5-815-6799	CAPITAL OUTLAY - SEWER	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0.00
610-5-815-6910	TRANSFERS OUT - SEWER	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SEWER EXPENSES		233,291.00	155,682.58		77,608.42	236,670.58	3,379.58
SEWER - REVENUES OVER/(UNDER) EXPENDITURES		39,322.00	(31,812.88)		71,134.88	51,444.42	11,881.58
610-5-815-6374	MISC SEWER EXPENSE:						
	SHED BY LIFT STATION #3 FOR PU	5,200.00					
	DO METER - TESTING EQUIPMENT	2,000.00					
	DRYING OVEN CONVECTION UNIT	2,600.00					
	VOLATILE SOLIDS TEST UNIT	2,600.00					
		12,400.00					

## Sales Quotation

Quote Number	Creation Date	Expiration Date	Page
1875775	1/13/2016 21:49:12	Quote Expires On 3/31/2016	1 of 1
Prepared By		Sales Representative	
ETHIELEN		Emily Thielen	
Customer PO		Customer Account	
		36982	
Customer Bill To		Customer Ship To	
City of Riverside P.O. Box 188 Riverside, IA 52327		City of Riverside 60 N. Greene Street Riverside, IA 52327	
Requested By		We are certified	
Ron Hembry 319-648-3082 ron@cityofriversideiowa.com		 	



**Midland Scientific Inc.**  
1202 South 11th Street  
Omaha NE 68108

Please refer to the Quote number on all correspondence.

You can place your order as following:  
Phone: 402 346 8352 or 800-642-5263  
Fax: 402 346 7694  
Online: [www.midlandsci.com](http://www.midlandsci.com)

*If you have an online account, you can convert your quote to order on our website*

Please tell us about your recent customer service experience by completing a short survey. This should take no longer than three minutes. Enter the link into your browser : <http://survey.midlandsci.com>

Item ID Item Description	Disposition	Quantities			Unit Price	Extended Price	
		Ordered	Backordered	Pricing UOM			
<b>Delivery Instructions:</b> FOB: OUT 750							
1 TMO FB1415M Furnace Muffle Type 1400 120V		1.0000	1.0000	EA	1,322.28	1,322.28	
2 THERMO 2115001 Dual Star pH/Ise Meter 8102Bnuwp Ross U		1.0000	1.0000	EA	1,691.61	1,691.61	
3 TMO PR305225M Oven mech 1.7cu ft 5 C to 210C 120v		1.0000	1.0000	EA	1,904.42	1,904.42	
<b>Total Lines: 3</b>		Disposition code explanation:				<b>SUB-TOTAL:</b>	4,918.31
						<b>TAX:</b>	0.00
						<b>AMOUNT DUE:</b>	4,918.31

## Indicates item meets DEA regulated Iodine concentration

Tell us about your recent customer service experience by completing our online survey: <http://survey.midlandsci.com>

QUOTATION  
HDSFM  
D/B/A USABLUEBOOK  
PO Box 9004  
Gurnee, IL 60031-9004  
Toll free: 1-800-548-1234  
Fax: (847) 689-3030

NO. 793129

Page 1

02/18/16

Ship-to: 1  
RIVERSIDE, CITY OF  
  
60 N GREENE ST  
RIVERSIDE, IA 52327  
USA

Bill-to: 911360  
RIVERSIDE CITY OF  
  
PO BOX 188  
RIVERSIDE, IA 52327  
USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
02/18/16	03/19/16	DMS	NET 30	01	FXD/PPD	UPS

QUOTED BY: DMS | QUOTED TO: RONALD HEMBRY

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
1881-PR30	PR305225M Thermo compact oven Mechanical Convection, 120vac ESTIMATED DELIVERY TIME: 3 WEEKS	1	EA	1962.15	EA	1962.15
39905	Benchtop Muffle Furnace Thermolyne FB1415M	1	EA	1394.95	EA	1394.95
40366	Thermo Orion Dual Star Kit Meter/Probes/Solutions, 2115001	1	EA	1763.95	EA	1763.95
39905 AND 40366 IN STOCK AT TIME OF QUOTE SNE 2/18/16						

Any quoted item(s) without a 5 digit stock # is not normally stocked by USABlueBook and is not normally returnable for credit UNLESS it is determined to be defective and covered under the vendor's warranty. With this in mind, please carefully review this quote BEFORE ordering to be certain it is appropriate for your application. This quote and all sales by HD Supply Facilities Maintenance, Ltd. d/b/aUSABlueBook shall be governed exclusively by the Terms of Sale available at [hdsupplysolutions.com/terms](http://hdsupplysolutions.com/terms).

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

CONTINUED

QUOTATION  
HDSFM  
D/B/A USABLUEBOOK  
PO Box 9004  
Gurnee, IL 60031-9004  
Toll free: 1-800-548-1234  
Fax: (847) 689-3030

NO. 793129

Page 2

02/18/16

Ship-to: 1  
RIVERSIDE, CITY OF  
  
60 N GREENE ST  
RIVERSIDE, IA 52327  
USA

Bill-to: 911360  
RIVERSIDE CITY OF  
  
PO BOX 188  
RIVERSIDE, IA 52327  
USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
02/18/16	03/19/16	DMS	NET 30	01	FXD/PPD	UPS

QUOTED BY: DMS | QUOTED TO: RONALD HEMBRY

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
------	-------------	----------	----	-------	----	-----------

TO ORDER --

For your convenience, you may simply sign below and return via fax to 847-689-3030. We will process your order promptly and fax a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department @ 800-548-1234. Please note any changes to the quantities or shipping address. Thanks for choosing USABlueBook.

Authorization Signature

PO Number (if required)

MERCHANDISE	MISC	TAX	FREIGHT	TOTAL
5121.05	.00	.00	309.04	5430.09

USE THIS QUOTE # ON PO's!

## Ron Hembry

---

**From:** noreply@salesforce.com on behalf of Sara Nelson <snelson@usabluebook.com>  
**Sent:** Wednesday, December 16, 2015 11:38 AM  
**To:** ron@cityofriversideiowa.com  
**Subject:** Regarding Muffle Furnace Quote  
**Attachments:** SNE\_776655LESS.pdf



---

Ron,

Now that I am aware of who we are competing against, I have taken a bit off of the Muffle Furnace. Attached for your review. Let me know!! Have a great day :-)

All my best,

Sara Wade  
Portfolio Manager  
**USABlueBook**  
A proud HDSupply|FM Company  
*Get The Best Treatment!*  
Office: (847) 775.6928  
Fax: (855) 312.2656  
[snelson@usabluebook.com](mailto:snelson@usabluebook.com)

[www.usabluebook.com](http://www.usabluebook.com)

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Meeting 3-7-16

- \* ① property values, changes in taxes?
- \* ② landscaping, grass, finishing to grow grass?
- \* ③ Ins., accidents on trail - charges to homeowner
- \* ④ Future crack or maintenance to trail - Who?
- \* ⑤ Any big differences from sidewalk to trail - homeowner?
- \* ⑥ Motorized vehicles - how big - snowmobiles etc?
- ⑦ Winter - snow removal - salt - spray?
- ⑧ Extra litter - extra dog droppings?
- ⑨ Sump pump connections?

Project to look into these and get back  
with responses by 3-21-16

Deanna Miller

\* stuff not really answered



## CHAPTER 136

# SIDEWALK REGULATIONS

136.01 Purpose	136.11 Interference with Sidewalk Improvements
136.02 Definitions	136.12 Awnings
136.03 Removal of Snow, Ice and Accumulations	136.13 Encroaching Steps
136.04 Responsibility for Maintenance	136.14 Openings and Enclosures
136.05 City May Order Repairs	136.15 Fires or Fuel on Sidewalks
136.06 Sidewalk Construction Ordered	136.16 Defacing
136.07 Compliance with City Standards	136.17 Debris on Sidewalks
136.08 Sidewalk Standards	136.18 Merchandise Display
136.09 Barricades and Warning Lights	136.19 Sales Stands
136.10 Failure to Repair or Barricade	

**136.01 PURPOSE.** The purpose of this chapter is to enhance safe passage by citizens on sidewalks, to place the responsibility for the maintenance, repair, replacement or reconstruction of sidewalks upon the abutting property owner and to minimize the liability of the City.

**136.02 DEFINITIONS.** For use in this chapter the following terms are defined:

1. "Broom finish" means a sidewalk finish that is made by sweeping the sidewalk when it is hardening.
2. "Defective sidewalk" means any public sidewalk exhibiting one or more of the following characteristics:
  - A. Vertical separations equal to three-fourths ( $\frac{3}{4}$ ) inch or more.
  - B. Horizontal separations equal to one (1) inch or more.
  - C. Holes or depressions equal to three-fourths ( $\frac{3}{4}$ ) inch or more and at least four (4) inches in diameter.
  - D. Spalling over fifty percent (50%) of a single square of the sidewalk with one or more depressions equal to one-half ( $\frac{1}{2}$ ) inch or more.
  - E. Spalling over less than fifty percent (50%) of a single square of the sidewalk with one or more depressions equal to three-fourths ( $\frac{3}{4}$ ) inch or more.
  - F. A single square of sidewalk cracked in such a manner that no part thereof has a piece greater than one square foot.
  - G. A sidewalk with any part thereof missing to the full depth.
  - H. A change from the design or construction grade equal to or greater than three-fourths ( $\frac{3}{4}$ ) inch per foot.
3. "Established grade" means that grade established by the City for the particular area in which a sidewalk is to be constructed.
4. "One-course construction" means that the full thickness of the concrete is placed at one time, using the same mixture throughout.

5. "Owner" means the person owning the fee title to property abutting any sidewalk and includes any contract purchaser for purposes of notification required herein. For all other purposes, "owner" includes the lessee, if any.
6. "Portland cement" means any type of cement except bituminous cement.
7. "Sidewalk" means all permanent public walks in business, residential or suburban areas.
8. "Sidewalk improvements" means the construction, reconstruction, repair, replacement or removal, of a public sidewalk and/or the excavating, filling or depositing of material in the public right-of-way in connection therewith.
9. "Wood float finish" means a sidewalk finish that is made by smoothing the surface of the sidewalk with a wooden trowel.

**136.03 REMOVAL OF SNOW, ICE AND ACCUMULATIONS.** It is the responsibility of the abutting property owners to remove snow, ice and accumulations from sidewalks within forty-eight (48) hours. If this has not been done within twenty-four (24) hours, notice will be posted on the door of the address and 24 hours later the City will have the snow removed at the rate of fifty cents (50¢) per linear foot of sidewalk. The property owner will be mailed a bill from the City to be paid within thirty (30) days of receipt. Any bills left unpaid will become a lien against the property in the following spring after all snowfall.

*(Code of Iowa, Sec. 364.12[2b & e])*

**136.04 RESPONSIBILITY FOR MAINTENANCE.** It is the responsibility of the abutting property owners to repair, replace or reconstruct, or cause to be repaired, replaced or reconstructed, all broken or defective sidewalks and to maintain in a safe and hazard-free condition any sidewalk outside the lot and property lines and inside the curb lines or traveled portion of the public street.

*(Code of Iowa, Sec. 364.12 [2c])*

**136.05 CITY MAY ORDER REPAIRS.** If the abutting property owner does not maintain sidewalks as required, the Council may serve notice on such owner, by certified mail, requiring the owner to repair, replace or reconstruct sidewalks within a reasonable time and if such action is not completed within the time stated in the notice, the Council may require the work to be done and assess the costs against the abutting property for collection in the same manner as a property tax.

*(Code of Iowa, Sec. 364.12[2d & e])*

**136.06 SIDEWALK CONSTRUCTION ORDERED.** The Council may order the construction of permanent sidewalks upon any street or court in the City and may specially assess the cost of such improvement to abutting property owners in accordance with the provisions of Chapter 384 of the Code of Iowa.

*(Code of Iowa, Sec. 384.38)*

**136.07 COMPLIANCE WITH CITY STANDARDS.** No person shall remove, reconstruct or install a sidewalk unless such person removes, reconstructs or installs the sidewalk in accordance with the City standards for such work.

**136.08 SIDEWALK STANDARDS.** Sidewalks repaired, replaced or constructed under the provisions of this chapter shall be constructed in accordance with the City's sidewalk specifications on file in the office of the City Clerk.

**136.09 BARRICADES AND WARNING LIGHTS.** Whenever any material of any kind is deposited on any street, avenue, highway, passageway or alley when sidewalk improvements are being made or when any sidewalk is in a dangerous condition, it shall be the duty of all persons having an interest therein, either as the contractor or the owner, agent, or lessee of the property in front of or along which such material may be deposited, or such dangerous condition exists, to put in conspicuous places at each end of such sidewalk and at each end of any pile of material deposited in the street, a sufficient number of approved warning lights or flares, and to keep them lighted during the entire night and to erect sufficient barricades both at night and in the daytime to secure the same. The party or parties using the street for any of the purposes specified in this chapter shall be liable for all injuries or damage to persons or property arising from any wrongful act or negligence of the party or parties, or their agents or employees or for any misuse of the privileges conferred by this chapter or of any failure to comply with provisions hereof.

**136.10 FAILURE TO REPAIR OR BARRICADE.** It is the duty of the owner of the property abutting the sidewalk, or the owner's contractor or agent, to notify the City immediately in the event of failure or inability to make necessary sidewalk improvements or to install or erect necessary barricades as required by this chapter.

**136.11 INTERFERENCE WITH SIDEWALK IMPROVEMENTS.** No person shall knowingly or willfully drive any vehicle upon any portion of any sidewalk or approach thereto while in the process of being improved or upon any portion of any completed sidewalk or approach thereto, or shall remove or destroy any part or all of any sidewalk or approach thereto, or shall remove, destroy, mar or deface any sidewalk at any time or destroy, mar, remove or deface any notice provided by this chapter.

**136.12 AWNINGS.** It is unlawful for a person to erect or maintain any awning over any sidewalk unless all parts of the awning are elevated at least eight (8) feet above the surface of the sidewalk and the roof or covering is made of duck, canvas or other suitable material supported by iron frames or brackets securely fastened to the building, without any posts or other device that will obstruct the sidewalk or hinder or interfere with the free passage of pedestrians.

**136.13 ENCROACHING STEPS.** It is unlawful for a person to erect or maintain any stairs or steps to any building upon any part of any sidewalk without permission by resolution of the Council.

**136.14 OPENINGS AND ENCLOSURES.** It is unlawful for a person to:

1. Stairs and Railings. Construct or build a stairway or passageway to any cellar or basement by occupying any part of the sidewalk, or to enclose any portion of a sidewalk with a railing without permission by resolution of the Council.
2. Openings. Keep open any cellar door, grating or cover to any vault on any sidewalk except while in actual use with adequate guards to protect the public.

3. Protect Openings. Neglect to properly protect or barricade all openings on or within six (6) feet of any sidewalk.

**136.15 FIRES OR FUELS ON SIDEWALKS.** It is unlawful for a person to make a fire of any kind on any sidewalk or to place or allow any fuel to remain upon any sidewalk.

**136.16 DEFACING.** It is unlawful for a person to scatter or place any paste, paint or writing on any sidewalk.

*(Code of Iowa, Sec. 716.1)*

**136.17 DEBRIS ON SIDEWALKS.** It is unlawful for a person to throw or deposit on any sidewalk any glass, nails, glass bottle, tacks, wire, cans, trash, garbage, rubbish, litter, offal, or any other debris, or any substance likely to injure any person, animal or vehicle.

*(Code of Iowa, Sec. 364.12 [2])*

**136.18 MERCHANDISE DISPLAY.** It is unlawful for a person to place upon or above any sidewalk, any goods or merchandise for sale or for display in such a manner as to interfere with the free and uninterrupted passage of pedestrians on the sidewalk; in no case shall more than three (3) feet of the sidewalk next to the building be occupied for such purposes.

**136.19 SALES STANDS.** It is unlawful for a person to erect or keep any vending machine or stand for the sale of fruit, vegetables or other substances or commodities on any sidewalk without first obtaining a written permit from the Council.

## Lory Young

---

**From:** Scott Pottorff <S.pottorff@mmsconsultants.net>  
**Sent:** Wednesday, March 16, 2016 11:42 AM  
**To:** Lory Young; mayor@cityofriversideiowa.com; becky@cityofriversideiowa.com  
**Cc:** 'Glen Meisner'  
**Subject:** Neighbor Concerns - Ella Street Project

Here are some thoughts on concerns brought up by neighbors at the last Council meeting:

1. Property Values, Raise Taxes – It is possible, even likely that properties along the project area will see the value of their properties increase. The County assessor sets the assessed value of the properties in Riverside. The Council sets the tax levy rate. With higher assessed values, the taxes paid will also go up accordingly. The City is not increasing taxes for these properties specifically as these would pay the same rate as everyone else in town. The City is also not setting the assessed value of properties. Typically higher property values equate to more value in a property against which someone could borrow or a higher price someone could get when selling the property.
2. Landscaping, grass, etc. – The project includes installing a minimum of 4" of topsoil in all areas to be seeded and all disturbed areas are to be seeded with a lawn mixture. The completion date was set with the final seeding in mind as that is a good time of year to finish permanent seeding.
3. Insurance, accidents – My understanding is that Lory checked with the City's insurance carrier and they told her that this wide sidewalk would be no different than any other sidewalk in town when it comes to liability of the homeowner. Property owners should check with their insurance carriers to see if they are at any more risk with the wider sidewalk than before.
4. Future maintenance of wider sidewalk – The City Council has already said they intend to remove snow and ice from this wider sidewalk. Otherwise I think the intention is for maintenance to be just like any other sidewalk in town. The Council should consider a provision which would make the homeowner only responsible for replacing up to 4' of width of this wider sidewalk so that these property owners are only responsible for the same width as other sidewalks in town.
5. Big differences between wider sidewalk and normal sidewalk – Some of this is addressed above. It is probably in the City's best interests to modify the sidewalk ordinance in the City Code to include a part that specifically refers to this wider sidewalk and anything that is different for this walk than other walks in town. Specifically this would address snow and ice removal and future replacement responsibilities as outlined above as well as any other things that would make this wider sidewalk different from others in town.
6. Motorized vehicles – I think the ordinance change for this sidewalk should specifically include the prohibition of motorized vehicles from the sidewalk other than those used for snow and ice removal. I don't think the City wants to allow mopeds, motorcycles, snowmobiles, etc. on this sidewalk and these should be specifically prohibited (likely they are prohibited with the current sidewalk ordinance).
7. Snow and ice removal, salt, spray, etc. – With the ordinance change, it should be addressed whether the City will use salt/sand and/or salt brine on the wide sidewalk. Also should address whether snow will be directed on to private property or into the ditch when removing snow. It should address whether the City will help pay for damage on private property (including damage to grass by blades or salt or damage to fences, etc. that may be installed on private property within a few feet of the sidewalk) during snow removal on the wide sidewalk.
8. Extra litter, dog droppings, etc. – I assume that the City Code includes a provision that pet owners are to clean up after their pets when on walks or otherwise outside of their property. Having said that, I am not sure there is much else the City can do about the possibility of additional pedestrian traffic on the wide sidewalk which could lead to more littering or pet droppings along that route.
9. Sump pump connections – This was discussed, but to reiterate, it is the intention that all sump pump outlets within the ROW to be connected to the storm sewer or subdrain with the project. These costs are included in the project. If there is a sump pump outlet currently on private property that the property owner would like to

connect to the storm sewer or subdrain, they would be responsible for the cost to bring the outlet to the ROW where it would be picked up by the project and connected.

These are some of our thoughts on the issues brought up at the last meeting. It will be up to the Council on whether they want to proceed with an ordinance change as described above. We think it would be in the City's best interests to modify the sidewalk ordinance to specify the differences in maintenance and responsibility for this wide sidewalk when compared to the other sidewalks in town. If the intention is for the City to do snow and ice removal, this would be different than other sidewalks in town and definitely would need to be addressed in the ordinance, at a minimum.

Feel free to contact me with any questions on any of these issues.

[Sign up for our newsletter](#) – We promise short, meaningful updates just six times a year.



**MMS Consultants, Inc.**

*Experts in Planning and Development Since 1975*

**Scott Pottorff, P.E.**

*Project Manager*

Office: (319) 351-8282

Mobile: (319) 631-0365

[S.pottorff@mmsconsultants.net](mailto:S.pottorff@mmsconsultants.net)

[www.mmsconsultants.net](http://www.mmsconsultants.net)

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No virus found in this message.

Checked by AVG - [www.avg.com](http://www.avg.com)

Version: 2016.0.7442 / Virus Database: 4542/11821 - Release Date: 03/16/16

## Lory Young

---

**From:** Scott Pottorff <S.pottorff@mmsconsultants.net>  
**Sent:** Friday, March 11, 2016 4:43 PM  
**To:** loreenstogdill@alliantenergy.com  
**Cc:** Lory Young; 'Glen Meisner'  
**Subject:** Pioneer Street Storm Sewer Project - Riverside, Iowa  
**Attachments:** 2245013alliant.pdf; \_Certification\_.htm

We are working on a design for a storm sewer project in Riverside. Attached is an exhibit showing the work area along highway 22 between Washburn and Greene Streets. Highlighted in pink are poles/light poles which we would like to remove and replace with decorative lighting. In addition, we would ideally like to have the lines in blue relocated underground. Our storm sewer runs up Pioneer Street and then in the alley to the west of Murphy's. We want to install decorative raised sidewalk at the alley, which would include decorative lighting. We also want to do a similar thing at the Washburn intersection as we plan to replace storm sewer from the north side of the Highway at Washburn across the Highway, basically reconstructing the intersection. A portion of this would also have the decorative raised sidewalk, including decorative lighting. The ultimate goal would be for the decorative raised sidewalk and lighting extend the entire section between Washburn and Greene on the north side of the Highway with a future project. Right now the project will disturb the alley west of Murphy's, and both the Washburn and Green Street intersections.

Maybe we will need to meet to discuss this. We are pretty early in the design right now but the goal is to complete this project this fall.

Feel free to contact me with questions.

[Sign up for our newsletter](#) – We promise short, meaningful updates just six times a year.



**MMS Consultants, Inc.**  
*Experts in Planning and Development Since 1975*

### **Scott Pottorff, P.E.**

*Project Manager*

Office: (319) 351-8282

Mobile: (319) 631-0365

[S.pottorff@mmsconsultants.net](mailto:S.pottorff@mmsconsultants.net)

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**RESOLUTION #03212016-05**

**RESOLUTION TO AWARD THE CONSTRUCTION CONTRACT TO FOR  
THE ELLA STREET IMPROVEMENTS "ELLA STREET SPINE"  
PROJECT**

**Whereas**, the City of Riverside City Council hereby awards the Ella Street Improvements Project known as the "Ella Street Spine" to Cornerstone Excavating of Washington, Iowa in the amount of \$1,108,055.88.

**Therefore**, be it resolved the City of Riverside City Council does hereby approve the award for contracted services. A public hearing was held and notices were published according to the legal requirements of the State of Iowa. A bid letting was held on March 15<sup>th</sup>, 2016 at 2:00 pm at Riverside City Hall where the sealed bids received were opened. Bid tabulation sheet was prepared by Scott Pottorff of MMS Consultants.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, to approve the foregoing resolution.

Roll Call: Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

Signed: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_

Lory Young, City Clerk



**MMS Consultants, Inc.**  
*Experts in Planning and Development Since 1975*

1917 S. Gilbert Street  
Iowa City, Iowa 52240  
**319.351.8282**  
mmsconsultants.net  
mms@mmsconsultants.net

2245-012

March 16, 2016

Mayor Allen Schneider and City Council  
City of Riverside  
60 North Greene Street  
Riverside, IA 52327

Re: Ella Street Improvements Project

Contractor bids were received for the work to construct the Ella Street Improvements Project at 2:00 PM on Tuesday, March 15, 2016. Two bids were received with **Cornerstone Excavating, Inc. of Washington, Iowa** being the apparent low bidder with a base bid of \$1,108,055.88. The full bid tabulation is attached for review.

Upon careful review of the bids, we recommend the Council award the bid. MMS Consultants recommends award of the bid to Cornerstone Excavating, Inc.

Respectfully Submitted,

Scott Pottorff, P.E.  
MMS Consultants, Inc.

T:\2245\2245-012-\2245012bidrecommend.docx

**RECEIVED**  
MAR 16 2016  
BY: \_\_\_\_\_

Environmental Specialists

Landscape Architects

Land Planners

Land Surveyors

Civil Engineers

Ellis Street Improvements  
Bid Tabulation

No.	Item Code	Item	Quantity	Unit	Engineer's Estimate		Cornerstone Excavating, Inc. 1320 West Main Street Washington, Iowa 52553		L.L. Pelling Co. 1425 West Penn Street North Liberty, Iowa 52317	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	1070-206-A-3	Traffic Control	1	LS	\$10,000.00	\$ 10,000.00	\$15,700.00	\$ 15,700.00	\$23,410.00	\$ 23,410.00
2	1090-105-D-0	Mobilization	1	LS	\$50,000.00	\$ 50,000.00	\$75,500.00	\$ 75,500.00	\$76,235.00	\$ 76,235.00
3	2010-108-C-3	Clearing and Grubbing	1	LS	\$5,000.00	\$ 5,000.00	\$15,000.00	\$ 15,000.00	\$15,000.00	\$ 15,000.00
4	2010-108-D-3	Off Site Topsoil	500	CY	\$25.00	\$ 12,500.00	\$34.00	\$ 17,000.00	\$34.00	\$ 17,000.00
5	2010-108-E-0	Class 10 Excavation, Import	2,000	CY	\$12.00	\$ 24,000.00	\$10.95	\$ 21,900.00	\$10.95	\$ 21,900.00
6	2010-108-E-0	Excavation, Class 13	200	CY	\$50.00	\$ 10,000.00	\$37.95	\$ 7,590.00	\$37.95	\$ 7,590.00
7	2010-108-F-0	Below Grade Excavation (Core Out)	6,038	SY	\$3.00	\$ 18,114.00	\$1.80	\$ 10,868.40	\$2.05	\$ 13,377.90
8	2010-108-G-0	Subgrade Preparation	5,415	SY	\$7.00	\$ 37,905.00	\$5.75	\$ 31,136.25	\$5.25	\$ 28,351.50
9	2010-108-I-0	Subbase, Modified, 6" Thick for Full Depth HMA	1,406	SY	\$5.00	\$ 7,030.00	\$5.25	\$ 7,381.50	\$5.25	\$ 7,381.50
10	2010-108-I-0	Subbase, Modified, 4" Thick for 6" PCC Sidewalk	613	SY	\$10.00	\$ 6,130.00	\$6.75	\$ 4,132.25	\$6.75	\$ 4,132.25
11	2010-108-I-0	Subbase, Micaadant Stone, 6" Thick	623	SY	\$6.00	\$ 3,738.00	\$4.50	\$ 2,803.50	\$4.50	\$ 2,803.50
12	2010-108-I-0	Subbase, Class A Crushed Stone, 4" Thick	22	EA	\$250.00	\$ 5,500.00	\$250.00	\$ 5,500.00	\$250.00	\$ 5,500.00
13	2010-108-J-2	Removal of Culverts	3,436	LF	\$5.00	\$ 17,180.00	\$2.00	\$ 6,872.00	\$2.00	\$ 6,872.00
14	2010-108-M-0	Backfilling of Cuts	50	TONS	\$25.00	\$ 1,250.00	\$21.50	\$ 1,075.00	\$21.50	\$ 1,075.00
15	3010-108-C-0	Trench Foundation	50	CY	\$50.00	\$ 2,500.00	\$34.75	\$ 1,737.50	\$34.75	\$ 1,737.50
16	3010-108-I-0	Replacement of Unsuitable Backfill Material, Granular Backfill	488	LF	\$60.00	\$ 29,280.00	\$40.00	\$ 19,520.00	\$40.00	\$ 19,520.00
17	3010-108-I-0	Granular Trench Backfill, Class A Roadstone, 8" Sanitary Main	534	LF	\$10.00	\$ 5,340.00	\$11.50	\$ 6,141.00	\$11.50	\$ 6,141.00
18	3010-108-I-0	Granular Trench Backfill, Class A Roadstone, 12" Storm Sewer	95	LF	\$15.00	\$ 1,425.00	\$11.50	\$ 1,092.50	\$11.50	\$ 1,092.50
19	3010-108-I-0	Granular Trench Backfill, Class A Roadstone, 15" Storm Sewer	35	LF	\$20.00	\$ 700.00	\$11.50	\$ 402.50	\$11.50	\$ 402.50
20	3010-108-I-0	Granular Trench Backfill, Class A Roadstone, 18" Storm Sewer	120	LF	\$25.00	\$ 3,000.00	\$10.00	\$ 1,200.00	\$10.00	\$ 1,200.00
21	3010-108-I-0	Granular Trench Backfill, Class A Roadstone, 24" Storm Sewer	40	LF	\$10.00	\$ 400.00	\$16.75	\$ 670.00	\$16.75	\$ 670.00
22	3010-108-I-0	Granular Trench Backfill, Class A Roadstone, 6" Water Main	60	LF	\$10.00	\$ 600.00	\$16.75	\$ 1,005.00	\$16.75	\$ 1,005.00
23	3010-108-I-0	Granular Trench Backfill, Class A Roadstone, 8" Water Main	488	LF	\$50.00	\$ 24,400.00	\$39.45	\$ 19,351.60	\$39.45	\$ 19,351.60
24	4010-108-A-1	Sanitary Sewer Gravity Main, Trenched, PVC (SDR 26), 8" Dia.	488	LF	\$10.00	\$ 4,880.00	\$10.00	\$ 4,880.00	\$10.00	\$ 4,880.00
25	4010-108-H-0	Remove Existing Sanitary Sewer	8	EA	\$750.00	\$ 6,000.00	\$1,125.00	\$ 9,000.00	\$1,125.00	\$ 9,000.00
26	4010-108-K-1	Sanitary Sewer Existing Service Lateral Reconnection	1,265	LF	\$35.00	\$ 44,275.00	\$49.25	\$ 62,301.25	\$49.25	\$ 62,301.25
27	4020-108-A-1	Storm Sewer, Trenched, RCP, 12" Dia.	391	LF	\$40.00	\$ 15,640.00	\$45.00	\$ 17,595.00	\$45.00	\$ 17,595.00
28	4020-108-A-1	Storm Sewer, Trenched, RCP, 15" Dia.	348	LF	\$50.00	\$ 17,400.00	\$46.75	\$ 16,269.00	\$46.75	\$ 16,269.00
29	4020-108-A-1	Storm Sewer, Trenched, RCP, 18" Dia.	283	LF	\$60.00	\$ 17,580.00	\$55.75	\$ 16,334.75	\$55.75	\$ 16,334.75
30	4020-108-A-1	Storm Sewer, Trenched, RCP, 24" Dia.	289	LF	\$60.00	\$ 17,340.00	\$12.50	\$ 3,612.50	\$12.50	\$ 3,612.50
31	4020-108-C-0	Removal of Storm Sewer	639	LF	\$7.00	\$ 4,473.00	\$8.45	\$ 5,399.55	\$8.45	\$ 5,399.55
32	4040-108-A-0	Longitudinal Subdrain, Type 2, 4"	3	EA	\$750.00	\$ 2,250.00	\$425.00	\$ 1,275.00	\$425.00	\$ 1,275.00
33	4040-108-C-0	Subdrain Cleanout, Type A-1	3	EA	\$750.00	\$ 2,250.00	\$225.00	\$ 675.00	\$225.00	\$ 675.00
34	4040-108-D-0	Subdrain Outlet, Connection to Structure	2	EA	\$500.00	\$ 1,000.00	\$500.00	\$ 1,000.00	\$500.00	\$ 1,000.00
35	4040-108-F-0	Connect Existing Sump Pump Outlet to Storm Sewer or Subdrain, East Side	2	EA	\$1,000.00	\$ 2,000.00	\$750.00	\$ 1,500.00	\$750.00	\$ 1,500.00
36	4040-108-F-0	Connect Existing Sump Pump Outlet to Intake or Subdrain, West Side	2	EA	\$500.00	\$ 1,000.00	\$325.00	\$ 650.00	\$325.00	\$ 650.00
37	5010-108-A-1	Water Main, 6", PVC C900	184	LF	\$35.00	\$ 6,460.00	\$32.35	\$ 5,952.40	\$32.35	\$ 5,952.40
38	5010-108-A-1	Water Main, 8", PVC C900	733	LF	\$30.00	\$ 21,990.00	\$35.00	\$ 25,655.00	\$35.00	\$ 25,655.00
39	5020-108-C-0	Fire Hydrant Assembly	1	EA	\$4,000.00	\$ 4,000.00	\$4,050.00	\$ 4,050.00	\$4,050.00	\$ 4,050.00
40	5010-108-C-1	Cut in 4"x4" Tee	2	EA	\$800.00	\$ 1,600.00	\$2,300.00	\$ 4,600.00	\$2,300.00	\$ 4,600.00
41	5010-108-C-1	Cut in 8"x8" Tee	1	EA	\$1,200.00	\$ 1,200.00	\$3,000.00	\$ 6,000.00	\$3,000.00	\$ 6,000.00
42	5010-108-C-1	Relocate Existing Fire Hydrant Assembly	1	EA	\$1,000.00	\$ 1,000.00	\$1,250.00	\$ 1,250.00	\$1,250.00	\$ 1,250.00
43	5010-108-D-0	Water Service Stub, Main to Curb Stop Short, 1/2" Copper (Type K)	3	EA	\$600.00	\$ 1,800.00	\$1,375.00	\$ 4,125.00	\$1,375.00	\$ 4,125.00
44	5010-108-D-0	Water Service Stub, Main to Curb Stop Long, 1" Copper (Type K)	4	EA	\$1,200.00	\$ 4,800.00	\$1,950.00	\$ 7,800.00	\$1,950.00	\$ 7,800.00
45	5010-108-E-0	Remove Tee and Install Sleeve	2	EA	\$1,000.00	\$ 2,000.00	\$1,200.00	\$ 2,400.00	\$1,200.00	\$ 2,400.00
46	5010-108-E-0	Remove Tee and Valve and Install Sleeve	2	EA	\$500.00	\$ 1,000.00	\$350.00	\$ 700.00	\$350.00	\$ 700.00
47	5010-108-E-0	Remove Valve Box and Road	2	EA	\$600.00	\$ 1,200.00	\$825.00	\$ 1,650.00	\$825.00	\$ 1,650.00
48	5020-108-A-0	Gate Valve, 4"	2	EA	\$800.00	\$ 1,600.00	\$925.00	\$ 1,850.00	\$925.00	\$ 1,850.00
49	5020-108-A-0	Gate Valve, 6"	7	EA	\$1,200.00	\$ 8,400.00	\$1,225.00	\$ 8,575.00	\$1,225.00	\$ 8,575.00
50	5020-108-A-0	Gate Valve, 8"	2	EA	\$4,000.00	\$ 8,000.00	\$3,400.00	\$ 6,800.00	\$3,400.00	\$ 6,800.00
51	6010-108-A-0	Sanitary Manhole, Type SW-301, 48" Dia	7	EA	\$3,500.00	\$ 24,500.00	\$3,000.00	\$ 21,000.00	\$3,000.00	\$ 21,000.00
52	6010-108-A-0	Storm Manhole, Type SW-301, 48" Dia	2	EA	\$4,000.00	\$ 8,000.00	\$3,000.00	\$ 6,000.00	\$3,000.00	\$ 6,000.00
53	6010-108-A-0	Storm Manhole, Type SW-301, 48" Dia with SW-604 Type 3B Grate	1	EA	\$2,500.00	\$ 2,500.00	\$2,975.00	\$ 2,975.00	\$2,975.00	\$ 2,975.00
54	6010-108-B-0	Storm Intake, Type SW-301	6	EA	\$4,000.00	\$ 24,000.00	\$4,725.00	\$ 28,350.00	\$4,725.00	\$ 28,350.00
55	6010-108-B-0	Storm Intake, Type SW-309	11	EA	\$2,200.00	\$ 24,200.00	\$1,875.00	\$ 20,625.00	\$1,875.00	\$ 20,625.00
56	6010-108-B-0	Storm Intake, Type SW-512, 24"	1	EA	\$5,000.00	\$ 5,000.00	\$3,000.00	\$ 3,000.00	\$3,000.00	\$ 3,000.00
57	6010-108-B-0	Storm Intake, Type SW-513, 48"x38"	4	EA	\$6,000.00	\$ 24,000.00	\$7,000.00	\$ 28,000.00	\$7,000.00	\$ 28,000.00
58	6010-108-B-0	Storm Intake, Type SW-541 with SW-542 Extension	1	EA	\$6,000.00	\$ 6,000.00	\$8,600.00	\$ 8,600.00	\$8,600.00	\$ 8,600.00
59	6010-108-B-0	Storm Intake, Type SW-545 (12')	4	EA	\$7,000.00	\$ 28,000.00	\$8,600.00	\$ 34,400.00	\$8,600.00	\$ 34,400.00
60	6010-108-B-0	Storm Intake, Type SW-545 (14')	1	EA	\$250.00	\$ 250.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00
61	6010-108-E-0	Manhole Adjustment, Minor	1	EA	\$500.00	\$ 500.00	\$1,500.00	\$ 1,500.00	\$1,500.00	\$ 1,500.00
62	6010-108-G-0	Connect to Existing Manhole	2	EA	\$500.00	\$ 1,000.00	\$2,000.00	\$ 4,000.00	\$2,000.00	\$ 4,000.00
63	6010-108-H-0	Remove Existing Sanitary Manhole	5	EA	\$500.00	\$ 2,500.00	\$1,000.00	\$ 5,000.00	\$1,000.00	\$ 5,000.00
64	6010-108-H-0	Remove Existing Storm Manhole or Intake	5	EA	\$500.00	\$ 2,500.00	\$1,000.00	\$ 5,000.00	\$1,000.00	\$ 5,000.00
65	7010-108-E-0	PCC Curb and Gutter, 24" Wide	3,436	LF	\$25.00	\$ 85,900.00	\$17.75	\$ 60,989.00	\$17.75	\$ 60,989.00
66	7010-108-J-0	Granular Surfacing, Class A Crushed Stone	200	TONS	\$15.00	\$ 3,000.00	\$16.50	\$ 3,300.00	\$23.00	\$ 4,500.00
67	7010-108-M-0	Removal of Pavement, Composite, Highway 22	150	SY	\$15.00	\$ 2,250.00	\$16.50	\$ 2,475.00	\$16.50	\$ 2,475.00
68	7010-108-N-0	Composite Pavement, 3" HMA on 7" PCC, Highway 22	850	TONS	\$65.00	\$ 55,250.00	\$72.30	\$ 61,455.00	\$72.30	\$ 61,455.00
69	7020-108-A-0	HMA Base, 3/4" Mixture, 300K ESAL	950	TONS	\$75.00	\$ 71,250.00	\$81.00	\$ 76,950.00	\$81.00	\$ 76,950.00
70	7020-108-A-0	HMA Surface, 1/2" Mixture, 300K ESAL	1100	TONS	\$400.00	\$ 440,000.00	\$338.00	\$ 371,800.00	\$338.00	\$ 371,800.00
71	7020-108-L-0	HMA Binder, PG 64-22	743	SY	\$10.00	\$ 7,430.00	\$7.50	\$ 5,572.50	\$7.50	\$ 5,572.50
72	7030-108-A-0	Removal of Sidewalk	208	SY	\$10.00	\$ 2,080.00	\$7.50	\$ 1,560.00	\$7.50	\$ 1,560.00
73	7030-108-A-0	Removal of PCC Driveway	420	SY	\$40.00	\$ 16,800.00	\$85.45	\$ 35,889.00	\$85.45	\$ 35,889.00
74	7030-108-E-0	Sidewalk, PCC, 5"	1172	SY	\$45.00	\$ 52,740.00	\$69.75	\$ 81,747.00	\$69.75	\$ 81,747.00
75	7030-108-E-0	Sidewalk, PCC, 6"	465	SY	\$35.00	\$ 16,275.00	\$47.50	\$ 22,087.50	\$47.50	\$ 22,087.50
76	7030-108-G-0	Detectable Warnings	274	SY	\$40.00	\$ 10,960.00	\$69.75	\$ 19,111.50	\$69.75	\$ 19,111.50
77	7030-108-H-1	PCC Driveway, 6"	500	SY	\$5.00	\$ 2,500.00	\$14.45	\$ 7,225.00	\$14.45	\$ 7,225.00
78	7040-108-G-0	Pavement Scarification	35	LF	\$15.00	\$ 525.00	\$10.00	\$ 350.00	\$10.00	\$ 350.00
79	7040-108-G-0	Removal of PCC Curb and Gutter	35	LF	\$15.00	\$ 525.00	\$8.20	\$ 286.00	\$8.20	\$ 286.00
80	7060-108-A-1	Platinum Seal Coat	623	SY	\$15.00	\$ 9,345.00	\$8.20	\$ 5,108.60	\$8.20	\$ 5,108.60
81	9010-108-A-0	Seeding, Fertilizing and Mulching, Permanent, Type 1	1	LS	\$10,000.00	\$ 10,000.00	\$4,000.00	\$ 4,000.00	\$2,000.00	\$ 2,000.00
82	9040-108-A-2	RWFPF Management	500	LF	\$3.50	\$ 1,750.00	\$2.00	\$ 1,000.00	\$2.00	\$ 1,000.00
83	9040-108-Q-1	Silt Fence	500	LF	\$1.00	\$ 500.00	\$0.50	\$ 250.00	\$0.50	\$ 250.00
84	9040-108-Q-3									

**RESOLUTION #03212016-06**

**RESOLUTION APPROVING PAY REQUEST #3 FROM RATHJE  
CONSTRUCTION FOR CHERRY LANE SUBDIVISION PROJECT**

**Whereas**, the City of Riverside City at the recommendation of the City Engineering Firm, MMS Consultants, Scott Pottorff and it is the opinion of the City Engineering Firm that the City Council accept this pay estimate from Rathje Construction for work performed and billed on Pay Request #3.

**Therefore**, be it resolved the City of Riverside City Council does hereby approve this pay request to Rathje Construction for the Cherry Lane Subdivision Project in the amount of \$49,013.28 .

**Moved by** Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_,  
to adopt the foregoing resolution.

Roll Call: Weber, Schneider, Sexton, Schnoebelen, Redlinger

Ayes:

Nays:

Absents:

Signed: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_

Lory Young, City Clerk

**Lory Young**

---

**From:** Scott Pottorff <S.pottorff@mmsconsultants.net>  
**Sent:** Tuesday, March 15, 2016 11:29 AM  
**To:** Lory Young; becky@cityofriversideiowa.com  
**Cc:** 'Glen Meisner'  
**Subject:** Cherry Lane Change Orders and Pay Request  
**Attachments:** 2245015payrequest3.pdf; 2245015changeorder1.pdf; 2245015changeorder2.pdf; \_Certification\_.htm

Please find attached pay request #3 and change orders #1 and 2 for the Cherry Lane Project. On the agenda, the change orders need to be approved prior to the pay request since the pay request includes payment for some of the change order work.

Let me know if you have any questions.

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**MMS Consultants, Inc.**  
*Experts in Planning and Development Since 1975*

**Scott Pottorff, P.E.**

*Project Manager*

Office: (319) 351-8282

Mobile: (319) 631-0365

[S.pottorff@mmsconsultants.net](mailto:S.pottorff@mmsconsultants.net)

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## CONSTRUCTION PROGRESS PAYMENT

Project Description		PN: 2245015
Contract Date	<u>Cherry Lane Improvements</u>	
	<u>16-Oct-15</u>	
Contractor:	<u>Rathje Construction</u>	Owner: <u>City of Riverside</u>
Address:	<u>305 44th Street</u>	Attn: _____
City, St., Zip:	<u>Marion, Iowa 52302</u>	Address: <u>60 N. Greene Street</u>
Phone:	<u>319-377-3179</u>	City, St., Zip: <u>Riverside, IA 52327</u>
Fax:	<u>319-377-3827</u>	Phone: <u>319-648-3501</u>
		Fax: _____

Estimate #

3
x

Partial Payment  
Final Payment

FOR PERIOD:  
FROM: 2/29/16  
TO: 3/4/16

Owner PN  
Federal PN  
State PN

Base Contract Price	\$394,338.90
Change #	1      \$384.00
Change #	2      \$21,776.43
Change #	
Change #	
Change #	
Change #	
<b>Total Contract</b>	<b>\$416,499.33</b>

Materials on Hand	\$ -
Construction Completed	\$259,443.13
Total Earned	\$259,443.13
Less Retainage	\$12,972.16
Less Previous Payment	\$197,457.69
<b>Amount Due This Est</b>	<b>\$49,013.28</b>

Requested by: \_\_\_\_\_  
                   Matt Bockenstedt  
 Title: \_\_\_\_\_  
                   Project Manager  
 Date: \_\_\_\_\_

Recommended by: \_\_\_\_\_  
                       Scott Pottorff  
 Title: \_\_\_\_\_  
                       Project Engineer  
 Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Attested by: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Cherry Lane Improvements

Pay Estimate No.: 3

Payable to: Rathje Construction  
 Date: March 15, 2016  
 Week Ending: March 4, 2016

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
1	Traffic Control	LS	1	\$750.00	750.00	-	-	0.50	375.00
2	Mobilization	LS	1	\$8,700.00	8,700.00	-	-	0.75	6,525.00
3	Excavation, Class 10, Onsite	CY	8,500	\$4.25	36,125.00	-	-	8,000.00	34,000.00
4	Below Grade Excavation (Core Out)	CY	200	\$40.00	8,000.00	-	-	-	-
5	Subgrade Preparation	SY	3,287	\$0.90	2,958.30	-	-	-	-
6	Subbase, Modified, 6" Thick	SY	3,287	\$4.45	14,627.15	-	-	-	-
7	Trench Foundation	TONS	200	\$15.00	3,000.00	-	-	-	-
8	Replacement of Unsuitable Backfill Material, Granular Backfill	CY	600	\$37.00	22,200.00	-	-	-	-
9	Trench Compaction Testing	LS	1	\$250.00	250.00	-	-	1.00	250.00
10	Sanitary Sewer Gravity Main, Trenched, PVC (SDR 26), 8" Dia.	LF	728	\$25.00	18,200.00	-	-	728.00	18,200.00
11	Sanitary Sewer Gravity Main, Trenchless, Directional Boring & Drilling, (Restrained Joint PVC) 8" Dia.	LF	60	\$100.00	6,000.00	-	-	60.00	6,000.00
12	Sanitary Sewer Service Stub, Main to ROIW, PVC (SDR 23.5), 4" Dia.	EA	18	\$950.00	17,100.00	-	-	18.00	17,100.00
13	Storm Sewer, Trenched, RCP, 12" Dia.	LF	431	\$33.50	14,438.50	431.00	14,438.50	431.00	14,438.50
14	Storm Sewer, Trenched, RCP or HDPE, 12" Dia.	LF	569	\$24.00	13,656.00	-	-	569.00	13,656.00
15	Storm Sewer, Trenched, RCP, 15" Dia.	LF	34	\$40.00	1,360.00	-	-	34.00	1,360.00
16	Storm Sewer, Trenched, RCP, 24" Dia.	LF	471	\$59.00	27,789.00	-	-	471.00	27,789.00
17	Storm Sewer, Trenched, RCP or HDPE, 24" Dia.	LF	119	\$39.00	4,641.00	-	-	119.00	4,641.00
18	Longitudinal Subdrain, Type 2, 4"	LF	989	\$5.00	7,512.00	-	-	-	-
19	Subdrain Cleanout, Type A-1	EA	2	\$80.00	160.00	-	-	-	-
20	Subdrain Outlet, Connection to Structure	EA	6	\$45.00	270.00	-	-	-	-
21	Water Main, 6", PVC C900 *	LF	1,135	\$17.00	19,295.00	-	-	1,010.00	17,170.00
22	Water Service, 1" Type K Copper, Lots Adjacent to Main	EA	8	\$650.00	5,200.00	-	-	8.00	5,200.00
23	Water Service, 1" Type K Copper, Lots Across the Street from Main	EA	10	\$1,225.00	12,250.00	-	-	10.00	12,250.00
24	Gate Valve, 6" *	EA	4	\$750.00	3,000.00	-	-	5.00	3,750.00
25	Fire Hydrant Assembly	EA	5	\$3,400.00	17,000.00	-	-	5.00	17,000.00
26	Sanitary Manhole, Type SW-301, 48" Dia	EA	3	\$2,700.00	8,100.00	-	-	3.00	8,100.00
27	Storm Intake, Type SW-509	EA	6	\$3,000.00	18,000.00	2.50	7,500.00	4.50	13,500.00
28	Storm Intake, Type SW-512, 24"	EA	4	\$650.00	2,600.00	1.00	650.00	4.00	2,600.00
29	Storm Intake, Type SW-513, 48"x48"	EA	1	\$2,600.00	2,600.00	-	-	1.00	2,600.00
30	Connect to Existing Sanitary Sewer Manhole	EA	1	\$500.00	500.00	-	-	1.00	500.00
31	PCC Pavement, 7"	SY	2,909	\$27.55	80,142.95	-	-	-	-
32	Removal of PCC Curb and Gutter	LF	81	\$10.00	810.00	-	-	-	-
33	Seeding, Fertilizing and Mulching, Stabilization	AC	6.2	\$850.00	5,270.00	-	-	-	-
34	SWPPP Management	LS	1	\$1,500.00	1,500.00	-	-	0.75	1,125.00
35	Silt Fence	LF	1,200	\$1.70	2,040.00	-	-	1,475.00	2,509.20
36	Removal of Silt Fence	LF	1,200	\$0.50	600.00	-	-	-	-
37	Inlet Protection Device	EA	12	\$75.00	900.00	6.00	450.00	6.00	450.00
38	Inlet Protection Device Maintenance	EA	12	\$50.00	600.00	-	-	-	-
<b>TOTAL CONTRACT</b>					<b>388,144.90</b>		<b>23,238.50</b>		<b>231,085.70</b>
C.O. #1	Remove and Replace 4" Thick PCC Sidewalk	SF	96,000	\$4.00	384,000	96,000	384,000	96,000	384,000
<b>TOTAL CHANGE C.O. #1</b>									
C.O. #2	8" Water Main PVC C900	LF	446,000	\$24.09	10,744.14	446,000	10,744.14	446,000	10,744.14
	Directional Bore 8" Restrained Joint PVC C900	LF	80,000	\$130.18	10,414.40	80,000	10,414.40	80,000	10,414.40

Item No.	Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
	8" Gate Valve	EA	3,000	\$1,460.80	4,382.40	3.00	4,382.40	3.00	4,382.40
	Upgrade from 8"x6" to 8"x6" Tee	EA	3,000	\$60.01	180.03	3.00	180.03	3.00	180.03
	Connect to Existing Water Main	LS	1,000	\$2,249.46	2,249.46	1.00	2,249.46	1.00	2,249.46
	TOTAL CHANGE C.O. #2				27,870.43		27,870.43		27,870.43
	TOTAL CONTRACT WITH CHANGE ORDERS				416,499.33		51,592.93		259,443.13

Retainage \_\_\_\_\_ % \$ 12,972.16

Total Value of Completed Work Less Retainage \$ 246,470.97

\$ 87,161.74

\$ 110,295.95

\$

Previous Payments \$ 197,457.69

Current Payment Due \$ 49,013.28

\* Quantities Changed with Change Order #2

Pay Estimate #1

Pay Estimate #2

Pay Estimate #3



**RESOLUTION #03212016-07**

**RESOLUTION APPROVING CHANGE ORDER #1 FOR THE CHERRY  
LANE SUBDIVISION CONSTRUCTION PROJECT**

**Whereas**, the City of Riverside City at the recommendation of the City Engineering Firm, MMS Consultants, Scott Pottorff and it is the opinion of the City Engineering Firm that the City Council accept this change order in the amount of \$384.00 for sidewalk in the Cherry Lane Subdivision Construction Project.

**Therefore**, be it resolved the City of Riverside City Council does hereby accept the change order #1 in the amount of \$384.00 for changes to the project.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to adopt the foregoing resolution.

Roll Call: Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

Signed: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_

Lory Young, City Clerk



**MMS Consultants, Inc.**  
*Experts in Planning and Development Since 1975*

1917 S. Gilbert Street  
 Iowa City, Iowa 52240  
**319.351.8282**  
 mmsconsultants.net  
 mms@mmsconsultants.net

2245-015

March 15, 2016

Cherry Lane Improvements  
**Change Order #1**

The following change to the contract is requested to compensate the Contractor for sidewalk removal and replacement.

The connection to the existing sanitary manhole required the replacement of sidewalk. There were no bid items in the contract for sidewalk replacement so the Contractor has offered unit prices for this work. The additional cost for this work is as follows:

<u>Item</u>	<u>Est Quantity</u>	<u>Unit Price</u>	<u>Total Estimated Cost</u>
Remove and Replace 4" Thick PCC Sidewalk	96 SF	\$4.00	\$384.00

Change to the Contract

This change order would add the above item to the contract and increase the amount of the contract by **\$384.00.**

Reason for changes

The existing sanitary manhole was located next to an existing sidewalk. The connection to the existing manhole required removal and replacement of a portion of the existing sidewalk. There were no bid items for this work in the contract.

Approved by:

\_\_\_\_\_  
 Rathje Construction

\_\_\_\_\_  
 City of Riverside

2245015changeorder1.docx

Environmental Specialists

Landscape Architects

Land Planners

Land Surveyors

Civil Engineers



# RATHJE CONSTRUCTION CO.

305 44<sup>th</sup> Street • P.O. Box 408 • Marion, IA 52302  
Office (319)377-3179 • Fax (319)377-3827

March 2, 2016

To: MMS Consultants  
c/o Mr. Scott Pottorff  
Riverside, Iowa

Project: Cherry Lane Improvements

Riverside, Iowa

Re: Change Order #3

Rathje #: 6657

Scott

Price below is for the sidewalk replacement along Kleopfor Avenue 24' X 4'

				TOTAL
4" thick sidewalk along Kleopfor Avenue	96	SF	\$4.00	\$384.00

  
Matt Bockenstedt

**RESOLUTION #03212016-08**

**RESOLUTION APPROVING CHANGE ORDER #2 FOR THE CHERRY  
LANE SUBDIVISION CONSTRUCTION PROJECT**

**Whereas**, the City of Riverside City at the recommendation of the City Engineering Firm, MMS Consultants, Scott Pottorff and it is the opinion of the City Engineering Firm that the City Council accept this change order in the amount of \$21,776.43 for water main in the Cherry Lane Subdivision Construction Project.

**Therefore**, be it resolved the City of Riverside City Council does hereby accept the change order #2 in the amount of \$21,776.43 for changes to the project.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to adopt the foregoing resolution.

Roll Call: Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

Signed: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_

Lory Young, City Clerk



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*Experts in Planning and Development Since 1975*

1917 S. Gilbert Street  
 Iowa City, Iowa 52240  
**319.351.8282**  
 mmsconsultants.net  
 mms@mmsconsultants.net

2245-015

March 15, 2016

Cherry Lane Improvements  
**Change Order #2**

The following change to the contract is requested to extend water main along Tupelo Boulevard to connect to existing water main at Buckeye Street.

ITC #2 was issued to the Contractor on February 4, 2016 to request pricing to extend the water main from the project along Tupelo Boulevard to connect to the existing water main along Buckeye Street. This work would eliminate a dead end in the system and provide redundant service to the Cherry Lane area. The City Council authorized this work at its meeting on February 15 along with extending the 8" water main to the north property line of the Cherry Lane development along Tupelo Boulevard. The changes for this work are as follows:

**ADD**

<u>Item</u>	<u>Est Quantity</u>	<u>Unit Price</u>	<u>Total Estimated Cost</u>
8" Water Main PVC C900	446 LF	\$24.09	\$10,744.14
Directional Bore 8" Restrained Joint PVC C900	80 LF	\$130.18	\$10,414.40
8" Gate Valve	3 EACH	\$1,460.80	\$4,382.40
Upgrade from 6"x6" to 8"x6" Tee	3 EACH	\$60.01	\$180.03
Connect to Existing Water Main	1 LS	\$2,249.46	\$2,249.46

**DELETE**

<u>Item</u>	<u>Est Quantity</u>	<u>Unit Price</u>	<u>Total Estimated Cost</u>
6" Water Main	232 LF	\$17.00	\$3,944.00
6" Gate Valve	3 EACH	\$750.00	\$2,250.00

Change to the Contract

This change order would add and delete the above items to the contract and increase the amount of the contract by **\$21,776.43.**

Reason for changes

The looped water main will eliminate a long dead end in the system and provide better water service to the Cherry Lane area. The extension to the north along Tupelo Boulevard will allow for future extension of the water main to the north.

Approved by:

\_\_\_\_\_  
 Rathje Construction

\_\_\_\_\_  
 City of Riverside

2245015changeorder2.docx

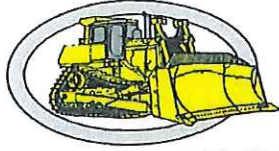
Environmental Specialists

Landscape Architects

Land Planners

Land Surveyors

Civil Engineers



# RATHJE CONSTRUCTION CO.

305 44<sup>th</sup> Street • P.O. Box 408 • Marion, IA 52302  
Office (319)377-3179 • Fax (319)377-3827

February 5, 2016

To: MMS Consultants  
c/o Mr. Scott Pottorff  
Riverside, Iowa

Project: Cherry Lane Improvements

Riverside, Iowa

Re: Change Order #2

Rathje #: 6657

Scott

Attached Prices that you have requested for the Change Order #2 that was sent Feb. 4th.

357 LF of 8" C-900 Water Main	\$24.09 Per LF = \$8600.13
50 LF of 8" Certa Lok Water Main Directional Drilled Under Buck horn St.	\$130.18 Per LF = \$6,509.00
2 8" Gate Valves	\$ 1,460.80 = \$2,921.68
2 Cost difference for 8" X 8" Tee VS. 8" X 6" Tee	\$ 60.01 = \$ 120.02
1 Tie in on Buckhorn Street	\$ 2,249.46 = \$2,249.46

Price based off of drawings sent by MMS on Feb. 4th. 2016  
All restoration and erosion control not included (there are bid items for this)

Matt Bockenstedt

**RESOLUTION #03212016-09**

**RESOLUTION APPROVING STREET MAINTENANCE COST  
ESTIMATE FROM L.L. PELLING**

**Whereas**, the City of Riverside City Council at the recommendation of L.L. Pelling and the Street Maintenance Person, Bryan Lenz, the estimate for street repairs and maintenance for the City of Riverside.

**Therefore**, be it resolved the City of Riverside City Council does hereby accept the cost estimates of the repairs and maintenance in the amount of \$33,475.00 from L.L. Pelling.

It was moved by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to adopt the foregoing resolution.

Roll Call: Redlinger, Schneider, Sexton, Weber, Schnoebelen

Ayes:

Nays:

Absents:

Signed: \_\_\_\_\_

Allen Schneider, Mayor

Attest: \_\_\_\_\_

Lory Young, City Clerk

# PROPOSAL

City of Riverside  
Attn: City Clerk  
PO Box 188  
Riverside, IA 52327-0188



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 1

**RE: 2016 Sealcoat Work**

### Description of Work:

#### Type A Work

- A. Base repair and single seal coat consisting of:  
Scarify and pulverize existing street surface  
Furnish water as required for compaction, reshape and recompact.  
Furnish and apply single seal coat of MC-3000 asphalt  
Furnish, spread and roll 3/8" chips.

#### Type B Work

- B. Single seal coat consisting of:  
Power broom streets  
Furnish and apply single seal coat of MC-3000 asphalt  
Furnish, spread and roll 3/8" chips.

#### NOTES:

1. Billing on final units completed.

Authorized  
Signature

Bob Donohoe

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



# PROPOSAL

City of Riverside  
 Attn: City Clerk  
 PO Box 188  
 Riverside, IA 52327-0188

Phone: (319) 648-3501  
 Fax: (319) 648-4012



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
PARKING	WEST END		A			-	\$ -
			B	110	24		293
OAK ST.	BOISE	WEST	A			-	\$ -
			B	75	20		167
BOISE CT.	EAST END	WEST	A			-	\$ -
			B	300	18		600
	#321	WEST	A			-	\$ -
			B	100	18		200
3RD.ST.	ELLA	GREENE	A			-	\$ -
			B	315	22		770
	GREENE	WEST(NORTHSIDE)	A			-	\$ -
			B	200	12		267
ST.MARY	ELLA	EAST	A			-	\$ -
			B	785	18		1,570
PALM ST.	VINE	NORTH END	A			-	\$ -
			B	985	20		2,189
ALLEY'S	GLASGLOW	HWY#22	A			-	\$ -
			B	1711	11		2,091
Summary of Work			Unit of Measure	Quantity	Unit Cost	Total	

NOTES: Billing on final units completed.

Date: 3/8/2016

Authorized Signature Bob Donohoe

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# PROPOSAL

City of Riverside  
 Attn: City Clerk  
 PO Box 188  
 Riverside, IA 52327-0188



WWW.LLPELLING.COM 1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317 (319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 3

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
	WASHINGTON	SCHNOEBELEN	A	2305	11	-	\$ -
			B			2,817	\$ 5,774.85
	WASHINGTON	EAST END	A	895	11	-	\$ -
			B			1,094	\$ 2,242.70
	2ND.ST.	SOUTH	A	240	12	-	\$ -
			B			320	\$ 656.00
SCHNOEBELEN	3RD.ST.	NORTH	A	350	16	-	\$ -
			B			622	\$ 1,275.10
			A			-	\$ -
			B			-	\$ -
			A			-	\$ -
			B			-	\$ -
			A			-	\$ -
			B			-	\$ -
			A			-	\$ -
			B			-	\$ -
			A			-	\$ -
			B			-	\$ -

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type B Work	Square Yd	13,000	\$ 2.05	\$ 26,650.00
Cold Mix Patching	per ton	35.00	\$ 195.00	\$ 6,825.00
				\$ 33,475.00

NOTES: Billing on final units completed.

Date: 3/5/2016

Authorized Signature

*Bob Donohoe*

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**RESOLUTION #03212016-10**

**RESOLUTION TO HAVE THE STATE OF IOWA – AUDITOR OF THE STATE  
FOR AUDIT SERVICES FOR FISCAL YEAR 2015-2016**

WHEREAS, the City of Riverside finds it necessary to comply with state code and have an audit performed by the State Auditor's Office for the Fiscal Year 2015-2016

**NOW, THEREFORE BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF RIVERSIDE, IOWA, as follows:**

That the State of Iowa – Auditor of the State shall conduct an examination audit for the City of Riverside, Iowa, for the year ending June 30, 2016 and that such designation shall be in effect for one year.

It was moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt this resolution.

**The foregoing resolution shall be adopted.**

**Roll Call:** Schneider, Redlinger, Sexton, Weber, Schnoebelen

**AYES:**

**NAYS:**

**ABSTAIN/ABSENT:**

**ATTEST:**

\_\_\_\_\_  
Lory Young, City Clerk

\_\_\_\_\_  
Allen Schneider, Mayor

**RESOLUTION #03212016-11**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE, IOWA  
APPROVING THE APPLICATION FOR THE PURPOSE OF RECEIVING  
BENEFITS FROM THE WASHINGTON COUNTY RIVERBOAT FOUNDATION.

WHEREAS, the Washington County Riverboat Foundation has grants funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

WHEREAS, the Washington County Riverboat Foundation has a grant application cycle for Grants,

WHEREAS, the City of Riverside is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the City of Riverside, deals with tourism

Motioned by \_\_\_\_\_, second by \_\_\_\_\_ to adopt this resolution.

**Roll Call:** Schneider, Redlinger, Sexton, Weber, Schnoebelen

**AYES:**

**NAYS:**

**ABSTAIN/ABSENT:**

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Riverside, Iowa that the City authorizes the following grant application to be submitted to the Washington County Riverboat Foundation for the Spring 2016 grant cycle.

1. Riverside Ball Association – Batting Cage \$7500.00

Passed and adopted this 21<sup>st</sup> day of March, 2016

ATTEST:

\_\_\_\_\_  
Lory Young, City Clerk

\_\_\_\_\_  
Allen Schneider, Mayor



# NOTIFICATION OF INTENT TO APPLY

This is NOT an application for funding.

Applicant Organization: RIVERSIDE BALL ASSOCIATION  
Mailing Address: PO BOX 536  
City, State, Zip: RIVEERSIDE IA 52327  
Federal Tax ID#: 42-1298593  
Contact Person: CHRIS GRINSTEAD  
Contact Email: grinstead@mchsi.com  
Contact Phone: 319-430-1677

Do you have a Federal IRS Non-Profit Determination Letter?

Yes     No (to receive one, call 1-877-829-5500 if not a governmental entity)

Do you have a current (last 2 years) Iowa Secretary of State Certificate of Standing?

Yes     No (to receive one, call 515/281-5204 if not a governmental entity)

Project/Program Title: REBUILD EXISTING BATTING CAGE

Description (8 lines): The large batting cage has been damaged by many floods over the past decades. Railroad ties that enclose the base are rotting and falling apart. The spikes that hold them in place keeping coming up, which causes a safety issue. But the main problem is the steel poles that hold up net are falling over. We are going to build it up higher, pour concrete, and mount new steel poles for the net. we will also get rid of red shed that has taken on water many times and build another shed between the batting cages where it should be dryer and last longer.

Will Project/Program take place on or with government property?

No     Yes – must be listed on appropriate local government resolution. Contact city, county or school district about your project.

Estimated Total Project Cost: \$10,000

Anticipated Amount to be Requested from WCRF: \$7500

This *Notification of Intent to Apply* for funding from the WCRF by March 10, 2016 is not a required submission. It is also not an application for funding. However, it is intended to help the applicant and WCRF make sure needed application submission materials will be available, and to give the WCRF an understanding of the number and size of anticipated funding requests.

If you have questions, contact Jim Logan at (319) 653-3588. Submit this form anytime to:

**RESOLUTION #03212016-12**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE, IOWA  
APPROVING THE APPLICATION FOR THE PURPOSE OF RECEIVING  
BENEFITS FROM THE WASHINGTON COUNTY RIVERBOAT FOUNDATION.

WHEREAS, the Washington County Riverboat Foundation has grants funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

WHEREAS, the Washington County Riverboat Foundation has a grant application cycle for Grants,

WHEREAS, the City of Riverside is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the City of Riverside, deals with tourism

Motioned by \_\_\_\_\_, second by \_\_\_\_\_ to adopt this resolution.

**Roll Call:** Schneider, Redlinger, Sexton, Weber, Schnoebelen

**AYES:**

**NAYS:**

**ABSTAIN/ABSENT:**

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Riverside, Iowa that the City authorizes the following grant application to be submitted to the Washington County Riverboat Foundation for the Spring 2016 grant cycle.

1. Riverside Hall Park Shelter \$ \_\_\_\_\_

Passed and adopted this 21<sup>st</sup> day of March, 2016

ATTEST:

\_\_\_\_\_  
Lory Young, City Clerk

\_\_\_\_\_  
Allen Schneider, Mayor

**RESOLUTION #03212016-13**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE, IOWA  
APPROVING THE APPLICATION FOR THE PURPOSE OF RECEIVING  
BENEFITS FROM THE WASHINGTON COUNTY RIVERBOAT FOUNDATION.

WHEREAS, the Washington County Riverboat Foundation has grants funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

WHEREAS, the Washington County Riverboat Foundation has a grant application cycle for Grants,

WHEREAS, the City of Riverside is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the City of Riverside, deals with tourism

Motioned by \_\_\_\_\_, second by \_\_\_\_\_ to adopt this resolution.

**Roll Call:** Schneider, Redlinger, Sexton, Weber, Schnoebelen

**AYES:**

**NAYS:**

**ABSTAIN/ABSENT:**

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Riverside, Iowa that the City authorizes the following grant application to be submitted to the Washington County Riverboat Foundation for the Spring 2016 grant cycle.

1. Safe Routes to School – Ella Street \$ \_\_\_\_\_

Passed and adopted this 21<sup>st</sup> day of March, 2016

ATTEST:

\_\_\_\_\_  
Lory Young, City Clerk

\_\_\_\_\_  
Allen Schneider, Mayor

## Becky LaRoche

---

**From:** Scott Pottorff <S.pottorff@mmsconsultants.net>  
**Sent:** Friday, March 18, 2016 11:57 AM  
**To:** Lory Young; becky@cityofriversideiowa.com  
**Cc:** 'Glen Meisner'  
**Subject:** Ella Street Wide Sidewalk Costs  
**Attachments:** 2245006X ELLA SIDEWALK (1).pdf; \_Certification\_.htm

I estimate the cost of the wider sidewalk on the east side of Ella Street to be \$100,000 based on bid prices we received earlier this week.

Attached is an exhibit showing the location of the wider sidewalk included with the project.

Let me know if you need anything else.

[Sign up for our newsletter](#) – We promise short, meaningful updates just six times a year.



**MMS Consultants, Inc.**  
*Experts in Planning and Development Since 1975*

### **Scott Pottorff, P.E.**

*Project Manager*

Office: (319) 351-8282

Mobile: (319) 631-0365

[S.pottorff@mmsconsultants.net](mailto:S.pottorff@mmsconsultants.net)

[www.mmsconsultants.net](http://www.mmsconsultants.net)

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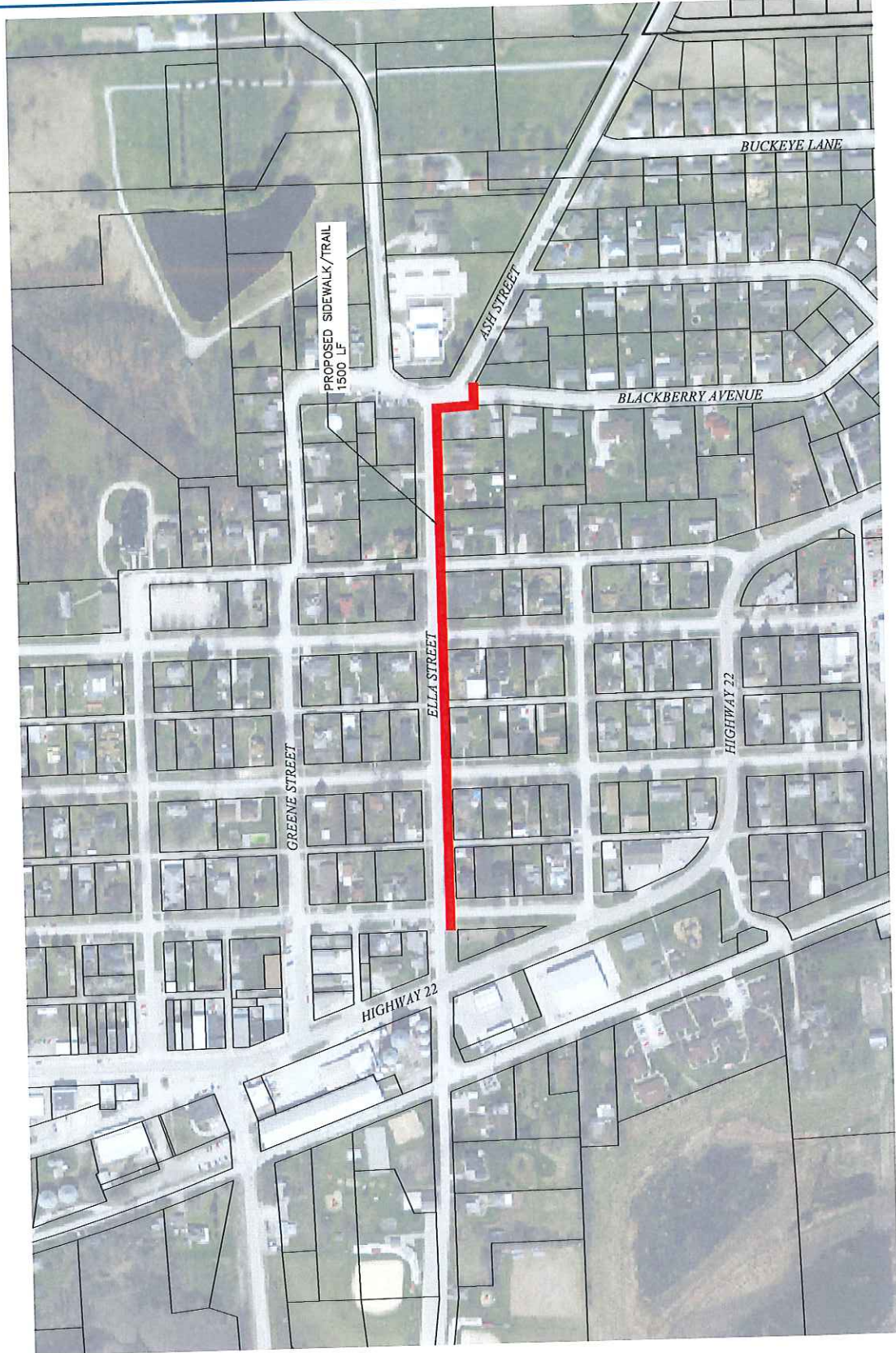
# ROUTE EXHIBIT SAFE ROUTE TO SCHOOL-ELLA STREET CITY OF RIVERSIDE



CIVIL ENGINEERS  
LAND PLANNERS  
LAND SURVEYORS  
LANDSCAPE ARCHITECTS  
ENVIRONMENTAL SPECIALISTS

1917 S. GILBERT ST.  
IOWA CITY, IOWA 52240  
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Date	Revision
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## ROUTE EXHIBIT

**ELLA STREET  
WIDE SIDEWALK**  
RIVERSIDE  
WASHINGTON COUNTY  
IOWA

Date:	3/17/16
Designed by:	SBP
Drawn by:	SBP
Checked by:	SBP
Project No.:	IC 2245-006
Field Book No.:	FIELDBOOK
Scale:	1"=250'
Sheet No.:	1
of:	1

**RESOLUTION #03212016-14**  
**RESOLUTION TO HIRE TEMPORARY SUMMER HELP**

THEREFORE BE IT RESOLVED that the city council hire Spencer Arnold  
For temporary summer position at the wage rate of \$10.00 per hour to be paid  
bi-weekly.

It was moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt this resolution.

**The foregoing resolution shall be adopted.**

**Roll Call:** Schneider, Redlinger, Sexton, Weber, Schnoebelen

**AYES:**

**NAYS:**

**ABSTAIN/ABSENT:**

ATTEST:

\_\_\_\_\_  
Lory Young, City Clerk

\_\_\_\_\_  
Allen Schneider, Mayor

**City of Riverside  
Employment Application Form**

PLEASE PRINT ALL  
INFORMATION REQUESTED  
EXCEPT SIGNATURE



APPLICATION FOR EMPLOYMENT  
APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS

PLEASE COMPLETE PAGES 1-5. DATE 03-16-16

Name Arnold Spencer D N/A  
Last First Middle Maiden

Present address 1404 Riverside Rd Riverside, IA 52327  
Number Street City State Zip

How long \_\_\_\_\_ Social Security No

Telephone (319) 330-2759

If under 18, please list age 17

Position applied for (1) Part Time Seasonal Parks and Streets

How many hours can you work weekly? 40 max Can you work nights? NO

Employment desired  FULL-TIME ONLY  PART-TIME ONLY  FULL- OR PART-TIME

When available for work? 06-08-16 = 18<sup>th</sup> birthday

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	<u>Highland</u>	<u>Vine Ave</u>	<u>3 years</u>	
College	<u>Kirkwood</u>	<u>Washington</u>	<u>2 years</u>	
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME?  No  Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. \_\_\_\_\_

PLEASE PRINT ALL  
INFORMATION REQUESTED  
EXCEPT SIGNATURE

APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE?  Yes  No

What is your means of transportation to work? Car - I will drive myself

Driver's license number 604AH1179 State of issue IA  Operator  Commercial (CDL)

Chauffeur

Expiration date 06-08-2016

Have you had any accidents during the past three years?

How many? None One - deer

Have you had any moving violations during the past three years?

How Many? None One - speeding

Please list two references other than relatives or previous employers.

Name ~~Spencer A~~ Jayna Shalla  
Position Sales Representative  
Company GO-ean  
Address 1260 Walnut Ave  
Riverside, IA  
Telephone (319) 430-2676

Name Bridget Mahoney  
Position Ag Teacher  
Company Lone Tree Highschool  
Address 303 S. Devoc St.  
Lone Tree, IA  
Telephone (319) 430-8023

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

I am qualified for the part time Seasonal parks and streets position because I am diligent, polite, active, organized, and responsible. I carry a great GPA of 4.22 at Highland High School and am very actively involved in the Lone Tree FFA chapter.

PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE



APPLICATION FOR EMPLOYMENT

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES?       Yes     No

ARE YOU NOW A MEMBER OF THE NATIONAL GUARD?       Yes     No

Specialty \_\_\_\_\_ Date Entered \_\_\_\_\_ Discharge Date \_\_\_\_\_

**Work Experience** Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name of employer <b>Chris Grinstead</b> Address <b>Riverside Ball park</b> City, State, Zip Code <b>Riverside, IA 52327</b> Phone number <b>(319) 430-1677</b>	Name of last supervisor	Employment dates	Pay or salary
	<b>Bill Laughlin</b>	From <b>April 2012</b> To <b>Now</b>	Start <b>\$10/field</b> Final <b>\$12/field</b>
Your last job title <b>Field Manager &amp; Umpire</b>			

Reason for leaving (be specific) - **still employed**

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

**I was an umpire and field manager at the Riverside Baseball association where I interacted with fans, maintained prestine fields, and helped run @ State tournamnts.**

Name of employer <b>Spencer Arnold</b> Address <b>1404 Riverside Rd</b> City, State, Zip Code <b>Riverside, IA</b> Phone number <b>(319) 330-2759</b>	Name of last supervisor	Employment dates	Pay or salary
	<b>Brian Arnold</b>	From <b>August 2015</b> To <b>Now</b>	Start <b>variable</b> Final <b>variable</b>
Your Last Job Title			

Reason for leaving (be specific) - **still employed**

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

**I run and operate my own Boer Goat production where I make choices on nutrition, health, and sales. I learn organization, time management, sales, speaking, and many other responsibility skills.**

PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE



APPLICATION FOR EMPLOYMENT

**Work experience** Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name of employer <b>Jayna Shalla</b> Address <b>1260 Walnut Ave</b> City, State, Zip Code <b>Riverside, IA 52327</b> Phone number <b>(319) 430-2676</b>	Name of last supervisor	Employment dates	<input checked="" type="radio"/> Pay or salary
	<b>Jayna Shalla</b>	From <b>2010</b> To <b>Now</b>	Start <b>\$12/hour</b> Final <b>\$14/hour</b>
Your last job title <b>Babysitter</b>			

Reason for leaving (be specific) - **still employed**

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

**I was a caretaker of the Shalla's kids where I fed, bathed, and helped the kids study. I also cleaned the home while babysitting.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
Your last job title			

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

---

PLEASE READ CAREFULLY

---

APPLICATION FORM WAIVER

In exchange for the consideration of my job application by the City of Riverside (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of City of Riverside, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the City Administrator of the Company. Both the undersigned and the City of Riverside may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

Signature of applicant



Date: 03-16-16

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This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.

KALONIAL TREE SERVICE, WELLMAN, IA

DATE	INVOICE	HOURS	BILLED
MAY '15	129	5.75	\$ 575.00
JUN '15	143	7.81	\$ 781.25
JUL '15	159	10.00	\$ 1,000.00
AUG '15	180	8.75	\$ 875.00
SEPT '15	207	9.38	\$ 937.50
OCT '15	219	8.13	\$ 812.50
NOV '15	247	8.75	\$ 875.00
DEC '15	255	7.85	\$ 785.00
TOTAL		66.41	\$ 6,641.25

" AVERAGE COST /MONTH = \$830.16

"AVERAGE HOURS/MONTH = 8.3 (TWO MEN & EQUIPMENT)

D & N FENSING PRICING  
 \$12.00 / LINEAR FOOT/ 5 ' HIGH  
 100 X 100 = \$4800.00  
 150 X 150= \$7200.00  
 GATE = \$550-\$600

WE HAVE CALLS IN FOR STICK PICK-UP QUOTES:  
 NOEL'S TREE SERVICE, IOWA CITY  
 TOTAL TREE CARE, IOWA CITY  
 ALSO CHECKING INTO WASHINGTON TREE COMPANIES



RESOLUTION 071000-1

RESOLUTION RESERVING CITY-OWNED PARKS AND THE COMMUNITY BUILDING TO THE RIVERSIDE AREA COMMUNITY CLUB FOR USE DURING TREK FEST

WHEREAS, on April 8, 1985, the council passed Resolution No. 005-85, recognizing the city of Riverside as the future birthplace of fictional character, Captain James T. Kirk and appointed the Riverside Area Community Club (RACC) as the official distributor/marketing representative of riverside, concerning promotion of Riverside as the birthplace of Kirk.

WHEREAS, the city council wishes to assist RACC in promoting Riverside and attracting visitors to the area by making city facilities available for Trek Fest weekend.

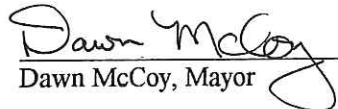
THEREFORE, be it resolved that the city will make all city-owned parks and the community building available for use exclusively by RACC and RACC-sponsored events during Trek Fest weekend.

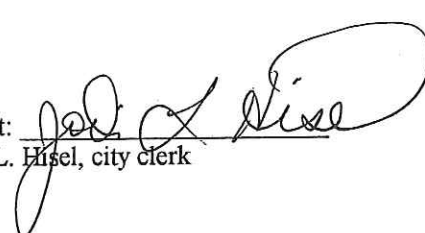
Motion by Fisher, second by McDole.

Ayes: Hunt, Kiene, McDole and Fisher

Nays: None

Absent: Halleran

  
Dawn McCoy, Mayor

Attest:   
Jodi L. Hisel, city clerk

## Join Us

Since 1999, USAgain has been providing Americans with clothes collection solutions from coast to coast and enjoys the support of a long list of satisfied municipalities, schools, non-profit organizations and businesses. With our 24-hour service guarantee, you can rest assured that every concern will be addressed promptly and to your satisfaction. USAgain is fully insured and our equipment is the best in the industry – safe, clean, secure and user-friendly.

For more information visit us at:

[www.usagain.com/municipality](http://www.usagain.com/municipality)



Whether your municipality's population is small or large, we will work with you to tailor a custom green solution.



Scan this code with your smartphone to learn more.

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USAgain

Clothes Collection System

Corporate Office: 1555 W Hawthorne Ln #4W,  
West Chicago, IL 60185

Ofc: 800-604-9533

[www.usagain.com](http://www.usagain.com) - [info@usagain.com](mailto:info@usagain.com)



Kevin Baglien  
Community Recycling Specialist  
[k.baglien@usagain.com](mailto:k.baglien@usagain.com)

USAgain  
Clothes Collection System  
82 SE 2nd Ave.  
New Brighton, MN 55112  
Ofc: 651-639-0012  
Cell: 651-373-9847  
Fax: 651-639-0019  
[www.usagain.com](http://www.usagain.com)



Green Your  
Community Profile

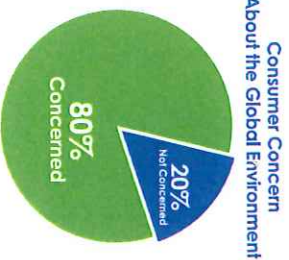
Raise your green –  
move your municipality a  
step closer to zero waste.

# Green Your Community With USAgain

- ▶ Municipalities around the country are looking for new and convenient ways for their citizens to recycle textiles. USAgain's programs help reduce waste in local landfills, translating into real savings that can either help balance a budget or be passed on to taxpayers. USAgain provides **free** services to municipalities and their residents. In fact, USAgain pays to encourage textile recycling.

## Residents Demand Green and Environmentally-Friendly Options

According to a 2009 Nielsen survey, 80 percent of citizens are "concerned about the global environment," while over half of respondents claim to have changed their daily behavior in the past six months to address climate change.<sup>1</sup>



- ▶ **By working with USAgain, you can raise your municipality's green profile, provide residents a free, convenient and desired textile recycling service, cut waste disposal costs and create a source of revenue for your municipality, all at NO COST, NO WORK, NO LIABILITY, while receiving our FULL SERVICE.**

<sup>1</sup>Source: <http://www.goebler.com/News/Small-Business-Marketing/Consumers-prefer-green-options-survey-50ys-19304880.htm>

Visit us online at [www.usagain.com](http://www.usagain.com) or call toll free 1-800-604-9533

## Communities Pushing for Zero Waste Identify Textiles as Target Material

Of the 12.7 million tons of post-consumer textile waste generated in 2009, only 1.9 million tons (15%) were collected for reuse and recycling.<sup>2</sup> The remaining 85% of reusable clothes were trashed and landfilled.

**The average city pays to discard nearly 3,000 tons of textiles in landfills every year.** Recent studies in Illinois<sup>3</sup> and New York<sup>4</sup> show that 10% of urban residential waste now consists of textiles. USAgain has been successful in providing free sustainable programs that not only save municipalities money, in fact, we share revenue with our partners. What you do with the revenue is up to you.



**In 2010 USAgain collected 56 million pounds of clothes and shoes, thereby reducing municipal waste. This is equivalent to taking 50 garbage trucks off the road for one full year.**

*"USAgain has been a partner with Algonquin Township Recycling Center for eight years. They have done a commendable job of spreading textile recycling awareness and concentrating efforts to keep the bins in perfect, clean condition. I consider them to be a valuable asset to our recycling center."*

- ROBERT J. MILLER  
Highway Commissioner, Algonquin Township, IL

<sup>2</sup>Source: US EPA 2009 Municipal Solid Waste Report

<sup>3</sup>Source: <http://www.illinoisrecycles.org/pdffiles/CIV/CSSReport052209.pdf>

<sup>4</sup>Source: <http://www.nytimes.com/2010/04/12/nyregion/12recycle.html>

# OMAHA

NEBRASKA

70th Annual Conference  
Sunday, May 22 thru  
Wednesday, May 25, 2016

**Early Bird  
Special!**  
Register by  
April 4, 2016  
Save \$\$\$

2016 PRELIMINARY PROGRAM

**IIMC**  
*Celebrating 70 Years*



**Investing in  
Education**★

IIMC 70th Annual Conference May 22-25, 2016 Omaha, NE

# IIMC And Omaha – A Celebration Through A Learning Community

## Investing in Education

For many of you, attending the IIMC Conference in Omaha will be the single, largest professional development and networking opportunity that you will engage in all year. It is not just education and networking, but for four days you will be part of an extensive learning community.

As Municipal Clerks, you are the ones who are in touch and on track with legislative responsibilities and operations. All of you are the gateway to city hall for your citizens and are, unequivocally, one of the team members the elected officials count on to make sure public meetings, public records, elections and special projects operate smoothly.

Your job is multi-faceted and changing. New citizen demands, legal changes in procedures and new information technologies increase the speed and requirements for you to plan and expedite so many different tasks at once. This requires you to engage in continuing education and networking to keep abreast of changing laws and trends.

IIMC Annual Conferences provide a vehicle for members to receive the background and knowledge needed to help them deal with current problems. The future of municipal government depends on informed public officials.

In Omaha, Delegates will hear keynote speakers who will speak to you about Why the Struggle is Real and How-to-Stop Global Whining by B.O.O.G.I.E. These sessions, humorous and insightful in nature, will provoke thought to strengthen skills,

and will blend well with a variety of concurrent education sessions with topics on Generations Colliding, Lions, Tigers and Mayors, Alone Together, Relieving Overload, Advanced Parliamentary Procedures, In The Line of Duty: When Values Clash With Responsible Service, and Ditching the Cookie Cutter Mentality. All of these sessions can help you and your community to stay ahead of a challenging and fluctuating environment.

Of course, there will also be numerous opportunities to network and connect with colleagues from throughout the world. At the 2015 Conference, more than nine countries were represented including Canada, Bulgaria, Scotland, the United Kingdom, South Africa, Israel, Belgium, Macedonia and the Netherlands.

Producing a high-quality Annual Conference involves myriad hours by IIMC staff, speakers, trainers and the Omaha conference committee. The time involved is attributed to a communal commitment to professional development and lifelong learning.

If you've been to an IIMC Annual Conference in the past, we commend your commitment to continuing education and look forward to seeing you in Omaha, May 2016. If you've never attended an IIMC Annual Conference, then make Omaha your first of many and come join the learning community.

---

Conference APP and WI-FI are sponsored by Municode.



## Conference Discount Program & Membership Incentive Offer Plenty Of Savings

There are several ways you and your municipality can save money on the Delegate Registration Fee. To qualify, you **MUST BE AN IIMC MEMBER** and fit in one of the following categories.

### 1) \$50.00 DISCOUNT FOR FIRST-TIMERS

A FIRST-TIMER is an IIMC Member who has NEVER ATTENDED an IIMC Conference. If Omaha, Nebraska, will be your FIRST IIMC CONFERENCE, you will receive a \$50.00 discount off of the Delegate Registration Fee.

### 2) \$50.00 DISCOUNT FOR REGIONS 6, 7 and 8 MEMBERS

If you are a Municipal Clerk in Region 6 (IA, MN, WI), Region 7 (IL, KS, MO) and Region 8 (AZ, CO, ID, MT, NE, NV, NM, ND, SD, UT, WY), you will receive a \$50.00 discount off of the Delegate Registration Fee.

### 3) REGION X (Canada)

Delegate Registration Fee is \$460.00 Early Bird. No other discounts will apply.

4) **REGION XI** (Outside North America) Delegates pay a registration fee of \$395.00 Early Bird. No other discounts apply.

### 5) SAVE DOLLARS ON ADDITIONAL ACADEMIES

If you attend more than one Academy, you can save an additional \$50.00 for each Academy thereafter, applicable only after paying the initial cost of \$179.00.

### 6) TWO OR MORE DELEGATES DISCOUNT

First Delegate from Municipality pays \$600.00 fee minus any discounts that apply (Region 1-9 only)  
Second or more Delegates from same Municipality will pay \$485.00. (No other discounts apply).

**NOTE:** Discounts apply ONLY to the full Conference Delegate Registration Fee and not to any other Conference category or area. Discounts DO NOT apply to Retirees, Guests, Non-Members, Institute Directors, Exhibitors, Single-Day Registration, Individual Tickets, All-Conference Event, Meal Functions, etc.

DELEGATES CAN AUTOMATICALLY DEDUCT THEIR DISCOUNT ON THEIR CONFERENCE REGISTRATION FORM.

*Help us make the 2016 Conference in OMAHA the largest IIMC Conference ever.*



# PROCLAMATION

Designating March 22, 2016 as

## CAPTAIN KIRKS'S FUTURE BIRTHDAY

- WHEREAS:** Riverside, Iowa has been designated as the future birthplace of James T. Kirk
- WHEREAS:** as March 22, 2228 is the birth date of Captain James T. Kirk
- WHEREAS:** Riverside Area Community Club will celebrate his birthday on Saturday, March 19, 2016 in Riverside, Iowa
- THEREFORE:** We; The Mayor and City Council, do recognize March 22, 2016: **As a Celebration 212 years in advance of Kirk's birth.**

Allen Schneider, Mayor